

PHOENIXVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
May 5, 2025

A Regular Meeting was called to order by Lauren Eustis at 5:01 p.m.

BOARD MEMBERS PRESENT

Jessica Bicker; Liz Carrabine; Leah Campbell; Mike English; Lauren Eustis; Mackenzie Frees; Steve Hirsch; and Joe Koury

BOARD MEMBERS ABSENT

Stephanie Allen

STAFF PRESENT

Lara Lorenzi, Executive Director
Lauren Coy, Director of Development

CONSENT AGENDA

On motion made by Mike English, seconded by Liz Carrabine, and by unanimous vote thereafter, the Board approved the Consent Agenda items a. through g., consisting of: (i) the Minutes of the Board's Regular Monthly Meetings held April 7, 2025; (ii) the Director's Report; (iii) the Youth Services Report; (iv) the Adult Services Report; (v) the Development Report; (vi) Statistics; and (vi) Financial Statements for April 2025.

NEW BUSINESS

- Passport Photo Pricing Increase: Lara Lorenzi recommended the Board of Trustees approve an increase from \$10 to \$15 per photo, indicating she had conferred with Mark Pinto in relation to the same. On motion made by Joe Koury, seconded by Mike English, and by unanimous vote thereafter, the Board accepted the recommendation to increase the Passport photo price from \$10 to \$15.
- CCLS Budget Priority Committee: Lara Lorenzi indicated the Chester County Library System had assembled a committee to address the uncertainty in library funding vis-a-vis federal/state funding, and that she had volunteered for it. Ms. Lorenzi indicated the committee had already met once and was in process of determining for recommendation a system-wide plan of managing expenses by identifying the relative priority of fund expenditures based on monies available.
- Wine, Wit & Wisdom 2025: Lauren Coy indicated the cost of catering the event has been locked in by contract. She indicated that she is cultivating sponsorships now and has also begun soliciting auction item donations. Ms. Coy then suggested a price increase for new attendee tickets from \$95 to \$100, and that she was also contemplating a price increase for regular tickets from \$135 to \$150. Mike English asked Ms. Coy to supply supporting data on the likelihood of first-time attendee future attendance to guide the discussion on a possible increase to the general ticket price. Lauren Eustis indicated she would support a \$5 increase across the board.
- Shelving-Carnegie Room: Lara Lorenzi suggested the removal of shelving along the wall facing 2nd Avenue within the Carnegie Room, indicating it is not being used. Lauren Eustis suggested the Trustees examine the shelving at their June in-person meeting.
- Young Adult Programming: Steve Hirsch broached the Young Adult Advisory Group creation, and suggested the Library and the Library website should better and more effectively publicize information relating to Young Adult programming. Lara Lorenzi indicated the School District and Library both publish programming information through their respective newsletters. Jessica Bicker suggested she would gather information from High School students and get back to the Trustees.
- Library Exterior: Lauren Eustis indicated that for its June meeting, she will have provided quotes for both masonry restoration and exterior painting of the Library building. Ms. Eustis suggested consideration by the Trustees of these items as she expressed concern about having to make costly repairs to exterior wood if painting does not occur soon.

OLD BUSINESS

- Bylaws Update: Joe Koury discussed the Bylaws as current through December 2021, with some additional redlines for consideration, that had been circulated to the Trustees for comment. Mr. Koury advised that per the Bylaws, the proposed changes could be voted upon at the Regular Meeting of the Library Trustees to be held June 2, 2025. Lara Lorenzi suggested one edit relative to shortening the language concerning the Library's mission as set forth in the proposed Bylaws.
- Trustee Openings: Relative to the three Trustee openings occurring July 1, 2025, Lauren Eustis indicated that she, Leah Campbell and Steve Hirsch had met with the one non-Board candidate, Jennifer Echikson, and that they recommend her application be approved by the Board of School Directors of the Phoenixville Area School District. On motion made by Steve Hirsch, seconded by Mike English, and by unanimous vote thereafter, with Liz Carrabine and Joe Koury abstaining, the Board approved recommending Ms. Echikson, Ms. Carrabine and Mr. Koury to the School District for three-year Library Trustee positions beginning July 1, 2025.

Meeting was adjourned at 6:12 p.m.

Respectfully submitted,



Joseph K. Koury