Board of Trustees Meeting Agenda
June 1, 2026 5:00 p.m.
Location: Harrop Board Room

Library Board members, please bring your e-meeting packet with you! Please notify Library Board President Lauren Eustis or Lara Lorenzi llorenzi@ccls.org, by Monday morning if you are unable to attend the meeting. The meeting will be chaired by Lauren Eustis.

Mission: To provide equitable access to information, education, and cultural enrichment for all members of the community.

I. Call to order, roll
II. Public welcome – All general public comments limited to 5 minutes
III. Consent Agenda 2 minutes
- a. Minutes
- b. Director's Report
- c. Youth Services Report
- d. Adult Services Report
- e. Development Report
- f. Circulation Report
- g. Statistics
- h. Financials

IV. New Business - Discussion Items 5 minutes

a. Funding from PASD- Lauren Eustis	10 minutes
b. Director of Development position updates- Lara Lorenzi	10 minutes
c. Municipal Meeting Update-Lauren Eustis	5 minutes
d. PCHF Strategic update and impact-Lara Lorenzi	5 minutes
e. August 2026 meeting- Lara Lorenzi	5 minutes
f. Other new business	5 minutes

V. Old Business – Discussion Items

a. Draft 2026/2027 Budget- Lara Lorenzi	20 minutes
b. Update: Trustee Applicants-Lara Lorenzi	5 minutes
c.	5 minutes
c. Other old business?	5 minutes

Public Comments on Meeting – Limit 3 minutes per person

VI. Executive Session

Move to Executive Session – to meet with an attorney or other professional advisor to discuss agency business, which, if discussed in public, would lead to the disclosure of information protected by law.

VII. Next Meeting: July 6, 2026- Zoom/Teams
VIII. – /Adjournment

PHOENIXVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
May 4, 2026

A Regular Meeting was called to order by Lauren Eustis at 5:02 p.m.

BOARD MEMBERS PRESENT
Jessica Bicker; Leah Campbell; Liz Carrabine; Jenn Echikson; Lauren Eustis; Mackenzie Frees; Steve Hirsch; Joe Koury; and Brittany Remington

BOARD MEMBERS ABSENT
None

STAFF PRESENT
Lara Lorenzi, Executive Director

CONSENT AGENDA
On motion made by Liz Carrabine, seconded by Steve Hirsch, and by unanimous vote thereafter, the Board approved the Consent Agenda items a. through h., consisting of: (i) the Minutes of the Board's Regular Monthly Meeting held April 4, 2026,; (ii) the Director's Report; (iii) the Youth Services Report; (iv) the Adult Services Report; (v) the Development Report; (vi) the Circulation Report; (vi) Statistics; and (vii) Financial Statements for April 2026.

NEW BUSINESS

- Trustee Openings: Lara Lorenzi indicated that the week prior, three candidates were interviewed by a committee of the Library Board. Ms. Lorenzi noted all three would also be interviewed by the Board of School Directors of the Phoenixville Area School District. Steve Hirsch indicated he was comfortable recommending all three candidates. Leah Campbell queried whether the Library Board should provide a positive assessment of all three candidates to the Board of School Directors. On motion made by Steve Hirsch, seconded by Leah Campbell, and by unanimous vote thereafter, the Board accepted the recommendation of all three candidates to the Board of School Directors of the Phoenixville Area School District.
- Director of Development Opening: Lara Lorenzi informed that there were at least five applicants for the open Director of Development position, and suggested a committee be formed to assist with the hiring process. Liz Carrabine and Steve Hirsch volunteered to serve on the committee.
- Trespassing Person: Lara Lorenzi told the Library Trustees there is a person climbing over the fence onto Library grounds, thereby breaching an otherwise secure area. Ms. Lorenzi indicated the Phoenixville Area School District is aware, as well as the Phoenixville Police Department. Ms. Lorenzi indicated that in the interim, no trespassing signs have been posted.
- Proposed Board Meeting Schedule: Lara Lorenzi requested approval of a proposed schedule for regular meetings of the Library Trustees occurring July 2026 through June 2027. On motion made by Lauren Eustis, seconded by Jenn Echikson, and by unanimous vote thereafter, the Board accepted the recommended meeting schedule.
- June 1, 2026 Board Meeting: Lauren Eustis indicated the Regular Meeting of Library Trustees scheduled to occur on June 1, 2026, will be held in person at the Library.

OLD BUSINESS

- Draft Budget: Lara Lorenzi discussed the current iteration of the Library's draft budget for 2026 – 2027 as circulated to the Trustees, indicating it was not yet balanced. Ms. Lorenzi indicated she was responding to Library Trustee request that current operating hours be maintained to the extent possible. In that connection, Ms. Lorenzi noted that to accomplish that goal, cuts would need to be made to multiple other areas. In response to a question from Liz Carrabine, Ms. Lorenzi indicated the Library will be requesting a $40,000 contribution from the Phoenixville Library Foundation. Additionally, Ms. Lorenzi indicated that, with regard to the Phoenixville Area School District, administration was expected to take a more direct role this year,; as a result, Ms. Lorenzi suggested she will be drafting correspondence to administration, rather than the Board of School Directors, with regard to the Library's funding request.
- Dogwood Fesitval: Lauren Eustis indicated the Library should expect to have a presence at the festival from Wednesday through Friday nights, with materials to distribute.
- 125th Anniversary Committee: Lauren Eustis indicated the committee had met, resulting in the securing of a proclamation from the Office of the Mayor for Phoenixville Borough as forthcoming.

Meeting was adjourned at 6:12 p.m.

Respectfully submitted,

Joseph K. Koury

Report submitted by: Lara Lorenzi
June 2026 Library Board of Trustees Meeting

Informational Updates:

- I continue to watch all of the PASD board meeting each month to keep up on concerns and items the school district is dealing with.
- I continue to meet monthly with my Community of Learning Group hosted by PCHF.
- I attended the Legislative breakfast at Chest County Library Exton, it was a great morning and very well attended.
- The library will be closed on Friday June 19, 2026.
- Chester County Pride will take place on Saturday June 20, 2026, we are looking for people to help table the event with staff from the Chester County Library System.
- No Update: PASD will be filing a federal injunction about having to cease passport services since we are a component unit of the school district and therefore a governmental entity.
- I attended the PCHF 5 year strategic plan. Due to the changes in their giving priorities, it looks like we will no longer be eligible to apply for grant funds from them in the future. I will be reaching out to them this summer for clarification.
- Lauren Eustis and I have a meeting with Laurie Getz manager of Schuylkill Township to discuss our financial situation, and our current ask for increased funds. They invited us to a budget planning meeting in August. We are hoping that we can come up with a plan that works for both organizations that involves increasing their financial support. We are also discussing different ways the library can support them and vise vera. It was a positive meeting and I'm feeling good about future conversations we will be having with them. We will also be attending the Phoenixville Borough finance committee meeting on July 28th.
- Update: We were told at the May 18,2026 that we would not receive any additional funding for our 26/27 year. They are hoping the injunction will come through with a favorable verdict. At this point in time, we have not heard anything new from the state department. An ask for increased funding from PASD has also been submitted. We have asked for an increase of $30,500. If we are to receive the increase the funding would go toward staffing cost, adult and youth programming costs and getting our materials spending to the amount dictated by the state in order to receive excellence funding. We are waiting to hear if the request has been accepted. PASD hasn't approved their 26/27 budget, they will be voting on it in May.

Personnel Updates:

- Update: We are currently reaching out to candidates to set up interviews for the first week of June. Director of Development position has been posted. Applicants are slow to come in.

Foundation Update: None at this time.

Facilities Update:

- Continuing- PASD is working on changing out light bulbs and converting our lighting throughout the building to led lights.

- PASD will be out to install 2 floor outlets in front of the fireplace so we can plug in our new chairs. They will also be changing out one of the outlets new our new study pods so we can plug two of them at the same outlet. - Pending
- The library really needs a fresh coat of paint on the lower level (youth library), community meeting room and the stairwell. I'll be reaching out to PASD to see when we might be able to get this done. – Update: I have reached out to Phil Vontor to see how we can get on a schedule to have interior painting completed by this spring for our 125th celebrations of the building. Waiting for a response.
- We will need to do some painting in the non-fiction second area of the library. We will also need to get some holes patched that were left after the previous shelving was removed. We also need to replace one carpet square.
- PASD continues to replace lights throughout the library.
- St. Nick's will be out to the library on Tuesday April 28th to look at the shelving we want removed in the Carnegie room. They will give us a quote for the scope of the job.
- Nolan painting is scheduled to begin exterior painting June 15, 2026. We are waiting on the masonry work to begin. Unfortunately, due to the weather, the masonry work has been pushed back. We are hoping it will begin soon.

E-Material Circulation: (Circulation calculated by patron's home library.)

- February 2026
  - E-books: 3,556
  - E-audio: 4,184
  - Total: 7,740
- March 2026
  - E-books: 3,930
  - E-audio: 4,646
  - Total: 8,576
- April 2026 (statistics from April 1-28th, will update for next month's report)
  - E-books: 3,338
  - E-Audio: 4,351
  - Total: 7,689

Book Locker:

- April 2025: 404-holds 355-checkouts
- May 2025: 385-holds 345-checkouts
- June 2025: 573-holds 498-checkouts
- July 2025: 662-holds 593-checkouts
- August 2025:518-holds 450-checkouts
- September 2025: 531-holds 469-checkouts
- October 2025**:** 491-holds 406- checkouts
- November**:** 439-holds 392-checkouts
- December 2025: 391 holds 314 checkouts
- January 2026: 530 holds 490 checkouts
- February 2026: 442 holds 382 checkouts
- March 2026: 546 holds 471 checkouts
- April 2026: 482 holds 407 checkouts
- May 2026: 468 holds 431 checkouts

Door Count:
February 2025: 7,999 This is a 6% increase over this month last year.
March 2025: 9,186 This is a 4% increase over this month last year.
April 2025: 8,901 This is a 4% increase over this month last year
May 2025: 8,253 This is a 26% increase over this month last year.
June 2025: 9,492 This is a 12% increase over this month last year.
July 2025: 10,454 This is a 5% increase over this month last year.
August 2025: 9,874 This is a 9% increase over this month las year.
September 2025: 7,957 This is a 12% increase over this month last year.
October 2025: 8,301 This is a 1% decrease from this month last year.
November 2025: 7,846 This is a 7% decrease from this month last year.
December 2025: 6,770. This is a 1% decrease over this month last year.
January 2026:7,585 This is a 3% decrease over this month last year.
February 2026: 7, 403 This is a decrease of 7% from this month last year.
March 2026: 8,664 This is a decrease of 6% from this month last year.
April 2026: 7,978 This is a decrease of 11% from this month last year.
May 2026: 6,588 (May 1-28- will updated for next meeting.)

Chester County Library System Updates:

- Library Trustees 101: https://rise.articulate.com/share/DuRNFoP718Z9ctdQOmtY0ZF7BS9Zq8BK
- CCLS Organization & Funding: https://rise.articulate.com/share/S_Pu5rmbpBWAw70Ns-XtJQ7Vriihfj2l
- Fundraising & Development Planning for your Library: https://rise.articulate.com/share/kbpcvOMaNpHZAksnzZNxCSKRFmEZr59b
- Library Advocacy: https://rise.articulate.com/share/KbSa2hUqI_el0-ENQiEnqiSIYdi5Mp50

State Updates: None at this time.

Development updates:

- I have been updating our donor management software with annual appeal information and processing the gifts. Thank you letters are sent out twice a week, so the donors receive them in a timely manner.
- I am collecting books for WWW.
- Bookmarks for Pride will be made for our tabling event on Saturday June 20th.
- Drafting bookmarks for youth and adult summer reading programs.
- Lauren Eustis and I met with the township manager and assistant township manager for Schuylkill. It was a very productive meeting. We have been invited to attend a budget meeting in August to flesh out our request. We are hoping to put a multi-year plan in place like what we had with the Phoenixville Borough. We will be at the Phx Borough finance committee meeting on July 28th.
- Attended the PCHF 5 year strategic plan reveal. They have changed their strategic goals. They will now be focusing on health & human services, mental health & substance abuse, housing & public safety, and capacity building & development. As an organization we indirectly support all of these

initiatives. I will be reaching out to them in July to see if there is a path forward for us to receive funding for operations or maybe a program. At this point, it looks like we won't qualify to apply for grants at PCFH for operating. We can still take advantage of their mini-grant program.

- Drafted and submitted our grant to PCHF for operating funds. The ask was for $25,000. We should get an answer to our request in late August or September.
- The spring annual appeal letter brought in $1,328.75 from May 1-May 26, 2026.

Meetings/Trainings

5/05 Community of Learning meeting
5/06 HUB meeting at PASD Admin office
5/07 Meeting with Brittany Remmington and Lauren Eustis, long term financial plan conversation
5/08 Legislative Breakfast at CCL Exton
5/11 Coffee meeting with Director of Orion Services- possible collaboration with their books program
Meeting with Steve Hirsh and Liz Carribine- development applicant review
5/12 District Librarians Meeting in Exton
Meeting with Laurie Getz and Lauren Eustis- funding increase meeting
5/13 PCHF Strategic Plan outlook and priorities
5/14 Rotary
Meeting with Director of the Colonial- Books to Screen summer program
5/15 Meeting with Steve Hirsh and Liz Carribine- development applicant review

5/18 PASD Board meeting at the Admin Board room
5/19 CCLS Board meeting-zoom
5/22 PCHF Grant Deadline
5/25 Library Closed- Holiday
5/26 Lunch and Learn Ann's Heart- Purcell House long term housing program
5/28 Municipal Update with Jean Krack/Chamber- Rec Center
Rotary
CCLS membership agreement committee meeting
6/1 Coffee meeting with Orion ED and Programs Director
Marketing training

Youth Services Report for
May 2026
For June 2026 Board Meeting

Programming:

Programs held on April 30 to May 22 are listed below. The program schedule is shared in the library, on our event calendar, and listed in the newsletter along with the ability to enroll as required.

May Monthly Statistics:

Event Name	Total Occurrence	Total Student Attendance	Total Adult Attendance	Total Attendance
1-2-3 Learn With Me	6	96	86	182
Babies & Books	6	59	63	122
Barnstone Art on the Go	3	36	36	72
Preschool Playtime	1	12	7	19
Preschool Story Time	3	34	28	62
Preschool Ballet	1	6	6	12
Sing Along Story Time	1	11	7	18
Toddler Time	6	107	105	212
In-Person Preschool Total	**27**	**361**	**338**	**699**
Elementary Age Events				
Philosophy For Kids	3	1	10	11
Lego Club	1	7	3	10
Ages 6-11 Total	**4**	**8**	**13**	**21**
YA Events				
Emoji Magnet Craft (Passive)	1	6		6
YA Totals	**1**	**6**		**6**
Total Events/Attendance	**32**	**375**	**351**	**726**
Teen Volunteers	**0**			
1000 Books Before Kindergarten	**2**			

Newsletter

The Children's Library Newsletter was sent 3 times between April 30 to May 22. Weekly newsletters were sent on Fridays that listed the next week's events. The newsletter was sent to an average of 911 subscribers and had an average 42% open rate.

Community Outreach & Partnerships

Event	Total Students	Total Adults	Total Reach
PACLC – Main Street	18	2	20
PACLC – Franklin Commons	30	4	34
Mom's House	13	4	17
Gingerbread House	16	2	18
Head start at TCHS Pickering	43	13	56
Total: on-site, off-site	**120**	**25**	**145**

- Planned and implemented outreach events as listed above. Students enjoyed books and some classes requested more to be read!
- Some schools will continue throughout summer with changes.
- Am preparing to start an outreach with Colonial Theatre in June.

Meetings

- Tegan C. met with Lindsay F. (LF) informally regarding her field placement assignment.

Collection Activities:

- Ordered:
    - Ordered books from Amazon, April 30; Follett, April 30; Penworthy, May 18
    - Ordered DVDs from Amazon.
    - Ordered Playaway, May 10
    - Ordered Tonies, May 7
- Continual and ongoing tasks:
    - Built carts of new items for collections by reading reviews and creating carts in Follett, Amazon, Midwest Tapes, and Playaway.
    - Sorted through donations. Selected titles to check against collection, for giveaway to community organizations, to sell, or to give for free.
    - Assessed books in mending for repair, replacement, or removal.
    - Read review books from CCLS and completed review cards. Books are ours to add or give away.
- Ordered 11 more Tonies Kits. At a given time, 50-100% of the collection is checked out.
- Weeded Christmas titles.
- Started weeding and evaluation of J non-fiction collection.
- Started to assess YA ordering for new fiscal year to expand audios, videos, non-fiction, and comics/manga.

Event Activities

- TC supported or ran the following events in May 2026:
    - Philosophy for Kids with Ursinus (May 1, 5, 12) – Low attendance but interest is there. Will try again in new school year with lessons learned.
    - Lego Club (May 19)
    - Barnstone Art On The Go (May 6, May 20)
- Hosted Bilingual Babies & Books with MCHC (May 21, RK)
- Finalized and posted SRC calendar, flyers, and SRC challenge documents.
    - Sent SRC Calendar Version 3 (final), registration cards, logs, raffle tickets, YA review cards to CCL Graphics to print.
    - Updated SRC pages on website for 2026.
- Planned and purchased materials for summer events and year-round.
- **Looking Ahead**
    - Working with Colonial Theater for a special series of events, starting in summer with hope of year round.
    - Brainstorming fall calendar for youth.
- **Continual and ongoing tasks:**
    - Created weekly eNewsletters to highlight events coming up within one week to one month of Friday email. Checked locations of Kids & Teen Calendars and refilled as needed.
    - Checked attendance of programs. Sent number of attendee updates to presenters as needed. Sent email reminders.
    - Set up and tear down of room for programs.

Displays and Décor

- Shifted and tightened shelves as needed.
- Asked staff to help fill in displays as needed.
- Filled in displays as needed.
- Updated YA Room Display for AAPI Month (TC)
- Updated Lobby Bulletin board for Summer (TC)
- Brainstormed summer decorations to be completed in early June.

Trainings

- N/A

Teen Services

- Placed a craft kit in the teen room for teens to make and take or take and make. Low interaction for month.
- Posted about craft to take and make in eNewsletter.
- Testing out crafts for future teen programs and/or passive teen programs. In progress.
- Tween/Teen Summer sessions schedule.
- Am reevaluating ordering for section to include more materials (Playaways, Videos, manga/comics).

Correspondence in May

- Used Teams to update staff on Youth Services information.
- Email correspondence with Outreach Schools regarding summer visits. Bags on hold for June, July, and August.
- Email correspondence with MCHC about bilingual story time, doula program.
- Email and phone correspondence with Avon Grove about MCHC bilingual story time.
- Email correspondence with presenters for summer events.
- Email correspondence with Molly O'Rourke-Friel, Professor at Ursinius to check on program attendance.
- Email correspondence with Colonial Theater for series of book and movie events.
- Email correspondence with teen volunteer presenters for summer programs.
- Ongoing:
    - Email, phone contact, and/or in person conversations with other staff members as needed regarding programming, policies, and patron issues.
    - Emails, phone conversations and/or in-person conversations with questions from patrons about programs, title requests, behavior policy, and volunteering.
    - Email correspondence with schools for visits.
    - Email correspondence with Department Heads.
    - Email correspondence with Lara.

Other Tasks

- Roaming/roving reference (worked with patrons to locate items they were looking for).
- Readers Advisory (book suggestions for readers).
- Chatted with families, kids, and teens who come to the library.
- Worked with circulation desk on tasks and to answer any questions that come up.
- Cleaned and straightened YS areas as needed.
- Lindsay F is completed her MLS Fieldwork in the Youth Services Department.
- Assist with incident by covering desk (May 6)
- Professional reading of School Library Journal.

Compliments

- We continue to receive praise for our collection and our programs.

Submitted by Tegan Conner-Cole, Director of Youth Services.
Attached: Children's Report
May 22, 2026

May 2026
Children's Report – Rachel K.

Program Overview
Creating, leading, and assisting with a variety of programs for children, with ages ranging from newborn babies to Elementary schoolers. Activities within these programs include storytimes, sing-alongs, nursery rhymes, coloring, games, and playtime.

Activities/ Programs
Lead/Assisted programs for various age groups

- 1-2-3 Learn with Me
- Preschool Storytime
- Babies & Books (once a month Bilingual Storytime)
- Toddler Time
- Barnstone On The Go
- Preschool Ballet
- Sing-Along Storytime
- Preschool Playtime

Weekly Programs
Currently, we have 5 in-person programs running each week for kids of various ages. These classes range from storytimes with weekly themes to general playtime. For each week, we run 2 1-2-3 Learn with Me sessions, 1 Preschool Storytime session, 2 Babies & Books sessions, and 2 Toddler Time sessions
Reoccurring In-Formal

- Toddler Time
- Babies + Books
- 1-2-3 Learn with Me
- Preschool Storytime
- Barnstone On The Go

Weekly Themes
Preschool Storytime

- Pets
- Mothers
- Cats

Toddler Time

- Pets
- Mothers
- Cats

Babies & Books

- Pets
- Mothers
- Cats (+ Bilingual Storytime)

Other Activities

- Put up and April Showers, Bring May Flowers Display in The Juvenile Readers' Section

Outreach

- Mental Health Fun Day-Managed table and presented a story with yoga instructor- May 2

Patron Feedback: Over the past month, we have had 3 compliments on our programs.

May 2026
Adult Services Report
(All statistics as of May 27)

Regular Activities

- Schedule and handle notary appointments.
- Update Library website as needed.
- Schedule and host online and in-person programs with outside presenters; post selected program videos to YouTube channel.
- Update online Library Events Calendar, create and send e-mail press releases, post event announcements to other locally-based online calendars and the Library's Facebook page, and post printed events calendars on bulletin boards at several local businesses.
- Create and send weekly Constant Contact e-mail newsletters to 2,800+ adult contacts regarding Library services and programs, online resources for education and cultural entertainment, and important Library and community/government announcements.
- Order books and other materials for Adult Library collection; weed collection regularly.
- Select book and lead monthly book discussion group at Phoenixville Area Senior Center.
- Fill in at Adult Circ Desk as needed.

Meetings/Workshops/Other Events Attended

- Met with Therese Gress and Curtis Marshall regarding Community Room facilities for their June 1st Library program, 5/13.
- Met with Suzanne Smith, local judge of elections, regarding Carnegie Room setup for Primary Election Day, 5/18.
- Viewed recorded webinar, "Weeding Popular Materials Collections" from PA State Library & Office of Commonwealth Libraries, 5/19.
- Interview by Andrew Watring of People's Light and two playwrights as part of People's Light's Illuminating Residency program, which invites "national facing playwrights to our area to give them an introduction to the stories and expansive lived realities of its inhabitants through a series of interviews and site visits with community partners, individuals, and organizations"; also gave them tour of Library, 5/20.
- Viewed recorded webinar, "How to Launch Your Fingerprinting Business with Confidence" from Secure Biometrics, 5/21.
- Attended PARN (Phoenixville Area Resource Network) meeting on Teams, 5/26.

Upcoming Special Programs/Events

- "AARP Smart Driver 8-Hour Class", 6/3-4.
- "Songs and Stories of the American Revolution", 6/4.
- "WHYY Bridging Blocks: Artificial Intelligence: Embrace or Fear It?" with Brisa Luzzi Castro, Community Convener, WHYY, 6/8.
- "Dungeons and Dragons for Adults" with Trip Peterson, 6/13.
- Adult Summer Reading Gift Card Raffle begins 6/15 (ends 8/15).
- "Back to Broadway with the 49ers Chorus", 6/15.
- "Local Author Talk: Patricia Herrmann Conroy: *12 Steps to Mindful Aging*", 6/18.
- "Medicare 101" with PA-MEDI Counselors, 6/22.
- "Concert by Trio Que Sera", 6/25.
- "Local Author Talk: Joe Varady: *Tales of Phoenixville*", 6/29.
- "Life, Liberty & the Pursuit of Happiness" with Jim Segrave-Daly, 7/2 ("Dare to Declare" event)

Program/Event/Other Planning

- Scheduling special online, in-person, and hybrid programs for July and beyond.
- Continuing planning for Adult Summer Reading Program; purchased gift card and library-themed prizes.
- Planning a vinyl/CD listening club.

May Computer Use/Checkout Statistics

Adult Internet Stations Individual Users	350
Adult Laptop Individual Users	71
Mobile Printing Orders	112
Mobile Hotspot Checkouts	20
Museum Pass Checkouts	270

May Program Statistics

Program	**Attendance**
Phoenix Book Club	9
Fourth Wednesday Readers	13
Books on Tap	10
Words in Progress	8
Phoenixville Tech Group	65 (4 sessions)
Tech Help appointments	2
PA-MEDI Medicare Counseling appointments	4
VNA Personal Navigator Benefits Assistance appointments	3
2-1-1 Human Services Assistance appointments	0
Legal Consultation Appointments	5
Sen. Katie Muth Mobile Office appointments	4 (2 sessions)
"Get Connected: Jumpstart Your Job Search" appointments	3
Sahaja Yoga Meditation Class	26 (3 sessions)
ESL Conversation Group	16 (4 sessions)
Movies on Tap	6
Outreach: Senior Center Book Club	15
Movie Night: *Marty Supreme*, 5/14	17
Afternoon at the Movies: *Casablanca*, 5/29	
"Programming in Python", 5/2	2
"History and Birds on the Rapps Dam Trailhead", 5/3	8
"Crescendo Phoenixville Student Recital", 5/7	55
"Zen Torpedoz in Concert", 5/11	27
"Digital Literacy Class: Apple vs. Android", 5/12	3
"The Welcome Home Project and Lenape Land Reparation", 5/13	23
"The Caregiver's Essential Toolkit: 5 Steps to Get Organized and Prepared", 5/18	2
"New Jersey's Pine Barrens: A Devil of a Place!", 5/21	26
"Avoiding Identity Theft", 5/28	

Respectfully submitted,
Mark Pinto
Adult Services Director

Circulation Report for May 2026

Circulation Department:

- Number of **checkouts** from May 1st to May 27th: 9,667
- *Including book drop stats
- Number of **check-ins** from May 1st to May 27th: 9,998
- Number of **holds** placed for from May 1st to May 27th: 288
- Hired part-time circulation assistant – start Date – June 9th
  - Interviewed Four Candidates

Volunteers:

- **Total Amount of Volunteer Hours from May 1st to May 27th: 70.5**
- Total Amount of hours on fiscal year: 1,113.75
- National Honors Society Students are looking to volunteer
- Working with Lighthouse Vocational Services

Library Card Sign-ups:

- **Total Amount of Patron Applications from May 1st to May 27th: 131**
- **Total Amount of Patron Applications Online: 36**

Interlibrary Loans:

- Number of Interlibrary Loans requested from May 1st to May 27th: 18
- Number of Interlibrary Loans requested in year: 102
- Number of Interlibrary Loans filled from May 1st to May 27th: 1

Meetings/Events:

- LibCal Committee Meeting – June 9th

Continuing Education:

- POWER Library Training – May 13th
- Empowering Library Staff and Customers: Building a Culture of Team and Trust – May 13th
- Marketing and Design for Libraries – June 1st, June 3rd, and June 4th
- The Intentional One-On-One Conversation – June 24th

Additional Updates:

- Former Employee Jan Ayres Funeral – June 20th

Respectfully Submitted,

Christine Wrage
Circulation Manager & Volunteer Coordinator
May 2026

March 2026 Circulation	Sierra	OverDrive	Total
Atglen	2623	1282	3905
Avon Grove	7944	2171	10115
Chester County/Hankin	85574	51931	137505
Chester Springs	1	3291	3292
Coatesville	4115	1894	6009
Downingtown	13148	3626	16774
Easttown	15053	13153	28206
Honey Brook	7092	947	8039
Kennett	11624	8222	19846
Malvern	6384	1409	7793
Oxford	6569	2437	9006
Parkesburg	4170	1813	5983
Phoenixville	14284	11328	25612
Spring City	2165	473	2638
Tredyffrin/Paoli	19710	8996	28706
West Chester	8429	2506	10935
TOTAL	208885	115479	324364

Circulation Comparisons 2026		January	February	March	April	May	June	July	August	September	October	November	December	Total	
ATGLEN	2018	2282	2322	2412	2312	2196	3385	3595	2825	2046	2451	2294	2127	30247	6.88%
	2019	2846	2239	2568	2454	2372	2789	3065	2599	2160	2150	2642	2015	29899	-1.15%
	2020	2560	2548	1487	639	699	1248	2038	1987	1760	1791	1599	1640	19996	-33.12%
	2021	1969	1752	2169	1846	2037	2535	2855	2681	2349	2090	2000	2045	26328	31.67%
	2022	2146	2169	2475	3170	2758	3897	3533	3436	2824	3029	2964	2771	35172	33.59%
	2023	2956	2734	3373	3013	3143	3877	3542	3696	3185	3284	3256	2993	39052	11.03%
	2024	3605	3311	3544	3544	3398	3601	4205	3789	3897	4113	3725	3470	44202	13.19%
	2025	3937	3747	4259	4016	4002	4248	4841	4147	3988	4144	3677	3394	48400	9.50%
	2026	3926	3730	4071	3905	0	0	0	0	0	0	0	0	0	
AVON GROVE	2018	9921	10844	11813	10590	10220	13313	16106	14095	11408	11291	10014	8830	138445	2.02%
	2019	11857	11207	11573	11378	11424	13905	17138	14038	11252	11660	10449	9266	145147	4.84%
	2020	11135	10859	6871	3501	3883	5782	10112	11755	11506	11159	9910	10085	106558	-26.59%
	2021	10876	10119	11212	10167	10057	12494	14186	13134	11359	10858	10703	9621	134786	26.49%
	2022	10123	9532	11261	10580	9832	13403	14790	14741	11376	11390	10947	9757	137732	2.19%
	2023	10725	9770	11562	10460	11201	13992	14197	12962	11276	10621	10051	9484	136301	-1.04%
	2024	9797	9856	10103	9433	9975	12481	13072	11967	10576	9954	9821	9530	126565	-7.14%
	2025	9735	9368	10619	9776	10386	12579	13593	11625	10396	10664	9589	9139	127469	0.71%
	2026	10225	9448	10038	10115	0	0	0	0	0	0	0	0	0	
CCL/HANKIN	2018	126699	121709	138899	127420	123573	145591	162876	149438	127242	125674	119511	111398	1580030	-1.79%
	2019	131898	124255	135942	126009	123301	145315	161746	146273	126353	127487	119761	114852	1583192	0.20%
	2020	130294	129807	77499	28881	31522	51734	91143	107612	107968	112106	107540	113204	1089310	-31.20%
	2021	118865	109705	125117	112334	111801	130436	140068	138223	116701	116868	112933	106500	1439551	32.15%
	2022	120326	114924	123680	117579	115321	132775	142778	141221	120801	118332	115996	110149	1473882	2.38%
	2023	128197	122260	137431	123958	121095	139703	147838	145163	129222	124028	122071	118588	1559554	5.81%
	2024	138525	133352	143345	133774	129200	142618	156819	146997	129436	125958	124074	124015	1628113	4.40%
	2025	139334	131781	145242	135913	140523	154118	164302	153360	139067	140831	132210	128736	1705417	4.75%
	2026	144636	133418	140075	137505	0	0	0	0	0	0	0	0	0	
CHESTER SPRINGS	2018	3097	2912	3760	3388	2996	3692	4721	4088	3002	3138	2919	2867	40580	-1.61%
	2019	3628	3444	3634	3328	3121	4089	5216	4611	3753	3839	3723	3232	45618	12.41%
	2020	4369	4371	3094	2337	2550	3294	4988	4790	4350	4178	3948	4000	46269	1.43%
	2021	3609	3465	4256	3630	3854	4291	4774	4792	4047	4086	3918	3841	48563	4.96%
	2022	3636	3914	4200	4233	4009	4499	4811	5115	4105	3989	4061	3647	50219	3.41%
	2023	4546	4318	4871	4144	4297	4941	5293	5574	4645	4706	4543	4327	56205	11.92%
	2024	5106	5245	5152	5030	4833	5316	5868	5683	4988	4964	4817	4605	61607	9.61%
	2025	5305	4064	3103	2797	3124	3178	3282	3233	3071	3407	3047	3167	40778	-33.81%
	2026	3538	3091	2937	3292	0	0	0	0	0	0	0	0	0	
COATESVILLE	2018	3751	3337	3769	3930	3955	5007	5175	4241	3376	3825	3343	2985	46694	-11.39%
	2019	4038	3982	4098	4473	4281	5350	6520	5004	4434	4848	4141	4222	55391	18.63%
	2020	4939	4219	2131	488	527	1684	3377	3976	4303	5223	4214	3206	38287	-30.88%
	2021	4622	4336	5155	4061	3323	4866	5477	4959	3890	4080	3677	3554	52000	35.82%
	2022	3823	4157	4372	3997	3949	5141	5549	5959	4728	5072	4904	4220	55871	7.44%
	2023	5530	5561	6162	4928	4880	5916	6246	5729	5011	5190	5027	4875	65055	16.44%
	2024	5092	5009	5889	5778	5853	5764	6011	6462	5215	5488	4604	4568	65733	1.04%

	2025	5400	5165	6046	6378	6058	6134	6806	6218	5794	5616	5087	4860	69562	5.83%
	2026	5575	5628	6217	6009	0	0	0	0	0	0	0	0	0	
DOWNINGTOWN	2018	12705	12259	14176	13312	13709	17203	18394	17109	14778	14552	13931	11328	173456	-2.67%
	2019	14002	13202	14228	13512	13545	16894	19723	17222	14850	14598	13696	12343	177815	2.51%
	2020	15073	14706	8018	2653	2893	4991	7501	7387	8084	8770	7937	6744	94757	-46.71%
	2021	7402	6298	7548	9201	9936	14625	17044	16716	13476	12663	12961	11701	139571	47.29%
	2022	13042	13025	14590	13041	12890	18506	19396	17778	14257	14555	13429	12715	177224	26.98%
	2023	15944	14813	15550	14395	14715	20797	20430	19311	15391	14730	14648	13175	193899	9.41%
	2024	15565	15427	16270	14570	15092	17997	20354	17258	16236	15624	14715	13625	192733	-0.60%
	2025	16015	14961	16857	15331	16970	20455	20954	18328	17607	16545	15626	14778	204427	6.07%
	2026	17731	16381	16901	16774	0	0	0	0	0	0	0	0	0	
EASTTOWN	2018	27973	24084	28349	27487	27068	30526	33781	32462	28684	28684	26673	25587	341358	10.31%
	2019	30566	28729	30529	29221	29231	33377	36995	33153	29586	29798	28005	27419	366609	7.40%
	2020	31521	30967	24061	15699	17160	20736	27497	28951	27952	30489	28141	25249	308423	-15.87%
	2021	25139	22620	25200	27449	28850	33196	36343	35505	31274	28875	29470	29397	353318	14.56%
	2022	30990	28501	30917	29483	30655	33589	35778	35565	30845	30330	30102	29249	376004	6.42%
	2023	30838	28781	31982	29334	29620	33829	33918	34253	29883	28854	28512	27989	367793	-2.18%
	2024	28309	28220	30034	28434	28347	30411	32319	30796	27704	28242	27221	26313	346350	-5.83%
	2025	27629	25570	27912	27501	28626	30649	32055	30700	28166	28710	26610	26120	340248	-1.76%
	2026	29419	26941	28231	28206	0	0	0	0	0	0	0	0	0	
HONEY BROOK	2018	5416	5298	6292	5851	5389	6327	7555	6122	5504	5967	5720	5420	70861	4.39%
	2019	6051	6068	5853	5821	5518	6650	7552	6507	5270	5969	5802	4884	71945	1.53%
	2020	5559	6278	3395	561	554	1696	4068	4717	4838	4579	3697	3096	43038	-40.18%
	2021	4810	4502	5955	5079	4984	5597	6829	6303	5774	5589	5399	5147	65968	53.28%
	2022	5130	5554	6007	5202	5166	6548	6209	5919	5108	5481	5446	4770	66540	0.87%
	2023	5681	5350	5899	5630	5382	6370	6689	6559	5588	5801	5892	5086	69927	5.09%
	2024	5607	5873	6579	6429	6004	6555	7105	5729	4541	5858	5549	2735	68564	-1.95%
	2025	1689	1875	7697	7997	8976	8517	10129	8855	7933	8538	7189	7035	86430	26.06%
	2026	8178	7508	8366	8039	0	0	0	0	0	0	0	0	0	
KENNETT	2018	13977	13147	15378	13999	14772	17625	20430	19251	14658	15465	14189	13277	186168	-2.80%
	2019	13948	12581	14144	13752	13691	16360	20071	16926	13556	14258	13490	12777	175554	-5.70%
	2020	14354	14084	10648	5252	5702	7342	11411	14181	13638	13960	13553	14245	138370	-21.18%
	2021	14992	14298	16792	15184	15477	18035	19121	17574	14429	14519	14061	13276	187758	35.69%
	2022	15185	14528	16139	15223	15107	17966	19784	19807	15628	14960	14917	14494	193738	3.18%
	2023	16881	15216	17328	15289	11563	13558	24160	23804	20003	19355	19081	18823	215061	11.01%
	2024	20201	19246	21202	20069	19395	22682	24212	22684	19302	19262	19067	17866	245188	14.01%
	2025	19705	18308	20724	19805	20226	22382	23006	22438	18664	20808	18708	18368	243142	-0.83%
	2026	20965	19628	20805	19846	0	0	0	0	0	0	0	0	0	
MALVERN	2018	6405	6096	6715	6137	6318	8353	10024	9158	6619	7166	6367	6077	85435	-2.78%
	2019	6959	6470	7080	6435	6482	7957	9783	8479	6384	6491	6042	5679	84241	-1.40%
	2020	6449	6412	3699	1230	1343	2339	3847	3699	3754	4137	3793	3563	44265	-47.45%
	2021	4855	4636	5337	4804	4953	7123	8306	7705	6238	6562	6355	6007	72881	64.65%
	2022	6652	6317	7295	6921	6534	7769	8557	8451	6916	7292	6724	6223	85651	17.52%
	2023	7056	7012	7876	6751	7159	8362	8892	8832	7432	6792	6610	6514	89288	4.25%

	2024	4855	5049	6319	6371	6859	7691	8887	8671	7896	7446	7184	7136	84364	-5.51%
	2025	7094	6827	7917	7512	7768	8636	9536	8907	7918	7592	7194	6978	93879	11.28%
	2026	7896	7311	8355	7793	0	0	0	0	0	0	0	0	0	
OXFORD	**2018**	8922	8768	9747	9779	9012	11180	12117	11964	9870	10368	9255	7781	118763	1.41%
	2019	10087	8920	10355	10203	9516	10613	12359	11274	9283	9813	9103	8228	119754	0.83%
	2020	9446	9737	6129	2253	2450	4104	8388	9343	9057	9615	8511	8942	87975	-26.54%
	2021	8943	8743	10187	8422	8052	10022	11649	11732	9322	9227	8956	8667	113922	29.49%
	2022	9248	9055	9921	9403	8768	11232	12102	12467	9624	9734	9468	8726	119748	5.11%
	2023	9626	9160	9982	9054	8944	11825	12298	11592	9644	9200	9269	8526	119120	-0.52%
	2024	9654	9287	10039	9598	9502	11032	12331	11490	9818	9237	8963	8154	119105	-0.01%
	2025	9052	8505	9081	9265	8907	10451	12268	11203	9365	9273	8293	7862	113525	-4.68%
	2026	9539	8802	9288	9006	0	0	0	0	0	0	0	0	0	
PARKESBURG	**2018**	4365	4671	4750	5011	3994	4958	5472	5044	4194	4946	4731	4022	56158	-2.78%
	2019	4805	4558	4712	4310	3442	4283	5178	4224	3946	4835	4636	4592	53521	-4.70%
	2020	4984	4685	2773	386	341	1520	3465	3762	4051	4486	4349	4464	39266	-26.63%
	2021	3712	3592	4541	3540	3527	4129	4215	3847	3506	3746	3492	3742	45589	26.49%
	2022	3492	3623	3567	3479	3724	4192	4154	4152	3620	3803	3654	3443	44903	-1.50%
	2023	4062	3688	4966	4168	4254	5137	4716	4656	4120	4412	4146	3902	52227	16.31%
	2024	4795	4672	5068	4992	4864	5399	5720	5802	5159	5777	5576	5074	62898	20.43%
	2025	6007	5862	5972	5423	6011	6734	7210	6670	6123	6457	6193	5422	74084	17.78%
	2026	5824	5958	6193	5983	0	0	0	0	0	0	0	0	0	
PHOENIXVILLE	**2018**	16378	15456	18147	17387	17182	21454	24052	21636	17349	18362	17113	14747	219263	2.77%
	2019	18264	16664	17865	17693	16611	20239	24236	21452	17445	17899	16604	15078	220050	0.36%
	2020	17764	16994	10396	4091	4473	6806	10460	10489	10356	10627	9706	9926	122088	-44.52%
	2021	11449	10373	11464	9850	10516	15431	18997	18858	15931	15888	15691	15045	169493	38.83%
	2022	16988	16708	18590	17403	16642	20050	22194	21770	18064	18045	17723	16610	220787	30.26%
	2023	19867	18307	20911	19153	19304	23038	23956	23975	20696	19617	19255	18806	246885	11.82%
	2024	21928	21195	22729	20970	20273	23982	26690	24273	20673	21716	21114	20076	265619	7.59%
	2025	23873	22334	24730	23232	24744	27893	30212	28143	24718	25750	24292	23200	303121	14.12%
	2026	25943	23616	24589	25612	0	0	0	0	0	0	0	0	0	
SPRING CITY	**2018**	2772	2887	3401	2923	3007	4212	4618	4166	3163	3102	2704	2318	39273	-3.99%
	2019	2948	2858	3144	2892	3184	3971	4980	3791	2666	2734	2551	2171	37890	-3.52%
	2020	2908	2946	1715	471	518	1011	2123	2627	2299	2235	2181	1636	22670	-40.17%
	2021	1571	1347	1478	1627	1914	2374	2685	3191	2626	2160	2251	2048	25272	11.48%
	2022	2096	2174	2885	2558	2443	3205	3635	3562	2864	2680	2730	2584	33416	32.23%
	2023	2782	2582	3054	2848	3074	3919	3904	3721	3110	2943	2762	2580	37279	11.56%
	2024	3152	2968	3162	3150	2952	3573	3955	3670	2659	2897	2636	2625	37399	0.32%
	2025	2864	2931	3111	3068	3209	3799	3922	3695	3036	2986	2872	2545	38038	1.71%
	2026	2825	2540	2935	2638	0	0	0	0	0	0	0	0	0	
TREDYFFRIN/PAC	**2018**	30450	29542	33492	30027	29914	34180	37196	34597	30110	30224	29301	27796	376829	1.53%
	2019	32444	30670	33220	31319	29629	32899	36563	35057	31093	31583	29979	29330	383786	1.85%
	2020	32884	33602	20374	8202	8923	13557	22464	25710	25925	25290	22762	19922	259615	-32.35%
	2021	20659	18421	24680	24230	24718	29178	32707	31704	24807	26929	26285	26682	311000	19.79%
	2022	28040	27215	29181	28411	27226	30653	33428	33568	27421	27976	27783	27674	348576	12.08%

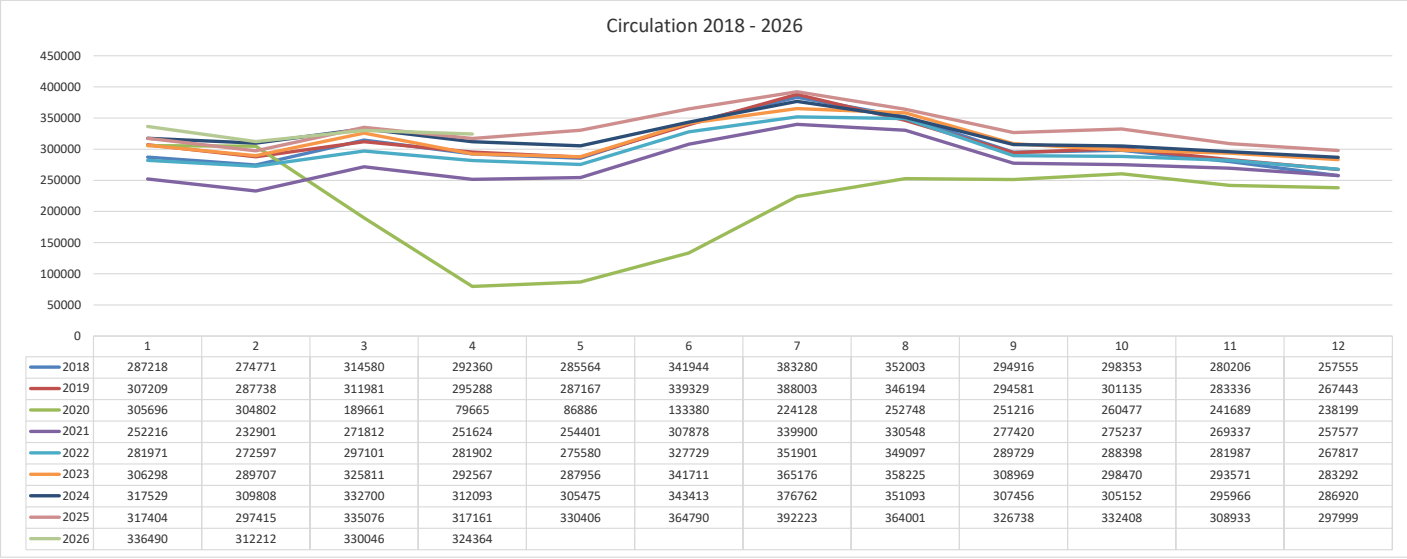
	2023	29657	28481	31813	28150	28181	31593	33983	33308	27822	28048	27995	27771	356802	2.65%
	2024	29948	29070	31479	28936	27825	30893	34214	32566	28332	27431	26658	27432	354784	-0.57%
	2025	28702	26487	30430	28536	30176	32123	35422	32962	29509	29446	28080	26826	358699	1.10%
	2026	29712	28110	30258	28706	0	0	0	0	0	0	0	0	0	
WEST CHESTER	2018	12105	11439	13480	12807	12309	14938	17168	15807	12913	13138	12141	10995	159240	-1.21%
	2019	12868	11891	13036	12488	11819	14638	16878	15584	12550	13173	12712	11355	158992	-0.16%
	2020	11457	12587	7371	3021	3348	5536	11246	11762	11375	11832	9848	8277	107660	-32.29%
	2021	8743	8694	10721	10200	10402	13546	14644	13624	11691	11097	11185	10304	134851	25.26%
	2022	11054	11201	12021	11219	10556	14304	15203	15586	11548	11730	11139	10785	146346	8.52%
	2023	11950	11674	13051	11292	11144	14854	15114	14090	11941	10889	10453	9853	146305	-0.03%
	2024	11390	11028	11786	11015	11103	13418	15001	13256	11026	11185	10243	9696	140147	-4.21%
	2025	11061	9632	11377	10610	10699	12891	14687	13517	11384	11641	10267	9529	137295	-2.04%
	2026	10557	10101	10787	10935	0	0	0	0	0	0	0	0	0	

		January	February	March	April	May	June	July	August	September	October	November	December	Total	
System	2009	314514	316598	351000	330124	313584	393702	438914	395383	336133	332569	318368	286320	4127209	
	2010	325911	314476	365487	314192	307260	384072	430039	406160	330681	322851	325194	276392	4102715	-0.60%
	2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272	318126	287588	4071963	-0.76%
	2012	331201	327004	351807	319127	307838	383042	421728	376945	303187	312090	312984	271283	4018236	-1.34%
	2013	322760	310288	335590	312997	308489	366229	433261	379949	303346	316223	298777	269065	3956974	-1.55%
	2014	303205	282462	330326	299557	296856	347702	411539	361843	317450	294446	285698	274294	3805378	-3.98%
	2015	309020	291129	317277	289670	278038	361649	394319	361008	303319	299507	287243	271629	3763808	-1.09%
	2016	297683	299386	311959	295526	290048	358040	375734	359101	293046	288026	278320	260038	3706907	-1.51%
	2017	294812	276103	322125	291011	292474	344982	373740	351907	290713	294512	281047	249729	3663155	-1.18%
	2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	3662750	-0.01%
	2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3709404	1.27%
	2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%
	2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%
	2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	3565809	7.38%
	2023	306298	289707	325811	292567	287956	341711	365176	357225	308969	298470	293571	283292	3750753	5.19%
	2024	317529	308808	332700	312093	305475	343413	376762	351093	307456	305152	295966	286920	3843367	2.47%
	2025	317404	297415	335076	317161	330406	364790	392223	364001	326738	332408	308933	297999	3984554	3.67%
	2026	336490	312212	330046	324364										

		January	February	March	April	May	June	July	August	September	October	November	December	Total
2016 to 2015	2016<2015	-3.67%	2.84%	-1.68%	2.02%	4.32%	-0.99%	-4.71%	-0.53%	-3.39%	-3.83%	-3.11%	-4.27%	-1.51%
2017 to 2016	2017<2016	-0.96%	-7.78%	3.26%	-1.53%	0.84%	-3.65%	-0.54%	-2.00%	-0.80%	2.25%	0.98%	-3.96%	-1.18%
2018 to 2017	2018<2017	-2.58%	-0.48%	-2.34%	0.46%	-2.36%	-0.88%	2.55%	0.00%	1.45%	1.30%	-0.30%	3.13%	-0.01%
2019 to 2018	2019<2018	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%	3.83%	1.27%
2020 to 2019	2020<2019	-0.49%	5.93%	-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	-13.50%	-14.70%	-10.93%	-30.76%
2021 to 2020	2021/2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%
2022 to 2021	2022/2021	11.80%	17.04%	9.30%	12.03%	8.33%	6.45%	3.53%	5.61%	4.46%	4.78%	4.70%	3.98%	7.38%
2023 to 2022	2023/2022	8.63%	6.27%	9.7%	3.78%	4.49%	4.27%	3.77%	2.62%	6.64%	3.49%	4.11%	5.78%	5.19%
2024 to 2023	2024/2023	3.67%	6.59%	2.11%	6.67%	6.08%	0.50%	3.08%	-1.75%	-0.49%	2.19%	0.81%	1.26%	2.41%
2025 to 2024	2024/2025	-0.04%	-3.83%	0.71%	1.60%	7.55%	5.70%	3.94%	3.55%	5.90%	8.20%	4.20%	3.72%	3.53%
2025 to 2026	2026/2025	-1.29%	-1.29%	-2%	2%									

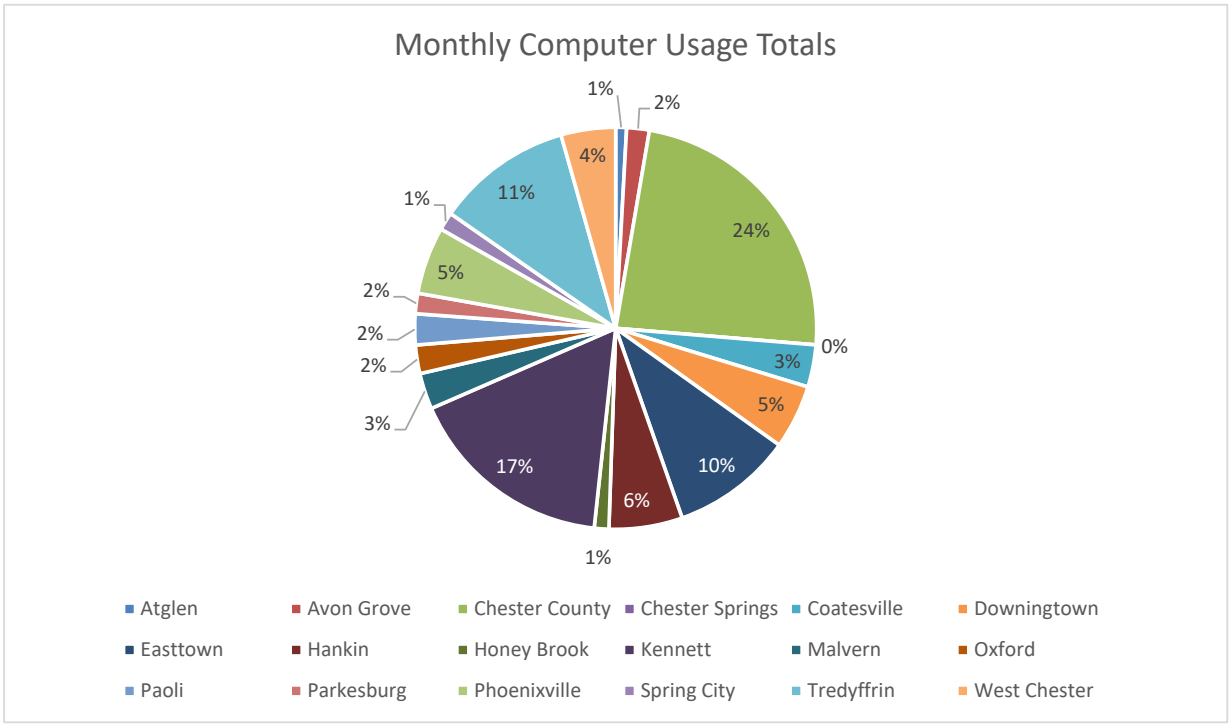
YTD2023		306298	289707	325811	292567	287956	341711	365176	357225	308969	298470	293571	283292	3750753	3.96%

YTD2024		317529	308808	332700	312093	305475	343413	376762	351093	307456	305152	295966	286920	3843367	2.41%
YTD2025		317404	297415	335076	317161	330406	364190	392223	364001	326738	332408	308933	297999	3983954	3.53%
YTD2026		336490	312212	330046	324364										3%
	January	February	March	April	May	June	July	August	September	October	November	December		
2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	3664768	
2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3711423	
2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2570567	
2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3322872	
2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	3567831	
2023	306298	289707	325811	292567	287956	341711	365176	358225	308969	298470	293571	283292	3753776	
2024	317529	309808	332700	312093	305475	343413	376762	351093	307456	305152	295966	286920	3846391	
2025	317404	297415	335076	317161	330406	364790	392223	364001	326738	332408	308933	297999	3986579	
2026	336490	312212	330046	324364										



	1	2	3	4	5	6	7	8	9	10	11	12
2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555
2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443
2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199
2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577
2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817
2023	306298	289707	325811	292567	287956	341711	365176	358225	308969	298470	293571	283292
2024	317529	309808	332700	312093	305475	343413	376762	351093	307456	305152	295966	286920
2025	317404	297415	335076	317161	330406	364790	392223	364001	326738	332408	308933	297999
2026	336490	312212	330046	324364								

April 2026 Computer Usage (Sessions)	Envisionware	Wireless	Total
Atglen	28	278	306
Avon Grove	202	440	642
Chester County	1415	6901	8316
Chester Springs	0	0	0
Coatesville		1194	1194
Downingtown	296	1521	1817
Easttown	647	2789	3436
Hankin	271	1808	2079
Honey Brook	134	278	412
Kennett	185	5716	5901
Malvern	127	894	1021
Oxford	266	541	807
Paoli	142	735	877
Parkesburg	193	384	577
Phoenixville	535	1373	1908
Spring City	173	336	509
Tredyffrin	375	3478	3853
West Chester	225	1319	1544
TOTAL	5214	29985	35199



Computer Usage																				
2026 (Sessions)																				Pre-Pandemic
																2026 YTD	2025 YTD	2024 YTD	2023 YTD	2019 Annual
	January	February	March	April	May	June	July	August	September	October	November	December	Total			Percentage	Percentage	Percentage	Percentage	Percentage
Atglen	245	253	326	306									1130			0.83%	0.80%	0.85%	0.79%	0.78%
Avon Grove	626	630	644	642									2542			1.86%	2.15%	2.42%	2.65%	2.93%
Chester County	7655	9110	8339	8316									33420			24.49%	22.45%	23.16%	23.55%	25.39%
Chester Springs	0	0	0	0									0			0.00%	0.15%	0.70%	0.84%	0.54%
Coatesville	1194	984	1469	1194									4841			3.55%	4.80%	6.52%	6.71%	6.94%
Downingtown	1295	1351	1716	1817									6179			4.53%	4.23%	4.08%	4.29%	4.63%
Easttown	3363	3266	3435	3436									13500			9.89%	9.45%	9.06%	10.26%	9.77%
Hankin	2276	1944	2296	2079									8595			6.30%	6.33%	6.58%	7.00%	5.90%
Honey Brook	451	404	465	412									1732			1.27%	1.17%	1.12%	1.40%	1.00%
Kennett	6332	5662	6080	5901									23975			17.57%	16.96%	15.54%	9.85%	5.07%
Malvern	825	849	996	1021									3691			2.70%	2.95%	2.07%	2.48%	2.38%
Oxford	731	754	796	807									3088			2.26%	2.50%	3.12%	3.54%	3.39%
Paoli	660	728	852	877									3117			2.28%	2.36%	2.01%	2.24%	3.07%
Parkesburg	372	384	518	577									1851			1.36%	1.36%	1.65%	1.70%	1.40%
Phoenixville	1841	1840	2014	1908									7603			5.57%	5.80%	6.07%	6.65%	7.55%
Spring City	361	411	495	509									1776			1.30%	1.27%	1.31%	1.60%	1.73%
Tredyffrin	3616	3633	3763	3853									14865			10.89%	11.46%	10.17%	10.47%	13.33%
West Chester	866	850	1307	1544									4567			3.35%	3.82%	3.56%	3.98%	4.20%
																	0.00%			
System	32709	33053	35511	35199	0	0	0	0	0	0	0	0	136472			100.00%	100.00%	100.00%	100.00%	100.00%

Phoenixville Public Library

Balance Sheet

As of May 28, 2026

	TOTAL	
	AS OF MAY 28, 2026	AS OF MAY 28, 2025 (PY)
Assets		
Current Assets		
Bank Accounts		
100 Phoenixville Federal Savings #1	$0.00	$0.00
100.1 Operating Checking (040016792)	73,239.69	97,521.83
100.2 Operating Money Market (45001815)	111,507.77	139,512.95
100.3 Operating Credit Card Receipts (110030095)	8,693.55	17,990.47
100.5 Certificate of Deposit (61513)	22,951.95	22,267.53
100.6 Certificate of Deposit (61514)	23,468.42	22,768.61
100.7 Certificate of Deposit (59971)	36,894.39	35,611.79
100.8 Certificate of Deposit (61515) - CLOSED	0.00	0.00
100.9 Customers Bank - MM (5987) Restricted - CLOSED	0.00	0.00
Total for 100 Phoenixville Federal Savings #1	**$276,755.77**	**$335,673.18**
101 StoneCastle/Cantor		
101.1 StoneCastle/Cantor - Harrop Capital Funds (Restricted)	198,599.71	201,731.24
101.2 StoneCastle/Cantor - Operating (Unrestricted)	468,530.48	405,270.31
Total for 101 StoneCastle/Cantor	**$667,130.19**	**$607,001.55**
105 Petty Cash	$440.00	$483.53
105.6 Paypal	-40.00	-40.00
Total for 105 Petty Cash	**$400.00**	**$443.53**
106 Circulation Cash	399.20	399.20
Total for Bank Accounts	**$944,685.16**	**$943,517.46**
Other Current Assets		
125 Supplies	0.00	0.00
130 Prepaid Expenses	453.00	453.00
140 Accounts Receivable - Other	0.00	0.00
Total for Other Current Assets	**$453.00**	**$453.00**
Total for Current Assets	**$945,138.16**	**$943,970.46**
Fixed Assets		
150 General Fixed Assets		
150.1 Leasehold Improvements		
150.1.1 1999/2000 Addition	0.02	0.02
150.1.2 General	0.06	0.06
Total for 150.1 Leasehold Improvements	**$0.08**	**$0.08**
150.2 2012/2013 Renovation	0.00	0.00
150.6 Computer Equipment	4,441.10	4,441.10
150.8 Furniture & Fixtures	2,487.78	2,487.78
Total for 150 General Fixed Assets	**$6,928.96**	**$6,928.96**
Total for Fixed Assets	**$6,928.96**	**$6,928.96**
Total for Assets	**$952,067.12**	**$950,899.42**

Phoenixville Public Library

Balance Sheet

As of May 28, 2026

	TOTAL	
	AS OF MAY 28, 2026	AS OF MAY 28, 2025 (PY)
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
201 Accounts Payable	80,820.86	12,611.00
220 Credit Card Payables	200.00	200.00
Total for Accounts Payable	**$81,020.86**	**$12,811.00**
Other Current Liabilities		
221 Accounts Payable - Other	0.01	0.01
230 Employee Costs Payable		
230.1 Salaries Payable	72,812.23	72,812.23
230.5 Accrued Vacation	0.00	0.00
230.9 Reimbursements by PPL	0.00	0.00
Total for 230 Employee Costs Payable	**$72,812.23**	**$72,812.23**
250 Deferred Income	0.00	0.00
Total for Other Current Liabilities	**$72,812.24**	**$72,812.24**
Total for Current Liabilities	**$153,833.10**	**$85,623.24**
Long-term Liabilities		
280 Line of Credit (3 year)	0.00	0.00
Total for Long-term Liabilities	**$0.00**	**$0.00**
Total for Liabilities	**$153,833.10**	**$85,623.24**
Equity		
300 Opening Bal Equity	60,368.66	60,368.66
310 Contributed Capital	0.24	0.24
319 Net Assets	645,281.87	781,969.26
Net Income	92,583.25	22,938.02
Total for Equity	**$798,234.02**	**$865,276.18**
Total for Liabilities and Equity	**$952,067.12**	**$950,899.42**

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
400 Appropriations				
400.1 Appropriation - P.A.S.D.	607,257.00	607,257.00	0.00	100.00 %
400.2 Appropriation - County	103,553.08	102,341.00	1,212.08	101.18 %
400.3 Appropriation - State	131,632.88	116,843.00	14,789.88	112.66 %
400.4 Appropriation - Charlestown Tws	6,000.00	5,500.00	500.00	109.09 %
400.5 Appropriation - Schuylkill Twp	9,000.00	8,600.00	400.00	104.65 %
400.6 Appropriation - East Pikeland		8,260.00	-8,260.00	
400.7 Appropriation - Phoenixville Borough	19,600.00	19,000.00	600.00	103.16 %
Total 400 Appropriations	**877,042.96**	**867,801.00**	**9,241.96**	**101.06 %**
412 Development Income				
412.1 Grants	25,000.00	25,000.00	0.00	100.00 %
412.2 Projects/Events	1,025.00	45,000.00	-43,975.00	2.28 %
412.2.1 WWW - Restricted	33,035.19		33,035.19	
Total 412.2 Projects/Events	**34,060.19**	**45,000.00**	**-10,939.81**	**75.69 %**
412.6 Individual Giving				
412.6.1 Unsolicited	4,731.95		4,731.95	
412.6.2 Restricted - Unsolicited Memorial Gifts - Adult	500.00		500.00	
412.6.3 Target Donors/Annual Appeal	40,358.45	50,000.00	-9,641.55	80.72 %
412.6.4 Restricted - General		3,000.00	-3,000.00	
412.6.5 Restricted - Children	674.12	3,000.00	-2,325.88	22.47 %
Total 412.6 Individual Giving	**46,264.52**	**56,000.00**	**-9,735.48**	**82.62 %**
412.7 Corporate Engagement		10,000.00	-10,000.00	
412.7.1 Third Party Fundraising	12,082.58		12,082.58	
Total 412.7 Corporate Engagement	**12,082.58**	**10,000.00**	**2,082.58**	**120.83 %**
412.8 Planned Giving				
412.8.3 Unrestricted - Endowment	30,000.00	30,000.00	0.00	100.00 %
Total 412.8 Planned Giving	**30,000.00**	**30,000.00**	**0.00**	**100.00 %**
Total 412 Development Income	**147,407.29**	**166,000.00**	**-18,592.71**	**88.80 %**
420 Operations Income				
420.1 Fines	18,630.73	22,500.00	-3,869.27	82.80 %
420.1.9 Collection Agency Report Charge	402.00		402.00	
420.10 Notary Services	1,326.00	800.00	526.00	165.75 %
420.2 Passport Applications	136,790.00	195,000.00	-58,210.00	70.15 %
420.3 Interest	19,006.12	7,000.00	12,006.12	271.52 %
420.4 Items Sold		2,800.00	-2,800.00	
420.4.1 Library Income	2,338.79		2,338.79	
420.4.2 PA Sales Tax	-10.60		-10.60	
Total 420.4 Items Sold	**2,328.19**	**2,800.00**	**-471.81**	**83.15 %**
420.5 Lost Books	1,977.69	3,000.00	-1,022.31	65.92 %
420.6 Other (Copier, etc.)	93.65	5,000.00	-4,906.35	1.87 %
420.6.1 Library Income	5,826.54		5,826.54	

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
420.6.2 PA Sales Tax	-20.44		-20.44	
Total 420.6 Other (Copier, etc.)	**5,899.75**	**5,000.00**	**899.75**	**118.00 %**
420.7 Rentals/Community Room	150.00		150.00	
420.8 Rentals/Collection		900.00	-900.00	
420.8.1 Library Income	1,041.12		1,041.12	
420.8.2 PA Sales Tax	-8.65		-8.65	
Total 420.8 Rentals/Collection	**1,032.47**	**900.00**	**132.47**	**114.72 %**
420.9 Hot Spots		3,000.00	-3,000.00	
420.9.1 Library Income	1,237.04		1,237.04	
420.9.2 PA Sales Tax	-0.04		-0.04	
Total 420.9 Hot Spots	**1,237.00**	**3,000.00**	**-1,763.00**	**41.23 %**
Total 420 Operations Income	**188,779.95**	**240,000.00**	**-51,220.05**	**78.66 %**
Total Income	**$1,213,230.20**	**$1,273,801.00**	**$ -60,570.80**	**95.24 %**
GROSS PROFIT	**$1,213,230.20**	**$1,273,801.00**	**$ -60,570.80**	**95.24 %**
Expenses				
500 Adult Library				
500.1 Books				
500.1.1 Physical Books	31,644.94	37,000.00	-5,355.06	85.53 %
500.1.2 E-Materials	21,984.15	18,205.00	3,779.15	120.76 %
500.1.3 Overdrive Holds Manager	18,298.42	27,958.00	-9,659.58	65.45 %
500.1.6 ARPA Adult e-materials	2,146.99		2,146.99	
500.1.7 Flipster		650.00	-650.00	
Total 500.1 Books	**74,074.50**	**83,813.00**	**-9,738.50**	**88.38 %**
500.1.11 Library of Things	1,956.01	2,750.00	-793.99	71.13 %
500.13 Professional Develop. Material	136.99	800.00	-663.01	17.12 %
500.14 Museum Passes	6,564.00	5,500.00	1,064.00	119.35 %
500.15 Mobile Hotspots	1,499.54	4,500.00	-3,000.46	33.32 %
500.2 Magazines & Newspapers	3,857.88	6,000.00	-2,142.12	64.30 %
500.3 Audios	4,110.73	5,000.00	-889.27	82.21 %
500.4 Videos	3,463.95	4,000.00	-536.05	86.60 %
500.5 Software	530.30	600.00	-69.70	88.38 %
500.6 Reference	366.12		366.12	
500.7 Programs - Adult	4,971.78	5,000.00	-28.22	99.44 %
500.8 Program Supplies - Adult	1,285.63	1,500.00	-214.37	85.71 %
Total 500 Adult Library	**102,817.43**	**119,463.00**	**-16,645.57**	**86.07 %**
510 Youth Library				
510.1 Books				
510.1.1 Physical Books	20,018.37	20,000.00	18.37	100.09 %
510.1.2 E-Materials	9,583.55	9,753.00	-169.45	98.26 %
510.1.3 ARPA Children e-materials	950.40		950.40	
Total 510.1 Books	**30,552.32**	**29,753.00**	**799.32**	**102.69 %**
510.13 Young Adult - All	3,119.85	4,000.00	-880.15	78.00 %

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
510.14 Programs - Young Adults	675.00	750.00	-75.00	90.00 %
510.15 Program Supplies - Young Adult	469.26	500.00	-30.74	93.85 %
510.2 Magazines	497.06	700.00	-202.94	71.01 %
510.3 Audios	1,875.70	2,000.00	-124.30	93.79 %
510.4 Videos	1,803.69	2,000.00	-196.31	90.18 %
510.5 Software	925.52	1,000.00	-74.48	92.55 %
510.7 Programs - Children	4,440.00	4,750.00	-310.00	93.47 %
510.8 Program Supplies - Children	1,643.84	1,750.00	-106.16	93.93 %
Total 510 Youth Library	**46,002.24**	**47,203.00**	**-1,200.76**	**97.46 %**
520 Development Expense	73.32		73.32	
520.1 Annual Appeal	2,497.00	5,000.00	-2,503.00	49.94 %
520.3 Special Events	17,646.45	20,000.00	-2,353.55	88.23 %
520.5 Marketing	100.00	500.00	-400.00	20.00 %
520.8 Donor Management	4,422.30	3,988.00	434.30	110.89 %
Total 520 Development Expense	**24,739.07**	**29,488.00**	**-4,748.93**	**83.90 %**
530 Administration				
530.1 General	241.61		241.61	
530.1.1 Audit/Form 990	6,000.00	8,300.00	-2,300.00	72.29 %
530.1.2 Library Board Expenses	3,377.27	2,500.00	877.27	135.09 %
530.1.3 Staff Development/Memberships	3,581.51	3,648.00	-66.49	98.18 %
530.1.4 Insurance	-2,616.00	1,500.00	-4,116.00	-174.40 %
530.1.5 Advertising		500.00	-500.00	
530.1.7 Credit Card Fees	13,249.98	8,000.00	5,249.98	165.62 %
530.1.8 Marketing and Website	4,559.64	3,501.00	1,058.64	130.24 %
530.1.9 Miscellaneous/Collection Agency Report Charge	260.01		260.01	
Total 530.1 General	**28,654.02**	**27,949.00**	**705.02**	**102.52 %**
540 Utilities				
540.1 Electricity	14,830.57	18,500.00	-3,669.43	80.17 %
540.2 Gas	5,100.83	4,500.00	600.83	113.35 %
540.3 Telephone	5,632.02	5,000.00	632.02	112.64 %
540.4 Trash Collection	442.36	440.00	2.36	100.54 %
540.5 Water & Sewer	696.72	1,100.00	-403.28	63.34 %
Total 540 Utilities	**26,702.50**	**29,540.00**	**-2,837.50**	**90.39 %**
550 Computer Expense				
550.2 Hardware	288.07	750.00	-461.93	38.41 %
550.4 Software	1,575.00	750.00	825.00	210.00 %
550.5 Software Maintenance	2,970.10	3,500.00	-529.90	84.86 %
550.6 Supplies		2,000.00	-2,000.00	
Total 550 Computer Expense	**4,833.17**	**7,000.00**	**-2,166.83**	**69.05 %**
560 Other Supplies and Expense				
560.1 Collection Maintenance	3,352.11	4,000.00	-647.89	83.80 %
560.2 Library	4,975.48	5,000.00	-24.52	99.51 %

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
560.3 Office	3,883.17	5,000.00	-1,116.83	77.66 %
560.4 Postage	12,283.73	8,500.00	3,783.73	144.51 %
560.6 Passport Supplies	2,098.67	2,000.00	98.67	104.93 %
Total 560 Other Supplies and Expense	**26,593.16**	**24,500.00**	**2,093.16**	**108.54 %**
570 Equipment Leasing/Rental	5,685.65	6,000.00	-314.35	94.76 %
580 Buildings & Grounds	21.71		21.71	
580.1 Maintenance				
580.1.1 Buildings	12,236.00		12,236.00	
580.1.2 Grounds	4,582.88	500.00	4,082.88	916.58 %
Total 580.1 Maintenance	**16,818.88**	**500.00**	**16,318.88**	**3,363.78 %**
580.5 Janitorial Expense				
580.5.1 Service	26,437.50	25,000.00	1,437.50	105.75 %
580.5.2 Supplies	1,107.94	4,000.00	-2,892.06	27.70 %
Total 580.5 Janitorial Expense	**27,545.44**	**29,000.00**	**-1,454.56**	**94.98 %**
580.7 Minor Improvements and Repairs	22.40		22.40	
Total 580 Buildings & Grounds	**44,408.43**	**29,500.00**	**14,908.43**	**150.54 %**
Total 530 Administration	**136,876.93**	**124,489.00**	**12,387.93**	**109.95 %**
610 Salaries & Benefits				
610.1 Salaries				
610.1.1 Full-Time	400,194.32	470,987.00	-70,792.68	84.97 %
610.1.2 Part-Time	168,147.79	178,586.00	-10,438.21	94.16 %
610.1.3 Passport Agents	21,446.20	35,131.00	-13,684.80	61.05 %
Total 610.1 Salaries	**589,788.31**	**684,704.00**	**-94,915.69**	**86.14 %**
610.2 Social Security Expense	21,307.19	26,282.00	-4,974.81	81.07 %
610.3 Employee Benefit Expense	90,484.70	128,766.00	-38,281.30	70.27 %
610.3.2 H.S.A. Contribution	7,166.66	9,000.00	-1,833.34	79.63 %
Total 610.3 Employee Benefit Expense	**97,651.36**	**137,766.00**	**-40,114.64**	**70.88 %**
610.4 Retirement Expense	97,987.99	105,056.00	-7,068.01	93.27 %
Total 610 Salaries & Benefits	**806,734.85**	**953,808.00**	**-147,073.15**	**84.58 %**
Total Expenses	**$1,117,170.52**	**$1,274,451.00**	**$ -157,280.48**	**87.66 %**
NET OPERATING INCOME	**$96,059.68**	**$ -650.00**	**$96,709.68**	**-14,778.41 %**
Other Expenses				
750 Non-Operating Expense	30.00		30.00	
750.1 Furniture, etc.	4,746.43		4,746.43	
750.8 Other	0.00		0.00	
Total 750 Non-Operating Expense	**4,776.43**		**4,776.43**	
Total Other Expenses	**$4,776.43**	**$0.00**	**$4,776.43**	**0.00%**
NET OTHER INCOME	**$ -4,776.43**	**$0.00**	**$ -4,776.43**	**0.00%**
NET INCOME	**$91,283.25**	**$ -650.00**	**$91,933.25**	**-14,043.58 %**

Accounts	2024-2025	2025-2026	2026-2027(reduction of 3 hours)	2026-2027(reduction of 6 hours)
Income				
400 Appropriations				
400.1 Appropriation - P.A.S.D.	$607,257.00	$607,257.00	$607,257.00	$607,257.00
400.2 Appropriation - County	$100,712.00	$102,341.00	$104,764.00	$104,764.00
400.3 Appropriation - State	$110,221.00	$116,843.00	$131,632.00	$131,632.00
400.4 Appropriation - Charlestown Tws	$5,500.00	$5,500.00	$5,500.00	$5,500.00
400.5 Appropriation - Schuylkill Twp	$8,600.00	$8,600.00	$9,000.00	$9,000.00
400.6 Appropriation - East Pikeland	$8,260.00	$8,260.00	$8,260.00	$8,260.00
400.7 Appropriation - Phoenixville Boroug	$19,000.00	$19,000.00	$19,000.00	$19,000.00
	$859,550.00	**$867,801.00**	**$885,413.00**	**$885,413.00**
412 Development Income				
412.1 Grants	$25,000.00	$25,000.00	$25,000.00	$25,000.00
412.2 Projects/Events	$45,000.00	$45,000.00	$45,000.00	$45,000.00
412.6 Individual Giving				
412.6.3 Target Donors	$50,000.00	$50,000.00	$50,000.00	$50,000.00
412.6.4 Restricted - General	$3,000.00	$3,000.00	$3,000.00	$3,000.00
412.6.5 Restricted - Children	$3,000.00	$3,000.00	$3,000.00	$3,000.00
412.7 Corporate Engagement	$10,000.00	$10,000.00	$10,000.00	$10,000.00
412.8 Planned Giving				
412.8.1 Restricted - Capital				
412.8.2 Restricted - Endowment				
412.8.3 Unrestricted - Endowment		$30,000.00	$40,000.00	$40,000.00
412.8.4 Restricted- Nancy Bruer Fund			$1,800.00	$1,800.00
	$136,000.00	**$166,000.00**	**$177,800.00**	**$177,800.00**
420 Operations Income				
420.1 Fines	$18,000.00	$22,500.00	$22,500.00	$22,500.00

420.10 Notary Services	$500.00	$800.00	$1,300.00	$1,300.00
420.2 Passport Applications	$195,000.00	$195,000.00	$0.00	$0.00
420.3 Interest	$3,000.00	$7,000.00	$10,000.00	$10,000.00
420.4 Items Sold	$2,800.00	$2,800.00	$3,300.00	$3,300.00
420.5 Lost Books	$3,000.00	$3,000.00	$3,000.00	$3,000.00
420.6 Other (Copier, etc.)	$3,500.00	$5,000.00	$6,800.00	$6,800.00
420.8 Rentals/Collection	$750.00	$900.00	$1,500.00	$1,500.00
420.9 Hot Spots	$3,000.00	$3,000.00	$3,000.00	$3,000.00
	$229,550.00	**$240,000.00**	**$51,400.00**	**$51,400.00**
Total Income	**$1,225,100.00**	**$1,273,801.00**	**$1,114,613.00**	**$1,114,613.00**
Expense				
500 Adult Library				
500.1 Books				
500.1.1 Physical Books	$32,255.00	$37,000.00	$33,000.00	$33,000.00
500.1.2 E-Materials	$32,000.00	$18,205.00	$20,397.00	$20,397.00
500.1.3 Overdrive holds manager		$27,958.00	$33,150.00	$33,150.00
500.1.7 E-magazines	$4,000.00	$0.00	$650.00	$650.00
500.1.11 Library of Things		$2,750.00	$2,750.00	$2,750.00
500.13 Professional Develop. Material	$800.00	$800.00	$500.00	$500.00
500.14 Museum Passes	$5,500.00	$5,500.00	$5,500.00	$5,500.00
500.15 Mobile Hotspots	$4,500.00	$4,500.00	$1,000.00	$1,000.00
500.2 Magazines & Newspapers	$6,000.00	$6,000.00	$6,000.00	$6,000.00
500.3 Audios	$5,000.00	$5,000.00	$5,000.00	$5,000.00
500.4 Videos	$4,000.00	$4,000.00	$4,000.00	$4,000.00
500.5 Software	$600.00	$600.00	$600.00	$600.00
500.6 Reference	$0.00	$0.00	$0.00	$0.00
500.7 Programs - Adult	$5,000.00	$5,000.00	$2,000.00	$5,000.00
500.8 Program Supplies - Adult	$1,500.00	$1,500.00		$500.00
	$101,155.00	**$118,813.00**	**$114,547.00**	**$118,047.00**
510 Youth Library				
510.1 Books				
510.1.1 Physical Books	$25,000.00	$20,000.00	$20,000.00	$20,000.00

510.1.2 E-Materials	$18,000.00	$9,753.00	$9,753.00	$9,753.00
510.13 Young Adult - All	$4,000.00	$4,000.00	$4,000.00	$4,000.00
510.14 Programs - Young Adults	$1,000.00	$750.00		
510.15 Program Supplies - Young Adult	$500.00	$500.00		
510.2 Magazines	$700.00	$700.00	$700.00	$700.00
510.3 Audios	$4,000.00	$2,000.00	$2,000.00	$2,000.00
510.4 Videos	$3,000.00	$2,000.00	$2,000.00	$2,000.00
510.5 Software	$3,000.00	$1,000.00	$1,000.00	$1,000.00
510.7 Programs - Children	$6,436.00	$4,750.00	$2,020.00	$5,020.00
510.8 Program Supplies - Children	$2,500.00	$1,750.00		$1,000.00
	$68,136.00	**$47,203.00**	**$41,473.00**	**$45,473.00**
520 Development Expense				
520.1 Annual Appeal	$5,000.00	$5,000.00	$3,000.00	$3,000.00
520.3 Special Events	$20,000.00	$20,000.00	$18,000.00	$18,000.00
520.5 Marketing	$500.00	$500.00	$0.00	$500.00
520.6 Other				
520.8 Donor Management	$3,988.00	$3,988.00	$4,500.00	$4,500.00
	$29,488.00	**$29,488.00**	**$25,500.00**	**$26,000.00**
530 Administration				
530.1 General				
530.1.1 Audit/Form 990	$8,300.00	$8,300.00	$8,300.00	$8,300.00
530.1.2 Library Board Expenses	$2,000.00	$2,500.00	$1,000.00	$2,043.00
530.1.3 Staff Development/Membershi	$4,858.00	$3,648.00	$750.00	$1,750.00
530.1.4 Insurance	$1,500.00	$1,500.00	$1,500.00	$1,500.00
530.1.5 Advertising	$500.00	$500.00	$0.00	$500.00
530.1.6 Legal Expense				
530.1.7 Credit Card Fees	$6,000.00	$8,000.00	$8,000.00	$8,000.00
530.1.8 Marketing and Website	$3,000.00	$3,501.00	$3,501.00	$3,501.00
530.1.9 Miscellaneous				
	$26,158.00	**$27,949.00**	**$23,051.00**	**$25,594.00**
540 Utilities				
540.1 Electricity	$20,000.00	$18,500.00	$18,500.00	$18,500.00

540.2 Gas	$4,500.00	$4,500.00	$4,500.00	$4,500.00
540.3 Telephone	$4,500.00	$5,000.00	$5,000.00	$5,000.00
540.4 Trash Collection	$540.00	$440.00	$440.00	$440.00
540.5 Water & Sewer	$1,800.00	$1,100.00	$1,100.00	$1,100.00
	$31,340.00	**$29,540.00**	**$29,540.00**	**$29,540.00**
550 Computer Expense				
550.2 Hardware	$1,000.00	$750.00	$500.00	$500.00
550.3 Hardware Maintenance				
550.4 Software	$1,000.00	$750.00	$1,000.00	$1,000.00
550.5 Software Maintenance	$3,500.00	$3,500.00	$3,000.00	$3,000.00
550.6 Supplies	$3,000.00	$2,000.00		
	$8,500.00	**$7,000.00**	**$4,500.00**	**$4,500.00**
560 Other Supplies and Expense				
560.1 Collection Maintenance	$3,000.00	$4,000.00	$3,000.00	$3,000.00
560.2 Library	$4,000.00	$5,000.00	$4,000.00	$4,000.00
560.3 Office	$4,000.00	$5,000.00	$3,000.00	$3,000.00
560.4 Postage	$8,500.00	$8,500.00	$2,125.00	$2,125.00
560.6 Passport Supplies	$2,000.00	$2,000.00	$0.00	$0.00
	$21,500.00	**$24,500.00**	**$12,125.00**	**$12,125.00**
570 Equipment Leasing/Rental	**$6,000.00**	**$6,000.00**	**$6,000.00**	**$6,000.00**
580 Buildings & Grounds				
580.1 Maintenance				
580.1.1 Buildings				
580.1.2 Grounds	$500.00	$500.00	$0.00	$500.00
580.5 Janitorial Expense				
580.5.1 Service	$25,000.00	$25,000.00	$18,620.00	$18,620.00
580.5.2 Supplies	$4,000.00	$4,000.00	$4,000.00	$4,000.00
580.7 Minor Improvements and Repairs	$500.00	$0.00	$0.00	$0.00
	$30,000.00	**$29,500.00**	**$22,620.00**	**$23,120.00**
610 Salaries & Benefits				
610.1 Salaries				
610.1.1 Full-Time	$455,528.00	$470,987.00	$433,474.00	$433,474.00

610.1.2 Part-Time	$154,803.00	$178,586.00	$163,020.00	$153,640.00
610.1.3 Passport Agents	$34,039.00	$35,131.00	$0.00	$0.00
610.2 Social Security Expense	$24,647.00	$26,282.00	$22,816.00	$22,457.00
610.3 Employee Benefit Expense	$131,703.00	$128,766.00	$116,143.00	$116,143.00
610.3.2 H.S.A. Contribution	$9,000.00	$9,000.00	$3,500.00	$3,500.00
610.4 Retirement Expense	$100,553.00	$105,056.00	$96,304.00	$95,000.00
	$910,273.00	**$953,808.00**	**$835,257.00**	**$824,214.00**
Total Expense				
		$1,273,801.00	$1,114,613.00	$1,114,613.00

Phoenixville Public Library
183 Second Avenue, Phoenixville, PA 19460
(610) 933-3013 • **phoenixvillelibrary.org**
Lara Lorenzi, ***Director***



PHOENIXVILLE PUBLIC LIBRARY

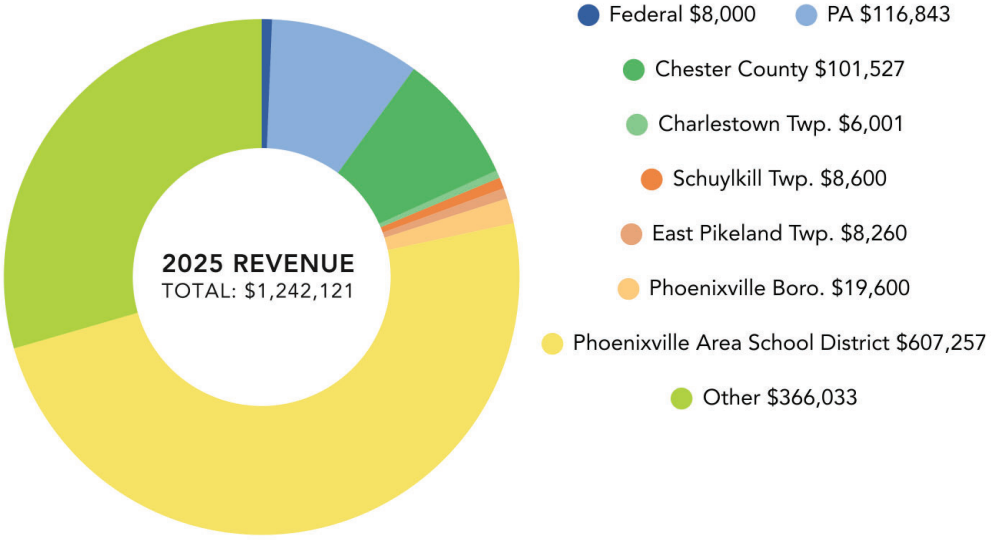
Population Served
40,143

Customer Visits
102,860

Total Circulation
305,212

Total Programs
791

Program Attendance
20,650



"When I moved to Phoenixville, the library became my grounding routine. Walking there, discovering books, and attending events helped me feel at home and connected to the community during a time of big change."

Access: Empowering Possibility

Phoenixville Public Library continued its work in 2025 to remove barriers to information, technology, and opportunity. Residents borrowed books, movies, and digital materials, while public computers and Wi-Fi supported schoolwork, job searches, and everyday needs.



Hotspot lending helped households stay reliably connected, and the Library of Things offered tools and devices many might not otherwise access. Passport services, plant swaps, and welcoming gathering spaces brought new visitors through the doors and strengthened the library's role as a trusted community hub.

Every day, staff assist with technology, online forms, printing, and finding essential information. By meeting people where they are, the library turns access into confidence, connection, and opportunity for the Phoenixville community.



Learning: Inspiring Growth

Phoenixville Public Library supported learners of all ages through welcoming, hands-on programs that spark curiosity and creativity. Early literacy offerings—Babies & Books, bilingual storytimes, and the 1-2-3 Learn with Me playgroup—helped caregivers build strong foundations for learning through books, music, and play. Partnerships like *Barnstone Art for Kids* encouraged young learners to explore art and self-expression.

For adults and families, film screenings, cultural programs, and community workshops offered opportunities to discover new interests together. The library also served as a learning hub by hosting Human Services assistance sessions, connecting residents with essential resources.

Through accessible programs and inviting spaces, the library continues to inspire lifelong learning across the Phoenixville community.

Connection: Strengthening Community

Phoenixville Public Library is a welcoming gathering place where people build relationships, share experiences, and feel part of the community. Early literacy programs create supportive spaces for caregivers and children to connect, while events for all ages—from movie nights to community celebrations—bring neighbors together and strengthen local pride.



Partnerships with organizations like the Human Needs Network, including 2-1-1 assistance sessions, help residents access vital services when they need them.

Whether attending programs, exchanging plants at the community swap, or simply enjoying a friendly space, patrons find connection and belonging at the library. Phoenixville Public Library remains a cornerstone of community life where people come together and relationships thrive.