

Board of Trustees Meeting Agenda September 11, 2023 5:00 p.m. Location: Zoom

Library Board members, please bring your e-meeting packet with you! Please notify Library Board President Lauren Eustis or Lara Lorenzi llorenzi@ccls.org, by Monday morning if you are unable to attend the meeting. The meeting will be chaired by Lauren Eustis.

Mission: To provide equitable access to information, education, and cultural enrichment for all members of the community.

- I. Call to order, roll
- II. Public welcome All general public comments limited to 5 minutes
- III. Consent Agenda 2 minutes
 - a. Minutes
 - b. Director's Report
 - c. Youth Services Report
 - d. Adult Services Report
 - e. Development Report
 - f. Circulation Report
 - g. Statistics
 - h. Financials

IV. New Business - Discussion Items

a. Meeting Dates- Lauren Eustis	5 minutes
b. Furniture Feedback- Lauren Eustis	10 minutes
c. Proposal for additional furniture- Lara Lorenzi	5 minutes
d. PASD BBQ- 9/22- Lauren Eustis	5 minutes
e. Holiday's and Closings 2024-2025- Lara Lorenzi	5 minutes
f. Masking Policy- Lara Lorenzi	5 minutes
g. Other new business	5 minutes

V. Old Business – Discussion Items

a. Harrop Funds- Lara Lorenzi	5 minutes
b. Other old business?	5 minutes

Public Comments on Meeting – Limit 3 minutes per person

VI. Executive Session

Move to Executive Session – to meet with an attorney or other professional advisor to discuss agency business, which, if discussed in public, would lead to the disclosure of information protected by law.

VII. Next meeting October 9, 2023 via Zoom at 5pm

VIII. – /Adjournment

PHOENIXVILLE PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MONTHLY MEETING July 3, 2023

A Regular Meeting was called to order by Lauren Eustis at 5:00 p.m.

BOARD MEMBERS PRESENT

Leah Campbell; Liz Carrabine; Mike English; Lauren Eustis; Steve Hirsch; and Joe Koury

BOARD MEMBERS ABSENT

Jessica Bicker; Alan Fegley; Mackenzie Frees

STAFF PRESENT

Lara Lorenzi, Executive Director Lauren Coy, Director of Development

CONSENT AGENDA

On motion made by Steve Hirsch, seconded by Mike English, and by unanimous vote thereafter, the Board approved the Consent Agenda items b. through h., consisting of: (i) the Director's Report; (ii) the Youth Services Report; (iii) the Adult Services Report; (iv) the Development Report; (v) the Circulation Report; (vi) Statistics; and (vii) Financial Statements for June 2023.

NEW BUSINESS

- New Board Members: Lauren Eustis introduced new Board members present, Leah Campbell and Liz Carrabine.
- <u>August Board Meeting:</u> Lara Lorenzi reminded the Library Trustees that historically
 there is no Board Meeting held in August, and that the first Monday in September
 falls on Labor Day. As a result, Ms. Lorenzi indicated the next Regular Meeting of
 the Library Board of Trustees will instead be held by Zoom on September 11, 2023.
- <u>Patron Incident:</u> Lara Lorenzi briefed the Board concerning a disruptive patron who threw a book at another patron, explaining that thankfully that patron is okay.

OLD BUSINESS

- <u>Library Foundation Update:</u> Lauren Eustis informed the Board that in mid-June, she and Lauren Coy visited with Sue Meadows, of the Phoenixville Public Library Foundation, and that Lauren Coy, in her new role as President of the foundation, has been charged with recruiting new board members for the organization.
- Evaluation of Executive Director: Lauren Eustis indicated that she, Mike English and Steve Hirsch met to formulate an evaluation process, and that the evaluation proposed will encompass the Library fiscal year that ended June 30, 2023.
- <u>Front Doors</u>: Lauren Eustis indicated a preference to move forward with Thomas Furniture Restoration, despite its quote being higher. On motion made by Joe Koury, seconded by Mike English, and by unanimous vote thereafter, the Board voted to accept the proposal made by Thomas Furniture Restoration.
- Remodeling: Lara Lorenzi indicated the remodeling had begun, and that in addition to a dumpster scheduled for delivery, the AV collection is in the process of being moved.

Meeting was adjourned at 5:51 p.m.

Respectfully submitted,

Joseph K. Køury

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Joseph K. Koury



Report submitted by: Lara Lorenzi September 2023 Library Board of Trustees Meeting

Informational Updates:

- The Library will be closed on Monday September 4th for Labor Day.
- In August I will be away on vacation from August 18th through September 1st. While I'm away Christine Wrage and Lauren Coy will be in charge of the library.
- I will be attending the Pennsylvania Library Association Annual Conference on October 1st through the 4th. I will be out of the office those days. The conference is taking place at the Kalahari Conference Center and Resort.
- I continue to watch all of the PASD board meeting each month to keep up on concerns and items the school district is dealing with.
- I have completed the state 2023 WAFL and State Aid Subsidy Application and verified the info. This documentation is needed so we can be approved for State Aid.
- I presented to the Phoenixville Rotary Club in August 2023.
- I worked on collecting the usage stats, purchase amounts and other data for the annual report of the ARPA grant we received from Chester County with Lauren Coy submitting the written report.
- Met with Lauren Coy to discuss fundraising activities and future fundraising events.
- The library was awarded a technology mini-grant from PCHF to purchase technology/equipment for our new board/meeting room on the upper level. The breakdown of the equipment and cost is in the board packet. We will be going through AVT for these services.
- I have included the board contact list in the board packet. Please review and let me know of any updates or incorrect information. This info is for board and library business only. It will be shared with the system so they can invite you all to various trainings and system events.
- The Phoenixville Rotary will be increasing its annual dues for all members. The new annual non-profit rate is \$300 per person. This does include the \$15 cost of lunch for each meeting attended.

Personnel Updates:

• One of our long-time volunteers Eric Ruth passed away in late August. We are looking for a way to honor him in the library as a tribute to him and all of the care and devotion he gave to the library.

Facilities Update:

- Continuing- PASD is working on changing out light bulbs and converting our lighting throughout the building to led lights.
- We have ongoing HVAC issues with our main roof top unit. PASD is aware and we continue to monitor the situation.
- There is a leak to the right of the main circulation desk, PASD has been out to look at it.
- We have been working on getting the vending machine company in the building more frequently, specifically in the summer when the items are purchased more frequently. They will now be coming in every 3 weeks to refresh the snacks and the soda.
- PASD painted the new Harrop Room on July 20th.
- PASD will be out to install 2 floor outlets in front of the fireplace so we can plug in our new chairs. They will also be changing out one of the outlets new our new study pods so we can plug two of them at the same outlet.- Pending

- We will need to replace the railroad ties that are holding the front garden in place. I will work on contacting a local landscaper to get some quotes.
- Lawn maintenance and mowing is done by the school district.
- There is a leak to the right of the main circulation desk over the print release station. PASD has been notified and they will have someone come and look at the leak. You can see where it leaked on the drywall in that area.
- The PA state boiler inspector was in, he said everything looked good with the boiler room and equipment.
- We have asked PASD to install a lock box on the exterior electrical outlet located near the ac unit on ground level of
 the library. We have seen an increase of people using it to charge their devices at all hours. We have these lock boxes
 on other outdoor outlets.

E-Material Circulation: (Circulation calculated by patron's home library.)

- May 2023
 - o E-books: 3,492
 - o E-Audio: 3,069
 - o Total: 6,561
- June 2023
 - o E-book: 3,748
 - o E-Audio: 3,139
 - o Total: 6,887
- July 2023
 - o E-book: 3,887
 - o E-Audio: 3,414
 - o Total: 7,301
- August 2023
 - o E-book: 3,727
 - o E-audio: 3,530
 - o Total: 7,257

Book Locker:

- May 2022: 154
- <u>June 2022</u>: 334
- <u>July 2022</u>: 279
- <u>August 2022: 203</u>
- <u>September 2022: 266</u>
- October 2022: 198
- November 2022: 193
- <u>December 2022: 205</u>
- <u>January 2023:</u> 234
- February 2023: 255
- March 2023: 294
- April 2023: 186
- May 2023: 209
- <u>June 2023: 273</u>
- <u>July 2023:</u> 274
- August 2023: 269

Door Count:

<u>August 2022:</u> 9,465 This is a 54% increase over last year. <u>September 2022:</u> 7,377 This is a 47% increase over last year. <u>October 2022:</u> 7,371 This is a 28% increase over last year. <u>November 2022:</u> 7,525 This is a 41% increase over last year.



increase over last year.

December 2022: 6,305. This is a 25% PUBLIC LIBR

<u>January 2023: 7,843</u>. This is a 44% increase over last year.

February 2023: 7,343. This is a 17% increase over last year.

March 2023: 8,800. This is an 11% increase over last year.

April 2023: 8,121. This is a 13% increase over last year.

May 2023: 8,153. This is a 21% increase over last year.

June 2023: 9,345 this is a 17% increase over last year.

<u>July 2023:</u> 9,281 this is a 6% increase over last year.

August 2023: 9,376 this is a 3% decrease over last year.

Chester County Library System Updates:

• None at this time.

State Updates:

- The 2023/2024 budget has not been approved. This will push back when state funds arrive to the member libraries.
- We anticipate no changes to our state aid distribution.

Meetings/Trainings

- 7/4 Library Closed- Holiday
- 7/5 Development Roundtable- zoom meeting
- 7/6 Meeting with Lauren Coy- development activities and fundraising events
- 7/10-7/13 Furniture removal & delivery of new furniture
- 7/14 Meeting with Lauren Eustis- Annual review
- 7/18 Funding Formula Committee meeting
- 7/20 Rotary
- 7/21 Phone meeting with J. Sherwood
- 7/24 Meeting with Tegan Conner Cole-youth services, summer reading
- 7/25 Personal Day
- 7/26 CCLS Technology Committee
 Phone call and site visit with AVT
- 7/28 Vacation
- 8/1 Institutional Advancement committee meeting
- 8/3 Rotary presentation
- 8/4 Meeting with CCCF- Endowment, Harrop Estate options with the fund
- 8/8 CCLS Funding Formula Committee meeting @ Exton Joint District Librarians and System Advisory Meeting @ Exton
- 8/9 Meeting with interior sign vendor
- 8/18-9/2 Vacation
- 9/4 Library Closed- Holiday
- 9/6 Community that Cares meeting

Meeting with Lauren Coy- development, foundation and event updates

Youth Services Report for July 2023 For September 2023 Board Meeting

Programming:

Programs held on July 1 to July 31 are listed below. The program schedule is shared in the library and listed in the newsletter along with the ability to enroll as required.

Regular Events ended on June 2. Summer Reading Events continued into July.

Summer Reading Challenge for Early Readers, Independent Readers, and Teens started June 10 and continued into July.

July Monthly Statistics:

Event Name	Total	Total Student	Total Adult	Total
	Occurrence	Attendance	Attendance	Attendance
1-2-3 Learn With Me	5	84	88	172
Babies & Books	3	37	38	75
Mighty Preschoolers	4	54	42	96
Toddler Time	7	116	104	220
Block Party	1	14	9	23
Fun For All Storytime	5	76	55	131
In-Person Preschool Total	25	381	336	717
Elementary Age Events				
Take & Make Crafts	3	137		137
Family Movie Night	3	11	9	20
Lego Club	4	59	32	91
Project: Inspiring STEM	3	42	19	61
Thrilling Thursday	3	244	105	349
Music Theater Dance for	1	11	5	16
Kids				
Mindfulness Matters for Kids	1	9	5	14
Harmonious STEM: Physics	1	13	5	18
Mad Science: Detective	1	11	2	13
Writing Workshop for Kids	1	3	2	5
2-Day App Programming	1	12	1	13
Workshop (Day 1)				
Ages 6-11 Total	22	552	185	737
Young Adult Events				
YA Mystery Bag	1	14		14
Tween/Teen Thursday	4	26	6	32
Total Young Adult	5	40	6	46
Total In Person Events	52	973	527	1500
Summer Reading Sign- Ups	EL - 164	SA - 319	YA - 52	Total - 535
Virtual Events	ON BREAK			
1000 Books Before Kindergarten	5			

Newsletter

The Children's Library Newsletter was sent 6 times between July 1 and July 31. A monthly overview of events was sent on June 30 for July and weekly newsletters on Fridays that listed the next week's events. The newsletter was sent to an average of 517 subscribers and had an average 64% open rate.

Community Outreach & Partnerships

Event	Total Students	Total Adults	Total Visitors
	NONE FOR		
	JULY		
Total: 0 on-site, 0 off-site			

- Rented space for Thrilling Thursday at Phoenixville Recreation Center. For July Thrilling Thursdays, the campers also attended programs. Their numbers are in the statistics for the event.
- PACLC Main Street will start visits to the library with students on Friday, September 22. Starting in October, students will visit monthly on the first Friday of the month.
- PACLC Franklin Commons. Tegan approached via email to start visits again.
- YMCA ELC. Tegan approached via email to start visits again. Visit times to be confirmed.
- Worked with Barnstone to offer Teen Art Workshops at part of Thrilling Thursday. Due to amount of homeschooled teens who attended, will discuss Homeschool Teen Art Workshops during school year.

Meetings

• Tegan C. met with Lara L., Mark P., Lauren C., and Christine W. as needed on library services throughout the month.

Additional Activities (TC unless otherwise noted)

- Continued assessment of Children's collection with removal of non-circulating, outdated, and damaged materials.
- Ordering of new items for collections as well as filling in series titles, missing topics, and replacing damaged titles
- Covered Circulation Desk as needed due to illness and occasionally for breaks if busy.
- Publicizing of Children's Library Calendar and events through the e-newsletter.
- Planned programming for Summer.
 - Added events to online calendar (story time expanded into one more week).
 - Ran and assisted programming for elementary, teens, and Thrilling Thursday.
 - Covered July 3 & 5 story times.
 - With David B, created flyers to promote Summer Events.
 - o Created Social Media images as needed to send to Lauren C.
 - o Sent Lauren C. list of events to promote on social media for July and then August toward end of July.
- Started planning and scheduling programming for Sept.-Dec.
 - Added events to online calendar for September.
 - Reached out to presenters for programs as needed.
 - o Created September Story Time schedule to be promoted in August.
- Implemented Summer Reading Challenge and instructed staff on folders, records, and reporting.
 - o Asked Ethan to create Excel Document of all registered participants.
- Rachel K ran and implemented Story Times for July. See attached.
- David B. maintained rotating displays throughout the children's department and ran a successful YA Mystery Bag event.

Trainings

• RA For All (Virtual), July 24, 2023 - RK

Correspondence in July

- Email and/or phone contact with other staff members as needed.
- Emails and/or phone conversations with questions from patrons about programs, title requests, and volunteering.
- Email communication with PACLC-Main Street about visits for 2023-2024 visits to library and bag swaps. Communication ongoing.
- Email communication with PACLC-Franklin Commons about visits for 2023-2024 to the school by Tegan. Communication ongoing.
- Email communication with YMCA-ELC about visits for 2023-2024 to the school by Tegan.
 Communication ongoing.

- Verbally spoke with Gingerbread House Coordinator about resuming library visits. Due to location, Tegan will visit the school. Communication ongoing.
- Email correspondence with Indian Run Environmental Education Center about fall preschool programming as well as expectations for Thrilling Thursday session on July 27.
- Email correspondence and in-person chats with Barnstone for teen summer programs and resuming Barnstone On the Go in 2023-2024 Story Time season. Program should return in September at 11:45 AM.
- Email correspondence and verbal chats with Phoenixville Rec Center about room needs for Thrilling Thursday as well as sharing numbers of attendance for their records.
- Email reminders to program attendees in July for events both day before and day of.
- Email correspondence with potential Yoga teacher for preschool classes. Fall may not work out, but possible classes later in the year.
- Email correspondence with Orion about partnership. Will schedule meeting in late August to discuss possibilities.
- Email correspondence with CCLS for computer issues and as needed.
- Email and phone correspondence with Girl Scout Silver Award student about Mindfulness Matters in July.
- Email correspondence with student about Inspiring STEM (formerly Girls In STEM) program.
- Email correspondence with student about coding programs hosted this summer.

Compliments

- See attached for email from Aadit, student who ran a school supply drive to send to students in Sierra Leone. Library helped Aadit collect 80 lbs of supplies!
- Parent compliment on Project Inspiring STEM events via email: "Thanks for this wonderful summer lear[ning] program! It has been something to look forward to each week." -DA
- Parent compliment on Project Inspiring STEM events via email: "Thank you for all the amazing summer programs! My girls have really enjoyed the STEM sessions and the summer reading challenge." CM
- Verbal parent compliment regarding all the programs we've had all summer.
- Patron compliment to circ desk about how nice we are.

Submitted by Tegan Conner-Cole, Director of Youth Services.

Attached: Children's Report, Email of Gratitude

August 7, 2023

June 2023 Children's Report – Rachel K.

Program Overview

Creating and leading a variety of programs for children, with ages ranging from newborn babies to tweens. Activities within these programs include storytimes, sing-alongs, nursery rhymes, coloring, games, and playtime.

Activities/ Programs

Lead programs for various age groups

- 1-2-3 Learn with Me
- Mighty Preschoolers
- Babies & Books
- Toddler Time
- Fun for All Storytime
- Block Party
- Lego Club

Weekly Programs

Currently we have 4 in-person programs running each week for kids ages 0-5 years old. These classes range from storytimes with weekly themes to general playtime to craft-making. For each week, we run 1 1-2-3 Learn with Me session, 1 Mighty Preschoolers session, 1 Babies & Books session, and 2 Toddler Time sessions. For the summer, we have added a Fun for All Ages Storytime program, a Block party for kids ages 3+, and a Lego Club for ages 5+. Each of these programs meet once per week.

Reoccurring In-Formal

Toddler Time

Weekly Themes

Mighty Preschoolers

- Friendship
- Community Connections

Toddler Time

- Friendship
- Community Connections

Babies & Books

- Friendship
- Community Connections

Fun for All Storytime

- Friendship
- Community Connections

Patron Feedback

Within the past month, 5 patrons have personally complimented our children's programs after attending them. In addition, the library recently won the Southern Montgomery Family Favorite Award for Best Storytime/Programming.

Outreach Activities

• Mental Health Fun Day at the Phoenixville Recreation Center

From July 25, 2023

Good Morning Ms. Tegan,

Hope you're doing well. I wanted to reach back and provide you with an update on the School supplies drive. I just shipped 80lbs of school supplies to Develop Africa, an organization we support. The shipment will be sent to children in Sierra Leone, email from the organization is pasted below. This couldn't have been possible without your support and I'm very thankful for that opportunity. I did update the inventory details of the shipment on the website for full transparency.

I look forward to resuming this drive again with you, as and when it is possible.

Thanks again!
Aadit B.
School Essentials Drive.

Hi Aadit,

On behalf of Develop Africa and the children of Sierra Leone, I want to express my heartfelt gratitude for your recent donation of school supplies. Your generous gift will make a tremendous difference in the lives of these children, providing them with the tools they need to succeed in school and build a brighter future.

In Sierra Leone, many children lack access to even the most basic school supplies, making it difficult for them to learn and achieve their full potential. Your donation will help to ensure that these children have the resources they need to succeed, opening up new opportunities and possibilities for their future.

We hope that you will continue to support our work in the future, and we look forward to keeping you updated on the progress we are making. Together, we can make a real difference in the lives of these children and their communities.

You are making a difference!

Warmest Regards, Amy Baty Herbert

Youth Services Report for August 2023 For September 2023 Board Meeting

Programming:

Programs held on August 1 to August 24 are listed below. The program schedule is shared in the library and listed in the newsletter along with the ability to enroll as required.

Summer Events ended on August 18. An extra story time week was scheduled for August 21 – 24. All Youth Programming took a break the week of August 28. Regular events will resume September 5.

Summer Reading Challenge for Early Readers, Independent Readers, and Teens started June 10 and ended August 19.

August Monthly Statistics:

Event Name	Total	Total Student	Total Adult	Total
	Occurrence	Attendance	Attendance	Attendance
1-2-3 Learn With Me	3	45	41	86
Babies & Books	3	40	43	83
Mighty Preschoolers	4	41	34	75
Toddler Time	7	105	103	208
Block Party	2	38	25	63
Fun For All Storytime	3	36	45	81
In-Person Preschool Total	22	305	291	596
Elementary Age Events				
Take & Make Crafts	2	86		86
Family Movie Night	3	19	12	31
Lego Club	3	30	18	48
Make & Take	1	13	9	22
Thrilling Thursday	2	146	93	239
Scratch 2: Beyond the	1	3	1	4
Basics	'	3	'	4
2-Day App Programming	1	11	1	12
Workshop (Day 2)				
Intro to Python	1	7	1	8
Ages 6-11 Total	14	315	135	450
Young Adult Events				
2-Day Character Design	2	24	4	28
Workshop				
Tween/Teen Thursday	2	2	1	3
Total Young Adult	4	26	5	31
Total In Person Events	40	646	431	1077
Summer Reading Sign- Ups – Summer Total	EL - 163	SA - 335	YA - 54	552
Material Francis	ONEDERIC			
Virtual Events	ON BREAK			
1000 Books Before Kindergarten	0			

AWE Computers for children. We currently have eight computers available for use. **August 1 to August 31:** 937 sessions, 422 hours, 27-minutes average session

Newsletter

The Children's Library Newsletter was sent 3 times between August 1 and August 31. A monthly overview of

events was sent on July 28 for August and weekly newsletters on Fridays that listed the next week's events. The newsletter was sent to an average of 545 subscribers and had an average 66% open rate.

Community Outreach & Partnerships

Event	Total Students	Total Adults	Total Visitors
Malvern Oaks School Preschool Camp	14	4	18
Total: 1 on-site, 0 off-site			

- Rented space for Thrilling Thursday at Phoenixville Recreation Center. For August Thrilling Thursdays, the theater campers attended a program. Their numbers are in the statistics for the event.
- Recap from July report
 - PACLC Main Street will start visits to the library with students on Friday, September 22.
 Starting in October, students will visit monthly on the first Friday of the month.
 - o PACLC Franklin Commons. Tegan approached via email to start visits again.
 - o YMCA ELC. Tegan approached via email to start visits again. Visit times to be confirmed.
 - Worked with Barnstone to offer Teen Art Workshops at part of Thrilling Thursday. Due to amount of homeschooled teens who attended, will discuss Homeschool Teen Art Workshops during school year.

Meetings

 Tegan C. met with Lara L., Mark P., Lauren C., and Christine W. as needed on library services throughout the month.

Additional Activities (TC unless otherwise noted)

- Continued assessment of Children's collection with removal of non-circulating, outdated, and damaged materials.
 - o Assessed J Reference collection for outdated and non-circulating materials.
 - o Weeded J Fiction for lack of circulating titles.
- Ordering of new items for collections as well as filling in series titles, missing topics, and replacing damaged titles.
- Covered Circulation Desk as needed due to illness and occasionally for breaks if busy.
- Publicizing of Children's Library Calendar and events through the e-newsletter.
- Ran and assisted programming for elementary, teens, and Thrilling Thursday.
- Planned programming and promotion for September events.
 - o Added events to online calendar.
 - With David B, created flyers to promote Fall Events.
 - o Designed and created school age and YA calendars for people to take.
 - Created September Story Time Calendar for people to take.
 - Have already seen over 50 calendars go out.
- Implemented Summer Reading Challenge and instructed staff on folders, records, and reporting.
 - Asked Ethan to create Excel Document of all registered participants. Ethan completed this after August 19.
- Rachel K ran and implemented Story Times for August. See attached.
- David B. maintained rotating displays throughout the children's department.

Trainings

- Sustainability 101, Webjunction, August 2, 2023 TC
- Climate Action Part 1, Webjunction, August 16, 2023 TC
- PLIX Café, Inflatables, MIT, August 2, 9, and 16 TC
- · See attached report for RK trainings.

Correspondence in August

- Email and/or phone contact with other staff members as needed.
- Emails and/or phone conversations with questions from patrons about programs, title requests, and volunteering.
- Email communication with Malvern Oaks confirming Preschool Camp Visit.
- Email correspondence with Indian Run Environmental Education Center about fall preschool programming.
- Email correspondence and in-person chats with Barnstone for teen summer programs and resuming Barnstone On the Go in 2023-2024 Story Time season.
- Email correspondence and verbal chats with Phoenixville Rec Center about room needs for Thrilling Thursday as well as sharing numbers of attendance for their records.

- Email reminders to program attendees in August for events both day before and day of.
- Email correspondence with CCLS for computer issues and as needed.
- Email correspondence with student about coding programs hosted this summer.
- Email correspondence with PASD ESL department to attend their ESL Family Night in September.
- Email correspondence with PMS teacher for classroom visit in October.

Compliments

Submitted by Tegan Conner-Cole, Director of Youth Services. Attached: Children's Report September 5, 2023

August 2023 Children's Report – Rachel K.

Program Overview

Creating leading, and assisting with a variety of programs for children, with ages ranging from newborn babies to tweens. Activities within these programs include storytimes, sing-alongs, nursery rhymes, coloring, games, and playtime.

Activities/ Programs

Lead programs for various age groups

- 1-2-3 Learn with Me
- Mighty Preschoolers
- Babies & Books
- Toddler Time
- Fun for All Storytime
- Thrilling Thursday
- Lego Club
- Block Party

Weekly Programs

Currently we have 4 in-person programs running each week for kids ages 0-5 years old. These classes range from storytimes with weekly themes to general playtime to craft-making. For each week, we run 1 1-2-3 Learn with Me session, 1 Mighty Preschoolers session, 1 Babies & Books session, and 2 Toddler Time sessions. For the summer, we have added a Fun for All Ages Storytime program, Thrilling Thursdays for school-aged children, a Block Party for ages 3+, and a Lego Club for ages 5+. Each of these programs meet once per week.

Reoccurring In-Formal

Toddler Time

Weekly Themes

Mighty Preschoolers

- Belonging
- Family
- Self-Love
- Listening

Toddler Time

- Belonging
- Family
- Self-Love
- Listening

Babies & Books

- Belonging
- Self-Love
- Listening

Fun for All Storytime

- Belonging
- Family
- Self-Love

• Listening

Patron Feedback

Within the past month, 2 patrons have personally complimented our children's programs after attending them.

Webinars/Trainings

- Niche Academy's Booktalk Your Way to the Friendliest Library in Town-Attended August 8, 2023.
- Niche Academy's Supporting Early Readers-Attended August 29,2023
- Search Institute's Introduction to Developmental Assets, Commonwealth Libraries,-Attended August 30, 2023
- Niche Academy's Demystifying Genre-Attended August 30, 2023

<u>July – August 2023</u> Adult Services Report

(all events/statistics as of August 31)

Regular Activities

- On vacation 8/3 8/18.
- Scheduling passport application acceptance and notary appointments; covering 3-hour passport appointment shift on Wednesdays and Fridays; handling notary appointments as needed and available.
- Updating Library website as needed.
- Scheduling and hosting online and in-person programs with outside presenters; posting selected program videos to YouTube channel.
- Updating online Library Events Calendar, creating and sending e-mail press releases, and posting event announcements to other locally-based online calendars.
- Sending weekly Constant Contact e-mail newsletters to 2,500+ adult contacts regarding Library services and programs, online resources for education and cultural entertainment, and important Library and community/government announcements.
- Ordering books and other Library materials for collection; weeding collection regularly.
- Select book and lead monthly book discussion group at Phoenixville Area Senior Center.
- Conducted prize drawings for Adult Summer Reading Program, notified winners, and posted book review cards on bulletin board.
- Weeded and shifted affected collections and helped set up new passport services office prior to arrival of new Carnegie Room furniture.

Meetings/Workshops/Other Events Attended

- Met with presenters of 8/21 "Building Biology Tech Talk" 7/6.
- PARN (Phoenixville Area Resource Network) meeting on Zoom 8/22.

Upcoming Special Programs/Events

- "Ivan Stiles in Concert" 9/11.
- First meeting of "Words in Progress", an in-person writer's support group, 9/16.
- "Author Talk: Christine Emmert & Stephanie Cowell: A Writing Friendship" 9/18.
- "The New Look of Nicotine Addiction: Vaping: What Every Parent Should Know!", with Michelle Evans, Phoenixville Hospital, 9/21.
- Phoenixville Film Festival workshops 9/22 & 9/23.
- "Protecting Assets for the Senior Years" with Sean Curran, TriCounty Home Health 9/25.
- "Get Connected Jumpstart Your Job Search" with Juan Valencia, CareerLink Chester County 9/26.
- "Get the Most Out of Your Sleep: Tools to a More Restful and Rejuvenating Sleep" with Dr. Skyler McCormick, McCormick Chiropractic 9/28.
- "Step by Step Acrylic Painting Class" with Geraldine Guzman 10/2.

Program/Event/Other Planning

- Scheduling special online, in-person, and hybrid programs for November and beyond.
- Preparing list of potential program presenters and museum passes for grant we've received.

July Computer Use/Checkout Statistics

Adult Internet Stations Individual Users	485
Adult Laptop Individual Users	73
Mobile Printing Users	25

Mobile Hotspot Checkouts	17
Museum Pass Checkouts	126

August Computer Use/Checkout Statistics

Adult Internet Stations Individual Users	474
Adult Laptop Individual Users	96
Mobile Printing Users	21
Mobile Hotspot Checkouts	16
Museum Pass Checkouts	104

July Passport Application Acceptance Statistics

Appointments	408
Income	\$15,265.00

August Passport Application Acceptance Statistics

Appointments	438
Income	\$16,340.00

July Program Statistics

Program	Attendance	First-7-Day YouTube Views (where applicable)
Phoenix Book Club	10	
Fourth Wednesday Readers	7	
Phoenix Fiction Writers	11 (2 sessions)	
Phoenixville Tech Group	71 (5 sessions)	
Tech Help appointments	4	
"Get Connected - Jumpstart Your Job Search" appointments	15	
Maternal & Child Health Consortium Family Benefits Assistance appointments	6	
Katie Muth Remote Office appointments	3	
Sahaja Yoga Meditation Class	39 (5 sessions)	
ESL Conversation Group	32 (3 sessions)	
Books on Tap	9	
Movies on Tap: Zoom Edition	3	
Outreach: Senior Center Book Club	9	
Movie Night Starring Chester County: "The Village" 7/6	9	
Movie Night Starring Chester County: "The Mighty Macs" 7/13	25	
Movie Night Starring Chester County: "The Lovely Bones" 7/20	13	
Movie Night Starring Chester County: "From the Terrace" 7/27	16	
Local Author Talk: C.J. McGroarty: Clara in a Time of War 7/3	11	3
"Ready, Steady, Go!: Balance & Falls Prevention" 7/10	21	21
"Joe Kenney Keyboard Concert" 7/17	34	
"Summer Solutions and Self-Care with Essential Oils" 7/25	6	
"Rediscovering Pennsylvania's History Makers: The Battle of Wyoming: A Film Screening & Discussion"	16	

August Program Statistics

Program	Attendance	First-7-Day YouTube Views (where applicable)
Phoenix Book Club	12	
Fourth Wednesday Readers	10	
Phoenix Fiction Writers	3	
Phoenixville Tech Group	57 (4 sessions)	
Tech Help appointments	4	
Career Success Group	6	
"Get Connected - Jumpstart Your Job Search" appointments	12	
Maternal & Child Health Consortium Family Benefits Assistance	27	
appointments		
Katie Muth Remote Office appointments	7	
Sahaja Yoga Meditation Class	10 (2 sessions)	
ESL Conversation Group	32 (4 sessions)	
Books on Tap	12	
Movies on Tap: Zoom Edition	4	
Movie Night Starring Chester County: "Bright Victory" 8/24	32	
"Building Biology Tech Talk: Give Yourself and Your Child the Best Work	8	15
Environment to Succeed" 8/21		
"Carolyn Cott, Ken Meyle & Bob Martin in Concert" 8/28	54	
"Basics of Landlord/Tenant Law and Eviction Defense" 8/31	10	16 (first 4 days)

Respectfully submitted, Mark Pinto Adult Services Director

JULY & AUGUST 2023

Development Report
Lauren Coy

Meetings/Training/Events

- a. Attending biweekly Rotary meetings
- b. Meetings with Lara Lorenzi
- c. Professional Development Webinar/Training (7/13)
- d. Meeting with Viviann Schorle about 2022 Grant/Final Report (8/1)
- e. Meeting with Jason Arbacheski, VP at CCCF (8/4)
- f. Meeting with Doug Wessels about Spelling Bee (8/22)

GRANTS	Amt. requested	Fund	Deadline	Decision
PCHF Grant	\$25,000	Operating	6/2/23 Submitted 5/31/23	Sept. 2023
PCHF Grant	\$4,753	IT needs for Board Room	Submitted: 7/15	AWARDED!

Development News

- The Library received the PCHF Mini Grant for IT needs in the amount of \$4,753. Lara Lorenzi provided the breakdown of all that this will entrail.
- TWO ADDITIONAL IDEAS for Friend/Fundraisers:
 - 1. Spooky Social: A Haunted Tour & Toast
 - 2. Tuesday, October 24th 6:30- 8:30PM
 - a. Historical presenter Ryan Conroy will kick off the evening at the Library, giving its history and the discussion of its hauntings.
 - b. The attendees will be stamped. Then after his talk here, we'd all walk down to The Heart (at Ann's Heart) for a Haunted Happy Hour/Reception.

- i. There'd be themed drinks/snacks that go along with spooky authors/novels.
- ii. Our episode of "Scared" would be streaming on the screen here during this as well.
- iii. The cost would be approximately \$20 in advance, \$25 at the door. The goal is to have price points much less than WWW to diversify audiences and to engage more folks.

3. The Adult Spelling Bee

- a. Thursday, October 12th 6:30 8:30PM
- b. This idea was presented to me by a well-known member of the Phoenixville community.
- c. It will be teams of 4; \$100/team
- d. It will take place on 2nd floor of Conshohocken Brewing Co. on Bridge St. – they happily approved this idea
- e. The words would be submitted by folks that want to trick the potentially tipsy participants.
 - i. Tricky words for friends or foes: \$1 for 1 word;\$5 for 3.
 - ii. Judges already in place. Would love Board members to come be spectators and cheer on folks!

Wine, Wit & Wisdom - 20th Anniversary Thursday, November 2, 2023

- New logo/rebrand more fun and modern
- Very innovative, bold and colorful invitations to come as well
- We are very close to finalizing our author. STAY TUNED!
- Due to the menu costs increasing greatly, we decided to nix the salad per person, as it's a savings of \$6/pp.
- Solicitation letters/walk and talk (Bridge St. & surrounding areas) have started;
 items already rolling in!
 - o Follow up solicitation requests occur in late July/August
- The ticket prices this year will be increased a bit due to rising costs; \$135 per person; \$95 for first-time attendees.
- Sponsorships have already been rolling in: \$14,250 to date.\



Circulation Report for August & September 2023

Circulation Department:

o Number of **checkouts** for August: 14,476

o Number of check-ins for August: 14,328

o Number of **holds** for August: 463

o Hired new circulation assistant

Started August 15th

o Part-time circulation assistant was offered to additionally be a technical services assistant

Volunteers:

Total Amount of Volunteer Hours for July: 96

Total Amount of Volunteer Hours for August: 92.5

Total amount month to date fiscal year: 188.5

Library Card Sign-ups:

Total Amount of Patron Applications for July: 214

o Total Amount of Patron Applications for August: 229

Meetings/Events:

Funding Formula Meeting – August 8th, September 12 Cornerstone Clubhouse Meeting – August 8th Funding Formula Subcommittee – September 6, September 13th PaLA Conference Committee – September 13th Intellectual Freedom Committee – August 24th, September 20th CC-Link Meeting – August 23rd

Continuing Education:

Effective Library Leadership Webinar: August 31st

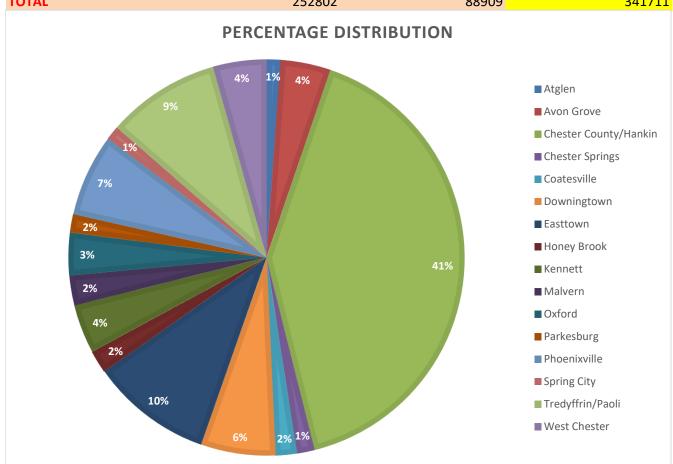
Additional Updates:

- o Regarding longtime volunteer Ask Lara for information
- o September is Library Card Sign-up Month
 - Raffling off \$50.00 gift card to Reads & Company
- o Floating Holidays September 9th and September 11th

Respectfully Submitted, Christine Wrage Circulation Manager & Volunteer Coordinator September 2023

OverDrive Percentage	Distribution	2023												
ibrary	Percentage	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Total
OTAL		88236	78859	88308	82888	85617	88909							
atglen	1.05%	927	829	928	871	899	934							538
von Grove	2.78%	2453	2193	2455	2305	2381	2472							1425
Chester County/HH	38.74%	34183	30550	34212	32111	33169	34444							19866
Chester Springs	2.55%	2251	2011	2252	2114	2184	2268							1308
Coatesville	1.38%	1218	1089	1219	1144	1182	1228							708
Oowningtown	3.58%	3159	2824	3162	2968	3066	3184							1836
asttown	15.56%	13730	12271	13741	12898	13323	13835							7979
loneyBrook	0.56%	495	442	495	465	480	498							287
Cennett	8.52%	7518	6719	7524	7063	7295	7576							4369
//alvern	2.06%	1818	1625	1820	1708	1764	1832							1056
Oxford	2.49%	2198	1964	2200	2064	2132	2214							1277
arkesburg	0.77%	680	608	680	639	660	685							395
hoenixville	7.22%	6371	5694	6376	5985	6182	6420							3702
pring City	0.46%	407	363	407	382	394	409							236
redyffrin/Paoli	9.45%	8339	7453	8346	7833	8091	8402							4846
Vest Chester	2.82%	2489	2224	2491	2338	2415	2508							1446
otal	100.0%	88236	78859	88308	82888	85617	88909	0	0	0	0	0	0	51281
			Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2023		88236	78859	88308	82888	85617		•		•				
2022		82504	72882	79613	76303	80375	81219	87176	87639	78222	77954	76808	78465	95916
2021		80781	74160	80475	73476	75495	74908	79305	79118	71318	72303	71207	74147	90669
2020		61115	57905	64191	79045	86400	83866	83754	80805	70712	70254	68060	73139	87924
2019		52474	48270	52779	50521	52922	55778	59442	58194	53763	54197	51585	54681	64460
2018		39517	35554	40880	39606	41221	43825	49446	49190	44838	46512	44617	45459	52066
					C	verDrive	2018-202	23						
40000														_
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Jan	Feb	o N	1arch	April	May	June	Jul	У	Aug	Sept	Oct	Nov	Dec	-

May 2023 Circulation			
	Sierra	OverDrive	Total
Atglen	2943	934	3877
Avon Grove	11520	2472	13992
Chester County/Hankin	105259	34444	139703
Chester Springs	2673	2268	4941
Coatesville	4688	1228	5916
Downingtown	17613	3184	20797
Easttown	19994	13835	33829
Honey Brook	5872	498	6370
Kennett	5982	7576	13558
Malvern	6530	1832	8362
Oxford	9611	2214	11825
Parkesburg	4452	685	5137
Phoenixville	16618	6420	23038
Spring City	3510	409	3919
Tredyffrin/Paoli	23191	8402	31593
West Chester	12346	2508	14854
TOTAL	252802	88909	341711

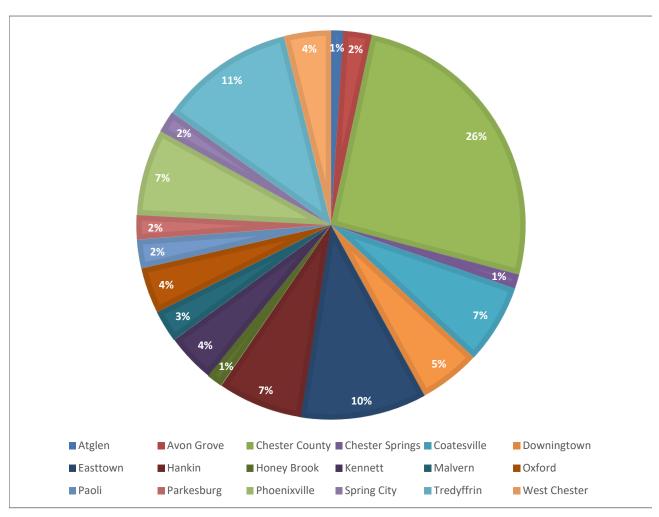


	A B		C	D	F	F	G	Н		1	K		M	N	0	U	Υ
1	Circulation Comparison		, i	February					July	_		October			Total	0	-
2	Circulation compariso	113 2023	Junuary	Cordary	IVIUI CII	Арти	iviay	June	July	August	эсресные	October	November	December	Total		
3	ATGLEN	2018	2282	2322	2412	2312	2196	3385	3595	2825	2046	2451	2294	2127	30247	6.88%	
4		2019	2846	2239	2568	2454	2372	2789	3065	2599	2160	2150	2642	2015	29899	-1.15%	
5		2020	2560	2548	1487	639	699	1248	2038	1987	1760	1791	1599	1640	19996	-33.12%	
6		2021	1969	1752	2169	1846	2037	2535	2855	2681	2349	2090	2000	2045	26328	31.67%	
7		2022	2146		2475	3170	2758	3897	3533	3436	2824	3029	2964	2771	35172	33.59%	
8		2023	2956	2734	3373	3013	3143	3877									
9																	
10	AVON GROVE	2018		10844	11813	10590	10220	13313	16106		11408	11291	10014	8830	138445	2.02%	
11		2019	11857		11573	11378		13905	17138		11252	11660	10449	9266	145147	4.84%	
18 19		2020 2021	11135 10876	10859 10119	6871 11212	3501 10167	3883 10057	5782 12494	10112 14186	11755 13134	11506 11359	11159 10858	9910 10703	10085 9621	106558 134786	-26.59% 26.49%	
22		2021	10123	9532	11212	10580	9832	13403	14790		11376	11390	10703	9757	137732	2.19%	
23		2022	10725	9770	11562	10460	11201	13992	14730	14/41	11370	11330	10347	3737	137732	2.13/0	
24		2020	10723	3770	11502	10100	11201	10002									
25	CCL/HANKIN	2018	126699	121709	138899	127420	123573	145591	162876	149438	127242	125674	119511	111398	1580030	-1.79%	
26	·	2019	131898	124255	135942	126009	123301	145315	161746		126353	127487	119761	114852	1583192	0.20%	
27		2020		129807	77499	28881	31522	51734	91143	107612	107968	112106	107540	113204	1089310	-31.20%	
28		2021	118865	109705	125117	112334	111801	130436	140068	138223	116701	116868	112933	106500	1439551	32.15%	
29		2022	120326	114924	123680	117579	115321	132775	142778	141221	120801	118332	115996	110149	1473882	2.38%	
30		2023	128197	122260	137431	123958	121095	139703									
31																	
32	CHESTER SPRINGS	2018	3097	2912	3760	3388	2996	3692	4721		3002	3138	2919	2867	40580	-1.61%	
33		2019	3628	3444	3634	3328	3121	4089	5216	4611	3753	3839	3723	3232	45618	12.41%	
34		2020	4369	4371	3094	2337	2550	3294	4988		4350	4178	3948	4000	46269	1.43%	
35 36		2021 2022	3609 3636	3465	4256 4200	3630 4233	3854 4009	4291 4499	4774 4811		4047	4086 3989	3918 4061	3841 3647	48563 50219	4.96%	
37		2022	4546	3914 4318	4871	4144	4297	4941	4011	5115	4105	3303	4001	3047	30219	3.41%	
38		2023	4340	4316	4871	4144	4237	4341									
39	COATESVILLE	2018	3751	3337	3769	3930	3955	5007	5175	4241	3376	3825	3343	2985	46694	-11.39%	
40		2019	4038	3982	4098	4473		5350	6520		4434	4848	4141	4222	55391	18.63%	
41		2020	4939	4219	2131	488	527	1684	3377	3976	4303	5223	4214	3206	38287	-30.88%	
42		2021	4622	4336	5155	4061	3323	4866	5477	4959	3890	4080	3677	3554	52000	35.82%	
43		2022	3823	4157	4372	3997	3949	5141	5549	5959	4728	5072	4904	4220	55871	7.44%	
44		2023	5530	5561	6162	4928	4880	5916									
45																	
46	DOWNINGTOWN	2018	12705	12259	14176	13312	13709	17203	18394	17109	14778	14552	13931	11328	173456	-2.67%	
47		2019	14002	13202	14228	13512	13545	16894	19723		14850	14598	13696	12343	177815	2.51%	
48 49		2020 2021	15073 7402	14706 6298	8018 7548	2653 9201	2893 9936	4991 14625	7501 17044	7387 16716	8084 13476	8770 12663	7937 12961	6744 11701	94757 139571	-46.71% 47.29%	
50		2021	13042	13025	14590	13041	12890	18506	19396		14257	14555	13429	12715	177224	26.98%	
51		2022	15944		15550	14395	14715	20797	19390	1///8	14237	14333	13423	12/13	177224	20.3676	
52		2020	15511	11015	13330	11000	11715	20,3,									
53	EASTTOWN	2018	27973	24084	28349	27487	27068	30526	33781	32462	28684	28684	26673	25587	341358	10.31%	
54		2019	30566	28729	30529	29221	29231	33377	36995	33153	29586	29798	28005	27419	366609	7.40%	
55		2020	31521		24061	15699	17160	20736	27497	28951	27952	30489	28141	25249	308423	-15.87%	
56		2021	25139	22620	25200	27449		33196	36343		31274	28875	29470	29397	353318	14.56%	
57		2022	30990		30917	29483	30655	33589	35778	35565	30845	30330	30102	29249	376004	6.42%	
58		2023	30838	28781	31982	29334	29620	33829									
59	HONEY BRC 2																
60	HONEY BROOK	2018	5416	5298	6292	5851	5389	6327	7555	6122	5504	5967	5720	5420	70861	4.39%	
61 62		2019 2020	6051 5559	6068 6278	5853 3395	5821 561	5518 554	6650 1696	7552 4068	6507 4717	5270 4838	5969	5802 3697	4884 3096	71945 43038	1.53% -40.18%	
63		2020	4810	4502	5955	5079	4984	5597	6829		4838 5774	4579 5589	5399	3096 5147	65968	-40.18% 53.28%	
64		2021	5130	1	6007	5202	5166	6548	6209	5919	5108	5481	5446	4770	66540	0.87%	
65		2022	5681	5350	5899	5630	5382	6370	0203	3313	3108	5401	3-7-10	4,70	00540	0.07/6	
66		2023	3001	3330	3033	3030	3302	3370									
67																	
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76	Α	В	·		March	April		June	July	August	September	October		December	Total	U	
77	KENNETT	2018	13977	13147	15378	13999	14772	17625		19251	14658	15465	14189	13277	186168	-2.80%	
78	KLIVIVLII	2019	13948	12581	14144	13752	13691	16360		16926	13556	14258	13490	12777	175554		
79		2020	14354	14084	10648	5252	5702	7342		14181	13638	13960	13553	14245	138370		
80		2021	14992	14298	16792	15184	15477	18035	19121	17574	14429	14519	14061	13276	187758		
81		2022	15185	14528	16139	15223	15107	17966		19807	15628	14960	14917	14494	193738	3.18%	
82		2023	16881	15216		15289	11563	13558		15007	15020	14300	14317	14454	155750	3.10/0	
83		2020	10001	15210	1,520	15205	11505	10000									
84	MALVERN	2018	6405	6096	6715	6137	6318	8353	10024	9158	6619	7166	6367	6077	85435	-2.78%	
85	IVIALVEITIV	2019	6959	6470	7080	6435	6482	7957	9783	8479	6384	6491	6042	5679	84241		
86		2020	6449	6412		1230	1343	2339		3699	3754	4137	3793	3563	44265		
87		2021	4855	4636	5337	4804	4953	7123	8306	7705	6238	6562	6355	6007	72881	64.65%	
88		2022	6652	6317	7295	6921	6534	7769		8451	6916	7292	6724	6223	85651	17.52%	
89		2023	7056	7012	7876	6751	7159	8362		0431	0310	7232	0724	0223	03031	17.52/0	
90		2023	7030	7012	7070	0/31	7133	0302									
	OXFORD	2018	8922	8768	9747	9779	9012	11180	12117	11964	9870	10368	9255	7781	118763	1.41%	
92	OXFORD	2019	10087	8920	10355	10203	9516	10613		11274	9283	9813	9103	8228	119754		
93		2020	9446	9737	6129	2253	2450	4104	8388	9343	9057	9615	8511	8942	87975		
93		2020	8943	8743	10187	8422	8052	10022		11732	9322	9015	8956	8667	113922	29.49%	
95		2021	9248	9055	9921	9403	8768	11232	12102	12467	9624	9734	9468	8726		5.11%	
96		2022	9626	9160		9403	8944	11232	12102	12467	3024	9/34	5408	0/20	119/48	5.11%	
96		2023	9626	9100	9982	9054	8944	11825									
_	DADAECBIIDO	2010	4265	1071	4750	E011	2004	4050	5472	5044	4194	4046	4731	4022	F61F0	3.700/	
98	PARKESBURG	2018 2019	4365 4805	4671	4750 4712	5011	3994 3442	4958 4283		5044 4224	4194 3946	4946 4835	4/31	4022 4592	56158 53521		
100		2019	4805	4558 4685		4310					4051	4835 4486	4349	4592 4464			
100		2020			2773 4541	386	341	1520		3762					39266		
101			3712	3592		3540		4129		3847	3506	3746	3492	3742		26.49%	
		2022	3492	3623	3567	3479	3724	4192	4154	4152	3620	3803	3654	3443	44903	-1.50%	
103		2023	4062	3688	4966	4168	5254	5137									
104	D110511110111115	2018	46270	15456	18147	17387	17182	21454	24052	24.626	17349	18362	17113	14747	219263	2.77%	
-00	PHOENIXVILLE	2018	16378		17865		16611	20239		21636	17349		16604	15078			
106 107		2019	18264 17764	16664 16994		17693				21452 10489		17899			220050		
-						4091	4473	6806			10356	10627	9706	9926	122088	-44.52%	
108 109		2021 2022	11449 16988	10373	11464 18590	9850 17403	10516	15431 20050	18997 22194	18858 21770	15931 18064	15888 18045	15691 17723	15045 16610	169493 220787	38.83% 30.26%	
110				16708			16642		22194	21//0	18064	18045	1//23	10010	220/8/	30.26%	
110		2023	19867	18307	20911	19153	19304	23038									
111	SPRING CITY	2018	2772	2887	3401	2923	3007	4212	4618	4166	3163	3102	2704	2318	39273	-3.99%	
112	SPRING CITY	2018	2948		3401	2923	3184	3971		3791	2666	2734	2551	2171	37890		
120		2019	2948	2858 2946	1715	471	518	1011	2123	2627	2299	2235	2181	1636	22670		
121		2020	1571	1347	1478	1627	1914	2374	2685	3191	2626	2160	2251	2048	25272	11.48%	
122		2021	2096	2174	2885	2558	2443	3205	3635	3562	2864	2680	2730	2584	33416	32.23%	
123		2022	2782	2582	3054	2848	3074	3919		3302	2004	2000	2/30	2364	55416	32.2370	
123		2023	2/02	2302	3034	2040	3074	2313									
127	TREDYFFRIN/PAOLI	2018	30450	29542	33492	30027	29914	34180	37196	34597	30110	30224	29301	27796	376829	1.53%	
128	THE STEERING PAUL	2019	32444	30670		31319	29629	32899		35057	31093	31583	29979	29330		1.85%	
129		2019	32884	33602	20374	8202	8923	13557	22464	25710	25925	25290	29979	19922	259615		
130		2020	20659	18421	24680	24230	24718	29178	32707	31704	24807	26929	26285	26682	311000	19.79%	
131		2022	28040	27215	29181	28411	27226	30653	33428	33568	27421	27976	27783	27674	348576	12.08%	
132		2023	29657	28481	31813	28150	28181	31593	33 /20	33300	2, 721	2.370	2,703	2,074	3.0370	12.00/0	
133		2023	_5057	20.01	51015	10100	10101	51555									
134	WEST CHESTER	2018	12105	11439	13480	12807	12309	14938	17168	15807	12913	13138	12141	10995	159240	-1.21%	
135	,	2019	12868	11891	13036	12488	11819	14638		15584	12550	13173	12712	11355	158992		
136		2020	11457	12587	7371	3021	3348	5536		11762	11375	11832	9848	8277	107660		
137		2021	8743	8694	10721	10200	10402	13546	14644	13624	11691	11097	11185	10304	134851	25.26%	
138		2022	11054	11201	12021	11219	10556	14304	15203	15586	11548	11730	11139	10785	146346	8.52%	
139		2023	11950	11674	13051	11292	11144	14854							.,,,,	0.02,1	
140																	
141																	
142																	
143																	
144																	
145																	
146																	
147																	
148																	
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	Α	В	С	D	E	F	G	Н	ı	J	K	L	M	N	0	U	Υ
151			January	February	March	April	May	June	July	August	September	October	November	December	Total		
152	System	2009	314514	316598	351000	330124	313584	393702	438914	395383	336133	332569	318368	286320	4127209		
153		2010	325911	314476	365487	314192	307260	384072	430039	406160	330681	322851	325194	276392	4102715		
154		2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272		287588	4071963		
155		2012		327004	351807	319127	307838	383042	421728	376945	303187	312090		271283	4018236		
156 157		2013 2014		310288	335590	312997 299557	308489	366229	433261	379949	303346 317450			269065	3956974		
158		2014	309020	282462 291129	330326 317277	289670	296856 278038	347702 361649	411539 394319	361843 361008	303319	294446 299507	285698 287243	274294 271629	3805378 3763808	-1.09%	
159		2015		299386	311959	295526	290048	358040	375734	359101	293046		278320	260038	3703808	-1.51%	
160		2017		276103	322125	291011	292474	344982	373740	351907	290713			249729	3663155	-1.18%	
161		2018	287218	274771	314580	292360	285564	341944	383280	352003	294916		280206	257555	3662750	-0.01%	
162		2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3709404	1.27%	
163		2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%	
164		2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%	
165		2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	3565809	7.38%	
166		2023	306298	289707	325811	292567	287956	341711									
167																	
168	2040 1 2000	2040 :2000		February					July	August	September	October			Total		
	2010 to 2009 2011 to 2010	2010<2009	3.62%	-0.68% -0.52%	4.12%	-4.83% 1 92%	-2.02% 0.60%	-2.45% 1.00%	-2.03% -4.35%	2.72%	-1.63% -0.89%	-2.91%	2.14%	-3.47% 0.41%	-0.60% -0.75%		\vdash
171		2011<2010 2012<2011	-1.35% 3.01%	-0.52% 4.52%	-2.62% -4.15%	1.83% -0.25%	0.60% -0.41%	1.00% -0.77%	-4.35% 2.52%	-0.15% -7.05%	-7.49%	-1.00% -1.32%	-2.17% -1.62%	-5.67%	-0.75% -1.32%		\vdash
172	2012 to 2011 2013 to 2012	2012<2011	-2.55%	-5.11%	-4.15% -4.61%	-1.92%	0.21%	-4.39%	2.74%	0.80%	0.05%			-0.82%	-1.52% -1.52%		
_	2014 to 2013	2013<2012	-6.06%	-8.97%	-1.57%	-4.29%	-3.77%	-5.06%	-5.01%	-4.77	4.65	-6.89%	-4.38%	1.94%	-3.83%		
		2015<2014	1.92%	3.07%	-3.95%	-3.30%	-6.34%	4.01%	-4.18%	-0.23%	-4.45%	1.72%	0.54%	-0.97%	-1.09%		
175		2016<2015	-3.67%	2.84%	-1.68%	2.02%	4.32%	-0.99%	-4.71%	-0.53%	-3.39%	-3.83%	-3.11%	-4.27%	-1.51%		
176		2017<2016	-0.96%	-7.78%	3.26%	-1.53%	0.84%	-3.65%	-0.54%	-2.00%	-0.80%	2.25%	0.98%	-3.96%	-1.18%		
177	2018 to 2017	2018<2017	-2.58%	-0.48%	-2.34%	0.46%	-2.36%	-0.88%	2.55%	0.00%	1.45%		-0.30%	3.13%	-0.01%		
178	2019 to 2018	2019<2018	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%	3.83%	1.27%		
179	2020 to 2019	2020<2019	-0.49%	5.93%	-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	-13.50%	-14.70%	-10.93%	-30.76%		
	2021 to 2020	2021/2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%		
	2022 to 2021	2022/2021	11.80%	17.04%	9.30%	12.03%	8.33%	6.45%	3.53%	5.61%	4.46%	4.78%	4.70%	3.98%	7.38%		
182		2023/2022	8.63%	6.27%	9.7%	3.78%	4.49%	4.27%									
183	YTD2022		281971	272597	297101	281902	275580	327729							1736880		
185	YTD2023		306298	289707	325811	292567	287956	341711								YTD 6.17%	
186			500250	203707	525011	252507	207330	3.17.11							1011030	110 0.2770	
187																	
188			2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555		
189			2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443		
190			2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199		
191			2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577		
192			2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817		
193 194			2023	306298	289707	325811	292567	287956	341711								
194																	·——
196									Circulatio	on 2018-20)23						
197		450000 -															
198		400000 -															
199		400000 -															
200		350000 -															
201		300000 -															
202																	
203		250000 -		$\overline{}$													
204		200000 -															
205		150000 -			`												
206		130000 -															
208		100000 -															
209		50000 -															
210																	
211		0	1	2	3		4	5	6	7	8		9	10	11	12	
212		2018	287218	27477			292360	285564	341944	383280		3 2			280206	257555	
213		2019	307209	28773	8 3119	981	295288	287167	339329	388003	34619	4 2	94581	301135	283336	267443	
214		2020	305696	30480	2 1896	561	79665	86886	133380	224128	25274	8 2	51216	260477	241689	238199	
215		2021	252216	23290			251624	254401	307878	339900		-			269337	257577	
216		2022	281971	27259			281902	275580	327729	351901	34909	7 2	89729	288398	281987	267817	
217		2023	306298	28970	7 3258	311	292567	287956	341711								

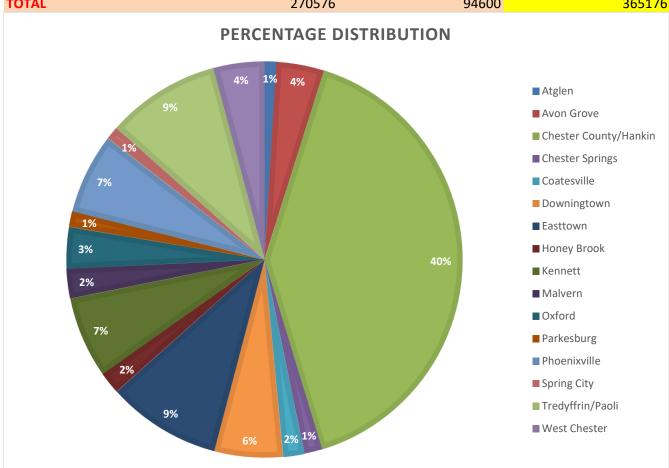
June 2023 Computer Usage (Sessions) Envisionware Wireless Total													
	Envisionware	Wireless	Total										
Atglen	39	191	230										
Avon Grove	211	323	534										
Chester County	1451	4392	5843										
Chester Springs	64	208	272										
Coatesville	364	1140	1504										
Downingtown	356	807	1163										
Easttown	394	1981	2375										
Hankin	351	1250	1601										
Honey Brook	134	169	303										
Kennett	0	920	920										
Malvern	131	478	609										
Oxford	301	562	863										
Paoli	200	341	541										
Parkesburg	180	279	459										
Phoenixville	638	995	1633										
Spring City	100	309	409										
Tredyffrin	322	2241	2563										
West Chester	231	656	887										
TOTAL	5467	17242	22709										



	Α	В	С	D	Е	F	G	Н	ı	J	K	L	М	N	Q	R	S	T
1	Computer Usag	e 2023 (Ses	sions)															
2		·	·															
3															2023 YTD	2022 YTD	2021 YTD	2020 Annual
4		January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage	Percentage	Percentage	Percentage
5																		
6	Atglen	139	157	152	154	194	230							1026	0.79%	1.14%	0.77%	1.49%
7																		
8	Avon Grove	557	607	684	604	720	534							3706	2.87%	3.43%	4.80%	4.06%
9																		
	Chester County	4751	4903	6093	5049	5392	5843							32031	24.76%	25.24%	30.54%	25.28%
11																		
	Chester Springs	206	196	192	191	223	272							1280	0.99%	1.49%	1.10%	0.75%
13																		
	Coatesville	1430	1512	1534	1384	1535	1504							8899	6.88%	6.52%	7.25%	6.78%
15																	0.45-1	2.251
16 17	Downingtown	869	794	909	841	1066	1163							5642	4.36%	4.02%	3.13%	3.26%
\vdash		2300	2200	2616	2380	25.64	2375							14525	11.23%	0.400/	6.65%	9.31%
19	Easttown	2300	2290	2010	2380	2564	23/3							14323	11.25%	9.40%	0.03%	9.51%
	Hankin	1743	1689	1859	1553	1652	1601							10097	7.81%	8.11%	8.34%	7.69%
21	Turikiri	1743	1003	1033	1555	1032	1001							10057	7.0170	0.1170	0.5470	7.0370
	Honey Brook	340	307	332	309	322	303							1913	1.48%	1.55%	1.76%	1.42%
23	,																	
	Kennett	982	956	1178	956	771	920							5763	4.46%	5.18%	5.92%	5.35%
25																		
	Malvern	510	423	439	436	559	609							2976	2.30%	2.45%	1.98%	2.11%
27																		
28	Oxford	787	773	878	765	840	863							4906	3.79%	3.77%	3.91%	3.66%
29																		
	Paoli	538	518	487	497	536	541							3117	2.41%	2.62%	2.08%	3.36%
31																		
	Parkesburg	424	345	434	385	419	459							2466	1.91%	2.02%	2.90%	2.14%
33																		
	Phoenixville	1488	1470	1627	1428	1552	1633							9198	7.11%	7.03%	5.66%	6.35%
35		202	200	200	275	275	400							2426	4.650/	4.600/	4.030/	4.720/
36	Spring City	303	308	366	375	375	409							2136	1.65%	1.68%	1.92%	1.72%
	Tredyffrin	2166	2253	2524	2190	2571	2563							14267	11.03%	9.00%	6.40%	10.60%
39	i i eu yiii iii	2100	2233	2324	2130	23/1	2303							14207	11.05%	5.00%	0.40%	10.00%
	West Chester	846	877	1039	890	862	887							5401	4.18%	5.34%	4.89%	4.66%
41		0-10	0,7	1033	050	552	557							3-01	4.1370	3.5470	7.0370	7.00/0
-	System	20379	20378	23343	20387	22153	22709							129349	100.00%	100.00%	100.00%	100.00%
43																		
	Notes:																	
45	2017 and 2018 ba	sed on minu	tes															
46	2019 and 2020 ba	sed on session	ons															
47	2020 reflects Cov	id closures																

OverDrive Percentage	Distribution	2023												
Library	Percentage	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Total
TOTAL		88236	78859	88308	82888	85617	88909	94600						
Atglen	1.05%	927	829	928	871	899	934	994						638
Avon Grove	2.78%	2453	2193	2455	2305	2381	2472	2630						16890
Chester County/HH	38.74%	34183	30550	34212	32111	33169	34444	36649						23531
Chester Springs	2.55%	2251	2011	2252	2114	2184	2268	2413						15493
Coatesville	1.38%	1218	1089	1219	1144	1182	1228	1306						838
Downingtown	3.58%	3159	2824	3162	2968	3066	3184	3387						2174
Easttown	15.56%	13730	12271	13741	12898	13323	13835	14720						9451
HoneyBrook	0.56%	495	442	495	465	480	498	530						340
, Kennett	8.52%	7518	6719	7524	7063	7295	7576	8060						5175
Malvern	2.06%	1818	1625	1820	1708	1764	1832	1949						1251
Oxford	2.49%	2198	1964	2200	2064	2132	2214	2356						1512
Parkesburg	0.77%	680	608	680	639	660	685	729						468
Phoenixville	7.22%	6371	5694	6376	5985	6182	6420	6831						4385
Spring City	0.46%	407	363	407	382	394	409	436						279
Tredyffrin/Paoli	9.45%	8339	7453	8346	7833	8091	8402	8941						5740
West Chester	2.82%	2489	2224	2491	2338	2415	2508	2669						1713
otal	100.0%	88236	78859	88308	82888	85617	88909	94600	0	0	0	0	0	60741
			Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2023		88236	78859	88308	82888	85617	88909	94600		•				
2022		82504	72882	79613	76303	80375	81219	87176	87639	78222	77954	76808	78465	95916
2021		80781	74160	80475	73476	75495	74908	79305	79118	71318	72303	71207	74147	90669
2020		61115	57905	64191	79045	86400	83866	83754	80805	70712	70254	68060	73139	87924
2019		52474	48270	52779	50521	52922	55778	59442	58194	53763	54197	51585	54681	64460
2018		39517	35554	40880	39606	41221	43825	49446	49190	44838	46512	44617	45459	52066
)verDrive	2018-202	23						
100000														
80000														
70000														
60000														
50000														
40000														
30000														
20000														
10000														
0														
Jan	Fel	b N	1arch	April	May	June	Jul	у	Aug	Sept	Oct	Nov	Dec	
				200		2021	2022							
				202	3 — 2022	2021	2020	2019	2018					

July 2023 Circulation			
	Sierra	OverDrive	Total
Atglen	2548	994	3542
Avon Grove	11567	2630	14197
Chester County/Hankin	111189	36649	147838
Chester Springs	2880	2413	5293
Coatesville	4940	1306	6246
Downingtown	17043	3387	20430
Easttown	19198	14720	33918
Honey Brook	6159	530	6689
Kennett	16100	8060	24160
Malvern	6943	1949	8892
Oxford	9942	2356	12298
Parkesburg	3987	729	4716
Phoenixville	17125	6831	23956
Spring City	3468	436	3904
Tredyffrin/Paoli	25042	8941	33983
West Chester	12445	2669	15114
TOTAL	270576	94600	365176

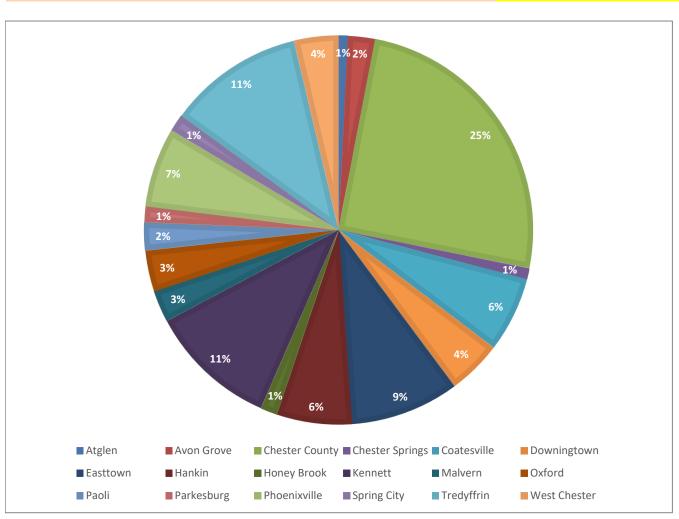


	Α	В	С	D	F	F	G	н			K		M	N	0	U	Υ
1	Circulation Comparison		January		March		May	June	July	August		October			Total	U	Ť
2	Circulation Compariso	13 2023	Junuary	Cordary	IVIUI CII	Арти	iviuy	June	July	August	эсреспыст	October	November	December	Total		
3	ATGLEN	2018	2282	2322	2412	2312	2196	3385	3595	2825	2046	2451	2294	2127	30247	6.88%	
4		2019	2846	2239	2568	2454	2372	2789	3065	2599	2160	2150	2642	2015	29899	-1.15%	
5		2020	2560	2548	1487	639	699	1248	2038	1987	1760	1791	1599	1640	19996	-33.12%	
6		2021	1969	1752	2169	1846	2037	2535	2855	2681	2349	2090	2000	2045	26328	31.67%	
7		2022	2146	2169	2475	3170	2758	3897	3533	3436	2824	3029	2964	2771	35172	33.59%	
8		2023	2956	2734	3373	3013	3143	3877	3542								
9	11/01/ CDOV/5	2040	0024	40044	44043	40500	40220	42242	45405	4 4005	11408	44204	40044	0020	420445	2.020/	
11	AVON GROVE	2018 2019	9921 11857	10844 11207	11813 11573	10590 11378	10220 11424	13313 13905	16106 17138	14095 14038	11408	11291 11660	10014 10449	8830 9266	138445 145147	2.02% 4.84%	
18		2019	11135	10859	6871	3501	3883	5782	10112		11506	11159	9910	10085	106558	-26.59%	
19		2021	10876	10119	11212	10167	10057	12494	14186	13134	11359	10858	10703	9621	134786	26.49%	
22		2022	10123	9532	11261	10580	9832	13403	14790	14741	11376	11390	10947	9757	137732	2.19%	
23		2023	10725	9770		10460	11201	13992	14197								
24																	
25	CCL/HANKIN	2018	126699	121709	138899	127420	123573	145591	162876	149438	127242	125674	119511	111398	1580030	-1.79%	
26		2019	131898	124255	135942	126009	123301	145315	161746		126353	127487	119761	114852	1583192	0.20%	
27		2020	130294	129807	77499	28881	31522	51734	91143		107968	112106	107540	113204	1089310	-31.20%	
28		2021	118865	109705	125117	112334	111801	130436	140068	138223	116701	116868	112933	106500	1439551	32.15%	
29		2022	120326	114924	123680	117579	115321	132775	142778	141221	120801	118332	115996	110149	1473882	2.38%	
30		2023	128197	122260	137431	123958	121095	139703	147838								
32	CHESTER SPRINGS	2018	3097	2912	3760	3388	2996	3692	4721	4088	3002	3138	2919	2867	40580	-1.61%	
32	CHESTER SPRINGS	2019	3628	3444	3634	3328	3121	4089	5216		3753	3839	3723	3232	45618	12.41%	
34		2020	4369	4371	3094	2337	2550	3294	4988		4350	4178	3948	4000	46269	1.43%	
35		2021	3609	3465	4256	3630	3854	4291	4774		4047	4086	3918	3841	48563	4.96%	
36		2022	3636	3914	4200	4233	4009	4499	4811	5115	4105	3989	4061	3647	50219	3.41%	
37		2023	4546	4318	4871	4144	4297	4941	5293								
38																	
39	COATESVILLE	2018	3751	3337	3769	3930	3955	5007	5175	4241	3376	3825	3343	2985	46694	-11.39%	
40		2019	4038	3982		4473		5350	6520		4434	4848	4141	4222		18.63%	
41		2020	4939	4219	2131	488	527	1684	3377	3976	4303	5223	4214	3206	38287	-30.88%	
42 43		2021 2022	4622	4336	5155 4372	4061	3323 3949	4866 5141	5477 5549	4959 5959	3890 4728	4080	3677 4904	3554 4220	52000 55871	35.82% 7.44%	
44		2022	3823 5530	4157 5561	6162	3997 4928		5916	6246		4/28	5072	4904	4220	558/1	7.44%	
45		2023	3330	3301	0102	4320	4000	3310	0240								
46	DOWNINGTOWN	2018	12705	12259	14176	13312	13709	17203	18394	17109	14778	14552	13931	11328	173456	-2.67%	
47		2019	14002	13202	14228	13512	13545	16894	19723		14850	14598	13696			2.51%	
48		2020	15073	14706	8018	2653	2893	4991	7501	7387	8084	8770	7937	6744	94757	-46.71%	
49		2021	7402	6298	7548	9201	9936	14625	17044	16716	13476	12663	12961	11701	139571	47.29%	
50		2022	13042	13025	14590	13041	12890	18506	19396		14257	14555	13429	12715	177224	26.98%	
51		2023	15944	14813	15550	14395	14715	20797	20430								
52		2010	270	2402.	202.2	2740-	27000	20	22721	22455	2000	2052	20077	2552	2442-2	40.000	
53	EASTTOWN	2018	27973	24084	28349	27487	27068	30526	33781	32462	28684	28684	26673	25587	341358	10.31%	
54 55		2019 2020	30566 31521	28729 30967	30529 24061	29221 15699	29231 17160	33377 20736	36995 27497	33153 28951	29586 27952	29798 30489	28005 28141	27419 25249	366609 308423	7.40% -15.87%	
56		2020	25139	22620	25200	27449	28850	33196	36343		31274	28875	29470	29397	353318	14.56%	
57		2022	30990	28501	30917	29483	30655	33589	35778		30845	30330	30102	29249	376004	6.42%	
58		2023	30838	28781	31982	29334	29620	33829	33918							9.14.1	
59																	
60	HONEY BROOK	2018	5416	5298	6292	5851	5389	6327	7555	6122	5504	5967	5720	5420	70861	4.39%	
61		2019	6051	6068	5853	5821	5518	6650	7552		5270	5969	5802	4884		1.53%	
62		2020	5559	6278		561	554	1696	4068		4838	4579	3697	3096		-40.18%	
63		2021	4810	4502	5955	5079	4984	5597	6829		5774	5589	5399	5147		53.28%	
64 65		2022 2023	5130	5554	6007	5202	5166	6548	6209	5919	5108	5481	5446	4770	66540	0.87%	
66		2023	5681	5350	5899	5630	5382	6370	6689								
67																	
68																	
69																	
70																	
71																	
72																	
73																	
74																	
75																	

П	Α	В	С	D	E	F	G	Н	1	J	K	L	М	N	0	U	Υ
76			January		March	April			July	August	September	October		December	Total		
77	KENNETT	2018	13977	13147	15378	13999	14772	17625	20430	19251	14658	15465	14189	13277	186168	-2.80%	
78		2019	13948	12581	14144	13752	13691	16360	20071		13556		13490	12777	175554	-5.70%	
79		2020	14354	14084	10648	5252	5702	7342	11411	14181	13638	13960	13553	14245	138370	-21.18%	
80		2021	14992		16792	15184	15477	18035	19121		14429		14061	13276	187758	35.69%	
81 82		2022	15185	14528	16139	15223 15289	15107 11563	17966 13558	19784	19807	15628	14960	14917	14494	193738	3.18%	
83		2023	16881	15216	17328	15289	11503	13558	24160								
	MALVERN	2018	6405	6096	6715	6137	6318	8353	10024	9158	6619	7166	6367	6077	85435	-2.78%	
85		2019	6959	6470	7080	6435	6482	7957	9783		6384	6491	6042	5679	84241	-1.40%	
86		2020	6449	6412	3699	1230	1343	2339	3847	3699	3754	4137	3793	3563	44265	-47.45%	
87		2021	4855	4636	5337	4804	4953	7123	8306	7705	6238	6562	6355	6007	72881	64.65%	
88		2022	6652	6317	7295	6921	6534	7769	8557	8451	6916	7292	6724	6223	85651	17.52%	
89		2023	7056	7012	7876	6751	7159	8362	8892								
90																	
_	OXFORD	2018	8922	8768	9747	9779	9012	11180	12117	11964	9870		9255	7781	118763	1.41%	
92 93		2019 2020	10087 9446	8920 9737	10355 6129	10203 2253	9516 2450	10613 4104	12359 8388		9283 9057	9813 9615	9103 8511	8228 8942	119754 87975	0.83% -26.54%	
94		2020	8943	8743	10187	8422	8052	10022	11649		9322	9227	8956	8667	113922	29.49%	
95		2022	9248	9055	9921	9403	8768	11232	12102	12467	9624		9468	8726	119748	5.11%	
96	<u> </u>	2023	9626	9160	9982	9054		11825	12298								
97																	
-	PARKESBURG	2018	4365	4671	4750	5011	3994	4958	5472	5044	4194	4946	4731	4022	56158	-2.78%	
99		2019	4805	4558	4712	4310		4283	5178		3946		4636	4592	53521	-4.70%	
100 101		2020	4984		2773	386	341	1520	3465	3762	4051		4349	4464	39266	-26.63%	
101		2021 2022	3712	3592 3623	4541 3567	3540 3479	3527 3724	4129 4192	4215 4154	3847 4152	3506 3620	3746 3803	3492 3654	3742	45589 44903	26.49%	
102		2022	3492 4062	3688	4966	4168	5254	5137	4716		3620	3803	3054	3443	44903	-1.50%	
104		2023	4002	3000	4500	4100	3234	3137	4710								
	PHOENIXVILLE	2018	16378	15456	18147	17387	17182	21454	24052	21636	17349	18362	17113	14747	219263	2.77%	
106		2019	18264	16664	17865	17693	16611	20239	24236	21452	17445	17899	16604	15078	220050	0.36%	
107		2020	17764	16994	10396	4091	4473	6806	10460	10489	10356	10627	9706	9926	122088	-44.52%	
108		2021	11449	10373	11464	9850	10516	15431	18997	18858	15931	15888	15691	15045	169493	38.83%	
109		2022	16988	16708	18590	17403	16642	20050	22194	21770	18064	18045	17723	16610	220787	30.26%	
110		2023	19867	18307	20911	19153	19304	23038	23956								
111	SPRING CITY	2018	2772	2887	3401	2923	3007	4212	4618	4166	3163	3102	2704	2318	39273	-3.99%	
119	or Killed Citt	2019	2948	2858	3144	2892	3184	3971	4980		2666		2551	2171	37890	-3.52%	
120		2020	2908		1715	471	518	1011	2123	2627	2299	2235	2181	1636	22670	-40.17%	
121		2021	1571	1347	1478	1627	1914	2374	2685	3191	2626	2160	2251	2048	25272	11.48%	
122		2022	2096	2174	2885	2558	2443	3205	3635		2864	2680	2730	2584	33416	32.23%	
123		2023	2782	2582	3054	2848	3074	3919	3904								
124																	
127 128	TREDYFFRIN/PAOLI	2018 2019	30450 32444	29542	33492 33220	30027 31319	29914 29629	34180 32899	37196 36563	34597 35057	30110 31093		29301 29979	27796 29330	376829 383786	1.53% 1.85%	
128		2019	32444	30670 33602	20374	8202	8923	13557	22464	25710	25925	25290	29979	19922	259615	-32.35%	
130		2020	20659	18421	24680	24230	24718	29178	32707	31704	24807	26929	26285	26682	311000	19.79%	
131		2022	28040	27215	29181	28411	27226	30653	33428	33568	27421	27976	27783	27674	348576	12.08%	
132		2023	29657	28481	31813	28150	28181	31593	33983								
133																	
-	WEST CHESTER	2018	12105	11439	13480	12807	12309	14938	17168		12913	13138	12141	10995	159240	-1.21%	
135 136		2019	12868	11891	13036	12488	11819	14638	16878		12550		12712	11355	158992	-0.16%	
136		2020 2021	11457 8743	12587 8694	7371 10721	3021 10200	3348 10402	5536 13546	11246 14644	11762 13624	11375 11691	11832 11097	9848 11185	8277 10304	107660 134851	-32.29% 25.26%	
138		2021	11054	11201	12021	11219	10402	14304	15203	15586	11548		11139	10304	146346	8.52%	
139		2023	11950		13051	11292	11144	14854	15114	15550	11040	11,50		10,00	2.007/0	5.5270	
140																	
141																	
142																	
143																	
144																	
145 146																	
145																	
148																	
149																	
150																	
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	А	В	С	D	E	F	G	Н	I	J	K	L	M	N	0	U	Υ
151			January	February	March	April	May	June	July	August	September	October	November	December	Total		
152	System	2009	314514	316598	351000	330124	313584	393702	438914	395383							
153		2010	325911	314476	365487	314192	307260	384072	430039	406160		322851	325194		4102715		
154		2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272			4071963		
155		2012	331201	327004	351807	319127	307838	383042	421728	376945		312090			4018236		
156 157		2013 2014	322760 303205	310288 282462	335590 330326	312997 299557	308489 296856	366229 347702	433261 411539	379949 361843					3956974 3805378		
158		2014	309020	291129	317277	289670	278038	361649	394319	361008					3763808		
159		2016	297683	299386	311959	295526	290048	358040	375734	359101							
160		2017	294812	276103	322125	291011	292474	344982	373740	351907	290713				3663155		
161		2018	287218	274771	314580	292360	285564	341944	383280	352003		298353			3662750	-0.01%	
162		2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3709404	1.27%	5
163		2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%	5
164		2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%	
165		2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	3565809	7.38%	5
166		2023	306298	289707	325811	292567	287956	341711	365176								
167										-							
168	2010 += 2000	2010 - 2000						June 2 450/	July	August	September	October	November	December	Total 0.00%		
169		2010<2009	3.62%	-0.68%	4.12%	-4.83%	-2.02%	-2.45%	-2.03%	2.72%	-1.63%	-2.91%	2.14%	-	-0.60%		
170 171		2011<2010	-1.35% 3.01%	-0.52% 4.52%	-2.62%	1.83% -0.25%	0.60% -0.41%	1.00% -0.77%	-4.35% 2.52%	-0.15% -7.05%	-0.89% -7.49%	-1.00% -1.32%		0.41%			
		2012<2011 2013<2012	-2.55%	-5.11%	-4.15% -4.61%	-0.25%	0.21%	-0.77% -4.39%	2.52%						-1.32% -1.52%		
173		2013<2012	-6.06%	-8.97%	-4.61%	-4.29%	-3.77%	-4.39% -5.06%	-5.01%	-4.77							
174		2014<2013	1.92%	3.07%	-3.95%	-3.30%	-6.34%	4.01%	-4.18%	-0.23%		1.72%			-1.09%		
175		2016<2015	-3.67%	2.84%	-1.68%	2.02%	4.32%	-0.99%	-4.71%	-0.53%		-3.83%			-1.51%		
176		2017<2016	-0.96%	-7.78%	3.26%	-1.53%	0.84%	-3.65%	-0.54%	-2.00%	-0.80%	2.25%			-1.18%		
177		2018<2017	-2.58%	-0.48%	-2.34%	0.46%	-2.36%	-0.88%	2.55%	0.00%	1.45%	1.30%		3.13%	-0.01%		
178	2019 to 2018	2019<2018	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%	3.83%	1.27%		
179	2020 to 2019	2020<2019	-0.49%	5.93%	-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	-13.50%	-14.70%	-10.93%	-30.76%		
		2021/2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%		
		2022/2021	11.80%	17.04%	9.30%	12.03%	8.33%	6.45%	3.53%	5.61%	4.46%	4.78%	4.70%	3.98%	7.38%		
182		2023/2022	8.63%	6.27%	9.7%	3.78%	4.49%	4.27%	3.77%								
183																	
184 185	YTD2022		281971	272597 289707	297101	281902	275580	327729	351901						2088781	5.77%	
186	YTD2023		306298	289707	325811	292567	287956	341711	365176						2209226	5.77%	
187																	
188			2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555		
189			2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135		267443		
190			2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199		
191			2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577		
192			2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817		
193			2023	306298	289707	325811	292567	287956	341711	365176							
194																	
195									Circulatio	on 2018-20	023						
196 197		450000 -															
197																	
198		400000 -															
200		350000 -															
201		200000															
202		300000 -															
203		250000 -	_														
204		200000															
205																	
206		150000 -															
207		100000 -															
208																	
209		50000 -															
210 211		0 -															
211			1 207240	2	1 214		4	5	6	7	8	2	9	10	11	12	
212		2018 2019	287218 307209	27477 28773			292360 295288	285564 287167	341944 339329	383280				298353 301135	280206 283336	257555 267443	
214		2019	307209	30480			79665	28/16/ 86886	133380	224128				260477	283336	26/443	
215		2020	252216	23290			251624	254401	307878	339900				275237	269337	257577	
216		2022	281971	27259			281902	275580	327729	351901				288398	281987	267817	
217		2023	306298	28970			292567	287956	341711	365176							
																	,

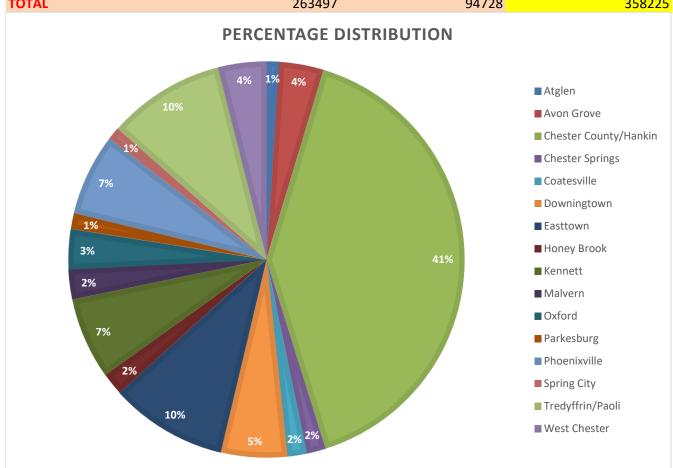
July 2023 Computer Usage (Session	ns)		
	Envisionware	Wireless	Total
Atglen	34	163	197
Avon Grove	267	315	582
Chester County	1581	4896	6477
Chester Springs	33	208	241
Coatesville	404	1213	1617
Downingtown	299	859	1158
Easttown	336	2004	2340
Hankin	338	1269	1607
Honey Brook	169	194	363
Kennett	66	2690	2756
Malvern	148	540	688
Oxford	323	556	879
Paoli	227	368	595
Parkesburg	168	174	342
Phoenixville	699	1001	1700
Spring City	89	287	376
Tredyffrin	403	2511	2914
West Chester	210	745	955
TOTAL	5794	19993	25787



	Α	В	С	D	Е	F	G	Н	ı	J	K	L	М	N	Q	R	S	T
1	Computer Usag	e 2023 (Ses	sions)															
2	·	Ì	·															
3															2023 YTD	2022 YTD	2021 YTD	2020 Annual
4		January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage	Percentage	Percentage	Percentage
5																		
	Atglen	139	157	152	154	194	230	197						1223	0.79%	1.14%	0.77%	1.49%
7																		
	Avon Grove	557	607	684	604	720	534	582						4288	2.76%	3.43%	4.80%	4.06%
9																		
	Chester County	4751	4903	6093	5049	5392	5843	6477						38508	24.82%	25.24%	30.54%	25.28%
11																		
	Chester Springs	206	196	192	191	223	272	241						1521	0.98%	1.49%	1.10%	0.75%
13 14	C+	4.420	4542	4524	1384	4525	1504	1617						10516	6.78%	C F30/	7.250/	6.700/
15	Coatesville	1430	1512	1534	1384	1535	1504	161/				-		10516	0.78%	6.52%	7.25%	6.78%
-	Downingtown	869	794	909	841	1066	1163	1158						6800	4.38%	4.02%	3.13%	3.26%
17	Downingtown	803	734	303	041	1000	1105	1138						0800	4.5670	4.02/0	3.1370	3.2070
-	Easttown	2300	2290	2616	2380	2564	2375	2340						16865	10.87%	9.40%	6.65%	9.31%
19																		
20	Hankin	1743	1689	1859	1553	1652	1601	1607						11704	7.54%	8.11%	8.34%	7.69%
21																		
22	Honey Brook	340	307	332	309	322	303	363						2276	1.47%	1.55%	1.76%	1.42%
23																		
	Kennett	982	956	1178	956	771	920	2756						8519	5.49%	5.18%	5.92%	5.35%
25																		
	Malvern	510	423	439	436	559	609	688						3664	2.36%	2.45%	1.98%	2.11%
27							0.50								2.720/	2.770/	2.040/	2.550/
29	Oxford	787	773	878	765	840	863	879						5785	3.73%	3.77%	3.91%	3.66%
-	Paoli	538	518	487	497	536	541	595						3712	2.39%	2.62%	2.08%	3.36%
31	rauli	330	310	467	437	330	341	353						3/12	2.33/0	2.02/0	2.06/6	3.30%
-	Parkesburg	424	345	434	385	419	459	342						2808	1.81%	2.02%	2.90%	2.14%
33	. u.nessung		5.5	.51	505	123	.55	3.2						2000	1.01/0	2.0270	2.5070	2.2.70
-	Phoenixville	1488	1470	1627	1428	1552	1633	1700						10898	7.02%	7.03%	5.66%	6.35%
35																		
	Spring City	303	308	366	375	375	409	376						2512	1.62%	1.68%	1.92%	1.72%
37																		
	Tredyffrin	2166	2253	2524	2190	2571	2563	2914						17181	11.07%	9.00%	6.40%	10.60%
39																		
	West Chester	846	877	1039	890	862	887	955						6356	4.10%	5.34%	4.89%	4.66%
41	_																	
	System	20379	20378	23343	20387	22153	22709	25787						155136	100.00%	100.00%	100.00%	100.00%
43 44	Neter																	
-	Notes: 2017 and 2018 ba	asad on min.	tos									-						
-	2017 and 2018 ba											 						
	2020 reflects Cov		J113															
47	2020 I Ellects COV	iu ciosures								l			I					

OverDrive Percentage	Distribution	2023												
ibrary	Percentage	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Total
OTAL		88236	78859	88308	82888	85617	88909	94600	94728					
tglen	1.05%	927	829	928	871	899	934	994	995					737
von Grove	2.78%	2453	2193	2455	2305	2381	2472	2630	2634					1952
Chester County/HH	38.74%	34183	30550	34212	32111	33169	34444	36649	36698					27201
Chester Springs	2.55%	2251	2011	2252	2114	2184	2268	2413	2416					1790
Coatesville	1.38%	1218	1089	1219	1144	1182	1228	1306						969
Oowningtown	3.58%	3159	2824	3162	2968	3066	3184	3387	3392					2514
asttown	15.56%	13730	12271	13741	12898	13323	13835	14720	14740					10925
loneyBrook	0.56%	495	442	495	465	480	498	530	531					393
Cennett	8.52%	7518	6719	7524	7063	7295	7576	8060	8071					5982
//alvern	2.06%	1818	1625	1820	1708	1764	1832	1949						1446
Oxford	2.49%	2198	1964	2200	2064	2132	2214	2356	2359					1748
arkesburg	0.77%	680	608	680	639	660	685	729						541
hoenixville	7.22%	6371	5694	6376	5985	6182	6420	6831	6840					5069
pring City	0.46%	407	363	407	382	394	409	436	437					323
redyffrin/Paoli	9.45%	8339	7453	8346	7833	8091	8402	8941	8953					6635
Vest Chester	2.82%	2489	2224	2491	2338	2415	2508	2669	2672					1980
otal	100.0%	88236	78859	88308	82888	85617	88909	94600	94728	0	0	0	0	
ota.	1 1					May				Sept	Oct	Nov	Dec	Total
2023		88236	78859	88308	82888	85617	88909	94600						
2022		82504	72882	79613	76303	80375	81219	87176	87639	78222	77954	76808	78465	95916
2021		80781	74160	80475	73476	75495	74908	79305	79118	71318	72303	71207	74147	-
2020		61115	57905	64191	79045	86400	83866	83754	80805	70712	70254	68060		
2019		52474	48270	52779	50521	52922	55778	59442	58194	53763	54197	51585	54681	
2018		39517	35554	40880	39606	41221	43825	49446	49190	44838	46512	44617	45459	ļ
	,	33317	33331	10000	33000	11221	13023	13 1 10	13130	11000	10312	11027	13 133	32000
					C)verDrive	2018-20	23						
100000									_					
80000														
70000														
60000														
50000														
40000														
30000														
20000														
10000														
0														
Jan	Fel	o N	1arch	April	May	June	Ju	V	Aug	Sept	Oct	Nov	Dec	
					,			,	- 0					

August 2023 Circulation			
	Sierra	OverDrive	Total
Atglen	2701	995	3696
Avon Grove	10328	2634	12962
Chester County/Hankin	108465	36698	145163
Chester Springs	3158	2416	5574
Coatesville	4421	1308	5729
Downingtown	15919	3392	19311
Easttown	19513	14740	34253
Honey Brook	6028	531	6559
Kennett	15733	8071	23804
Malvern	6880	1952	8832
Oxford	9233	2359	11592
Parkesburg	3926	730	4656
Phoenixville	17135	6840	23975
Spring City	3284	437	3721
Tredyffrin/Paoli	25355	8953	34308
West Chester	11418	2672	14090
TOTAL	263497	94728	358225



	Α	В	C.	D	F	F	G	Н	1	1	К	- 1	М	N	0	U	Υ	Z	AA
1	Circulation Comparison	_					May		July	August	September	October			Total	Ü			- 7.5
2			,			4	,		,										
3	ATGLEN	2018	2282	2322	2412	2312	2196	3385	3595	2825	2046	2451	2294	2127	30247	6.88%			
4		2019	2846	2239	2568	2454	2372	2789	3065	2599	2160	2150	2642	2015	29899	-1.15%			
5		2020	2560	2548	1487	639	699	1248	2038		1760	1791	1599	1640	19996	-33.12%			
7		2021 2022	1969	1752 2169	2169 2475	1846 3170	2037 2758	2535 3897	2855 3533		2349 2824	2090 3029	2000 2964	2045 2771	26328 35172	31.67% 33.59%			\vdash
8		2022	2146 2956	2734	3373	3013	3143	3897	3533		2824	3029	2964	2//1	35172	33.59%			-
9		2023	2330	2/34	3373	3013	3143	3877	3342	3030									
10	AVON GROVE	2018	9921	10844	11813	10590	10220	13313	16106	14095	11408	11291	10014	8830	138445	2.02%			
11		2019	11857	11207	11573	11378	11424	13905	17138		11252	11660	10449	9266	145147	4.84%			
18		2020	11135	10859	6871	3501	3883	5782	10112		11506	11159	9910	10085	106558	-26.59%			
19		2021	10876	10119	11212	10167	10057	12494	14186		11359	10858	10703	9621	134786	26.49%			
22		2022	10123	9532	11261	10580	9832	13403	14790		11376	11390	10947	9757	137732	2.19%			\vdash
23		2023	10725	9770	11562	10460	11201	13992	14197	12962									\vdash
25	CCL/HANKIN	2018	126699	121709	138899	127420	123573	145591	162876	149438	127242	125674	119511	111398	1580030	-1.79%			
26	002/10/11/11	2019	131898	124255	135942	126009	123301	145315	161746		126353	127487	119761	114852	1583192	0.20%			
27		2020	130294	129807	77499	28881	31522	51734	91143		107968	112106	107540	113204	1089310	-31.20%			
28		2021	118865	109705	125117	112334	111801	130436	140068		116701	116868	112933	106500	1439551	32.15%			
29		2022	120326	114924	123680	117579	115321	132775	142778		120801	118332	115996	110149	1473882	2.38%			igsquare
30		2023	128197	122260	137431	123958	121095	139703	147838	145163								1	\vdash
31	CHESTER SPRINGS	2018	2007	2012	3760	3388	2000	3692	4721	4088	2002	2120	2010	2867	40500	1 (40/			\vdash
32	CHESTER SPRINGS	2018	3097 3628	2912 3444	3634	3388	2996 3121	4089	5216		3002 3753	3138 3839	2919 3723	3232	40580 45618	-1.61% 12.41%		1	\vdash
34		2019	4369	4371	3094	2337	2550	3294	4988		4350	4178	3948	4000	46269	1.43%		1	\vdash
35		2021	3609	3465	4256	3630	3854	4291	4774		4047	4086	3918	3841	48563	4.96%			
36		2022	3636	3914	4200	4233	4009	4499	4811	5115	4105	3989	4061	3647	50219	3.41%			
37		2023	4546	4318	4871	4144	4297	4941	5293	5574									
38																			\vdash
39 40	COATESVILLE	2018 2019	3751	3337	3769	3930 4473	3955 4281	5007 5350	5175		3376	3825	3343 4141	2985 4222	46694	-11.39%			$\vdash \vdash \vdash$
41		2019	4038 4939	3982 4219	4098 2131	4473	527	1684	6520 3377		4434 4303	4848 5223	4141	3206	55391 38287	18.63% -30.88%			-
42		2021	4622	4336	5155	4061	3323	4866	5477		3890	4080	3677	3554	52000	35.82%			
43		2022	3823	4157	4372	3997	3949	5141	5549		4728	5072	4904	4220	55871	7.44%			
44		2023	5530	5561	6162	4928	4880	5916	6246	5729									
45																			
46	DOWNINGTOWN	2018	12705	12259	14176	13312	13709	17203	18394		14778	14552	13931	11328	173456	-2.67%			\vdash
48		2019 2020	14002 15073	13202 14706	14228 8018	13512 2653	13545 2893	16894 4991	19723 7501	17222 7387	14850 8084	14598 8770	13696 7937	12343 6744	177815 94757	2.51% -46.71%			\vdash
49		2021	7402	6298	7548	9201	9936	14625	17044		13476	12663	12961	11701	139571	47.29%			
50		2022	13042	13025	14590	13041	12890	18506	19396		14257	14555	13429	12715	177224	26.98%			
51		2023	15944	14813	15550	14395	14715	20797	20430	19311									
52																			ldot
53	EASTTOWN	2018	27973	24084	28349	27487	27068	30526	33781		28684	28684	26673	25587	341358	10.31%			\vdash
54		2019	30566 31521	28729 30967	30529	29221	29231 17160	33377	36995		29586	29798	28005 28141	27419 25249	366609 308423	7.40% -15.87%		1	$\vdash \vdash \vdash$
56		2020 2021	25139	22620	24061 25200	15699 27449	28850	20736 33196	27497 36343	28951 35505	27952 31274	30489 28875	28141	25249	308423 353318	-15.87% 14.56%			$\vdash \vdash$
57		2021	30990	28501	30917	29483	30655	33589	35778		30845	30330	30102	29397	376004	6.42%		1	\vdash
58		2023	30838	28781	31982	29334	29620	33829	33918										
59																			
60	HONEY BROOK	2018	5416	5298	6292	5851	5389	6327	7555		5504	5967	5720	5420	70861	4.39%			igsquare
61		2019	6051	6068	5853	5821	5518	6650	7552		5270	5969	5802	4884	71945	1.53%			$\vdash \vdash \vdash$
62 63		2020 2021	5559 4810	6278 4502	3395 5955	561 5079	554 4984	1696 5597	4068 6829		4838 5774	4579 5589	3697 5399	3096 5147	43038 65968	-40.18% 53.28%			$\vdash \vdash \vdash$
64		2021	5130	5554	6007	5202	5166	6548	6209	5919	5108	5481	5446	4770	66540	0.87%		1	\vdash
65		2023	5681	5350	5899	5630	5382	6370	6689		3108	5401	3440	4,70	00540	5.37/6		1	
66																			
67																			
68																			igsquare
69																		1	$\vdash \vdash \vdash$
70 71																		1	\vdash
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П	Α	В	С	D	E	F	G	Н	I	J	K	L	М	N	0	U	Υ	Z	AA
76			January	February	March	April	May	June	July	August	September	October	November	December	Total				
77	KENNETT	2018	13977	13147	15378	13999	14772	17625	20430		14658	15465	14189	13277	186168	-2.80%			
78		2019	13948	12581	14144	13752	13691	16360	20071		13556	14258	13490	12777	175554	-5.70%			
79		2020	14354	14084	10648	5252	5702	7342	11411	14181	13638	13960	13553	14245	138370	-21.18%			\longrightarrow
80 81		2021 2022	14992 15185	14298 14528	16792	15184 15223	15477 15107	18035 17966	19121 19784		14429 15628	14519 14960	14061 14917	13276 14494	187758 193738	35.69% 3.18%			-
82		2022	16881	15216	16139 17328	15223	11563	13558	24160		15028	14960	14917	14494	193738	3.18%			-
83		2023	10001	13210	17320	13203	11303	13330	24100	23004									
84	MALVERN	2018	6405	6096	6715	6137	6318	8353	10024	9158	6619	7166	6367	6077	85435	-2.78%			
85		2019	6959	6470	7080	6435	6482	7957	9783	8479	6384	6491	6042	5679	84241	-1.40%			
86		2020	6449	6412	3699	1230	1343	2339	3847	3699	3754	4137	3793	3563	44265	-47.45%			
87		2021	4855	4636	5337	4804	4953	7123	8306		6238	6562	6355	6007	72881	64.65%			
88		2022	6652		7295	6921	6534	7769	8557		6916	7292	6724	6223	85651	17.52%			
89 90		2023	7056	7012	7876	6751	7159	8362	8892	8832									
91	OXFORD	2018	8922	8768	9747	9779	9012	11180	12117	11964	9870	10368	9255	7781	118763	1.41%			-
92	OAFORD	2019	10087	8920	10355	10203	9516	10613	12359		9283	9813	9103	8228	119754	0.83%			
93		2020	9446		6129	2253	2450	4104	8388		9057	9615	8511	8942	87975	-26.54%			$\overline{}$
94		2021	8943		10187	8422	8052	10022	11649	1	9322	9227	8956	8667	113922	29.49%			
95		2022	9248	9055	9921	9403	8768	11232	12102		9624	9734	9468	8726	119748	5.11%			
96		2023	9626	9160	9982	9054	8944	11825	12298										
97																			
98	PARKESBURG	2018	4365		4750	5011	3994	4958	5472		4194	4946	4731	4022	56158	-2.78%			
99		2019	4805		4712	4310	3442	4283	5178		3946	4835	4636	4592	53521	-4.70%			
100 101		2020	4984		2773	386	341	1520	3465		4051	4486	4349	4464	39266	-26.63%			\longrightarrow
101		2021 2022	3712 3492		4541	3540	3527 3724	4129 4192	4215 4154		3506 3620	3746 3803	3492 3654	3742 3443	45589 44903	26.49% -1.50%			-
103		2022	4062		3567 4966	3479 4168	5254	5137	4154			3803	3654	3443	44903	-1.50%			-
104		2023	4002	3000	4500	4100	3234	3137	4710	4030									
105	PHOENIXVILLE	2018	16378	15456	18147	17387	17182	21454	24052	21636	17349	18362	17113	14747	219263	2.77%			
106		2019	18264	16664	17865	17693	16611	20239	24236	21452	17445	17899	16604	15078	220050	0.36%			
107		2020	17764	16994	10396	4091	4473	6806	10460	10489	10356	10627	9706	9926	122088	-44.52%			
108		2021	11449		11464	9850	10516	15431	18997	18858	15931	15888	15691	15045	169493	38.83%			
109		2022	16988		18590	17403	16642	20050	22194		18064	18045	17723	16610	220787	30.26%			
110 111		2023	19867	18307	20911	19153	19304	23038	23956	23975									
111	SPRING CITY	2018	2772	2887	3401	2923	3007	4212	4618	4166	3163	3102	2704	2318	39273	-3.99%			$\overline{}$
119	JEKING CITT	2019	2948		3144	2892	3184	3971	4980		2666	2734	2551	2171	37890	-3.55%			-
120		2020	2908		1715	471	518	1011	2123		2299	2235	2181	1636	22670	-40.17%			
121		2021	1571	1347	1478	1627	1914	2374	2685	1	2626	2160	2251	2048	25272	11.48%			
122		2022	2096		2885	2558	2443	3205	3635	3562	2864	2680	2730	2584	33416	32.23%			
123		2023	2782	2582	3054	2848	3074	3919	3904	3721									
124																			
127 128	TREDYFFRIN/PAOLI	2018 2019	30450 32444		33492 33220	30027 31319	29914 29629	34180 32899	37196 36563		30110 31093	30224 31583	29301 29979	27796 29330	376829 383786	1.53% 1.85%			\rightarrow
129		2019	32884	33602	20374	8202	8923	13557	22464		25925	25290	22762	19922	259615	-32.35%			
130		2020	20659		24680	24230	24718	29178	32707	31704	24807	26929	26285	26682	311000	19.79%			\rightarrow
131		2022	28040		29181	28411	27226	30653	33428		27421	27976	27783	27674	348576	12.08%			
132		2023	29657		31813	28150	28181	31593	33983										
133																			
134	WEST CHESTER	2018	12105		13480	12807	12309	14938	17168		12913	13138	12141	10995	159240	-1.21%			
135		2019	12868		13036	12488	11819	14638	16878		12550	13173	12712	11355	158992	-0.16%			
136 137		2020	11457		7371	3021	3348	5536	11246	1	11375	11832	9848	8277	107660	-32.29%			
137		2021 2022	8743 11054	8694 11201	10721 12021	10200 11219	10402 10556	13546 14304	14644 15203	13624 15586	11691 11548	11097 11730	11185 11139	10304 10785	134851 146346	25.26% 8.52%			
139		2022	11054	11674	13051	11219	11144	14854	15114	14090	11346	11/30	11139	10/63	140340	0.32%			
140			11330	110/4	15551	111.52		1.054	10114	1.550									
141																			
142																			
143																			
144																			
145																			
146																			
147 148																			
148																			
150																			
100																			

	А	В	С	D	E	F	G	Н	I	J	K	L	М	N	0	U	Υ	Z	AA
151			January	February	March		May	June	July	August	September	October	November	December	Total				
152	System	2009	314514	316598	351000	330124	313584	393702	438914	395383	336133	332569	318368	286320	4127209				
153		2010	325911	314476	365487	314192	307260	384072	430039	406160	330681	322851	325194	276392	4102715				
154 155		2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272	318126	287588	4071963				
156		2012 2013	331201 322760	327004 310288	351807 335590	319127 312997	307838 308489	383042 366229	421728 433261	376945 379949	303187 303346	312090 316223	312984 298777	271283 269065	4018236 3956974				
157		2013	303205		330326	299557	296856	347702	411539			294446	285698	274294	3805378				
158		2015	309020		317277	289670	278038	361649	394319		303319	299507	287243		3763808	-1.09%			
159		2016	297683		311959	295526	290048	358040	375734		293046	288026	278320		3706907	-1.51%			
160		2017	294812	276103	322125	291011	292474	344982	373740	351907	290713	294512	281047	249729	3663155	-1.18%			
161		2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	3662750	-0.01%			
162		2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3709404	1.27%			
163		2020	305696		189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%			
164		2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%			2.62
165 166		2022 2023	281971	272597	297101	281902	275580	327729 341711	351901		289729	288398	281987	267817	3565809	7.38%			2.62
167		2023	306298	289707	325811	292567	287956	341/11	365176	358225									
168			January	February	March	April	May	June	July	August	September	October	November	December	Total				
169	2010 to 2009	2010<2009	3.62%	-0.68%	4.12%	-4.83%	-2.02%	-2.45%	-2.03%	2.72%	-1.63%	-2.91%	2.14%	-3.47%	-0.60%				
170	2011 to 2010	2011<2010	-1.35%	-0.52%	-2.62%	1.83%	0.60%	1.00%	-4.35%	-0.15%	-0.89%	-1.00%	-2.17%	0.41%	-0.75%				
171		2012<2011	3.01%	4.52%	-4.15%	-0.25%	-0.41%	-0.77%	2.52%	-7.05%	-7.49%	-1.32%	-1.62%	-5.67%	-1.32%				
172		2013<2012	-2.55%	-5.11%	-4.61%	-1.92%	0.21%	-4.39%	2.74%		0.05%	1.21%	-4.55%	-0.82%	-1.52%				
173		2014<2013	-6.06%	-8.97%	-1.57%	-4.29%	-3.77%	-5.06%	-5.01%	-4.77	4.65	-6.89%	-4.38%	1.94%	-3.83%				$\overline{}$
174		2015<2014	1.92%	3.07%	-3.95%	-3.30%	-6.34%	4.01%	-4.18%	-0.23%	-4.45%	1.72%	0.54%	-0.97%	-1.09%				
175	2016 to 2015	2016<2015	-3.67%	2.84%	-1.68%	2.02%	4.32% 0.84%	-0.99%	-4.71%	-0.53%	-3.39%	-3.83%	-3.11%	-4.27%	-1.51%				
176	2017 to 2016 2018 to 2017	2017<2016 2018<2017	-0.96% -2.58%	-7.78% -0.48%	3.26% -2.34%	-1.53% 0.46%	-2.36%	-3.65% -0.88%	-0.54% 2.55%	-2.00% 0.00%	-0.80% 1.45%	2.25% 1.30%	0.98% -0.30%	-3.96% 3.13%	-1.18% -0.01%				
178	2019 to 2018	2018<2017	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%		1.27%				
179	2020 to 2019	2020<2019	-0.49%	5.93%	-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	-13.50%	-14.70%	-10.93%	-30.76%				
180		2021/2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%				
181	2022 to 2021	2022/2021	11.80%	17.04%	9.30%	12.03%	8.33%	6.45%	3.53%	5.61%	4.46%	4.78%	4.70%	3.98%	7.38%				
182		2023/2022	8.63%	6.27%	9.7%	3.78%	4.49%	4.27%	3.77%	2.62%									
183																			
184	YTD2022		281971	272597	297101	281902	275580	327729	351901	349097					2437878				
185	YTD2023		306298	289707	325811	292567	287956	341711	365176	358225					2567451	5.31%			
186 187																			
188			2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555				
189			2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443				
190			2020	305696	304802	189661	79665	86886	133380		252748	251216	260477	241689	238199				
191			2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577				i
192			2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817				
193			2023	306298	289707	325811	292567	287956	341711	365176	358225								
194														1					
195 196									Circulatio	on 2018-20	023								
196		450000 -																	
198		400000																	
199		400000 -																	-
200		350000 -																	
201		300000 -	_																
202																			
203		250000 -		$\overline{}$						_									
204		200000 -																	-
205		150000 -																	
206		130000 -																	
208		100000 -																	
209		50000																	
210																			
211		0	1	2	3		4	5	6	7	8		9	10	11	12			
212		2018	287218	27477	1 314	580	292360	285564	341944	383280	352003	3 29	94916	298353	280206	257555			
213		2019	307209	28773			295288	287167	339329	388003				301135	283336	267443			
214		2020	305696	30480			79665	86886	133380	224128				260477	241689	238199			
215		2021	252216	23290			251624	254401	307878	339900				275237	269337	257577			$\overline{}$
216		2022	281971 306298	27259 28970			281902 292567	275580 287956	327729 341711	351901 365176			39729	288398	281987	267817			
21/		2023	5U0298	28970	, 325	011	22201	20/330	341/11	3051/6	35822	,						1	

Balance Sheet

As of September 7, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100 Phoenixville Federal Savings #1	
100.1 Operating Checking (040016792)	-44,832.92
100.2 Operating Money Market (45001815)	581,316.57
100.3 Operating Credit Card Receipts (110030095)	11,145.35
100.5 Certificate of Deposit (61513)	20,738.69
100.6 Certificate of Deposit (61514)	21,205.36
100.7 Certificate of Deposit (59971)	33,033.51
100.8 Certificate of Deposit (61515)	250,470.01
100.9 Customers Bank - MM (5987) Restricted	250,000.00
Total 100 Phoenixville Federal Savings #1	1,123,076.57
105 Petty Cash	540.00
105.6 Paypal	-40.00
Total 105 Petty Cash	500.00
106 Circulation Cash	500.00
Total Bank Accounts	\$1,124,076.57
Other Current Assets	
125 Supplies	0.00
130 Prepaid Expenses	453.00
140 Accounts Receivable - Other	0.00
Total Other Current Assets	\$453.00
Total Current Assets	\$1,124,529.57
Fixed Assets	
150 General Fixed Assets	
150.1 Leasehold Improvements	
150.1.1 1999/2000 Addition	0.02
150.1.2 General	0.06
Total 150.1 Leasehold Improvements	0.08
150.2 2012/2013 Renovation	0.00
150.6 Computer Equipment	-0.12
150.8 Furniture & Fixtures	0.28
Total 150 General Fixed Assets	0.24
Total Fixed Assets	\$0.24
TOTAL ASSETS	\$1,124,529.81

Balance Sheet

As of September 7, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 Accounts Payable	30,819.00
220 Credit Card Payables	200.00
Total Accounts Payable	\$31,019.00
Other Current Liabilities	
221 Accounts Payable - Other	0.01
230 Employee Costs Payable	
230.1 Salaries Payable	16,801.95
230.5 Accrued Vacation	7,158.00
230.9 Reimbursements by PPL	0.00
Total 230 Employee Costs Payable	23,959.95
250 Deferred Income	0.00
Total Other Current Liabilities	\$23,959.96
Total Current Liabilities	\$54,978.96
Long-Term Liabilities	
280 Line of Credit (3 year)	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$54,978.96
Equity	
300 Opening Bal Equity	250,000.00
310 Contributed Capital	0.24
319 Net Assets	1,012,880.75
Net Income	-193,330.14
Total Equity	\$1,069,550.85
TOTAL LIABILITIES AND EQUITY	\$1,124,529.81

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

		ТО	TAL	
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
ncome				
400 Appropriations				
400.1 Appropriation - P.A.S.D.		607,257.00	-607,257.00	
400.2 Appropriation - County	24,301.01	97,204.00	-72,902.99	25.00 %
400.3 Appropriation - State		104,972.00	-104,972.00	
400.4 Appropriation - Charlestown Tws		5,500.00	-5,500.00	
400.5 Appropriation - Schuylkill Twp		8,600.00	-8,600.00	
400.6 Appropriation - East Pikeland		8,260.00	-8,260.00	
400.7 Appropriation - Phoenixville Borough		9,301.00	-9,301.00	
Total 400 Appropriations	24,301.01	841,094.00	-816,792.99	2.89 %
412 Development Income				
412.1 Grants	51.68	25,000.00	-24,948.32	0.21 %
412.1.3 Chester County ARPA Grant		7,500.00	-7,500.00	
Total 412.1 Grants	51.68	32,500.00	-32,448.32	0.16 %
412.2 Projects/Events		45,000.00	-45,000.00	
412.2.1 WWW - Restricted	5,750.00		5,750.00	
Total 412.2 Projects/Events	5,750.00	45,000.00	-39,250.00	12.78 %
412.4 Donations				
412.4.1 Unrestricted	1,103.36		1,103.36	
Total 412.4 Donations	1,103.36		1,103.36	
412.6 Individual Giving				
412.6.1 Unsolicited	171.75		171.75	
412.6.2 Restricted - Unsolicited Memorial Gifts - Adult	685.00		685.00	
412.6.3 Target Donors	738.20	40,000.00	-39,261.80	1.85 %
412.6.4 Restricted - General		3,000.00	-3,000.00	
412.6.5 Restricted - Children	50.00	3,000.00	-2,950.00	1.67 %
Total 412.6 Individual Giving	1,644.95	46,000.00	-44,355.05	3.58 %
412.7 Corporate Engagement		10,000.00	-10,000.00	
412.7.1 Third Party Fundraising	163.94		163.94	
Total 412.7 Corporate Engagement	163.94	10,000.00	-9,836.06	1.64 %
Total 412 Development Income	8,713.93	133,500.00	-124,786.07	6.53 %
420 Operations Income				
420.1 Fines	3,784.42	15,000.00	-11,215.58	25.23 %
420.10 Notary Services	80.00	1,000.00	-920.00	8.00 %
420.2 Passport Applications	39,716.00	180,000.00	-140,284.00	22.06 %
420.3 Interest	700.41	1,000.00	-299.59	70.04 %
420.4 Items Sold		2,800.00	-2,800.00	
420.4.1 Library Income	571.58		571.58	
420.4.2 PA Sales Tax	36.47		36.47	
Total 420.4 Items Sold	608.05	2,800.00	-2,191.95	21.72 %
420.5 Lost Books	638.34	3,000.00	-2,361.66	21.28 %
420.6 Other (Copier, etc.)		3,000.00	-3,000.00	

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

		TO	TAL	
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
420.6.1 Library Income	772.81		772.81	
420.6.2 PA Sales Tax	49.29		49.29	
Total 420.6 Other (Copier, etc.)	822.10	3,000.00	-2,177.90	27.40 %
420.8 Rentals/Collection		1,000.00	-1,000.00	
420.8.1 Library Income	167.61		167.61	
420.8.2 PA Sales Tax	10.69		10.69	
Total 420.8 Rentals/Collection	178.30	1,000.00	-821.70	17.83 %
420.9 Hot Spots		3,000.00	-3,000.00	
420.9.1 Library Income	746.66		746.66	
420.9.2 PA Sales Tax	44.94		44.94	
Total 420.9 Hot Spots	791.60	3,000.00	-2,208.40	26.39 %
Total 420 Operations Income	47,319.22	209,800.00	-162,480.78	22.55 %
Total Income	\$80,334.16	\$1,184,394.00	\$ -1,104,059.84	6.78 %
GROSS PROFIT	\$80,334.16	\$1,184,394.00	\$ -1,104,059.84	6.78 %
Expenses				
500 Adult Library				
500.1 Books				
500.1.1 Physical Books	5,753.26	33,000.00	-27,246.74	17.43 %
500.1.2 E-Materials	2,628.70	28,500.00	-25,871.30	9.22 %
500.1.6 ARPA Adult e-materials	1,010.87		1,010.87	
500.1.7 Flipster		3,500.00	-3,500.00	
Total 500.1 Books	9,392.83	65,000.00	-55,607.17	14.45 %
500.13 Professional Develop. Material		800.00	-800.00	
500.14 Museum Passes	245.00	4,500.00	-4,255.00	5.44 %
500.15 Mobile Hotspots	823.20	4,500.00	-3,676.80	18.29 %
500.17 Passport Supplies	889.00		889.00	
500.2 Magazines & Newspapers	2,634.25	6,000.00	-3,365.75	43.90 %
500.3 Audios	817.59	5,000.00	-4,182.41	16.35 %
500.4 Videos	1,037.50	4,000.00	-2,962.50	25.94 %
500.5 Software	54.85		54.85	
500.6 Reference	338.61		338.61	
500.7 Programs - Adult	744.76	3,000.00	-2,255.24	24.83 %
500.8 Program Supplies - Adult	116.27	1,000.00	-883.73	11.63 %
Total 500 Adult Library	17,093.86	93,800.00	-76,706.14	18.22 %
510 Youth Library				
510.1 Books				
510.1.1 Physical Books	4,402.30	25,000.00	-20,597.70	17.61 %
510.1.2 E-Materials	950.56	11,016.00	-10,065.44	8.63 %
510.1.3 ARPA Children e-materials	733.16		733.16	
Total 510.1 Books	6,086.02	36,016.00	-29,929.98	16.90 %
510.13 Young Adult - All	905.57	4,000.00	-3,094.43	22.64 %
510.14 Programs - Young Adults		500.00	-500.00	

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET		
510.15 Program Supplies - Young Adult		500.00	-500.00			
510.2 Magazines		700.00	-700.00			
510.3 Audios		3,000.00	-3,000.00			
510.4 Videos	104.69	2,000.00	-1,895.31	5.23 %		
510.5 Software	29.83	2,000.00	-1,970.17	1.49 %		
510.7 Programs - Children	240.00	4,000.00	-3,760.00	6.00 %		
510.8 Program Supplies - Children	190.46	2,000.00	-1,809.54	9.52 %		
Total 510 Youth Library	7,556.57	54,716.00	-47,159.43	13.81 %		
520 Development Expense						
520.1 Annual Appeal		5,000.00	-5,000.00			
520.3 Special Events		20,000.00	-20,000.00			
520.5 Marketing		500.00	-500.00			
520.8 Donor Management		3,988.00	-3,988.00			
Total 520 Development Expense		29,488.00	-29,488.00			
530 Administration						
530.1 General						
530.1.1 Audit/Form 990		8,300.00	-8,300.00			
530.1.2 Library Board Expenses	70.00	2,000.00	-1,930.00	3.50 %		
530.1.3 Staff Development/Memberships	670.85	3,865.00	-3,194.15	17.36 %		
530.1.4 Insurance	-3,978.00	1,500.00	-5,478.00	-265.20 %		
530.1.5 Advertising		500.00	-500.00			
530.1.7 Credit Card Fees	463.05	4,461.00	-3,997.95	10.38 %		
530.1.8 Marketing and Website	1,019.43	3,000.00	-1,980.57	33.98 %		
530.1.9 Miscellaneous	30.00		30.00			
Total 530.1 General	-1,724.67	23,626.00	-25,350.67	-7.30 %		
540 Utilities						
540.1 Electricity	3,959.47	25,500.00	-21,540.53	15.53 %		
540.2 Gas	306.48	7,252.00	-6,945.52	4.23 %		
540.3 Telephone	506.52	6,000.00	-5,493.48	8.44 %		
540.4 Trash Collection	99.00	540.00	-441.00	18.33 %		
540.5 Water & Sewer	330.36	1,800.00	-1,469.64	18.35 %		
Total 540 Utilities	5,201.83	41,092.00	-35,890.17	12.66 %		
550 Computer Expense						
550.2 Hardware	-292.44	1,000.00	-1,292.44	-29.24 %		
550.4 Software	252.00	1,000.00	-748.00	25.20 %		
550.5 Software Maintenance	2,140.00	3,360.00	-1,220.00	63.69 %		
550.6 Supplies		3,000.00	-3,000.00			
Total 550 Computer Expense	2,099.56	8,360.00	-6,260.44	25.11 %		
560 Other Supplies and Expense						
560.1 Collection Maintenance	424.04	3,000.00	-2,575.96	14.13 %		
560.2 Library	815.71	4,000.00	-3,184.29	20.39 %		
560.3 Office	671.19	4,000.00	-3,328.81	16.78 %		

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

		TO	TAL	
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
560.4 Postage	2,011.05	7,500.00	-5,488.95	26.81 %
Total 560 Other Supplies and Expense	3,921.99	18,500.00	-14,578.01	21.20 %
570 Equipment Leasing/Rental	1,303.61	5,090.00	-3,786.39	25.61 %
580 Buildings & Grounds				
580.1 Maintenance				
580.1.2 Grounds		500.00	-500.00	
Total 580.1 Maintenance		500.00	-500.00	
580.5 Janitorial Expense				
580.5.1 Service	5,062.50	25,000.00	-19,937.50	20.25 %
580.5.2 Supplies		4,000.00	-4,000.00	
Total 580.5 Janitorial Expense	5,062.50	29,000.00	-23,937.50	17.46 %
580.7 Minor Improvements and Repairs		500.00	-500.00	
Total 580 Buildings & Grounds	5,062.50	30,000.00	-24,937.50	16.88 %
Total 530 Administration	15,864.82	126,668.00	-110,803.18	12.52 %
610 Salaries & Benefits				
610.1 Salaries				
610.1.1 Full-Time	73,062.16	444,027.00	-370,964.84	16.45 %
610.1.2 Part-Time	22,772.56	150,799.00	-128,026.44	15.10 %
610.1.3 Passport Agents	5,127.25	30,763.00	-25,635.75	16.67 %
Total 610.1 Salaries	100,961.97	625,589.00	-524,627.03	16.14 %
610.2 Social Security Expense	3,713.73	23,929.00	-20,215.27	15.52 %
610.3 Employee Benefit Expense	13,066.58	122,037.00	-108,970.42	10.71 %
610.3.2 H.S.A. Contribution	6,000.00	9,000.00	-3,000.00	66.67 %
Total 610.3 Employee Benefit Expense	19,066.58	131,037.00	-111,970.42	14.55 %
610.4 Retirement Expense	16,825.31	99,167.00	-82,341.69	16.97 %
Total 610 Salaries & Benefits	140,567.59	879,722.00	-739,154.41	15.98 %
Unapplied Cash Bill Payment Expense	-8.26		-8.26	
Total Expenses	\$181,074.58	\$1,184,394.00	\$ -1,003,319.42	15.29 %
NET OPERATING INCOME	\$ -100,740.42	\$0.00	\$ -100,740.42	0.00%
Other Expenses				
750 Non-Operating Expense				
750.1 Furniture, etc.	92,290.25		92,290.25	
750.8 Other	299.47		299.47	
Total 750 Non-Operating Expense	92,589.72		92,589.72	
Total Other Expenses	\$92,589.72	\$0.00	\$92,589.72	0.00%
NET OTHER INCOME	\$ -92,589.72	\$0.00	\$ -92,589.72	0.00%
NET INCOME	\$ -193,330.14	\$0.00	\$ -193,330.14	0.00%



Prepared Especially For: PHOENIXVILLE PUBLIC LIBRARY



By: Jay Malise July 20, 2023

1313 Roth Avenue, Allentown, PA 18102 610-435-9666 www.jpjay.com

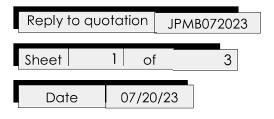


PROPOSAL

Sold To: Phoenixville Public Library

Ms. Lara Lorenzi 183 Second Ave. Phoenixville, PA 19460

Phone: 610-933-3013 Email: || llorenzi@ccls.org



Item # Qty Catalog # Description

Unit Price

Ext. Price

J. P. Jay Associates is pleased to quote on the following shelving and furniture. Wherever possible, Pennsylvania COSTARS-35 Contract 035-049 discount has been applied.

T1 4 KTS/7575/SS/ ΚM

Muzo-Works Kite folding/nesting table -

\$1,142.40

\$4,569.60

square

Dimensions: 29.5"W x 29.5"D x 29"H

Straight Leg: Silver finish

Laminate top: Kensington Maple (KM)



CH1 SFLA11318S 8

TMC Flick Chair - no cut-out

\$325.50

\$2,604.00

Dimensions: 19.25"W x 21"D x 33.5"H (overall) Q

Seat Height: 18"

Wood Finish: TMC Lime 90 Leg Finish: TMC CPP11 Silver

Back Style: SQ Square



Item#	Qty	Catalog #	Description	Unit Price	Ext. Price
CH2	6	1051FT2A131 PSSC24G0FC 15AC	SitOnIt Rio sled base chair with arms Dimensons: 21.2"W x 23.2"D x 33.4"H (overall) Seat height is 17.9" Chair features plastic seat and back Wire rod sled base Fixed arms Plastic Color: TBD Frame Finish: Chrome	\$219.70	\$1,318.20
LT1	2	3400-3620	Arcadia Contract Reprise occasional table - round Dimensions: 36" in diameter x 20"H. Laminate top: Arcadia Clear Maple Metal Base: Arcadia 90 Metallic Silver REPRISE OCCADIONAL PAUL METAL BASE: M	\$1,578.40	\$3,156.80
	1	Installation	Receipt and installation of above shelving and furniture by J. P. Jay Associates personnel.	\$799.25	\$799.25
			All pricing is based on all finishes being selected from manufacturer's standard offerings. Non-standard, premium, high definition or custom finishes will carry an upchargePictures are for representation only. Please refer to product description for exact details on proposed itemPricing includes freight to the library, but does not include any additional services such as lift gate and/or inside delivery. If J. P. Jay is contracted to perform the installation our installer will be on site to receive the trucks.		

Note: Please verify the above information. J.P. Jay Associates, Inc. is not responsible for errors or omissions.

Note: Unless otherwise noted, the above prices are based on all finishes and optons being selected from manufacturer's standard offerings.

--Due to the volatile materials market prices are only good for 30 days from date of quote.

Accepted by:	_	Total		\$12,447.85
Title:	_			
Date:	_ Ву:			
Trash will be removed by L.P. Jav Associates personnel to a		J. P. Jay Associate	es, Inc.	

Trash will be removed by J. P. Jay Associates personnel to a receptacle provided by the client.

STANDARD TERMS AND CONDITIONS

LIMITS OF AGREEMENT. The terms and conditions set forth herein when accepted by Buyer, as set for the below, shall constitute the entire agreement between J. P. Jay Associates, Inc. and Buyer. Any provisions of Conditions of Buyer's order which are in any way inconsistent with or in addition to these terms and conditions shall not be binding upon J. P. Jay Associates, Inc. and shall not be applicable, not withstanding its acceptance of Buyer's purchase order

PRICE/TAXES

The retail list prices that pertain to orders for J. P. Jay Associates, Inc. products placed by Buyer under this agreement will be the respective retail list prices in effect when the particular order is placed. Prices do not include Federal, state or local taxes now or hereafter enacted, applicable to the goods sold or this transaction which tax or taxes will be added by J. P. Jay Associates, Inc. has the legal obligation to the collect same, and will be paid by Buyer unless Buyer provides J. P. Jay Associates, Inc. with a proper Tax exemption certificate.

2. TERMS AND METHOD PAYMENT

Where J. P. Jay Associates, Inc. has extended credit to Buyer terms of payment shall be NET cash; i.e. "Payment in full upon receipt of invoice." The amount of credit or terms of payment may be changed or credit withdrawn by J. P. Jay Associates, Inc., Inc. at any time. On an order on which credit is not extended by J. P. Jay Associates, Inc. shipment or delivery shall be made at J. P. Jay Associates, Inc. election, cash with order (in whole or in part), C.O.D., or Sight Draft attached to Bill of Lading or other shipping documents, will all costs of collection for the amount of Buyer. Shipments outside the United States shall require confirmed irrevocable letter of credit in favor of J. P. Jay Associates, Inc. issued by a United States bank for the full amount of the contract price plus all taxes, shipping, insurance and import costs.

If the goods are sold on INSTALLMENT terms Buyer shall pay for installment in accordance with the terms hereof.

- 1/3 due upon acceptance of order
- 1/3 due upon receipt at warehouse and
- 1/3 due upon acceptance of installation.

Payment shall be made for the goods without regard to whether Buyer has made or may make any inspection of the goods. If shipments are delayed by Buyer, payments are due from date when

J. P. Jay Associates, Inc. is prepared to make shipments and Buyer shall be liable for the cost of storage charges as then prevailing and any increase in the cost of labor and/or materials to effect the installation upon the termination of the delay period.

FINANCE CHARGES* - A delinquency charge of 1 ½% per month (which is an ANNUAL PERCENTAGE RATE OF 18% - but not in excess of applicable lawful maximum) may be added to all amounts not paid within 60 days after invoice date. *NOT APPLICABLE TO FEDERAL GOVERNMENT

- 3. Title to the goods describes on the face hereof shall not pass until the purchase price is paid in full and purchaser hereby grants a security interest in said goods to secure payment and performance to seller. It is mutually agreed that the billing of such goods is for convenience only and does not carry title with it.
- 4. In case of default of payment, or in case of removal of said goods or any part thereof without the consent of the seller or in the event the purchaser shall mortgage or part with the possession of said property, voluntarily or involuntarily, without the consent of the seller, the latter shall have the right to resume immediate possession of the same wherever it may be found, and remove it with or without process of law, and may declare this agreement terminated and may retain all money paid hereunder as liquidated damages and rental for said goods. In the event a claim is placed in an attorney's hands for collection or in the event of litigation, a reasonable attorney's fee and cost shall be added thereto.

- 5. The seller shall not be liable for any delay or for failure to deliver the goods covered hereunder because of fire, strikes, war or other emergency, whether national or state, or due to control, laws or regulations issued by any Nation or State, or any political sub-division thereof, or other causes beyond its control. IN NO EVENT SHALL THE SELLER BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES SUCH AS BUT NOT LIMITED TO LOSS OF ANTICIPATED PROFITS OR OTHER ECONOMIC LOSS IN CONNECTION WITH OR ARISING OUT OF THE EXISTENCE, FURNISHING, FAILURE TO FURNISH, FUNCTIONING OR CUSTOMER'S USE OF THE GOODS.
- 6. Any equipment sold hereunder is warranted to be in satisfactory operating condition when delivered. Should any part prove defective in material or workmanship during the warranty period, replacement of same will be made without charge. Mechanical adjustments will be provided without charge during the warranty period. Buyer shall permit full and free access to perform these services when equipment is not portable; otherwire, Buyer shall at its expense return equipment for service. This warranty does not include replacement or parts due to misuse, neglect.

THE FOREGOING WARRANTY AND LIMITATIONS ARE EXCLUSIVE REMEDIES AND ARE IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE.

7. PRICES QUOTED ARE FOR WORK PERFORMED BY VENDOR AUTHORIZED PERSONNEL ONLY: WORKING FROM 9:00 AM TO 5:00 PM, MONDAY THROUGH FRIDAY ONLY, UNLESS OTHERWISE INDICATED. CUSTOMER AGREES TO PAY ADDITIONAL FOR UNION INVOLVEMENT, OTHER INTERFERENCE OR OVERTIME WORK, UNLESS THE PRICES QUOTED SPECIFICALLY INCLUDE THESE ITEMS.

CUSTOMER WILL PROVIDE ADEQUATE FREIGHT ELEVATOR SERVICE, AS REQUIRED, WITHOUT COST TO THE VENDOR AND/OR HIS SUBCONTRACTORS.

8. Customer hereby authorizes J. P. Jay Associates, Inc. to use its name and diagrams, photographs or other depictions of the subject installation in J. P. Jay Associates, Inc. promotional releases and/or literature.

9. GENERAL

If any of the provisions or portions of these terms and conditions are invalid under any applicable statute or rule of law, they are to that extent to be deemed omitted. Buyer acknowledges that he has read and understands these terms and conditions and agrees to be bound by them, further aggress it is the complete and exclusive statement of the agreement between the parties and supersedes all proposals, oral or written and all other communications between the parties relating to the subject matter hereof. This agreement may be modified only by writing signed by J. P. Jay Associates, Inc. and the Buyer. No waiver or breach of any provision of this order shall constitute a waiver of any other breach or such provision.

10. CONTROLLING LAW

This contract of sale shall be governed by, subject to and construed according to the laws of the State of Pennsylvania.



610-435-9666 1313 Roth Avenue, Allentown, PA 18102 www.jpjay.com

Library Board Meetings 2023-2024

July 3, 2023- Monday @ 5:15pm in person

August- No Meeting

September 11,2023 -zoom @5pm

October 9, 2023*

November 6, 2023

December 4, 2023

January 8, 2024*

February 5,2024

March 4, 2024

April 1, 2024

May 6, 2024

June 3, 2024

July 1, 2024

Holidays and Closings 2024-2025 fiscal year

	<u>, </u>		
Independence Day	Thursday July 4, 2024		
Labor Day	Monday September 2, 2024		
Thanksgiving Day	Thursday November 28, 2024		
Day after Thanksgiving	Friday November 29, 2024		
Christmas Eve	Tuesday December 24, 2024		
Christmas Day	Wednesday December 25, 2023		
New Year's Eve	Tuesday December 31, 2024		
New Year's Day	Wednesday January 1, 2025		
Martin Luther King Jr. Day	Monday January 20, 2025		
Presidents Day	Monday February 17, 2025		
Dogwood Festival Day	Saturday May 17, 2025 (*)		
Memorial Day	Monday May 26, 2025		
Juneteenth	Thursday June 19, 2025		

The Library is currently closed on Sunday.

There are no Foating Holidays this year.



Phoenixville Public Library Masking Policy

Face masks are required to be worn in the library at all times. The mask must be properly worn covering both the nose and the mouth. If the mask is removed at anytime during the visit in the library, library employees will ask the patron to fix the mask one time. If the employee needs to talk with a patron regarding the proper wearing of a face mask a second time, that patron will be asked to leave the library.

If you do not have a face mask, the library has disposable masks for your use.

All patrons and employees are required to properly wear a mask, in the library, at all times.

Patrons age 2 and up must wear a face mask at all times in the library.

Acceptable Face coverings for Library Use:

- Masks must have two (2) or more layers of breathable fabric like cotton.
- N95 masks and disposable masks are acceptable.
- Mask can be made from tightly woven fabrics that do not let light through.
- Masks must completely cover the nose and the mouth.
- Masks must fit properly on the face. (Snug fit with no gaps.)
- Single layer masks, masks with valves, bandana's, scarves and single layer gaiters are unacceptable face coverings.
- Goggles and face shields are not acceptable face coverings. Face shields may be worn
 with a mask.

Reviewed and approved by the Phoenixville Library Board of Trustees

Date: April 5, 2021

Revised: May 18, 2021

Phoenixville Library Board of Trustees Contact Info.

<u>NAME</u>	<u>ADDRESS</u>	Phone #	<u>E-Mail</u>	<u>Term</u> <u>Limits</u>
Lauren Eustis- President SAC Rep	210 Virginia Avenue Phoenixville, PA 19460	610-724-0258	lauren@cearchitects.com	June-24
Steven Hirsch- Vice Pesident	55 Clivedon Lane Phoenixville, PA 19460	610-945-6497	hirschsa@gmail.com	June-24
Joseph Koury - Secretary	347 Bridge Street Phoenixville, PA 19460 (work) 81 Do-Jan Drive, Pottstown, PA 19465 (home)	610-917-9347 (office) 610-983-8026 (cell) (484) 938-7828 (home)	jkkoury@owmlaw.com	June-25
Mike English - Treasurer	35 North Spring La. Phoenixville, Pa. 19460	610-935-0323 (home) 610-952-3006 (cell)	mtegolf@yahoo.com	June-25
Mackenzie Frees		(484)-928-0254	mackenzie@freesspeech.com	June-26
Leah Campbell	145 Picket Post Lane Phoenixville, PA19460	(856) 912 2001	leahcampbell511@gmail.com	June-26
Elizabeth Carrabine	114 Charlestown Hunt Drive Phoenixville, PA 19460	(610) 933-2318	elizabeth.carrabine@gmail.com	Jun-25
Jessica Bicker	21 Windsor Drive Royersford, PA 19468	717-951-3044	Jessica.L.Bicker@gmail.com	
Alan Fegley	4 Shenandoah Dr. Newark, DE 19711	484-927-5010 (work)	fegleya@pasd.k12.pa.us	

Phoenixville Library Board of Trustees Contact Info.

	212 Dudley Ave. Narberth,PA19072	610-933-3013 ext 123 (library)	llorenzi@ccls.org	
Library Director info: Lara Lorenzi		609-744-9136 (cell)		



Notes about the state budget -

I was holding off sending a message about the state budget with hopes that everything would be finalized shortly. Since that hasn't happened, I'll give you a quick rundown about where we stand.

The dollar amounts for the state budget have been finalized, and the numbers are the same as last year.

Public Library Subsidy: \$70.47 million (reminder, this was an \$11 million increase last year!)

Library access: \$3.071 million

Library services for the visually impaired and disabled (now LAMP): \$2.567 million

State Library: \$2.238 million

We did ask for STABILITY in the budget this year because of potential risks and cuts to funding. We are pleased to remain stable with these numbers. Governor Shapiro did propose a new line item of \$4.27 million for rural, small library facilities improvements. This line did not pass this year.

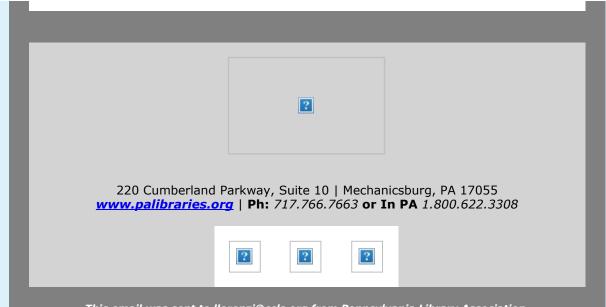
As you've probably heard from the news, the numbers have passed, but the legislation that authorizes the distribution of funds has not. Due to some of the events in the process which upset various caucuses, there is a pause in the process. Both the House and Senate are scheduled to return for voting sessions in September. Once things have cooled off a bit, it is possible they will come back earlier than that, but we don't have any solid predictions to offer on this.

We will share more information when it becomes available.

Thank you, and please continue your great work in the library and share it with elected officials!

Christi

Christi Buker, CAE | Executive Director Pennsylvania Library Association



This email was sent to llorenzi@ccls.org from Pennsylvania Library Association.

If you wish to stop receiving email from us, you can simply remove yourself
by visiting: http://www.palibraries.org/members/EmailOptPreferences.aspx?
id=19105130&e=llorenzi@ccls.org&h=0b10b56887337e20831bf115a6984fb1d67ccc58