



**Board of Trustees Meeting Agenda
February 2, 2026 5:00 p.m.
Location: Zoom**

Library Board members, please bring your e-meeting packet with you! Please notify Library Board President Lauren Eustis or Lara Lorenzi llorenzi@ccls.org, by Monday morning if you are unable to attend the meeting. The meeting will be chaired by Lauren Eustis.

Mission: To provide equitable access to information, education, and cultural enrichment for all members of the community.

- I. Call to order, roll
- II. Public welcome – All general public comments limited to 5 minutes
- III. Consent Agenda 2 minutes
 - a. Minutes
 - b. Director's Report
 - c. Youth Services Report
 - d. Adult Services Report
 - e. Development Report
 - f. Circulation Report
 - g. Statistics
 - h. Financials
- IV. New Business - Discussion Items
 - a. 2026/2027 Draft Budgets- Lara Lorenzi 15 minutes
 - b. Signing Checks- Info- Lara Lorenzi 5 minutes
 - c. Trustee Openings 2026- Lara Lorenzi 5 minutes
 - d. Tabling opportunities- Chloe Tolman 5 minutes
 - e. Review of Policies
 - Access PA & Conflict of Interest Policy-Lara Lorenzi 5 minutes
 - f. Other new business 5 minutes
- V. Old Business – Discussion Items
 - a. 125th Celebration- Your Stories- Chloe Tolman 5 minutes
 - b. Passport Update- Lara Lorenzi 5 minutes
 - c. Other old business? 5 minutes
- Public Comments on Meeting – Limit 3 minutes per person
- VI. Executive Session

Move to Executive Session – to meet with an attorney or other professional advisor to discuss agency business, which, if discussed in public, would lead to the disclosure of information protected by law.
- VII. Next Meeting: March 2, 2026- Zoom
- VIII. – /Adjournment

PHOENIXVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
February 2, 2026

A Regular Meeting was called to order by Lauren Eustis at 5:02 p.m.

BOARD MEMBERS PRESENT

Leah Campbell; Jenn Echikson; Lauren Eustis; Mackenzie Frees; Steve Hirsch; Joe Koury; and Brittany Remington

BOARD MEMBERS ABSENT

Jessica Bicker and Liz Carrabine

STAFF PRESENT

Lara Lorenzi, Executive Director
Chloe Tolman, Director of Development

CONSENT AGENDA

On motion made by Steve Hirsch, seconded by Mackenzie Frees, and by unanimous vote thereafter, the Board approved the Consent Agenda items a. through g., consisting of: (i) the Minutes of the Board's Regular Monthly Meetings held January 5, 2025; (ii) the Director's Report; (iii) the Youth Services Report; (iv) the Adult Services Report; (v) the Development Report; (vi) Statistics; and (vii) Financial Statements.

NEW BUSINESS

- Draft Budget(s): Lara Lorenzi indicated she had prepared two draft budgets, one with Passport income, the other without. She added that she may ask the Phoenixville Public Library Foundation to contribute additional funds to the Library. Ms. Lorenzi observed that although the status of Passport income continuing is unclear, additional state and county funding shows an increase in revenue. She highlights a proposed increase in salary to two full-time circulation assistants and one full-time circulation manager. Ms. Lorenzi stated she is unaware of what, if any, funding increases the Board of Directors of the Phoenixville Area School District have in mind. Lauren Eustis suggested approaching the various municipalities which are within the Library's service area concerning additional funding.
- Check Signing: Lara Lorenzi indicated a need for a more timely response from Trustees with check-signing authority as checks are prepared for signature. Lauren Eustis suggested a schedule of when checks are available for signature would be helpful.
- 2026 Trustee Openings: Lara Lorenzi indicated Leah Campbell and Mackenzi Frees are both nearing the end of their three-year terms. She added she will be posting for applications soon, with the application window remaining open through April 2026.
- Tabling Opportunities: Chloe Tolman discussed a list of community events she has prepared, and is looking for volunteers to staff tables promoting the Library at such events. Lauren Eustis suggested putting a table in front of her office building during First Fridays in the Borough of Phoenixville.
- Review of Library Policies: Lara Lorenzi mentioned that the Library website does not have all current Library Policies uploaded, and that she was working to address this.

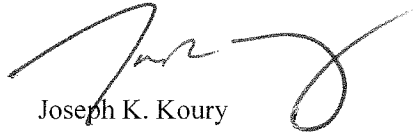
OLD BUSINESS

- 125th Anniversary of Library: Chloe Tolman she had started receiving testimonials

concerning the Library.

Meeting was adjourned at 5:52 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Joe Koury', with a large, stylized flourish extending from the end of the signature.

Joseph K. Koury



Report submitted by: Lara Lorenzi

February 2026 Library Board of Trustees Meeting

Informational Updates:

- I continue to watch all of the PASD board meeting each month to keep up on concerns and items the school district is dealing with.
- I continue to meet monthly with my Community of Learning Group hosted by PCHF.
- The Library was closed on Monday Jan 26, 2026 due to snow. The library had a delayed opening on Tuesday Jan. 27, 2026- opening at noon, due to the weather.
- The Library will be closed on Monday Feb. 16, 2026 for President's Day.
- Vacation Update- I will be away on vacation starting March 26th and I'll be back in the office on Monday April 6th. I will have Chloe Tolman put the board packet together for the April Board Meeting. While I'm away, Christine Nicholson-Wrage will be the person in charge. All department heads will be in charge of their department. I will be out of the county and I'm not sure if I will have access to my work email.
- Passport Update: Letter from the state department went out on Jan.22, 2026, those who received the letter are to cease passport operations by 2/13/2026. We did not get a letter and I have heard nothing from the state department regarding our passport status. We have been told by the Pottstown Library Passport Agent that they will be sending patrons our way. We might need to look into how we can increase operations due to demand with passport offices in libraries closing down. Mark Pinto and I will evaluate this going forward. I'm still waiting to see if we get any communication regarding our passport processing status. We continue as usual at this point.
- Polling Location- We will once again be a polling location for 2026- elections days are Tuesday March 19th and Tuesday November 3rd. Voting will take place upstairs in the main reading room. We will also have the ballot box outside.
- I have included the Foundation's Endowment financial statements for the 4th Quarter of 2025.

Personnel Updates:

- None at this time.

Foundation Update:

- The foundation will be meeting in January 2026.

Facilities Update:

- Continuing- PASD is working on changing out light bulbs and converting our lighting throughout the building to led lights.
- PASD will be out to install 2 floor outlets in front of the fireplace so we can plug in our new chairs. They will also be changing out one of the outlets new our new study pods so we can plug two of them at the same outlet. - Pending
- The library really needs a fresh coat of paint on the lower level (youth library), community meeting room and the stairwell. I'll be reaching out to PASD to see when we might be able to get this done. – Update: I have reached out to Phil Vontor to see how we can get on a schedule to have interior painting completed by this spring for our 150 celebration of the building. Waiting for a response.
- We will need to do some painting in the non-fiction second area of the library. We will also need to get some holes patched that were left after the previous shelving was removed. We also need to replace one carpet square.
- PASD came out on Wednesday 1/28 and helped clear out the street so we had some parking and a handicapped spot cleared for our patrons. The plowing along 2nd Avenue wasn't great this storm and there is very little street parking.

E-Material Circulation: (Circulation calculated by patron's home library.)

- October 2025:
 - E-books: 3,588
 - E-audio: 4,360
 - Total: 7,948
- November 2025:
 - E-books: 3,745
 - E-audio: 4,275
 - Total: 8,020
- December 2025:
 - E-books: 3,959
 - E-audio: 4,300
 - Total: 8,259
- January 2026: (Jan 1-27th, will update next month)
 - E-books: 3,685
 - E-audio: 4,027
 - Total: 7,712

Book Locker:

- June 2024- 468
- July 2024- 499
- August 2024- 463
- September 2024- 510
- October 2024- 514
- November 2024-451
- December 2024- 405
- January 2025- 527
- February 2025: 404
- March 2025: 515-holds 459-checkouts
- April 2025: 404-holds 355-checkouts
- May 2025: 385-holds 345-checkouts
- June 2025: 573-holds 498-checkouts
- July 2025: 662-holds 593-checkouts
- August 2025:518-holds 450-checkouts
- September 2025: 531-holds 469-checkouts
- October 2025: 491-holds 406- checkouts
- November: 439-holds 392-checkouts
- December 2025: 391 holds 314 check outs

Door Count:

November 2024: 8,420 This is a 10% increase over this month last year.

December 2024: 6,823 This is a 1% decrease over this time last year.

January 2025: 7,827 This is a 6% increase over this month last year.

February 2025: 7,999 This is a 6% increase over this month last year.

March 2025: 9,186 This is a 4% increase over this month last year.

April 2025: 8,901 This is a 4% increase over this month last year

May 2025: 8,253 This is a 26% increase over this month last year.

June 2025: 9,492, This is a 12% increase over this month last year.

July 2025: 10,454 This is a 5% increase over this month last year.

August 2025: 9,874 This is a 9% increase over this month las year.

September 2025: 7,957 This is a 12% increase over this month last year.

October 2025: 8,301 This is a 1% decrease from this month last year.



November 2025: 7,846 This is a 7% decrease from this month last year.

December 2025: 6,770. This is a 1% decrease over this month last year.

Chester County Library System Updates:

- The system will be transitioning to Microsoft 365, we anticipate that the process will take 4-6 weeks. We are working on going through the libraries S drive to make sure the documents can move over to the new system.

State Updates: We received our state funding for 2026.

Meetings/Trainings

- 1/6 Community of Learning
- 1/8 Meeting with Chloe Tolman- WWW, 125th Anniversary, Development items
Rotary- Spring Hollow Country Club
- 1/13 District Librarians Meeting
- 1/16 S drive Clean-up Meeting
Meeting with Tegan Conner-Cole, youth services, summer reading program
- 1/19 Holiday- Library Closed
- 1/20 Chester County Library System Board Meeting
State Annual Report Training
- 1/21 HUB at PASD Admin Offices
- 1/22 Meeting with Christine Nicholson-Wrage and David Bodarky- update on performance
- 1/23 Vacation Day
- 1/26 Library Closed- Snow
- 1/27 Library Delayed opening at noon- snow
- 1/28 Incident Tracker Training- CCLS

Youth Services Report for January 2026 For February 2026 Board Meeting

Programming:

Programs held on January 1 to January 28 are listed below. The program schedule is shared in the library and listed in the newsletter along with the ability to enroll as required.

January Monthly Statistics:

Event Name	Total Occurrence	Total Student Attendance	Total Adult Attendance	Total Attendance
1-2-3 Learn With Me	5	72	71	143
Babies & Books	6	57	53	110
Barnstone Art on the Go	4	46	35	81
Nature's Little Explorers	1	13	10	23
Preschool Story Time	2	18	14	32
Preschool Ballet	1	9	8	17
Preschool Yoga	1	5	7	12
Toddler Time	7	103	91	194
In-Person Preschool Total	27	323	289	612
Elementary Age Events				
STEAM Time: Winter	1	3	3	6
Lego Club	1	12	9	21
Ages 6-11 Total	2	15	12	27
Young Adult Events				
Tween/Teen Hour	1	0	0	0
Total Young Adult	1	0	0	0
Total Events/Attendance	30	338	301	639
Teen Volunteers	0			
1000 Books Before Kindergarten	0			

Newsletter

The Children's Library Newsletter was sent 4 times between January 1 to January 28. Weekly newsletters were sent on Fridays that listed the next week's events. The newsletter was sent to an average of 912 subscribers and had an average 64% open rate.

Community Outreach & Partnerships

Event	Total Students	Total Adults	Total Reach
PACLC – Franklin Commons	31	5	36
Mom's House	9	5	14
Gingerbread House	16	3	19
Head start at TCHS Pickering	47	11	58
Total: 0 on-site, 4 off-site	103	24	127

- Planned and implemented outreach events as listed above. Students enjoyed books and some classes requested more to be read! Many classes remembered me from the first visit last night.
- After every visit at Mom's House, TC announces they have a new bag and the students in the older class rush over to the bag and start to look at the books I brought.
- PACLC-skipped January session due to vacation/holiday.

Meetings

- Tegan C. (TC) met with Lara L. (LL).
- Tegan C. had an informal meeting with Connie M, CCIU, Bilingual Family Engagement Specialist.
- Tegan C. met with Chloe T. regarding grant opportunities. (January 16).

Collection Activities:

- Ordered:
 - Am starting to order book orders in smaller numbers. There are 25-30 books per order now.
 - Made one order from Amazon (Jan 7)
 - Made one order from Follett (Jan 27)
 - Scheduled meeting with Corey Abrams, Abrams & Son, about ordering nonfiction titles.
- Continual and ongoing tasks:
 - Built carts of new items for collections by reading reviews and creating carts in Follett, Amazon, Midwest Tapes, and Playaway.
 - Sorted through donations. Selected titles to check against collection, for giveaway to community organizations, to sell, or to give for free.
 - Assessed books in mending for repair, replacement, or removal.
 - Read review books from CCLS and completed review cards. Books are ours to add or give away.
 - Weeded J Fiction and J Bridge to create space (with Lindsay F)
- Started to prep Tonies for circulation. Waiting to meet with Maria.

Event Activities

- TC supported or ran the following events in January 2026:
 - STEAM Time: Winter (January 13)
 - Lego Club (January 20)
 - Tween/Teen Hour (January 16)
- Hosted our first Bilingual Babies & Books with MCHC. Warmly received by attendees. (January 15)
- **Looking Ahead**
 - TC scheduled events for February 2026 & March 2026.
 - TC created February Story Time Calendars. Created a Kids & Teen Flyer for February.
 - Contacted and set up Thrilling Thursday performers.
- **Continual and ongoing tasks:**
 - Created weekly eNewsletters to highlight events coming up within one to two weeks of Friday email. Checked locations of Kids & Teen Calendars and refilled as needed. Made copies of Kids & Teen Calendars as needed. (With support of circulation staff).
 - Checked attendance of programs. Sent number of attendee updates to presenters as needed. Sent email reminders.
 - Sent January events to PASD Community Connections eblast.
 - Set up and tear down of room for programs.

Displays and Décor

- Shifted and tightened shelves as needed.
- Updated lobby board for February events.
- Asked staff to help fill in displays as needed.
- Tegan:
 - Set up YA room display featuring books with 0 circs in 2024 and 2025.
 - Filled in displays as needed.
- Rachel updated display case to feature mindful books.

Trainings

- Tegan C. - Becoming a Facilitator for Do NASA Science LIVE! (January 14). This webinar highlighted how libraries and the community can become involved in Citizen Science (help find galaxies!) and special NASA Live Days. We can just by a host of a live stream. Current issue is events are after hours on Weds. Plan to investigate for future programming.

Teen Services

- Brainstormed some programs and will review programs suggested by teens for school year.
- Brainstormed an option to have items at the desk for teens to borrow while in the library.

Correspondence in January

- Used Slack to update staff on Youth Services information.
- Email correspondence with Outreach Schools regarding January visits, themes, and dates.
- Email correspondence with MCHC about bilingual story time.
- Email and phone correspondence with presenter for Lunar New Year event.
- Email correspondence with DAR for 250th Event.
- Trying to connect with Maria at En Famlia.
- Ongoing:
 - Email, phone contact, and/or in person conversations with other staff members as needed regarding programming, policies, and patron issues.
 - Emails, phone conversations and/or in-person conversations with questions from patrons about programs, title requests, behavior policy, and volunteering.
 - Email correspondence with Department Heads.
 - Email correspondence with Lara.

Other Tasks

- Roaming/roving reference (worked with patrons to locate items they were looking for).
- Readers Advisory (book suggestions for readers).
- Chatted with families, kids, and teens who come to the library.
- Worked with circulation desk on tasks and to answer any questions that come up.
- Cleaned and straightened YS areas as needed (mostly train table and puzzles).
- Lindsay F is completing her MLS Fieldwork in the Youth Services Department from January to May.

Compliments

- Many preschool students visiting the library after visits! Always happy to see me.
- One parent wrote about how their student liked STEAM Time. They returned for another program.
- Patrons continue to thank us about our programs, tell us we have great programs, and find us to be welcoming.

Submitted by Tegan Conner-Cole, Director of Youth Services.

Attached: Children's Report

January 28, 2026

January 2026
Children's Report – Rachel K.

Program Overview

Creating leading, and assisting with a variety of programs for children, with ages ranging from newborn babies to Elementary schoolers. Activities within these programs include storytimes, sing-alongs, nursery rhymes, coloring, games, and playtime.

Activities/ Programs

Lead/Assisted programs for various age groups

- 1-2-3 Learn with Me
- Preschool Storytime
- Babies & Books
- Toddler Time
- Barnstone On The Go
- Preschool Ballet
- Nature's Little Explorers
- Preschool Yoga Class

Weekly Programs

Currently, we have 5 in-person programs running each week for kids of various ages. These classes range from storytimes with weekly themes to general playtime. For each week, we run 2 1-2-3 Learn with Me sessions, 1 Preschool Storytime session, 2 Babies & Books sessions, and 2 Toddler Time sessions

Reoccurring In-Formal

Toddler Time

Babies + Books

1-2-3 Learn with Me

Preschool Storytime

Barnstone On The Go

Weekly Themes

Preschool Storytime

- New Year, New Beginnings
- Pizza

Toddler Time

- New Year, New Beginnings
- Pizza
- Penguins
- Classics

Babies & Books

- New Year, New Beginnings
- Pizza
- Penguins
- Classics

Other Activities

- Created a Mindfulness Display in the upstairs lobby
- Created a Community Display in the Juvenile Section of the Children's Library
- Began a Bilingual Storytime with MHCH that we will be implementing into one of our storytimes once a month (starting with Babies & Books).

Patron Feedback

- Over the past month, we have had 19 compliments on our children's programs. We especially got good feedback on our new Bilingual Storytime.

January 2026
Adult Services Report
All statistics as of 1/28/26

Regular Activities

- Scheduling passport application acceptance and notary appointments; covering 3-hour passport appointment shifts on Wednesdays and Fridays; handling notary appointments as needed and available.
- Updating Library website as needed.
- Scheduling and hosting online and in-person programs with outside presenters; posting selected program videos to YouTube channel.
- Updating online Library Events Calendar, creating and sending e-mail press releases, posting event announcements to other locally-based online calendars and the Library's Facebook page, and posting printed events calendars on bulletin boards at several local businesses.
- Creating and sending weekly Constant Contact e-mail newsletters to 2,800+ adult contacts regarding Library services and programs, online resources for education and cultural entertainment, and important Library and community/government announcements.
- Ordering books and other Library materials for collection; weeding collection regularly.
- Select book and lead monthly book discussion group at Phoenixville Area Senior Center.

Meetings/Workshops/Other Events Attended

- Attended CCLS Business & Career Resources training 1/16.

Upcoming Special Programs/Events

- "The Many Tastes of Cacao" with Gail Warner, Bridge Street Chocolates, 2/5.
- "Freedom Songs: The Music of Black History" with Bright Star Touring Theatre, 2/9.
- "Digital Literacy Class: Account Recovery" with RSVP Volunteers, 2/10.
- "AARP Smart Driver Refresher Class", 2/13.
- "Painting Workshop for Adults" with Do Art Productions, 2/19.
- "Write Me Storytelling Workshop" with Pearl Gluck, 2/20.
- "Spiritual Wisdom on Karma & Reincarnation" with Curtis Marshall, 2/23.
- "Board Gaming Night for Adults", 2/26.
- "Strength Training for Women Over 40" with Leda Peterson, Live Well with Leda, 2/26.
- "Dungeons and Dragons for Adults" with Trip Peterson, 2/28.
- "Local Author Talk: Pam Baxter: *Listening to Nature's Voice*, 3/2.

Program/Event/Other Planning

- Scheduling special online, in-person, and hybrid programs for April and beyond.
- Creating procedures manual for passport services.

January Computer Use/Checkout Statistics

Adult Internet Stations Individual Users	369
Adult Laptop Individual Users	67
Mobile Printing Orders	107
Mobile Hotspot Checkouts	9
Museum Pass Checkouts*	56

*Estimate only; individual library statistics not available for digital passes.

January Passport Application Acceptance Statistics

Applications Accepted	342
Income	\$17,940.00

January Program Statistics

Program	Attendance
Phoenix Book Club	10
Fourth Wednesday Readers	11
Books on Tap	?
Words in Progress	5
Phoenixville Tech Group	87 (4 sessions)
Tech Help appointments	8
PA-MEDI Medicare Counseling appointments	2
VNA Personal Navigator Benefits Assistance appointments	1
2-1-1 Human Services Assistance appointments	0
Maternal & Child Health Consortium Family Benefits Assistance appointments	19
Legal Consultation Appointments	1
Sen. Katie Muth Mobile Office appointments	2
“Get Connected: Jumpstart Your Job Search” appointments	13
Sahaja Yoga Meditation Class	43 (4 sessions)
ESL Conversation Group	17 (3 sessions)
Movies on Tap: Zoom Edition	7
Outreach: Senior Center Book Club	NA
Movie Night: <i>CODA</i> , 1/8	16
Afternoon at the Movies: <i>Love Actually</i> , 1/9	6
“Eat Fresh Cooking Class”, 1/14	18
“Passports 101: Everything You Need to Know to Apply for a U.S. Passport”, 1/5	13
“Adult Hands-Only CPR Training”, 1/12	14
“Understanding Alzheimer’s and Dementia”, 1/15	13
“An Individual Guide to Personal Income Tax Planning”, 1/20	16
“Cleanse the Chaos: Local Author Talk: Donna Debs: <i>Wash Your Brain: Stories. Laughter. Yoga. Life</i> ”, 1/22	28
“Will Your Taxes Affect Your Retirement?”, 1/26	5

Respectfully submitted,
Mark Pinto
Adult Services Director

February 2026

Development Report

Prepared by: Chloe Tolman, Director of Development

Meetings / Trainings

- Continued participation with Rotary
- Continued participation in Coffee and Connections through the Chamber
- Upcoming- 2/13 CCCF Opening Doors to Planned Gifts: The Role of Estate Attorneys

Grants

- Merchandise Grants (125th Anniversary)
 - Two grant applications submitted to support 125th anniversary merch:
 - 4imprint – \$500 grant
 - MARCO – \$1,000 grant
 - Either award would allow the Library to order branded merchandise through the respective company for the 125th anniversary campaign at no cost
- Erb Charitable Fund Grant
 - Eligibility is currently being reviewed.
 - Phoenixville Public Library previously received this grant in 2023.
 - An application will be submitted again if eligible.

125 Years of Stories – Year-Long Giving Campaign

- Social Media Engagement Update:
 - A recent library history post received over 100 likes on facebook and strong engagement.
 - Community response indicates enthusiasm and readiness to support and engage with the Library's story.
- Story Collection Launch:
 - Story collection is launching on social media and email themed around Valentine's Day as "Love Letters to the Library."
- Merchandise Update:
 - A community partner graphic designer is currently developing a custom 125th anniversary t-shirt design.

Wine, Wit & Wisdom: November 5, 2026

- Author Secured: Hannah Nicole Maehrer (Assistant to the Villain)

- Sponsorship and silent auction solicitation materials are prepared and scheduled to begin distribution in March 2026

Community Engagements

- Phoenixville Public Library has been selected as the beneficiary for Kimberton Whole Foods' "Round Up at the Register" campaign in March 2026.
- Bistro on Bridge has selected Phoenixville Public Library as the beneficiary of June's Charitable Egg Roll Campaign.
- June 4th Gemelli's fundraising day

Upcoming Community Events

- Pride – most likely June 6th
- Dogwood- May 13–16, 2026
- First Fridays- Nov. 6th Non-Profit night
- Blob fest-July 10-12
- Y Fun Fest- April 25th, Staffed by Library Staff



Circulation Report for January 2026

Circulation Department:

- Number of **checkouts** from Jan. 1st to Jan. 27th: 10,162
 - * Including book locker stats
- Number of **check-ins** for Jan. 1st to Jan. 27th: 8,969
- Number of **holds** placed for Jan. 1st to Jan. 27th: 367
 - * Software cannot to specific date entries
- Book locker has been acting up – D-Tech International is sending out a replacement scanner

Volunteers:

- **Total Amount of Volunteer Hours for Dec 22nd to Jan. 27th: 122.25**
- Total Amount of Volunteer Hours through fiscal year: 756.75
- Volunteer Shelving Test – January 15th
 - Volunteer passed – Will now have an additional permanent volunteer
- Had three temporary volunteers for community service

Library Card Sign-ups:

- **Total Amount of Patron Applications for Dec 22nd to Jan. 27th: 215**

Interlibrary Loans:

- Number of Interlibrary Loans requested for January: 15
- Number of Interlibrary Loans requested in 2025: 182
- Number of Interlibrary Loans filled in January: 0
- Number of Interlibrary Loans filled in 2025: 24
- Number of Interlibrary Loans Phoenixville could not fill in 2025: 48

Meetings/Events:

- LibCal Committee Meeting – January 20th
- Meeting with Lara and circulation assistant – January 22nd
- Legislative Booklet Meeting – January 27th * was not able to attend due to delayed opening
- Incident Tracker Review – January 28th
- Circulation Meeting – February 13th

Continuing Education:

- Staff training from CCL – January 18th

Additional Updates:

- Volunteered to be part of the Legislative booklet committee
- Volunteered to be part of the LibCal Committee
 - Was appointed chair

Respectfully Submitted,

Christine Wrage

Circulation Manager & Volunteer Coordinator

January 2026

Circulation Comparisons 2025

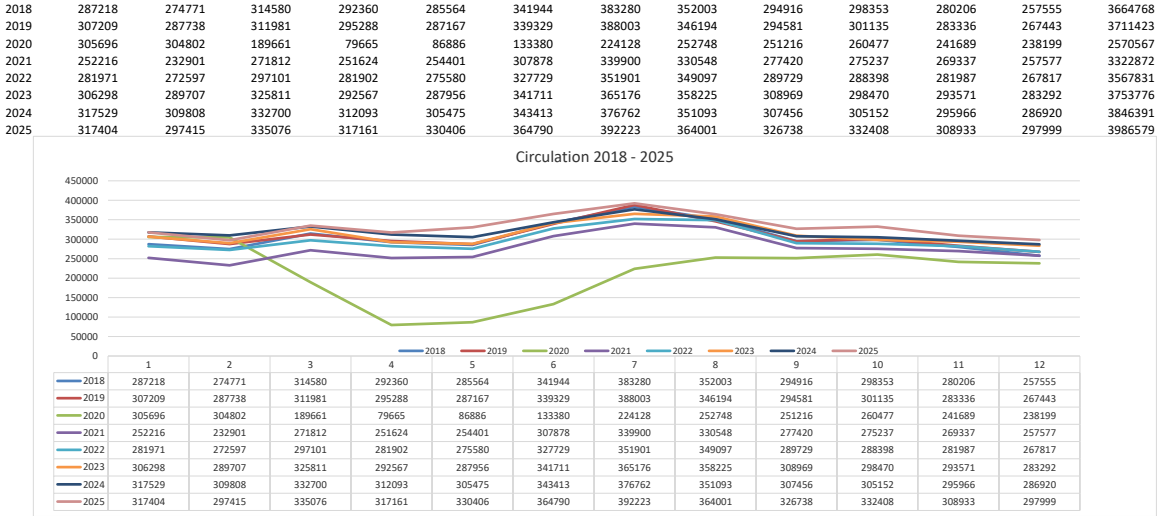
Culation Comparisons 2025		January	February	March	April	May	June	July	August	September	October	November	December	Total	
ATGLEN	2018	2282	2322	2412	2312	2196	3385	3595	2825	2046	2451	2294	2127	30247	6.88%
	2019	2846	2239	2568	2454	2372	2789	3065	2599	2160	2150	2642	2015	29899	-1.15%
	2020	2560	2548	1487	639	699	1248	2038	1987	1760	1791	1599	1640	19996	-33.12%
	2021	1969	1752	2169	1846	2037	2535	2855	2681	2349	2090	2000	2045	26328	31.67%
	2022	2146	2169	2475	3170	2758	3897	3533	3436	2824	3029	2964	2771	35172	33.59%
	2023	2956	2734	3373	3013	3143	3877	3542	3696	3185	3284	3256	2993	39052	11.03%
	2024	3605	3311	3544	3544	3398	3601	4205	3789	3897	4113	3725	3470	44202	13.19%
	2025	3937	3747	4259	4016	4002	4248	4841	4147	3988	4144	3677	3394	48400	
AVON GROVE	2018	9921	10844	11813	10590	10220	13313	16106	14095	11408	11291	10014	8830	138445	2.02%
	2019	11857	11207	11573	11378	11424	13905	17138	14038	11252	11660	10449	9266	145147	4.84%
	2020	11135	10859	6871	3501	3883	5782	10112	11755	11506	11159	9910	10085	106558	-26.59%
	2021	10876	10119	11212	10167	10057	12494	14186	13134	11359	10858	10703	9621	134786	26.49%
	2022	10123	9532	11261	10580	9832	13403	14790	14741	11376	11390	10947	9757	137732	2.19%
	2023	10725	9770	11562	10460	11201	13992	14197	12962	11276	10621	10051	9484	136301	-1.04%
	2024	9797	9856	10103	9433	9975	12481	13072	11967	10576	9954	9821	9530	126565	-7.14%
	2025	9735	9368	10619	9776	10386	12579	13593	11625	10396	10664	9589	9139	127469	
CCL/HANKIN	2018	126699	121709	138899	127420	123573	145591	162876	149438	127242	125674	119511	111398	1580030	-1.79%
	2019	131898	124255	135942	126009	123301	145315	161746	146273	126353	127487	119761	114852	1583192	0.20%
	2020	130294	129807	77499	28881	31522	51734	91143	107612	107968	112106	107540	113204	1089310	-31.20%
	2021	118865	109705	125117	112334	111801	130436	140068	138223	116701	116868	112933	106500	1439551	32.15%
	2022	120326	114924	123680	117579	115321	132775	142778	141221	120801	118332	115996	110149	1473882	2.38%
	2023	128197	122260	137431	123958	121095	139703	147838	145163	129222	124028	122071	118588	1559554	5.81%
	2024	138525	133352	143345	133774	129200	142618	156819	146997	129436	125958	124074	124015	1628113	4.40%
	2025	139334	131781	145242	135913	140523	154118	164302	153360	139067	140831	132210	128736	1705417	
CHESTER SPRINGS	2018	3097	2912	3760	3388	2996	3692	4721	4088	3002	3138	2919	2867	40580	-1.61%
	2019	3628	3444	3634	3328	3121	4089	5216	4611	3753	3839	3723	3232	45618	12.41%
	2020	4369	4371	3094	2337	2550	3294	4988	4790	4350	4178	3948	4000	46269	1.43%
	2021	3609	3465	4256	3630	3854	4291	4774	4792	4047	4086	3918	3841	48563	4.96%
	2022	3636	3914	4200	4233	4009	4499	4811	5115	4105	3989	4061	3647	50219	3.41%
	2023	4546	4318	4871	4144	4297	4941	5293	5574	4645	4706	4543	4327	56205	11.92%
	2024	5106	5245	5152	5030	4833	5316	5868	5683	4988	4964	4817	4605	61607	9.61%
	2025	5305	4064	3103	2797	3124	3178	3282	3233	3071	3407	3047	3167	40778	
COATESVILLE	2018	3751	3337	3769	3930	3955	5007	5175	4241	3376	3825	3343	2985	46694	-11.39%
	2019	4038	3982	4098	4473	4281	5350	6520	5004	4434	4848	4141	4222	55391	18.63%
	2020	4939	4219	2131	488	527	1684	3377	3976	4303	5223	4214	3206	38287	-30.88%
	2021	4622	4336	5155	4061	3323	4866	5477	4959	3890	4080	3677	3554	52000	35.82%
	2022	3823	4157	4372	3997	3949	5141	5549	5959	4728	5072	4904	4220	55871	7.44%
	2023	5530	5561	6162	4928	4880	5916	6246	5729	5011	5190	5027	4875	65055	16.44%
	2024	5092	5009	5889	5778	5853	5764	6011	6462	5215	5488	4604	4568	65733	1.04%
	2025	5400	5165	6046	6378	6058	6134	6806	6218	5794	5616	5087	4860	69562	
DOWNINGTOWN	2018	12705	12259	14176	13312	13709	17203	18394	17109	14778	14552	13931	11328	173456	-2.67%
	2019	14002	13202	14228	13512	13545	16894	19723	17222	14850	14598	13696	12343	177815	2.51%
	2020	15073	14706	8018	2653	2893	4991	7501	7387	8084	8770	7937	6744	94757	-46.71%
	2021	7402	6298	7548	9201	9936	14625	17044	16716	13476	12663	12961	11701	139571	47.29%
	2022	13042	13025	14590	13041	12890	18506	19396	17778	14257	14555	13429	12715	177224	26.98%
	2023	15944	14813	15550	14395	14715	20797	20430	19311	15391	14730	14648	13175	193899	9.41%
	2024	15565	15427	16270	14570	15092	17997	20354	17258	16236	15624	14715	13625	192733	-0.60%
	2025	16015	14961	16857	15331	16970	20455	20954	18328	17607	16545	15626	14778	204427	
EASTTOWN	2018	27973	24084	28349	27487	27068	30526	33781	32462	28684	28684	26673	25587	341358	10.31%
	2019	30566	28729	30529	29221	29231	33377	36995	33153	29586	29798	28005	27419	366609	7.40%
	2020	31521	30967	24061	15699	17160	20736	27497	28951	27952	30489	28141	25249	308423	-15.87%
	2021	25139	22620	25200	27449	28850	33196	36343	35505	31274	28875	29470	29397	353318	14.56%
	2022	30990	28501	30917	29483	30655	33589	35778	35565	30845	30330	30102	29249	376004	6.42%
	2023	30838	28781	31982	29334	29620	33829	33918	34253	29883	28854	28512	27989	367793	-2.18%
	2024	28309	28220	30034	28434	28347	30411	32319	30796	27704	28242	27221	26313	346350	-5.83%
	2025	27629	25570	27912	27501	28626	30649	32055	30700	28166	28710	26610	26120	340248	
HONEY BROOK	2018	5416	5298	6292	5851	5389	6327	7555	6122	5504	5967	5720	5420	70861	4.39%
	2019	6051	6068	5853	5821	5518	6650	7552	6507	5270	5969	5802	4884	71945	1.53%
	2020	5559	6278	3395	561	554	1696	4068	4717	4838	4579	3697	3096	43038	-40.18%
	2021	4810	4502	5955	5079	4984	5597	6829	6303	5774	5589	5399	5147	65968	53.28%
	2022	5130	5554	6007	5202	5166	6548	6209	5919	5108	5481	5446	4770	66540	0.87%
	2023	5681	5350	5899	5630	5382	6370	6689	6559	5588	5801	5892	5086	69927	5.09%
	2024	5607	5873	6579	6429	6004	6555	7105	5729	4541	5858	5549	2735	68564	-1.95%
	2025	1689	1875	7697	7997	8976	8517	10129	8855	7933	8538	7189	7035	86430	

		January	February	March	April	May	June	July	August	September	October	November	December	Total	
KENNETT	2018	13977	13147	15378	13999	14772	17625	20430	19251	14658	15465	14189	13277	186168	-2.80%
	2019	13948	12581	14144	13752	13691	16360	20071	16926	13556	14258	13490	12777	175554	-5.70%
	2020	14354	14084	10648	5252	5702	7342	11411	14181	13638	13960	13553	14245	138370	-21.18%
	2021	14992	14298	16792	15184	15477	18035	19121	17574	14429	14519	14061	13276	187758	35.69%
	2022	15185	14528	16139	15223	15107	17966	19784	19807	15628	14960	14917	14494	193738	3.18%
	2023	16881	15216	17328	15289	11563	13558	24160	23804	20003	19355	19081	18823	215061	11.01%
	2024	20201	19246	21202	20069	19395	22682	24212	22684	19302	19262	19067	17866	245188	14.01%
	2025	19705	18308	20724	19805	20226	22382	23006	22438	18664	20808	18708	18368	243142	
MALVERN	2018	6405	6096	6715	6137	6318	8353	10024	9158	6619	7166	6367	6077	85435	-2.78%
	2019	6959	6470	7080	6435	6482	7957	9783	8479	6384	6491	6042	5679	84241	-1.40%
	2020	6449	6412	3699	1230	1343	2339	3847	3699	3754	4137	3793	3563	44265	-47.45%
	2021	4855	4636	5337	4804	4953	7123	8306	7705	6238	6562	6355	6007	72881	64.65%
	2022	6652	6317	7295	6921	6534	7769	8557	8451	6916	7292	6724	6223	85651	17.52%
	2023	7056	7012	7876	6751	7159	8362	8892	8832	7432	6792	6610	6514	89288	4.25%
	2024	4855	5049	6319	6371	6859	7691	8887	8671	7896	7446	7184	7136	84364	-5.51%
	2025	7094	6827	7917	7512	7768	8636	9536	8907	7918	7592	7194	6978	93879	
OXFORD	2018	8922	8768	9747	9779	9012	11180	12117	11964	9870	10368	9255	7781	118763	1.41%
	2019	10087	8920	10355	10203	9516	10613	12359	11274	9283	9813	9103	8228	119754	0.83%
	2020	9446	9737	6129	2253	2450	4104	8388	9343	9057	9615	8511	8942	87975	-26.54%
	2021	8943	8743	10187	8422	8052	10022	11649	11732	9322	9227	8956	8667	113922	29.49%
	2022	9248	9055	9921	9403	8768	11232	12102	12467	9624	9734	9468	8726	119748	5.11%
	2023	9626	9160	9982	9054	8944	11825	12298	11592	9644	9200	9269	8526	119120	-0.52%
	2024	9654	9287	10039	9598	9502	11032	12331	11490	9818	9237	8963	8154	119105	-0.01%
	2025	9052	8505	9081	9265	8907	10451	12268	11203	9365	9273	8293	7862	113525	
PARKESBURG	2018	4365	4671	4750	5011	3994	4958	5472	5044	4194	4946	4731	4022	56158	-2.78%
	2019	4805	4558	4712	4310	3442	4283	5178	4224	3946	4835	4636	4592	53521	-4.70%
	2020	4984	4685	2773	386	341	1520	3465	3762	4051	4486	4349	4464	39266	-26.63%
	2021	3712	3592	4541	3540	3527	4129	4215	3847	3506	3746	3492	3742	45589	26.49%
	2022	3492	3623	3567	3479	3724	4192	4154	4152	3620	3803	3654	3443	44903	-1.50%
	2023	4062	3688	4966	4168	4254	5137	4716	4656	4120	4412	4146	3902	52227	16.31%
	2024	4795	4672	5068	4992	4864	5399	5720	5802	5159	5777	5576	5074	62898	20.43%
	2025	6007	5862	5972	5423	6011	6734	7212	6670	6123	6457	6193	5422	74084	
PHOENIXVILLE	2018	16378	15456	18147	17387	17182	21454	24052	21636	17349	18362	17113	14747	219263	2.77%
	2019	18264	16664	17865	17693	16611	20239	24236	21452	17445	17899	16604	15078	220050	0.36%
	2020	17764	16994	10396	4091	4473	6806	10460	10489	10356	10627	9706	9926	122088	-44.52%
	2021	11449	10373	11464	9850	10516	15431	18997	18858	15931	15888	15691	15045	169493	38.83%
	2022	16988	16708	18590	17403	16642	20050	22194	21770	18064	18045	17723	16610	220787	30.26%
	2023	19867	18307	20911	19153	19304	23038	23956	23975	20696	19617	19255	18806	246885	11.82%
	2024	21928	21195	22729	20970	20273	23982	26690	24273	20673	21716	21114	20076	265619	7.59%
	2025	23873	22334	24730	23232	24744	27893	30212	28143	24718	25750	24292	23200	303121	
SPRING CITY	2018	2772	2887	3401	2923	3007	4212	4618	4166	3163	3102	2704	2318	39273	-3.99%
	2019	2948	2858	3144	2892	3184	3971	4980	3791	2666	2734	2551	2171	37890	-3.52%
	2020	2908	2946	1715	471	518	1011	2123	2627	2299	2235	2181	1636	22670	-40.17%
	2021	1571	1347	1478	1627	1914	2374	2685	3191	2626	2160	2251	2048	25272	11.48%
	2022	2096	2174	2885	2558	2443	3205	3635	3562	2864	2680	2730	2584	33416	32.23%
	2023	2782	2582	3054	2848	3074	3919	3904	3721	3110	2943	2762	2580	37279	11.56%
	2024	3152	2968	3162	3150	2952	3573	3955	3670	2659	2897	2636	2625	37399	0.32%
	2025	2864	2931	3111	3068	3209	3799	3922	3695	3036	2986	2872	2545	38038	
TREDYFFRIN/PAOLI	2018	30450	29542	33492	30027	29914	34180	37196	34597	30110	30224	29301	27796	376829	1.53%
	2019	32444	30670	33220	31319	29629	32899	36563	35057	31093	31583	29979	29330	383786	1.85%
	2020	32884	33602	20374	8202	8923	13557	22464	25710	25925	25290	22762	19922	259615	-32.35%
	2021	20659	18421	24680	24230	24718	29178	32707	31704	24807	26929	26285	26682	311000	19.79%
	2022	28040	27215	29181	28411	27226	30653	33428	33568	27421	27976	27783	27674	348576	12.08%
	2023	29657	28481	31813	28150	28181	31593	33983	33308	27822	28048	27995	27771	356802	2.65%
	2024	29948	29070	31479	28936	27825	30893	34214	32566	28332	27431	26658	27432	354784	-0.57%
	2025	28702	26487	30430	28536	30176	32123	35422	32962	29509	29446	28080	26826	358699	
WEST CHESTER	2018	12105	11439	13480	12807	12309	14938	17168	15807	12913	13138	12141	10995	159240	-1.21%
	2019	12868	11891	13036	12488	11819	14638	16878	15584	12550	13173	12712	11355	158992	-0.16%
	2020	11457	12587	7371	3021	3348	5536	11246	11762	11375	11832	9848	8277	107660	-32.29%
	2021	8743	8694	10721	10200	10402	13546	14644	13624	11691	11097	11185	10304	134851	25.26%
	2022	11054	11201	12021	11219	10556	14304	15203	15586	11548	11730	11139	10785	146346	8.52%
	2023	11950	11674	13051	11292	11144	14854	15114	14090	11941	10889	10453	9853	146305	-0.03%
	2024	11390	11028	11786	11103	11103	13418	15001	13256	11026	11185	10243	9696	140147	-4.21%
	2025	11061	9632	11377	10610	106999	12891	14687	13517	11384	11641	10267	9529	233595	

		January	February	March	April	May	June	July	August	September	October	November	December	Total	
System	2009	314514	316598	351000	330124	313584	393702	438914	395383	336133	332569	318368	286320	4127209	
	2010	325911	314476	365487	314192	307260	384072	430039	406160	330681	322851	325194	276392	4102715	-0.60%
	2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272	318126	287588	4071963	-0.76%
	2012	331201	327004	351807	319127	307838	383042	421728	376945	303187	312090	312984	271283	4018236	-1.34%
	2013	322760	310288	335590	312997	308489	366229	433261	379949	303346	316223	298777	269065	3956974	-1.55%
	2014	303205	282462	330326	299557	296856	347702	411539	361843	317450	294446	285698	274294	3805378	-3.98%
	2015	309020	291129	317277	289670	278038	361649	394319	361008	303319	299507	287243	271629	3763808	-1.09%
	2016	297683	299386	311959	295526	290048	358040	375734	359101	293046	288026	278320	260038	3706907	-1.51%
	2017	294812	276103	322125	291011	292474	344982	373740	351907	290713	294512	281047	249729	3663155	-1.18%
	2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	3662750	-0.01%
	2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3709404	1.27%
	2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%
	2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%
	2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	3565809	7.38%
	2023	306298	289707	325811	292567	287956	341711	365176	357225	308969	298470	293571	283292	3750753	5.19%
	2024	317529	308808	332700	312093	305475	343413	376762	351093	307456	305152	295966	286920	3843367	2.47%
	2025	317404	297415	335076	317161	330406	364790	392223	364001	326738	332408	308933	297999	3984554	

		January	February	March	April	May	June	July	August	September	October	November	December	Total	
2010 to 2009	2010<2009	3.62%	-0.68%	4.12%	-4.83%	-2.02%	-2.45%	-2.03%	2.72%	-1.63%	-2.91%	2.14%	-3.47%	-0.60%	
2011 to 2010	2011<2010	-1.35%	-0.52%	-2.62%	1.83%	0.60%	1.00%	-4.35%	-0.15%	-0.89%	-1.00%	-2.17%	0.41%	-0.75%	
2012 to 2011	2012<2011	3.01%	4.52%	-4.15%	-0.25%	-0.41%	-0.77%	2.52%	-7.05%	-7.49%	-1.32%	-1.62%	-5.67%	-1.32%	
2013 to 2012	2013<2012	-2.55%	-5.11%	-4.61%	-1.92%	0.21%	-4.39%	2.74%	0.80%	0.05%	1.21%	-4.55%	-0.82%	-1.52%	
2014 to 2013	2014<2013	-6.06%	-8.97%	-1.57%	-4.29%	-3.77%	-5.06%	-5.01%	-4.77	4.65	-6.89%	-4.38%	1.94%	-3.83%	
2015 to 2014	2015<2014	1.92%	3.07%	-3.95%	-3.30%	-6.34%	4.01%	-4.18%	-0.23%	-4.45%	1.72%	0.54%	-0.97%	-1.09%	
2016 to 2015	2016<2015	-3.67%	2.84%	-1.68%	2.02%	4.32%	-0.99%	-4.71%	-0.53%	-3.39%	-3.83%	-3.11%	-4.27%	-1.51%	
2017 to 2016	2017<2016	-0.96%	-7.78%	3.26%	-1.53%	0.84%	-3.65%	-0.54%	-2.00%	-0.80%	2.25%	0.98%	-3.96%	-1.18%	
2018 to 2017	2018<2017	-2.58%	-0.48%	-2.34%	0.46%	-2.36%	-0.88%	2.55%	0.00%	1.45%	1.30%	-0.30%	3.13%	-0.01%	
2019 to 2018	2019<2018	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%	3.83%	1.27%	
2020 to 2019	2020<2019	-0.49%	5.93%	-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	-13.50%	-14.70%	-10.93%	-30.76%	
2021 to 2020	2021<2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%	
2022 to 2021	2022<2021	11.80%	17.04%	9.30%	12.03%	8.33%	6.45%	3.53%	5.61%	4.46%	4.78%	4.70%	3.98%	7.38%	
2023 to 2022	2023<2022	8.63%	6.27%	9.7%	3.78%	4.49%	4.27%	3.77%	2.62%	6.64%	3.49%	4.11%	5.78%	5.19%	
2024 to 2023	2024<2023	3.67%	6.59%	2.11%	6.67%	6.08%	0.50%	3.08%	-1.75%	-0.49%	2.19%	0.81%	1.26%	2.41%	
2025 to 2024	2024<2025	-0.04%	-3.83%	0.71%	1.60%	7.55%	5.70%	3.94%	3.55%	5.90%	8.20%	4.20%	3.72%		

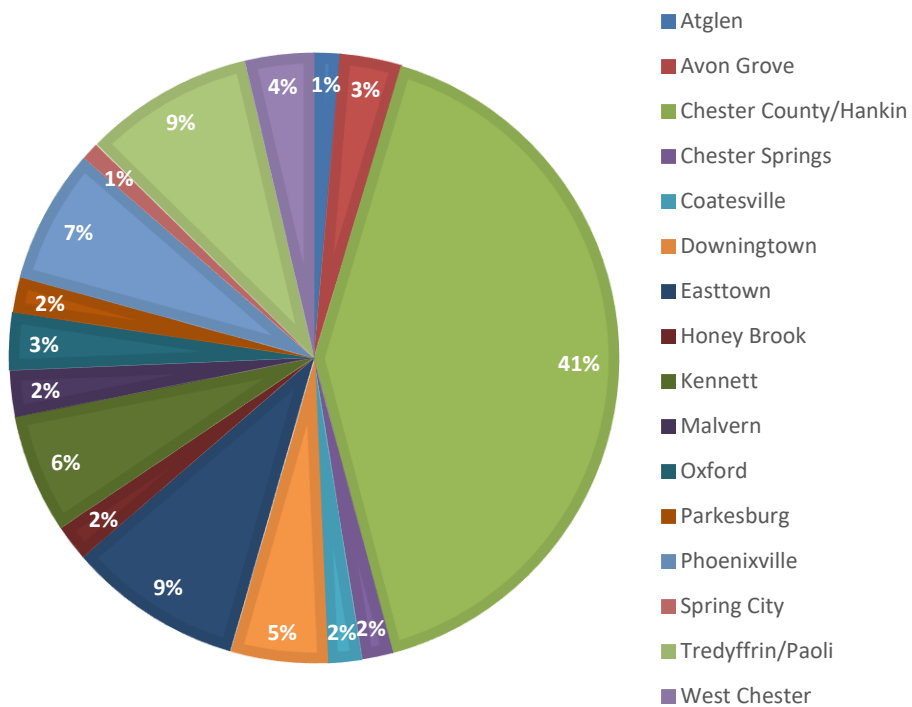
YTD2023		306298	289707	325811	292567	287956	341711	365176	357225	308969	298470	293571	283292	3750753	YTD 3.96%	
YTD2024		317529	308808	332700	312093	305475	343413	376762	351093	307456	305152	295966	286920	3843367		2.41%
YTD2025		317404	297415	335076	317161	330406	364190	392223	364001	326738	332408	308933	297999	3983954		



December 2025 Circulation

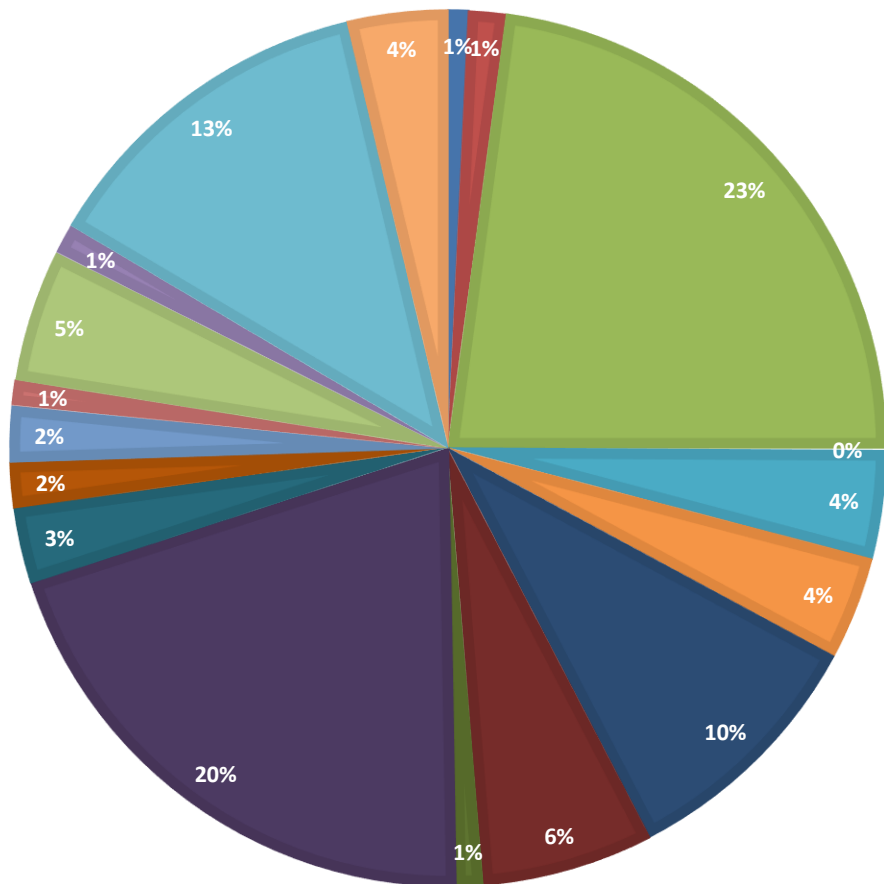
	Sierra	OverDrive	Total
Atglen	2162	1232	3394
Avon Grove	7052	2087	9139
Chester County/Hankin	78820	49916	128736
Chester Springs	4	3163	3167
Coatesville	3040	1820	4860
Downingtown	11293	3485	14778
Easttown	13517	12643	26160
Honey Brook	6125	910	7035
Kennett	10465	7903	18368
Malvern	5624	1354	6978
Oxford	5520	2342	7862
Parkesburg	3679	1743	5422
Phoenixville	12311	10889	23200
Spring City	2090	455	2545
Tredyffrin/Paoli	18179	8647	26826
West Chester	7120	2409	9529
TOTAL	187001	110998	297999

PERCENTAGE DISTRIBUTION



November 2025 Computer Usage (Sessions)

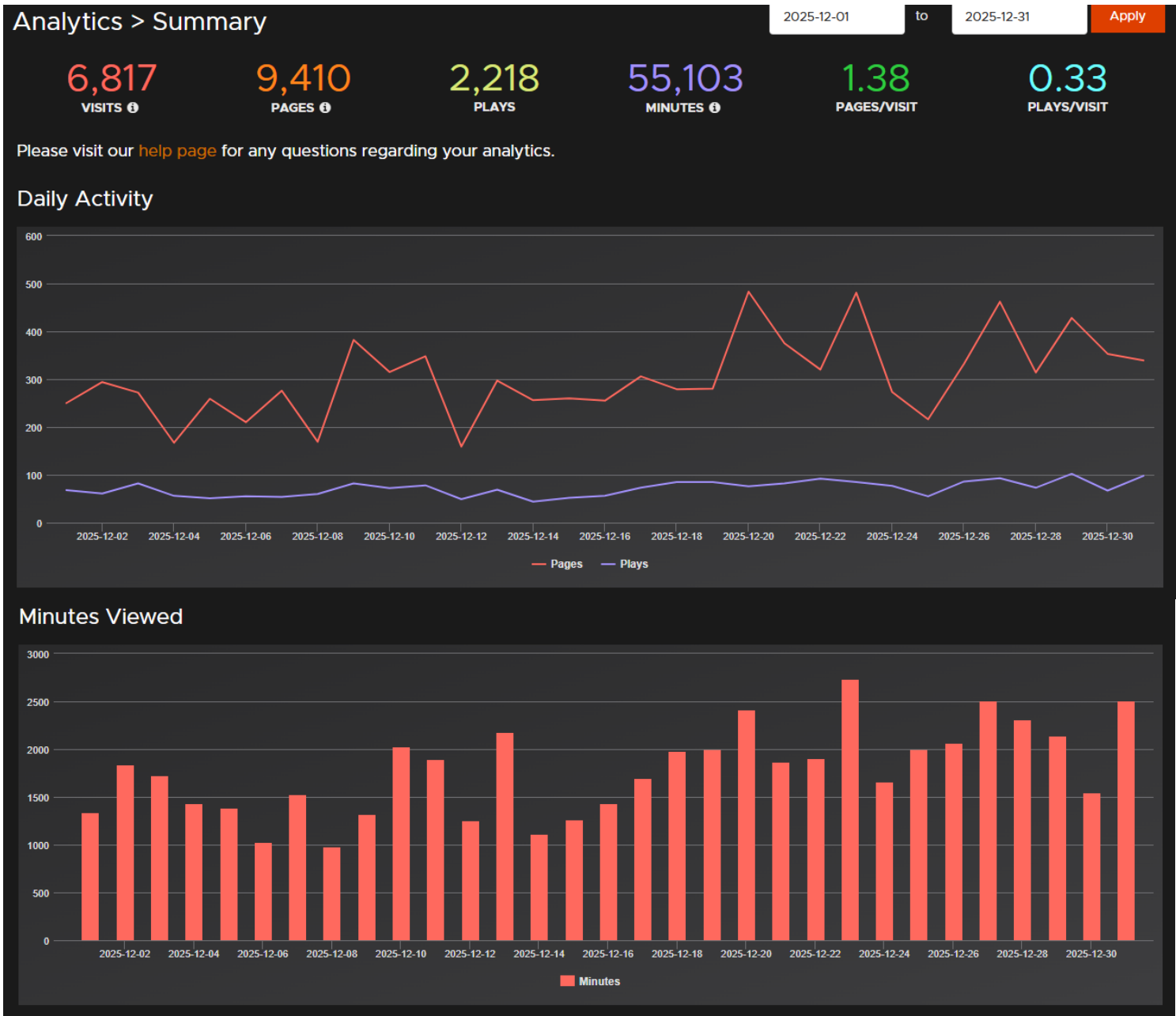
	Envisionware	Wireless	Total
Atglen	12	248	260
Avon Grove	184	414	598
Chester County	1255	6341	7596
Chester Springs	0	0	0
Coatesville		951	951
Downingtown	195	974	1169
Easttown	505	2694	3199
Hankin	233	1541	1774
Honey Brook	132	256	388
Kennett	157	5325	5482
Malvern	102	737	839
Oxford	263	504	767
Paoli	445	536	981
Parkesburg	113	273	386
Phoenixville	445	1260	1705
Spring City	129	265	394
Tredyffrin		3044	3044
West Chester	166	918	1084
TOTAL	4336	26281	30617



■ Atglen ■ Avon Grove ■ Chester County ■ Chester Springs ■ Coatesville
 ■ Downingtown ■ Easttown ■ Hankin ■ Honey Brook ■ Kennett
 ■ Malvern ■ Oxford ■ Paoli ■ Parkesburg ■ Phoenixville
 ■ Spring City ■ Tredyffrin ■ West Chester

Kanopy Statistics

December 2025

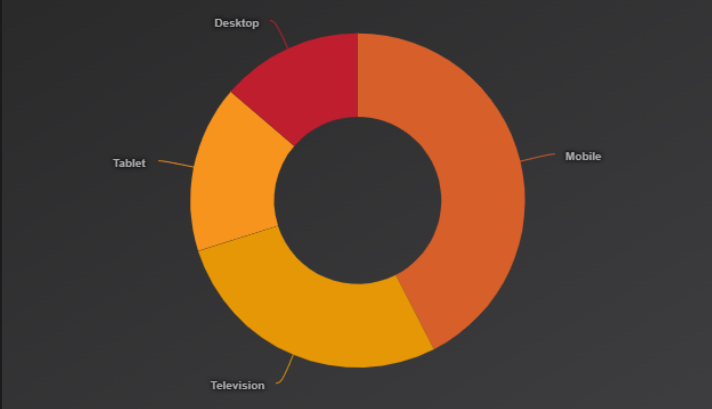


Total Unique Users in December: 329

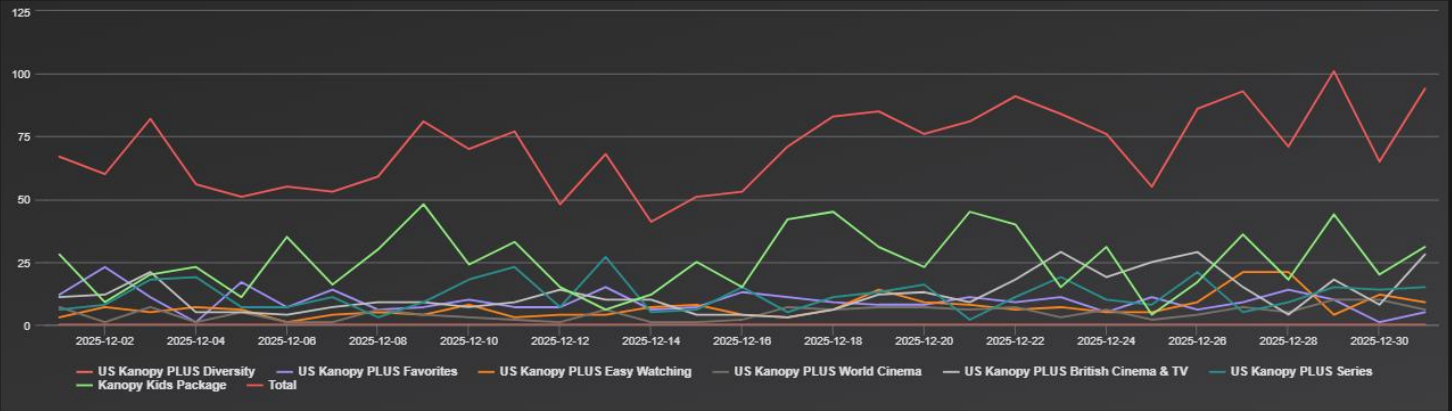
Top 10 Videos

Rank	Kanopy ID	Video Title	Supplier	Pages	Plays	Mins
1	15949910	Pride and Prejudice	BBC Studios	273	136	3753.12
2	13694710	T-Rex Ranch	Moonbug Entertainment	122	93	452.50
3	16398527	Miss Marple: S1	BBC Studios	118	57	1807.78
4	15650590	Agatha Christie's Family Murder Party	MHz Networks	134	50	1498.72
5	14958306	Dororo	Sental Filmworks	72	42	897.77
6	15880859	The Jetty	BBC Studios	104	33	1127.37
7	6527844	Stash Short Film Festival: Comedy	Stash Media	92	32	103.52
8	16026269	Scrooge	Filmhub, Inc.	93	30	1837.85
9	14815422	Christmas with the Kranks	Revolution Studios	93	29	1547.28
10	6601445	Good Night, Gorilla	Weston Woods	50	27	249.73

Plays by Device



Subscription Package stats



Balance Sheet Comparison

Phoenixville Public Library

As of January 29, 2026

DISTRIBUTION ACCOUNT	TOTAL	
	AS OF JANUARY 29, 2026	AS OF JANUARY 29, 2025 (PY)
Assets		
Current Assets		
Bank Accounts		
100 Phoenixville Federal Savings #1	\$0.00	\$0.00
100.1 Operating Checking (040016792)	64,287.62	162,809.61
100.2 Operating Money Market (45001815)	389,630.54	332,300.31
100.3 Operating Credit Card Receipts (110030095)	13,033.98	7,357.54
100.5 Certificate of Deposit (61513)	22,782.74	22,100.60
100.6 Certificate of Deposit (61514)	23,295.40	22,597.93
100.7 Certificate of Deposit (59971)	36,573.90	35,302.44
100.8 Certificate of Deposit (61515) - CLOSED	0.00	0.00
100.9 Customers Bank - MM (5987) Restricted - CLOSED	0.00	0.00
Total for 100 Phoenixville Federal Savings #1	\$549,604.18	\$582,468.43
101 StoneCastle/Cantor		
101.1 StoneCastle/Cantor - Harrop Capital Funds (Restricted)	196,685.18	199,316.46
101.2 StoneCastle/Cantor - Operating (Unrestricted)	464,013.79	400,403.96
Total for 101 StoneCastle/Cantor	\$660,698.97	\$599,720.42
105 Petty Cash	\$266.71	\$530.00
105.6 Paypal	-40.00	-40.00
Total for 105 Petty Cash	\$226.71	\$490.00
106 Circulation Cash	399.20	399.20
Total for Bank Accounts	\$1,210,929.06	\$1,183,078.05
Accounts Receivable		
Other Current Assets		
125 Supplies	0.00	0.00
130 Prepaid Expenses	453.00	453.00
140 Accounts Receivable - Other	0.00	0.00
Total for Other Current Assets	\$453.00	\$453.00
Total for Current Assets	\$1,211,382.06	\$1,183,531.05

Balance Sheet Comparison

Phoenixville Public Library

As of January 29, 2026

DISTRIBUTION ACCOUNT	TOTAL	
	AS OF JANUARY 29, 2026	AS OF JANUARY 29, 2025 (PY)
Fixed Assets		
150 General Fixed Assets		
150.1 Leasehold Improvements		
150.1.1 1999/2000 Addition	0.02	0.02
150.1.2 General	0.06	0.06
Total for 150.1 Leasehold Improvements	\$0.08	\$0.08
150.2 2012/2013 Renovation	0.00	0.00
150.6 Computer Equipment	4,441.10	4,335.50
150.8 Furniture & Fixtures	2,487.78	1,992.78
Total for 150 General Fixed Assets	\$6,928.96	\$6,328.36
Total for Fixed Assets	\$6,928.96	\$6,328.36
Other Assets		
Total for Assets	\$1,218,311.02	\$1,189,859.41
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
201 Accounts Payable	11,171.53	25,640.45
220 Credit Card Payables	200.00	200.00
Total for Accounts Payable	\$11,371.53	\$25,840.45
Credit Cards		
Other Current Liabilities		
221 Accounts Payable - Other	0.01	0.01
230 Employee Costs Payable		
230.1 Salaries Payable	72,812.23	72,812.23
230.5 Accrued Vacation	0.00	0.00
230.9 Reimbursements by PPL	0.00	0.00
Total for 230 Employee Costs Payable	\$72,812.23	\$72,812.23
250 Deferred Income	0.00	0.00
Total for Other Current Liabilities	\$72,812.24	\$72,812.24
Total for Current Liabilities	\$84,183.77	\$98,652.69
Long-term Liabilities		
280 Line of Credit (3 year)	0.00	0.00
Total for Long-term Liabilities	\$0.00	\$0.00
Total for Liabilities	\$84,183.77	\$98,652.69

Balance Sheet Comparison

Phoenixville Public Library

As of January 29, 2026

DISTRIBUTION ACCOUNT	TOTAL	
	AS OF JANUARY 29, 2026	AS OF JANUARY 29, 2025 (PY)
Equity		
319 Net Assets	645,281.87	781,969.26
Net Income	428,476.48	248,868.56
300 Opening Bal Equity	60,368.66	60,368.66
310 Contributed Capital	0.24	0.24
Total for Equity	\$1,134,127.25	\$1,091,206.72
Total for Liabilities and Equity	\$1,218,311.02	\$1,189,859.41

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
400 Appropriations				
400.1 Appropriation - P.A.S.D.	607,257.00	607,257.00	0.00	100.00 %
400.2 Appropriation - County	77,361.84	102,341.00	-24,979.16	75.59 %
400.3 Appropriation - State	131,632.88	116,843.00	14,789.88	112.66 %
400.4 Appropriation - Charlestown Tws		5,500.00	-5,500.00	
400.5 Appropriation - Schuylkill Twp	9,000.00	8,600.00	400.00	104.65 %
400.6 Appropriation - East Pikeland		8,260.00	-8,260.00	
400.7 Appropriation - Phoenixville Borough		19,000.00	-19,000.00	
Total 400 Appropriations	825,251.72	867,801.00	-42,549.28	95.10 %
412 Development Income				
412.1 Grants	15,000.00	25,000.00	-10,000.00	60.00 %
412.2 Projects/Events		45,000.00	-45,000.00	
412.2.1 WWW - Restricted	8,980.00		8,980.00	
Total 412.2 Projects/Events	8,980.00	45,000.00	-36,020.00	19.96 %
412.6 Individual Giving				
412.6.1 Unsolicited	2,603.13		2,603.13	
412.6.2 Restricted - Unsolicited Memorial Gifts - Adult	500.00		500.00	
412.6.3 Target Donors/Annual Appeal	40,820.60	50,000.00	-9,179.40	81.64 %
412.6.4 Restricted - General		3,000.00	-3,000.00	
412.6.5 Restricted - Children	574.12	3,000.00	-2,425.88	19.14 %
Total 412.6 Individual Giving	44,497.85	56,000.00	-11,502.15	79.46 %
412.7 Corporate Engagement				
412.7.1 Third Party Fundraising	1,222.00	10,000.00	-10,000.00	
Total 412.7 Corporate Engagement	1,222.00	10,000.00	-8,778.00	12.22 %
412.8 Planned Giving				
412.8.3 Unrestricted - Endowment	30,000.00	30,000.00	0.00	100.00 %
Total 412.8 Planned Giving	30,000.00	30,000.00	0.00	100.00 %
Total 412 Development Income	99,699.85	166,000.00	-66,300.15	60.06 %
420 Operations Income				
420.1 Fines	11,753.04	22,500.00	-10,746.96	52.24 %
420.1.9 Collection Agency Report Charge	216.00		216.00	
420.10 Notary Services	672.00	800.00	-128.00	84.00 %
420.2 Passport Applications	104,765.00	195,000.00	-90,235.00	53.73 %
420.3 Interest	11,359.77	7,000.00	4,359.77	162.28 %
420.4 Items Sold		2,800.00	-2,800.00	
420.4.1 Library Income	1,483.39		1,483.39	
420.4.2 PA Sales Tax	-21.84		-21.84	
Total 420.4 Items Sold	1,461.55	2,800.00	-1,338.45	52.20 %
420.5 Lost Books	1,122.57	3,000.00	-1,877.43	37.42 %
420.6 Other (Copier, etc.)	93.65	5,000.00	-4,906.35	1.87 %
420.6.1 Library Income	3,609.24		3,609.24	

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
420.6.2 PA Sales Tax	-64.44		-64.44	
Total 420.6 Other (Copier, etc.)	3,638.45	5,000.00	-1,361.55	72.77 %
420.7 Rentals/Community Room	150.00		150.00	
420.8 Rentals/Collection		900.00	-900.00	
420.8.1 Library Income	668.59		668.59	
420.8.2 PA Sales Tax	-11.62		-11.62	
Total 420.8 Rentals/Collection	656.97	900.00	-243.03	73.00 %
420.9 Hot Spots		3,000.00	-3,000.00	
420.9.1 Library Income	710.64		710.64	
420.9.2 PA Sales Tax	-22.00		-22.00	
Total 420.9 Hot Spots	688.64	3,000.00	-2,311.36	22.95 %
Total 420 Operations Income	136,483.99	240,000.00	-103,516.01	56.87 %
Total Income	\$1,061,435.56	\$1,273,801.00	\$ -212,365.44	83.33 %
GROSS PROFIT	\$1,061,435.56	\$1,273,801.00	\$ -212,365.44	83.33 %
Expenses				
500 Adult Library				
500.1 Books				
500.1.1 Physical Books	18,358.14	37,000.00	-18,641.86	49.62 %
500.1.2 E-Materials	12,885.22	18,205.00	-5,319.78	70.78 %
500.1.3 Overdrive Holds Manager	9,953.84	27,958.00	-18,004.16	35.60 %
500.1.6 ARPA Adult e-materials	2,146.99		2,146.99	
500.1.7 Flipster		650.00	-650.00	
Total 500.1 Books	43,344.19	83,813.00	-40,468.81	51.72 %
500.1.11 Library of Things	794.22	2,750.00	-1,955.78	28.88 %
500.13 Professional Develop. Material	136.99	800.00	-663.01	17.12 %
500.14 Museum Passes	3,425.00	5,500.00	-2,075.00	62.27 %
500.15 Mobile Hotspots	505.82	4,500.00	-3,994.18	11.24 %
500.2 Magazines & Newspapers	2,893.95	6,000.00	-3,106.05	48.23 %
500.3 Audios	2,757.85	5,000.00	-2,242.15	55.16 %
500.4 Videos	1,860.75	4,000.00	-2,139.25	46.52 %
500.5 Software	444.81	600.00	-155.19	74.14 %
500.6 Reference	366.12		366.12	
500.7 Programs - Adult	2,866.78	5,000.00	-2,133.22	57.34 %
500.8 Program Supplies - Adult	349.04	1,500.00	-1,150.96	23.27 %
Total 500 Adult Library	59,745.52	119,463.00	-59,717.48	50.01 %
510 Youth Library				
510.1 Books				
510.1.1 Physical Books	9,451.41	20,000.00	-10,548.59	47.26 %
510.1.2 E-Materials	6,565.53	9,753.00	-3,187.47	67.32 %
510.1.3 ARPA Children e-materials	950.40		950.40	
Total 510.1 Books	17,554.25	29,753.00	-12,198.75	59.00 %
510.13 Young Adult - All	1,819.64	4,000.00	-2,180.36	45.49 %

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
510.14 Programs - Young Adults		750.00	-750.00	
510.15 Program Supplies - Young Adult	103.47	500.00	-396.53	20.69 %
510.2 Magazines	497.06	700.00	-202.94	71.01 %
510.3 Audios	957.36	2,000.00	-1,042.64	47.87 %
510.4 Videos	1,090.29	2,000.00	-909.71	54.51 %
510.5 Software	925.52	1,000.00	-74.48	92.55 %
510.7 Programs - Children	2,060.00	4,750.00	-2,690.00	43.37 %
510.8 Program Supplies - Children	512.33	1,750.00	-1,237.67	29.28 %
Total 510 Youth Library	25,519.92	47,203.00	-21,683.08	54.06 %
520 Development Expense				
520.1 Annual Appeal		5,000.00	-5,000.00	
520.3 Special Events	17,646.45	20,000.00	-2,353.55	88.23 %
520.5 Marketing	100.00	500.00	-400.00	20.00 %
520.8 Donor Management	276.90	3,988.00	-3,711.10	6.94 %
Total 520 Development Expense	18,023.35	29,488.00	-11,464.65	61.12 %
530 Administration				
530.1 General	241.61		241.61	
530.1.1 Audit/Form 990	3,000.00	8,300.00	-5,300.00	36.14 %
530.1.2 Library Board Expenses	3,372.77	2,500.00	872.77	134.91 %
530.1.3 Staff Development/Memberships	2,323.54	3,648.00	-1,324.46	63.69 %
530.1.4 Insurance	-2,616.00	1,500.00	-4,116.00	-174.40 %
530.1.5 Advertising		500.00	-500.00	
530.1.7 Credit Card Fees	7,089.64	8,000.00	-910.36	88.62 %
530.1.8 Marketing and Website	2,420.40	3,501.00	-1,080.60	69.13 %
530.1.9 Miscellaneous/Collection Agency Report Charge	287.00		287.00	
Total 530.1 General	16,118.96	27,949.00	-11,830.04	57.67 %
540 Utilities				
540.1 Electricity	9,136.38	18,500.00	-9,363.62	49.39 %
540.2 Gas	1,135.88	4,500.00	-3,364.12	25.24 %
540.3 Telephone	3,543.94	5,000.00	-1,456.06	70.88 %
540.4 Trash Collection	244.50	440.00	-195.50	55.57 %
540.5 Water & Sewer	568.22	1,100.00	-531.78	51.66 %
Total 540 Utilities	14,628.92	29,540.00	-14,911.08	49.52 %
550 Computer Expense				
550.2 Hardware	214.72	750.00	-535.28	28.63 %
550.4 Software	630.00	750.00	-120.00	84.00 %
550.5 Software Maintenance	2,890.10	3,500.00	-609.90	82.57 %
550.6 Supplies		2,000.00	-2,000.00	
Total 550 Computer Expense	3,734.82	7,000.00	-3,265.18	53.35 %
560 Other Supplies and Expense				
560.1 Collection Maintenance	1,385.18	4,000.00	-2,614.82	34.63 %
560.2 Library	3,049.08	5,000.00	-1,950.92	60.98 %

Phoenixville Public Library

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
560.3 Office	1,034.12	5,000.00	-3,965.88	20.68 %
560.4 Postage	7,693.53	8,500.00	-806.47	90.51 %
560.6 Passport Supplies	1,938.24	2,000.00	-61.76	96.91 %
Total 560 Other Supplies and Expense	15,100.15	24,500.00	-9,399.85	61.63 %
570 Equipment Leasing/Rental	3,346.73	6,000.00	-2,653.27	55.78 %
580 Buildings & Grounds	21.71		21.71	
580.1 Maintenance				
580.1.1 Buildings	500.00		500.00	
580.1.2 Grounds	2,820.00	500.00	2,320.00	564.00 %
Total 580.1 Maintenance	3,320.00	500.00	2,820.00	664.00 %
580.5 Janitorial Expense	48.45		48.45	
580.5.1 Service	16,875.00	25,000.00	-8,125.00	67.50 %
580.5.2 Supplies	1,225.12	4,000.00	-2,774.88	30.63 %
Total 580.5 Janitorial Expense	18,148.57	29,000.00	-10,851.43	62.58 %
Total 580 Buildings & Grounds	21,490.28	29,500.00	-8,009.72	72.85 %
Total 530 Administration	74,419.86	124,489.00	-50,069.14	59.78 %
610 Salaries & Benefits				
610.1 Salaries				
610.1.1 Full-Time	227,226.58	470,987.00	-243,760.42	48.24 %
610.1.2 Part-Time	88,246.77	178,586.00	-90,339.23	49.41 %
610.1.3 Passport Agents	13,132.01	35,131.00	-21,998.99	37.38 %
Total 610.1 Salaries	328,605.36	684,704.00	-356,098.64	47.99 %
610.2 Social Security Expense	11,886.93	26,282.00	-14,395.07	45.23 %
610.3 Employee Benefit Expense	49,016.16	128,766.00	-79,749.84	38.07 %
610.3.2 H.S.A. Contribution	7,000.00	9,000.00	-2,000.00	77.78 %
Total 610.3 Employee Benefit Expense	56,016.16	137,766.00	-81,749.84	40.66 %
610.4 Retirement Expense	54,520.55	105,056.00	-50,535.45	51.90 %
Total 610 Salaries & Benefits	451,029.00	953,808.00	-502,779.00	47.29 %
Total Expenses	\$628,737.65	\$1,274,451.00	\$ -645,713.35	49.33 %
NET OPERATING INCOME	\$432,697.91	\$ -650.00	\$433,347.91	-66,568.91 %
Other Expenses				
750 Non-Operating Expense				
750.1 Furniture, etc.	4,746.43		4,746.43	
750.8 Other	0.00		0.00	
Total 750 Non-Operating Expense	4,746.43		4,746.43	
Total Other Expenses	\$4,746.43	\$0.00	\$4,746.43	0.00%
NET OTHER INCOME	\$ -4,746.43	\$0.00	\$ -4,746.43	0.00%
NET INCOME	\$427,951.48	\$ -650.00	\$428,601.48	-65,838.69 %

**Conflict of Interest Policy
for Members of
Phoenixville Public Library Board of Trustees**

Members of the Board of Trustees of Phoenixville Public Library have varied backgrounds and come from a variety of settings. Some may have other roles that intersect with the work of Phoenixville Public Library. It is thus inevitable that situations may arise in which individual Board members may have or be perceived to have conflicts of interest.

Possible conflicts of interest should not preclude Library Board service. However, in governing the affairs of Phoenixville Public Library, Board members must act in the best interests of Phoenixville Public Library and be alert to those situations in which their outside interests or relationships may be in conflict with this primary role.

Service on Phoenixville Public Library Board of Trustees is purely voluntary and shall not be used as a means for private benefit or enurement or for the advantage of another organization.

The following conflict of interest policy applies to all Board Members and Officers of Phoenixville Public Library:

1. Any possible conflict of interest with the interests of Phoenixville Public Library on the part of any Board member shall be disclosed to the other members of the Board and made a matter of record, either through an annual procedure, or when the interest becomes a material one in relation to a matter before the Board. Board members are responsible to notify Board President of any changes that arise during the year. Board President will review all potential conflicts when identified.
2. Any Board member having a possible conflict of interest on a matter before the Board shall disclose the conflict and not participate in the decision-making process or use her/his personal influence on the matter. The minutes of the meeting shall reflect the disclosure and the abstention from the decision-making process.
3. The foregoing requirements shall not be construed as preventing the Board member from briefly stating his/her position on the matter or from answering pertinent questions from other Board members.

4. This policy shall be reviewed at each January meeting of the Board of Trustees so as to be sure it continues to meet the needs of Phoenixville Public Library and so that any new Board members are made aware of it.

I have read the above statements and I am not aware of any conflicts of interest, except:

Signed: _____ Dated:

Revised & approved: 1/05

ACCESS PA—PARTICIPATION IN THE STATEWIDE LIBRARY CARD PROGRAM

Recognizing that library services within the Phoenixville Public Library's direct service area (Phoenixville Borough, the Townships of Schuylkill and East Pikeland) and throughout the Commonwealth is improved by the sharing of resources through direct borrowing, the Phoenixville Public Library agreed to participate in the statewide library system (Access PA) through the Chester County Library System.

Under this program, Pennsylvania residents who have a current and valid library card from their home library (as defined in the Pennsylvania Library Code) with an Access PA sticker affixed to it may borrow materials from the Phoenixville Public Library and any member of the Chester County Library system and may return materials to any participating Access PA library, as provided under Commonwealth Libraries guidelines. The same overdue fines, lost materials charges, and fees will be applied to Access PA borrowers as are applied to all other registered borrowers.

Approved April, 2003



Phoenixville
PUBLIC LIBRARY

Trustee Opening Announcement

The Phoenixville Public Library currently seeks two (2) Trustees to be seated on its Board of Trustees beginning July 2026. As a Trustee, the successful applicants will be responsible for oversight of the library, serving on a board of nine (9). The three positions are for a three (3) year term that ends June 30, 2029. As Trustees, the applicants are expected to act in the best interest of the Phoenixville Public Library, in promotion of and in furtherance of the Library's Mission, Mission: To provide equitable access to information, education, and cultural enrichment for all members of the community. The applicant is expected to familiarize themselves with the bylaws, policies, and operations of the library. Prior non-profit experience, particularly with regard to finance/accounting is preferred, but not required. Further information about the Phoenixville Public Library can be found on its website at <https://phoenixvillelibrary.org/>.

Board Expectations

Advocacy and Personal Involvement

- Board members are expected to be zealous advocates on our behalf, to be enthusiastic communicators of our mission and vision, and to play an integral role in our leadership.
- Board Meeting Attendance –Monthly meeting attendance of approximately 2 hours.
- Committee Participation – Actively participate on one or more committees.
- Recruitment – Identify strong candidates for committee work, community advocacy, or fund-raising whom will represent Phoenixville Public Library.
- Participation and attendance at all major fundraising events, currently one (1) per year. (This includes purchasing tickets for all major events, possible donation of goods or services for the event.)

Financial Expectations

- Annual Support – Make a personal annual gift at an appropriate level outside of major event attendance.

Applications are due on or before Friday April 3, 2026. Invited applicants will be expected to interview separately with the Board of Library Trustees and Board of School Directors of the Phoenixville Area School District. That date will be announced no later than May 18, 2026. Appointments to the Library Board shall be made by the Board of School Directors thereafter.

Applications should be sent to both of the following:

Missy McTiernan, PASD Superintendent

386 City Line Avenue

Phoenixville, PA 19460

McTiernanM@pasd.com

and

Lara Lorenzi, Executive Director

Phoenixville Public Library

183 2nd Avenue

Phoenixville, PA 19460

llorenzi@ccls.org

Applications should include a letter addressed to Ms. Lorenzi and Ms. McTiernan explaining why the applicant wishes to be a Library Trustee and summarizing the applicant's qualifications and experience. Resumes and references are required. The Phoenixville Public Library is an EOE.

Library Trustee

Nomination Process

- The Library Trustees consist of 9 members:
 - 2 are appointed by the President of the Board of School Directors
 - The remaining 7 members are reviewed by the Board and Library Trustees and then nominated, elected, and voted for by the Board of School Directors

February and March of each year
announce and advertise open positions

- April

- 1st Friday – Applications for Library Trustee due
- 2nd Monday – Library Trustees review all applications
- April 30 or earlier – President of the Board of School Directors announces interview for Library Trustees

- May

- Library Trustees send resumes of all applicants along with their recommendation(s) to Board of School Directors for consideration
- Board of School Directors holds a special public meeting with the Library Trustees to interview candidates

- June
 - Board of School Directors nominates and elects Library Trustee(s) using process outlined in [Policy 004.2](#)
- July
 - New Library Trustees take seat



28 W. Market Street, Lincoln Biography Building
West Chester, PA 19382
610.696.8211 www.chescocf.org

Statement of Activity
Phoenixville Public Library Fdn Nancy Breuer Endowment Fund Created on 01/12/2026
2PPLNB1
For activity from October 01, 2025
through December 31, 2025

Fund Balance

Beginning Balance	38,402.94
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Receipts

Description	Period Total
Dividends	599.67
Realized Gain/Loss	2,115.19
Unrealized Gain/Loss	-1,957.50
Total Receipts	757.36

Distributions

Description	Period Total
Management Fee CCCF Support	97.24
Money Manager/Bank Fee	30.06
Total Distributions	127.30

Ending Balance	39,033.00
Spendable Balance	1,847.39

Donations

<u>Date</u>	<u>Donor</u>	<u>Amount</u>
n/a	n/a	n/a

Grants

<u>Grantee - Description</u>	<u>Date</u>	<u>Amount</u>
n/a - n/a	n/a	n/a



28 W. Market Street, Lincoln Biography Building
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Statement of Activity
Phoenixville Public Library Foundation Endowment Fund - NPO1 Created on 01/12/2026
2PPL1
For activity from October 01, 2025
through December 31, 2025

Fund Balance

Beginning Balance	1,140,161.35
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Receipts

Description	Period Total
Dividends	17,804.97
Realized Gain/Loss	62,802.24
Unrealized Gain/Loss	-58,120.82
Total Receipts	22,486.39

Distributions

Description	Period Total
Grants - External	0
Management Fee CCCF Support	2,790.42
Money Manager/Bank Fee	892.54
Total Distributions	3,682.96

Ending Balance	1,158,964.78
Spendable Balance	26,345.16

Donations

<u>Date</u>	<u>Donor</u>	<u>Amount</u>
n/a	n/a	n/a

Grants

<u>Grantee - Description</u>	<u>Date</u>	<u>Amount</u>
n/a - n/a	n/a	n/a



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Statement of Activity
Phoenixville Public Library Foundation Endowment Fund - NPO2 Created on 01/12/2026
2PPL2
For activity from October 01, 2025
through December 31, 2025

Fund Balance

Beginning Balance	14,765.56
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Receipts

Description	Period Total
Dividends	230.57
Realized Gain/Loss	813.26
Unrealized Gain/Loss	-752.63
Total Receipts	291.20

Distributions

Description	Period Total
Management Fee CCCF Support	37.39
Money Manager/Bank Fee	11.56
Total Distributions	48.95

Ending Balance	15,007.81
Spendable Balance	710.30

Donations

<u>Date</u>	<u>Donor</u>	<u>Amount</u>
n/a	n/a	n/a

Grants

<u>Grantee - Description</u>	<u>Date</u>	<u>Amount</u>
n/a - n/a	n/a	n/a