



Board of Trustees Meeting Agenda

July 3, 2023 5:15 p.m.

Location: Zoom

Library Board members, please bring your e-meeting packet with you! Please notify Library Board President Lauren Eustis or Lara Lorenzi llorenzi@ccls.org, by Monday morning if you are unable to attend the meeting. The meeting will be chaired by Lauren Eustis.

Mission: to provide access to information and services that address the educational, cultural and recreational needs of the community the library serves

- I. Call to order, roll
- II. Public welcome – All general public comments limited to 5 minutes
- III. Consent Agenda 2 minutes
 - a. Minutes
 - b. Director’s Report
 - c. Youth Services Report
 - d. Adult Services Report
 - e. Development Report
 - f. Circulation Report
 - g. Statistics
 - h. Financials
- IV. New Business - Discussion Items
 - a. Welcome to our new board members- Lauren Eustis 5 minutes
 - b. August Meeting? September meeting date discussion-Lara Lorenzi 10 minutes
 - c. Foundation Update- Lauren Eustis 10 minutes
 - d. Other new business 5 minutes
- V. Old Business – Discussion Items
 - a. Director Evaluation- Lauren Eustis 5 minutes
 - b. Front Door Restoration Quote- Lauren Eustis 5 minutes
 - c. Harrop Funds- Lara Lorenzi 5 minutes
 - d. Other old business? 5 minutes

Public Comments on Meeting – Limit 3 minutes per person

VI. Executive Session

Move to Executive Session – to meet with an attorney or other professional advisor to discuss agency business, which, if discussed in public, would lead to the disclosure of information protected by law.

VII. Next meeting TBD via zoom

VIII. – /Adjournment

PHOENIXVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
June 5, 2023

A Regular Meeting was called to order by Lauren Eustis at 5:00 p.m.

BOARD MEMBERS PRESENT

Jessica Bicker; Mike English; Lauren Eustis; Alan Fegley; Steve Hirsch; and Joe Koury

BOARD MEMBERS ABSENT

Ted Bierer

STAFF PRESENT

Lara Lorenzi, Executive Director

CONSENT AGENDA

On motion made by Lauren Eustis, seconded by Mike English, and by unanimous vote thereafter, the Board approved the Consent Agenda items a. through h., consisting of: (i) the Minutes of the Board's Regular Monthly Meeting held May 1, 2023; (ii) the Director's Report; (iii) the Youth Services Report; (iv) the Adult Services Report; (v) the Development Report; (vi) the Circulation Report; (vi) Statistics; and (vii) Financial Statements for May 2023.

NEW BUSINESS

- Board Officers for 2023 – 2024: Lauren Eustis put forth the following candidates for officers, to be voted upon and seated at the July 2023 Regular Monthly Meeting of Library Trustees: Lauren Eustis, President; Steve Hirsch, Vice President; Mike English, Treasurer; and Joe Koury, Secretary.
- Budget for 2023 – 2024: Lara Lorenzi discussed the current version being circulated, indicating that not much has changed since the prior iteration, other than noting the five percent (5%) increase in funding from the Phoenixville Area School District and the recording of certain American Rescue Plan of 2021 (ARPA) funds receivable over the next two years.

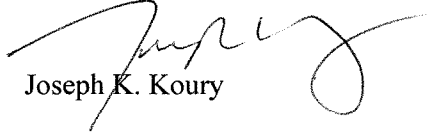
OLD BUSINESS

- Evaluation of Executive Director: Lauren Eustis indicated an evaluation form for Lara Lorenzi had been circulated and that the Executive Committee was scheduled to meet on June 15, 2023 to discuss.
- Mission Statement: Steve Hirsch reviewed his draft update to the Mission Statement, noting that he removed the word "free" from "free and equal access," since not all items obtainable from the Library are free of charge. Mr. Hirsch indicated that he had not received comment otherwise. On motion made by Lauren Eustis, seconded by Alan Fegley, and by unanimous vote thereafter, the Board approved the updated Mission Statement.
- Strategic Plan Update: Steve Hirsch noted the presence of certain non-quantifiable goals contained within the updated draft of the Library's Strategic Plan. Further revisions, particularly with regard to diversity, equity and inclusion and serving underserved populations, were discussed as being necessary.
- Front Doors: Lauren Eustis led a discussion concerning the two quotes received for their restoration. She had gone back to Thomas Furniture Restoration, requesting that the door frame component be changed to time and materials, anticipated to bring the overall cost down. She also indicated that the Phoenixville Area School District wishes for the door frame to be restored at the

same time, but also that the district could not remove the doors until the fall of 2023.

Meeting was adjourned at 5:45 p.m.

Respectfully submitted,


Joseph K. Koury



Report submitted by: Lara Lorenzi
July 2023 Library Board of Trustees Meeting

Informational Updates:

- The library will be closed on Tuesday for Independence Day.
- The library will be closed on Monday September 4th for Labor Day. We will need to schedule a new meeting date for September.
- In August I will be away on vacation from August 18th through September 1st. While I'm away Christine Wrage and Lauren Coy will be in charge of the library.
- I continue to watch all of the PASD board meeting each month to keep up on concerns and items the school district is dealing with along with being informed on the budget process.
- The new internet cables have been run by the school district. We are moving our computers from the current computer lab out into the Carnegie room. The tech department from CCLS will be out on 6/27 to patch the cables. CCLS will also be out on 6/28 to move our computers to the new location on temporary tables until our new furniture comes in.
- The Foundation Board met in June 2023- Lauren Eustis will share an update at the meeting.
- Mark Pinto continues to working on weeding and shifting various collections in the adult library to make room for the new furniture and equipment that will be delivered in early July. I have been helping him discard the items that will no longer be in the collection.
- I presented at the Chestmont BPW monthly meeting on Monday June 26th. I was able to talk with them about book banning concerns in PA and answered many questions. It was a great evening.
- I will be presenting to the Phoenixville Rotary Club in August 2023.
- CCLS tech services was out at the library on 6/27 & 6/28 patching out new internet lines through and moving our computers to their new areas. Once the new furniture is delivered we will finalize placement. Now the computer room is available for the school district to come in an remove the counters and patch/paint the walls.

Personnel Updates:

- None at this time.

Facilities Update:

- Continuing- PASD is working on changing out light bulbs and converting our lighting throughout the building to led lights.
- PASD will send out a crew to remove the counter tops, patch and paint the computer center so we can convert it into a larger meeting room.
- Lawn maintenance and mowing is done by the school district.

E-Material Circulation: (Circulation calculated by patron's home library.)

- April 2023
 - E-books: 3,280
 - E-audio: 2,992
 - Total: 6,272
- May 2023
 - E-books: 3,492
 - E-Audio: 3,069
 - Total: 6,561

- June 2023 (6/1-6/26)
 - E-book: 3,209
 - E-Audio: 2,715
 - Total: 5,924

Book Locker:

- April 2022: 237
- May 2022: 154
- June 2022: 334
- July 2022: 279
- August 2022: 203
- September 2022: 266
- October 2022: 198
- November 2022: 193
- December 2022: 205
- January 2023: 234
- February 2023: 255
- March 2023: 294
- April 2023: 186
- May 2023: 209
- June 2023:

Door Count:

June 2022: 8,005 This is a 44% increase over 6/2021.

July 2022: 8,739 This is a 36% increase over last year.

August 2022: 9,465 This is a 54% increase over last year.

September 2022: 7,377 This is a 47% increase over last year.

October 2022: 7,371 This is a 28% increase over last year.

November 2022: 7,525 This is a 41% increase over last year.

December 2022: 6,305. This is a 25% increase over last year.

January 2023: 7,843. This is a 44% increase over last year.

February 2023: 7,343. This is a 17% increase over last year.

March 2023: 8,800. This is an 11% increase over last year.

April 2023: 8,121. This is a 13% increase over last year.

May 2023: 8,153. This is a 21% increase over last year.

June 2023: (6/1-6/23): 7,987 this is a 23% increase over last year. I will update the full month numbers for our next meeting.

Chester County Library System Updates:

- None at this time.

State Updates:

- None at this time.

Meetings/Trainings

6/5 Bistro on Bridge check presentation

6/7 In this Together meeting at the YMCA

6/8 Rotary

6/9 Vacation

6/13 District Librarians Meeting

Training- It's a new day be a great new boss

6/16 Personal Day

6/19 Library Closed

6/20 Vacation Day

6/21 Vacation Day



Phoenixville
PUBLIC LIBRARY presentation

6/22 Rotary
6/23 Vacation Day
6/26 Chestmont BPW meeting

6/28 Development Roundtable
Training-patron challenges through a trauma lense
6/30 Vacation Day

**Youth Services Report for
June 2023
For July 2023 Board Meeting**

Programming:

Programs held on June 1 to June 28 are listed below. The program schedule is shared in the library and listed in the newsletter along with the ability to enroll as required.

Regular Events ended on June 2. Summer Reading Events started June 20. Both are reflected below.

Summer Reading Challenge for Early Readers, Independent Readers, and Teens started June 10.

May Monthly Statistics:

Event Name	Total Occurrence	Total Student Attendance	Total Adult Attendance	Total Attendance
1-2-3 Learn With Me	2	34	40	74
Babies & Books	3	32	35	67
Mighty Preschoolers	2	34	25	59
Toddler Time	4	77	62	139
Block Party	1	9	5	14
Fun For All Storytime	1	12	11	23
In-Person Preschool Total	13	198	178	376
Elementary Age Events				
Take & Make Crafts	1	59		
Jazz Dance for Kids	1	12	6	18
Family Movie Night	2	4	3	7
Lego Club	1	19	10	29
Project: Inspiring STEM	1	14	4	18
CSI: 1773	1	12	5	17
Scratch: A Beginner's Guide to Programming	1	6	1	7
Ages 6-11 Total	8	126	29	155
Young Adult Events				
Tween/Teen Thursday	1	2	1	3
Total Young Adult	1	2	1	3
Total In Person Events	22	326	208	534
Summer Reading Sign-Ups	EL - 129	SA - 248	YA - 37	Total - 414
Virtual Events	ON BREAK			
1000 Books Before Kindergarten	3			

AWE Computers for children. We currently have eight computers available for use.

May 31 to June 28: [Error in completing stats. Will be on next board report when error is resolved.]

Newsletter

The Children's Library Newsletter was sent 4 times between June 1 and June 28. A monthly overview of events was sent on June 2 and weekly newsletters on Fridays that listed the next week's events. The newsletter was sent to an average of 481 subscribers and had an average 59% open rate.

Community Outreach & Partnerships

Event	Total Students	Total Adults	Total Visitors
Barkley Elementary 4 th Grade (on-site)	66	7	73
YMCA Mental Health Fun Day (off-site)	27	82	109
Total: 1 on-site, 1 off-site	93	89	182

- On June 6, Barkley Elementary 4th grade classes walked to the library to visit, see the library, and borrow materials if they had their library cards.
- Partnered with Daughters of the American Revolution to host CSI: 1773, a program highlighting the events leading up to and including the Boston Tea Party in 1773. Event was hosted June 26 and is under Programming.
- On June 24, attended Mental Health Fun Day at Phoenixville Rec Center in place of Adult Services. Rachel K. also helped at the table. Provided summer info and events for majority of adults.
 - Walked around and visited tables to gather information as well as potential future partnerships.
- PACLC – Main Street reached out about a preschool outreach. Will start in the fall.

Meetings

- Tegan C. met with Lara L., Mark P., Lauren C., and Christine W. as needed on library services throughout the month.

Additional Activities

- Continued assessment of Children's collection with removal of non-circulating, outdated, and damaged materials.
- Ordering of new items for collections as well as filling in series titles, missing topics, and replacing damaged titles.
- Shifted YA Fiction to create face out display space.
- Publicizing of Children's Library Calendar and events through the e-newsletter.
- Covered Circulation Desk as needed.
- Planned programming for Summer and made Summer calendar. Added events to online calendar.
- With David B, created flyers to promote Summer Events. Created Social Media images as needed to send to Lauren C.
- Started planning and scheduling programming for Sept.-Dec.
- Implemented Summer Reading Challenge and instructed staff on folders, records, and reporting.
- Rachel K ran and implemented Story Times for June. See attached.
- Decorated Youth Services Bulletin Boards and display case for Summer Reading. Display case has titles to tie back to theme of All Together Now.
- Gained access to create collection displays in online catalog. Will be looking into further soon.
- David B. maintained rotating displays throughout the children's department.

Trainings

- It's a New Day, Be a Great New Boss, Virtual, June 14. Provided by CCLS – Tegan C.

Correspondence in June

- Email and/or phone contact with other staff members as needed.
- Emails and/or phone conversations with questions from patrons about programs, title requests, and volunteering.
- Communicated with PACLC-Main Street about future partnership.
- Email correspondence with Jennifer Huxta, 4th Grade at Barkley about walking field trip and card applications.
- Email correspondence with Indian Run Environmental Education Center about fall preschool programming.
- Email correspondence with Daughters of the American Revolution about their summer program and summer display leading up to the 250th Anniversary of US Independence.
- Email correspondence with CCLS.
- Email correspondence with Billie Goldstein about a table for the library at the Phoenixville Hospital Mental Health Fair.
- Email correspondence with Phoenixville Rec Center for room rental for Thrilling Thursday.
- Emily correspondence with Theresa T about Juneteenth program. (Ultimately postponed for next year.)
- Email correspondence with Barnstone for teen programs.
- Email reach out to Orion about partnership.
- Email reach out to potential Yoga teacher for preschool classes.
- Email correspondence with Girl Scout Silver Award student about Mindfulness Matters in July.

- Email correspondence with student about Inspiring STEM (formerly Girls In STEM) program.
- Email correspondence with student about coding programs hosted this summer.
- Email reminders to program attendees in June both day before and day of.

Compliments

- One young patron said that they liked Phoenixville more than the library they could walk to because we were much larger and had multiple floors.
- Phoenixville Public Library won the Southern Montgomery County Macaroni Kid Family Favorite Award for Best Story Time/Programming.



Submitted by Tegan Conner-Cole, Director of Youth Services.
Addendum: Children's Report
June 29, 2023

June 2023
Children's Report – Rachel K.

Program Overview

Creating and leading a variety of programs for children, with ages ranging from newborn babies to tweens. Activities within these programs include storytimes, sing-alongs, nursery rhymes, coloring, games, and playtime.

Activities/ Programs

Lead programs for various age groups

- 1-2-3 Learn with Me
- Mighty Preschoolers
- Babies & Books
- Toddler Time
- Fun for All Storytime
- Block Party
- Lego Club

Weekly Programs

Currently we have 4 in-person programs running each week for kids ages 0-5 years old. These classes range from storytimes with weekly themes to general playtime to craft-making. For each week, we run 1 1-2-3 Learn with Me session, 1 Mighty Preschoolers session, 1 Babies & Books session, and 2 Toddler Time sessions. For the summer, we have added a Fun for All Ages Storytime program, a Block party for kids ages 3+, and a Lego Club for ages 5+. Each of these programs meet once per week.

Reoccurring In-Formal

Toddler Time

Weekly Themes

Mighty Preschoolers

- Friendship
- Community Connections

Toddler Time

- Friendship
- Community Connections

Babies & Books

- Friendship
- Community Connections

Fun for All Storytime

- Friendship
- Community Connections

Patron Feedback

Within the past month, 5 patrons have personally complimented our children's programs after attending them. In addition, the library recently won the Southern Montgomery Family Favorite Award for Best Storytime/Programming.

Outreach Activities

- Mental Health Fun Day at the Phoenixville Recreation Center

June 2023
Adult Services Report
(all events/statistics as of June 28)

Regular Activities

- Scheduling passport application acceptance and notary appointments; covering 3-hour passport appointment shift on Wednesdays; handling notary appointments as needed and available.
- Updating Library website as needed.
- Scheduling and hosting online and in-person programs with outside presenters; posting selected program videos to YouTube channel.
- Updating online Library Events Calendar, creating and sending e-mail press releases, and posting event announcements to other locally-based online calendars.
- Sending weekly Constant Contact e-mail newsletters to 2,500+ adult contacts regarding Library services and programs, online resources for education and cultural entertainment, and important Library and community/government announcements.
- Ordering books and other Library materials for collection; weeding collection regularly.
- Select book and lead monthly book discussion group at Phoenixville Area Senior Center.
- Conduct prize drawings for Adult Summer Reading Program, notify winners, and post book review cards on bulletin board.

Meetings/Workshops/Other Events Attended

- None.

Upcoming Special Programs/Events

- Summer Movie Night series, “Starring Chester County”, Thursdays in July and August 24
- “Ready, Steady, Go! Balance and Falls Prevention” with Dr. Jeff Kurtz, Kinetic Physical Therapy 7/10 (rescheduled from June)
- “Joe Kenney Keyboard Concert” 7/17
- “Summer Solutions and Self-Care with Essential Oils with Megan Koppel 7/24
- “Rediscovering Pennsylvania’s History Makers: The Battle of Wyoming: Film Screening & Discussion” with David Atkinson, Susquehanna Valley Center for Public Policy 7/31

Program/Event/Other Planning

- Preparing for arrival of new Adult Library furniture and relocation of passport services office (weeding/shifting affected collections et al.)
- Scheduling special online, in-person, and hybrid programs for September and beyond.

June Computer Use/Checkout Statistics

Adult Internet Stations Individual Users	408
Adult Laptop Individual Users	58
Mobile Printing Users	19
Mobile Hotspot Checkouts	21
Museum Pass Checkouts	98

June Passport Application Acceptance Statistics

Appointments	363
Income	\$11,495.00

June Program Statistics

Program	Attendance	First-7-Day YouTube Views (where applicable)
Phoenix Book Club	9	
Fourth Wednesday Readers (formerly Daytime Book Club)	5	
Phoenix Fiction Writers	8 (2 sessions)	
Phoenixville Tech Group	60 (4 sessions)	
Tech Help appointments	5	
Legal Outreach Clinic appointments (program suspended until further notice)		
Maternal & Child Health Consortium Family Benefits Assistance appointments	Not available	
Sahaja Yoga Meditation Class	36 (4 sessions)	
ESL Conversation Group	40 (4 sessions)	
Books on Tap	9	
Movies on Tap: Zoom Edition	7	
Outreach: Senior Center Book Club	9	
Movie Night: "The Whale" 6/8	43	
"AARP Smart Driver Refresher Class" 6/1	18	
Local Author Talk: Mike Weilbacher: <i>Wild Philly</i> 6/1	24	22
"Mankind's Search for Life beyond Earth" 6/12	9	28
Local Author Talk: Mark Lanyon: <i>Abolition & the Underground Railroad in Chester County</i> 6/15	26	32
"Violin & Harp Concert" 6/20	27	
"Community Gardening around the Village: Five Easy Steps to Home Composting" 6/26	7	2 (first day)

Respectfully submitted,
 Mark Pinto
 Adult Services Director

JUNE 2023

Development Report

Lauren Coy

Meetings/Training/Events

- a. Attending biweekly Rotary meetings
- b. Meetings with Lara Lorenzi
- c. Meeting with Robb Frees about Spelling Bee (6/1)
- d. Professional Development Webinar/Training (6/14)
- e. Meeting with CEO Doug Darlington about WWW (6/20)
- f. Attended Diner en Vert on behalf of PPL (6/24)
- g. Attended the Luncheon for Dr. Fegley - PASD (6/26)
- h. Attended Chamber's Coffee & Conversations Networking (6/27)
- i. Professional Development Webinar about Productive Fundraising Events (6/28)
- j. I was elected PRESIDENT of the Phoenixville Public Library Foundation Board.
 - a. I'm doing a rebrand of logo/literature/website verbiage for them.
 - b. Will be meeting with them to share plans and also new members
 - c.

GRANTS	Amt. requested	Fund	Deadline	Decision
Erb Charitable Fund	\$40,000 \$45,000 RECEIVED!!!!	Operating	3/1/2023	By 4/30/2023
ARPA Grant	\$30,000 over 4 years	E-materials	Funds RECEIVED!	*recipient*
PCHF Grant	\$25,000	Operating	6/2/23 Submitted 5/31/23	Sept. 2023

Development News

- The Library received the check from the Eggroll Charity Program from Bistro on Bridge on Monday, June 5th. The amount was \$765.
- TWO ADDITIONAL IDEAS for Friend/Fundraisers:
 - 1. The Haunted Library Tour**
 - a. Historical presenter Ryan Conroy would kick off the evening at the Library, giving its history and the discussion of its hauntings.
 - b. The attendees will be wrist banded. Then after his talk here, we'd all walk down to The Heart (at Ann's Heart) for a Haunted Happy Hour/Reception.
 - i. There'd be themed drinks/snacks that go along with spooky authors/novels.
 - ii. Our episode of "Ghost Hunters" would be streaming on the screen here during this as well.
 - iii. Raffle prizes and a nice Halloween week event.
 - iv. The cost would be approximately \$25-\$35. The goal is to have price points much less than WWW to diversify audiences and to engage more folks.
 - 2. The Adult Spelling Bee**
 - a. This idea was presented to me by a well-known member of the Phoenixville community.
 - b. It would be teams of 4; \$50/team
 - c. It would take place on 2nd floor of Conshohocken Brewing Co. on Bridge St. – they happily approved this idea
 - d. The words would be submitted by folks that want to trick the potentially tipsy participants.
 - i. Money could come from: swag, team support, submission of challenging words, etc.
 - ii. This event would be 2 hours MAX. Very low overhead on our part.

- iii. Meeting with a few key community members who'd spearhead teams and momentum for this.
- iv. To be held – mid/late September on a Wednesday or Thursday evening.

Wine, Wit & Wisdom – 20th Anniversary Thursday, November 2, 2023

- New logo/rebrand – more fun and modern
- Very innovative, bold and colorful invitations to come as well
- We are very close to finalizing our author. STAY TUNED!
 - We went **BIG** with whom we are hoping to have for this important anniversary year!
- Due to the menu costs increasing greatly, we decided to nix the salad per person, as it's a savings of \$6/pp.
- Solicitation letters/walk and talk (Bridge St. & surrounding areas) have started; items already rolling in!
 - Follow up solicitation requests occur in late July/ August
- The ticket prices this year will be increased a bit due to rising costs; \$135 per person; \$95 for first-time attendees.
- Sponsorships have already been rolling in: \$7,500 to date.

Annual Appeal

GOAL: \$40,000.00

Actual (to date): **\$57,318.86**

- Spring Annual Appeal mailing has been doing well.
 - Theme: "Spring into Support!"
 - Gifts incoming



Circulation Report for July 2023

Circulation Department:

- Number of **checkouts** from June 1st to June 27th: 12,708
- Number of **check-ins** from June 1st to June 27th: 9,834
- Number of **holds** from June 1st to June 27th: 407
- Hired new circulation assistant
 - Previous hire had to decline offer
 - Starts July 3rd
 - Conducting interviews for one more circulation assistant

Volunteers:

- **Total Amount of Volunteer Hours from June 1st to June 28th: 79.29**
- **Total Amount of Volunteer Hours for TOTAL fiscal year: 866**

Library Card Sign-ups:

- **Total Amount of Patron Applications from June 1st to June 28th: 209**

Meetings/Events:

- CCLS Funding Formula Committee: July 20th
- Intellectual Freedom and Youth Services joint session: July 25th
- PaLA Conference Committee: July 27th

Continuing Education:

- 2023 PA Forward Virtual Literacy Summit – July 26th

Additional Updates:

- Circulation Assistant continuing her Master's Degree at Clarion
- Previous Circulation Assistant will have table at BLOB fest – Selling her art: July 15th

Respectfully Submitted,

Christine Wrage

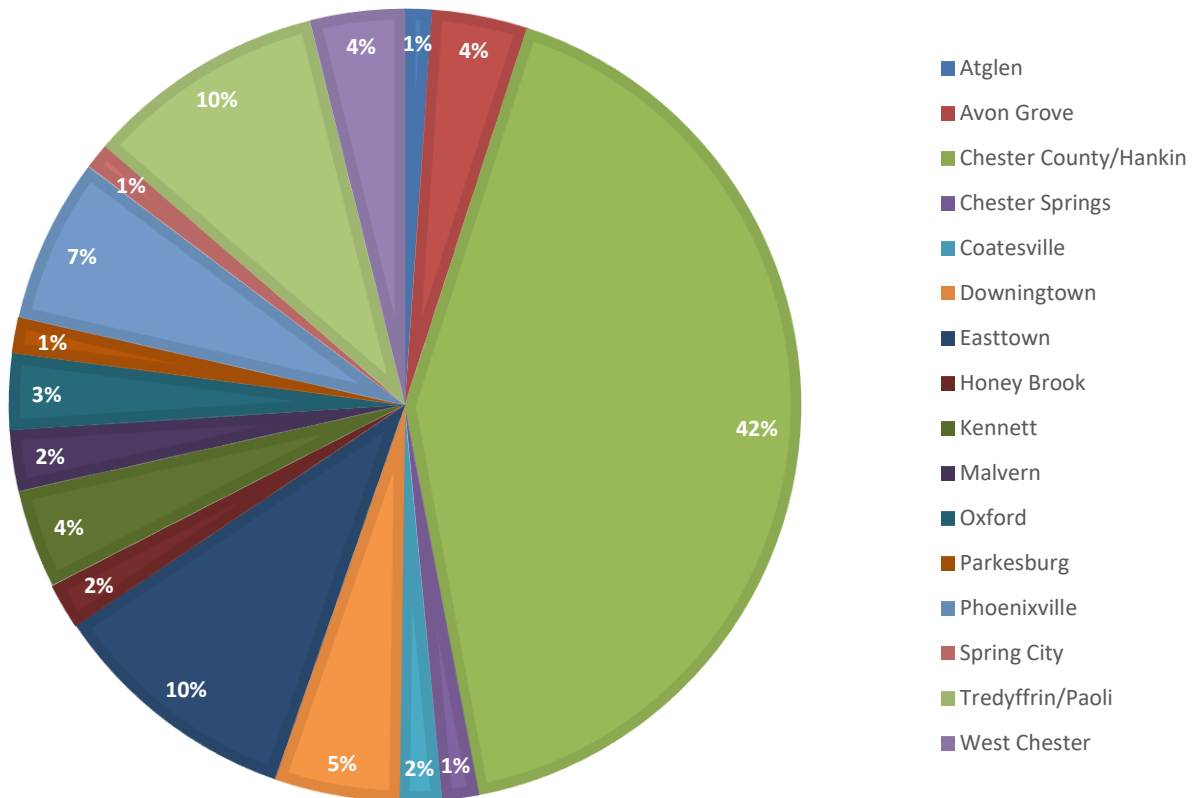
Circulation Manager & Volunteer Coordinator

June 2023

May 2023 Circulation

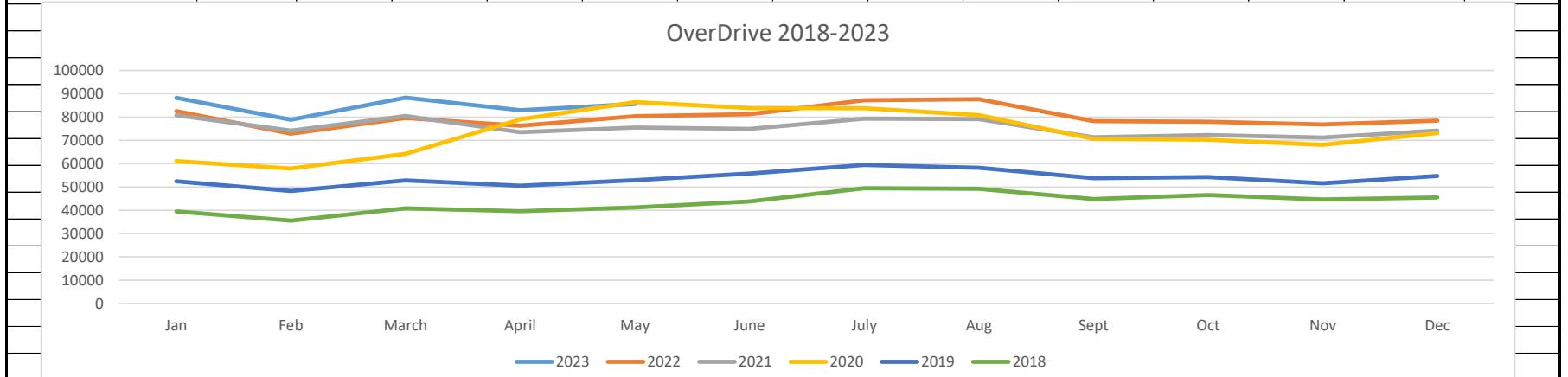
	Sierra	OverDrive	Total
Atglen	2244	899	3143
Avon Grove	8820	2381	11201
Chester County/Hankin	87926	33169	121095
Chester Springs	2113	2184	4297
Coatesville	3698	1182	4880
Downingtown	11649	3066	14715
Easttown	16297	13323	29620
Honey Brook	4902	480	5382
Kennett	4268	7295	11563
Malvern	5395	1764	7159
Oxford	6812	2132	8944
Parkesburg	3594	660	4254
Phoenixville	13122	6182	19304
Spring City	2680	394	3074
Tredyffrin/Paoli	20090	8091	28181
West Chester	8729	2415	11144
TOTAL	202339	85617	287956

PERCENTAGE DISTRIBUTION



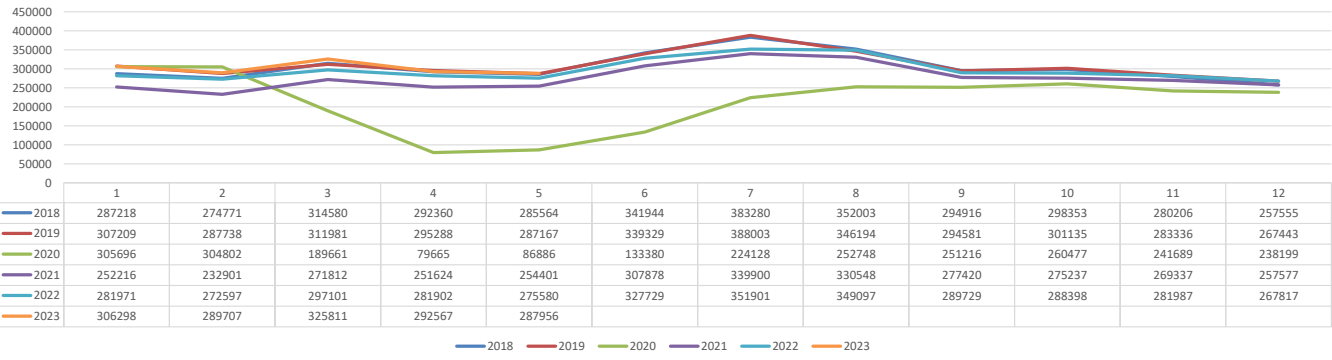
OverDrive Percentage Distribution 2023														
Library	Percentage	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Total
TOTAL		88236	78859	88308	82888	85617								
Atglen	1.05%	927	829	928	871	899								4454
Avon Grove	2.78%	2453	2193	2455	2305	2381								11787
Chester County/HH	38.74%	34183	30550	34212	32111	33169								164225
Chester Springs	2.55%	2251	2011	2252	2114	2184								10812
Coatesville	1.38%	1218	1089	1219	1144	1182								5852
Downingtown	3.58%	3159	2824	3162	2968	3066								15178
Easttown	15.56%	13730	12271	13741	12898	13323								65963
HoneyBrook	0.56%	495	442	495	465	480								2376
Kennett	8.52%	7518	6719	7524	7063	7295								36119
Malvern	2.06%	1818	1625	1820	1708	1764								8735
Oxford	2.49%	2198	1964	2200	2064	2132								10558
Parkesburg	0.77%	680	608	680	639	660								3267
Phoenixville	7.22%	6371	5694	6376	5985	6182								30609
Spring City	0.46%	407	363	407	382	394								1953
Tredyffrin/Paoli	9.45%	8339	7453	8346	7833	8091								40062
West Chester	2.82%	2489	2224	2491	2338	2415								11957
Total	100.0%	88236	78859	88308	82888	85617	0	0	0	0	0	0	0	423908

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2023	88236	78859	88308	82888	85617								
2022	82504	72882	79613	76303	80375	81219	87176	87639	78222	77954	76808	78465	959160
2021	80781	74160	80475	73476	75495	74908	79305	79118	71318	72303	71207	74147	906693
2020	61115	57905	64191	79045	86400	83866	83754	80805	70712	70254	68060	73139	879246
2019	52474	48270	52779	50521	52922	55778	59442	58194	53763	54197	51585	54681	644606
2018	39517	35554	40880	39606	41221	43825	49446	49190	44838	46512	44617	45459	520665



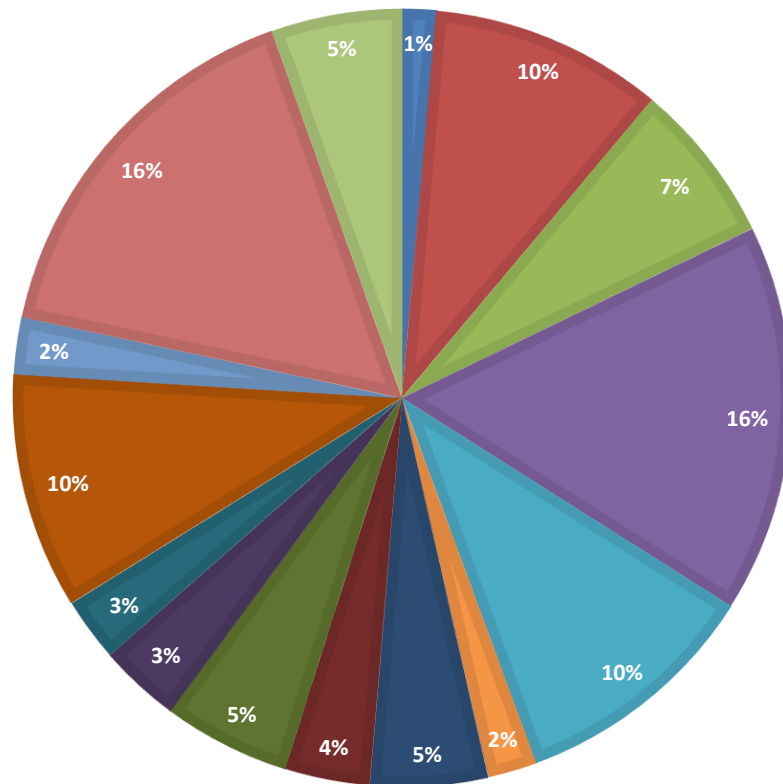
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	U
143			January	February	March	April	May	June	July	August	September	October	November	December	Total	
144	System	2009	314514	316598	351000	330124	313584	393702	438914	395383	336133	332569	318368	286320	4127209	
145		2010	325911	314476	365487	314192	307260	384072	430039	406160	330681	322851	325194	276392	4102715	
146		2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272	318126	287588	4071963	
147		2012	331201	327004	351807	319127	307838	383042	421728	376945	303187	312090	312984	271283	4018236	
148		2013	322760	310288	335590	312997	308489	366229	433261	379949	303346	316223	298777	269065	3956974	
149		2014	303205	282462	330326	299557	296856	347702	411539	361843	317450	294446	285698	274294	3805378	
150		2015	309020	291129	317277	289670	278038	361649	394319	361008	303319	299507	287243	271629	3763808	-1.09%
151		2016	297683	299386	311959	295526	290048	358040	375734	359101	293046	288026	278320	260038	3706907	-1.51%
152		2017	294812	276103	322125	291011	292474	344982	373740	351907	290713	294512	281047	249729	3663155	-1.18%
153		2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	3662750	-0.01%
154		2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3709404	1.27%
155		2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%
156		2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%
157		2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	3565809	7.38%
158		2023	306298	289707	325811	292567	287956									
159																
160			January	February	March	April	May	June	July	August	September	October	November	December	Total	
161	2010 to 2009	2010<2009	3.62%	-0.68%	4.12%	-4.83%	-2.02%	-2.45%	-2.03%	2.72%	-1.63%	-2.91%	2.14%	-3.47%	-0.60%	
162	2011 to 2010	2011<2010	-1.35%	-0.52%	-2.62%	1.83%	0.60%	1.00%	-4.35%	-0.15%	-0.89%	-1.00%	-2.17%	0.41%	-0.75%	
163	2012 to 2011	2012<2011	3.01%	4.52%	-4.15%	-0.25%	-0.41%	-0.77%	2.52%	-7.05%	-7.49%	-1.32%	-1.62%	-5.67%	-1.32%	
164	2013 to 2012	2013<2012	-2.55%	-5.11%	-4.61%	-1.92%	0.21%	-4.39%	2.74%	0.80%	0.05%	1.21%	-4.55%	-0.82%	-1.52%	
165	2014 to 2013	2014<2013	-6.06%	-8.97%	-1.57%	-4.29%	-3.77%	-5.06%	-5.01%	-4.77	4.65	-6.89%	-4.38%	1.94%	-3.83%	
166	2015 to 2014	2015<2014	1.92%	3.07%	-3.95%	-3.30%	-6.34%	4.01%	-4.18%	-0.23%	-4.45%	1.72%	0.54%	-0.97%	-1.09%	
167	2016 to 2015	2016<2015	-3.67%	2.84%	-1.68%	2.02%	4.32%	-0.99%	-4.71%	-0.53%	-3.39%	-3.83%	-3.11%	-4.27%	-1.51%	
168	2017 to 2016	2017<2016	-0.96%	-7.78%	3.26%	-1.53%	0.84%	-3.65%	-0.54%	-2.00%	-0.80%	2.25%	0.98%	-3.96%	-1.18%	
169	2018 to 2017	2018<2017	-2.58%	-0.48%	-2.34%	0.46%	-2.36%	-0.88%	2.55%	0.00%	1.45%	1.30%	-0.30%	3.13%	-0.01%	
170	2019 to 2018	2019<2018	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%	3.83%	1.27%	
171	2020 to 2019	2020<2019	-0.49%	5.93%	-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	-13.50%	-14.70%	-10.93%	-30.76%	
172	2021 to 2020	2021<2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%	
173	2022 to 2021	2022<2021	11.80%	17.04%	9.30%	12.03%	8.33%	6.45%	3.53%	5.61%	4.46%	4.78%	4.70%	3.98%	7.38%	
174		2023<2022	8.63%	6.27%	9.7%	3.78%	4.49%									
175																
176	YTD2022		281971	272597	297101	281902	275580								1409151	
177	YTD2023		306298	289707	325811	292567	287956								1502339	YTD 6.61%
178																
179																
180			2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	
181			2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	
182			2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	
183			2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	
184			2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	
185			2023	306298	289707	325811	292567	287956								
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Circulation 2018-2023



May 2023 Computer Usage (Sessions)

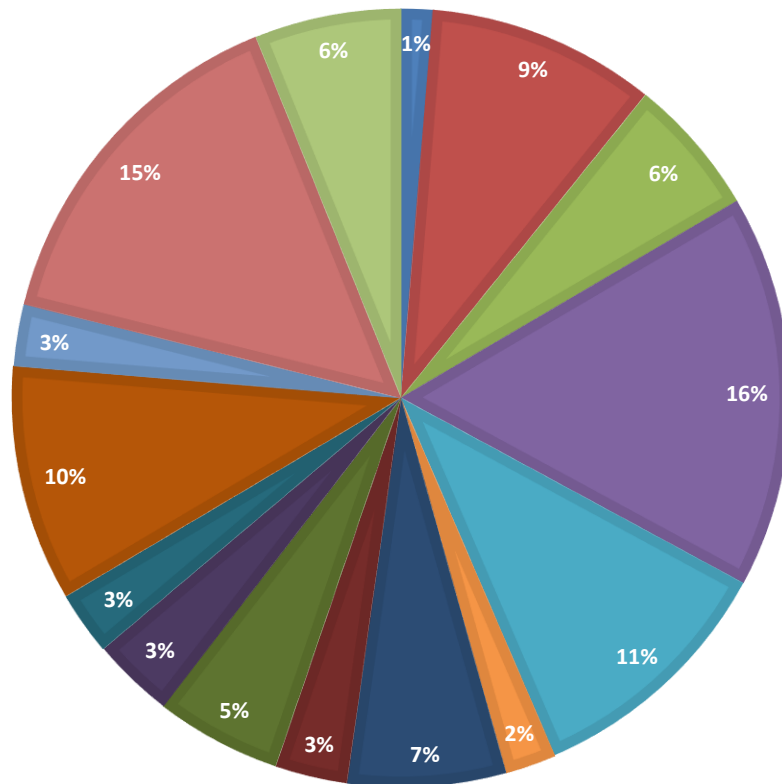
	Envisionware	Wireless	Total
Atglen	29	165	194
Avon Grove	228	492	720
Chester County	1373	4019	5392
Chester Springs	49	174	223
Coatesville	434	1101	1535
Downingtown	291	775	1066
Easttown	488	2076	2564
Hankin	310	1342	1652
Honey Brook	140	182	322
Kennett	114	657	771
Malvern	155	404	559
Oxford	273	567	840
Paoli	178	358	536
Parkesburg	208	211	419
Phoenixville	543	1009	1552
Spring City	92	283	375
Tredyffrin	297	2274	2571
West Chester	189	673	862
TOTAL	5391	16762	22153



- Atglen
- Avon Grove
- Chester County
- Chester Springs
- Coatesville
- Downingtown
- Easttown
- Hankin
- Honey Brook
- Kennett
- Malvern
- Oxford
- Paoli
- Parkesburg
- Phoenixville
- Spring City
- Tredyffrin
- West Chester

April 2023 Computer Usage (Sessions)

	Envisionware	Wireless	Total
Atglen	29	125	154
Avon Grove	231	373	604
Chester County	1562	3487	5049
Chester Springs	34	157	191
Coatesville	387	997	1384
Downingtown	254	587	841
Easttown	479	1901	2380
Hankin	324	1229	1553
Honey Brook	154	155	309
Kennett	245	711	956
Malvern	148	288	436
Oxford	267	498	765
Paoli	184	313	497
Parquesburg	171	214	385
Phoenixville	527	901	1428
Spring City	108	267	375
Tredyffrin	294	1896	2190
West Chester	175	715	890
TOTAL	5573	14814	20387



- Atglen
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- Spring City
- Tredyffrin
- West Chester

Phoenixville Public Library

Balance Sheet

As of June 29, 2023

	TOTAL			
	AS OF JUN 29, 2023	AS OF JUN 29, 2022 (PY)	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts				
100 Phoenixville Federal Savings #1				
100.1 Operating Checking (040016792)	-66,958.33	95,129.04	-162,087.37	-170.39 %
100.2 Operating Money Market (45001815)	788,124.46	701,394.74	86,729.72	12.37 %
100.3 Operating Credit Card Receipts (110030095)	20,015.09	12,352.22	7,662.87	62.04 %
100.5 Certificate of Deposit (61513)	20,738.69	20,693.65	45.04	0.22 %
100.6 Certificate of Deposit (61514)	21,205.36	21,165.90	39.46	0.19 %
100.7 Certificate of Deposit (59971)	33,033.51	32,148.05	885.46	2.75 %
100.8 Certificate of Deposit (61515)	500,470.01		500,470.01	
Total 100 Phoenixville Federal Savings #1	1,316,628.79	882,883.60	433,745.19	49.13 %
105 Petty Cash	500.00	500.00	0.00	0.00 %
105.6 Paypal	0.00	0.00	0.00	
Total 105 Petty Cash	500.00	500.00	0.00	0.00 %
106 Circulation Cash	500.00	500.00	0.00	0.00 %
110 Customers Bank - Money Market - Restricted	250,000.00		250,000.00	
Total Bank Accounts	\$1,567,628.79	\$883,883.60	\$683,745.19	77.36 %
Other Current Assets				
125 Supplies	0.00	0.00	0.00	
130 Prepaid Expenses	453.00	453.00	0.00	0.00 %
140 Accounts Receivable - Other	0.00	0.00	0.00	
Total Other Current Assets	\$453.00	\$453.00	\$0.00	0.00 %
Total Current Assets	\$1,568,081.79	\$884,336.60	\$683,745.19	77.32 %
Fixed Assets				
150 General Fixed Assets				
150.1 Leasehold Improvements				
150.1.1 1999/2000 Addition	0.02	0.02	0.00	0.00 %
150.1.2 General	0.06	0.06	0.00	0.00 %
Total 150.1 Leasehold Improvements	0.08	0.08	0.00	0.00 %
150.2 2012/2013 Renovation	0.00	0.00	0.00	
150.6 Computer Equipment	-0.12	-0.12	0.00	0.00 %
150.8 Furniture & Fixtures	0.28	0.28	0.00	0.00 %
Total 150 General Fixed Assets	0.24	0.24	0.00	0.00 %
Total Fixed Assets	\$0.24	\$0.24	\$0.00	0.00 %
TOTAL ASSETS	\$1,568,082.03	\$884,336.84	\$683,745.19	77.32 %

Phoenixville Public Library

Balance Sheet

As of June 29, 2023

	TOTAL			
	AS OF JUN 29, 2023	AS OF JUN 29, 2022 (PY)	CHANGE	% CHANGE
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
201 Accounts Payable	30,819.00	31,319.00	-500.00	-1.60 %
220 Credit Card Payables	200.00	200.00	0.00	0.00 %
Total Accounts Payable	\$31,019.00	\$31,519.00	\$ -500.00	-1.59 %
Other Current Liabilities				
221 Accounts Payable - Other	0.01	0.01	0.00	0.00 %
230 Employee Costs Payable				
230.1 Salaries Payable	16,801.95	16,801.95	0.00	0.00 %
230.5 Accrued Vacation	7,158.00	7,158.00	0.00	0.00 %
230.9 Reimbursements by PPL	0.00	0.00	0.00	
Total 230 Employee Costs Payable	23,959.95	23,959.95	0.00	0.00 %
250 Deferred Income	0.00	0.00	0.00	
Total Other Current Liabilities	\$23,959.96	\$23,959.96	\$0.00	0.00 %
Total Current Liabilities	\$54,978.96	\$55,478.96	\$ -500.00	-0.90 %
Long-Term Liabilities				
280 Line of Credit (3 year)	0.00	0.00	0.00	
Total Long-Term Liabilities	\$0.00	\$0.00	\$0.00	0.00 %
Total Liabilities	\$54,978.96	\$55,478.96	\$ -500.00	-0.90 %
Equity				
300 Opening Bal Equity	250,000.00	0.00	250,000.00	
310 Contributed Capital	0.24	0.24	0.00	0.00 %
319 Net Assets	745,697.35	684,903.30	60,794.05	8.88 %
Net Income	517,405.48	143,954.34	373,451.14	259.42 %
Total Equity	\$1,513,103.07	\$828,857.88	\$684,245.19	82.55 %
TOTAL LIABILITIES AND EQUITY	\$1,568,082.03	\$884,336.84	\$683,745.19	77.32 %

Phoenixville Public Library

Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
400 Appropriations				
400.1 Appropriation - P.A.S.D.	578,340.00	578,340.00	0.00	100.00 %
400.2 Appropriation - County	99,762.02	102,320.00	-2,557.98	97.50 %
400.3 Appropriation - State	104,971.98	93,524.00	11,447.98	112.24 %
400.4 Appropriation - Charlestown Tws	6,001.00	5,500.00	501.00	109.11 %
400.5 Appropriation - Schuylkill Twp	8,600.00	6,250.00	2,350.00	137.60 %
400.6 Appropriation - East Pikeland	8,260.00	7,000.00	1,260.00	118.00 %
400.7 Appropriation - Phoenixville Borough	9,301.00		9,301.00	
Total 400 Appropriations	815,236.00	792,934.00	22,302.00	102.81 %
412 Development Income				
412.1 Grants				
412.1.2 Grants - Restricted	45,000.00		45,000.00	
412.1.3 Chester County ARPA Grant	15,000.00		15,000.00	
Total 412.1 Grants	80,051.68	25,000.00	55,051.68	320.21 %
412.2 Projects/Events				
412.2.1 WWW - Restricted	3,500.00		3,500.00	
Total 412.2 Projects/Events	20,563.00	45,000.00	-24,437.00	45.70 %
412.4 Donations				
412.4.1 Unrestricted				
412.4.2 Restricted - General	170.00		170.00	
412.4.3 Restricted - Children's	350.00		350.00	
Total 412.4 Donations	1,291.51		1,291.51	
412.6 Individual Giving				
412.6.1 Unsolicited				
412.6.2 Restricted - Unsolicited Memorial Gifts - Adult	1,150.00		1,150.00	
412.6.3 Target Donors	53,693.53	40,000.00	13,693.53	134.23 %
412.6.4 Restricted - General		3,000.00	-3,000.00	
412.6.5 Restricted - Children	527.18	3,000.00	-2,472.82	17.57 %
Total 412.6 Individual Giving	59,576.03	46,000.00	13,576.03	129.51 %
412.7 Corporate Engagement				
412.7.1 Third Party Fundraising	1,494.49		1,494.49	
412.7.3 Matching Gifts	1,408.00		1,408.00	
Total 412.7 Corporate Engagement	2,902.49	10,000.00	-7,097.51	29.02 %
412.8 Planned Giving				
412.8.1 Restricted - Capital	250,000.00		250,000.00	
412.8.2 Restricted - Endowment	250,000.00		250,000.00	
Total 412.8 Planned Giving	500,000.00		500,000.00	
Total 412 Development Income	664,384.71	126,000.00	538,384.71	527.29 %
420 Operations Income				
420.1 Fines	16,891.34	12,000.00	4,891.34	140.76 %

Phoenixville Public Library

Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
420.10 Notary Services	123.80	1,000.00	-876.20	12.38 %
420.11 Rentals/Roku				
420.11.2 PA Sales Tax	27.54		27.54	
Total 420.11 Rentals/Roku	27.54		27.54	
420.2 Passport Applications	199,751.35	170,000.00	29,751.35	117.50 %
420.3 Interest	5,148.66	1,000.00	4,148.66	514.87 %
420.4 Items Sold	446.65		446.65	
420.4.1 Library Income	1,949.31	2,500.00	-550.69	77.97 %
420.4.2 PA Sales Tax	102.80		102.80	
Total 420.4 Items Sold	2,498.76	2,500.00	-1.24	99.95 %
420.5 Lost Books	2,044.79	1,500.00	544.79	136.32 %
420.6 Other (Copier, etc.)	860.89		860.89	
420.6.1 Library Income	2,448.90	2,500.00	-51.10	97.96 %
420.6.2 PA Sales Tax	117.97		117.97	
Total 420.6 Other (Copier, etc.)	3,427.76	2,500.00	927.76	137.11 %
420.7 Rentals/Community Room	50.00		50.00	
420.8 Rentals/Collection	146.64		146.64	
420.8.1 Library Income	621.92	500.00	121.92	124.38 %
420.8.2 PA Sales Tax	-251.80		-251.80	
Total 420.8 Rentals/Collection	516.76	500.00	16.76	103.35 %
420.9 Hot Spots	131.60		131.60	
420.9.1 Library Income	2,887.26	3,000.00	-112.74	96.24 %
420.9.2 PA Sales Tax	79.27		79.27	
Total 420.9 Hot Spots	3,098.13	3,000.00	98.13	103.27 %
Total 420 Operations Income	233,578.89	194,000.00	39,578.89	120.40 %
Total Income	\$1,713,199.60	\$1,112,934.00	\$600,265.60	153.94 %
GROSS PROFIT	\$1,713,199.60	\$1,112,934.00	\$600,265.60	153.94 %
Expenses				
500 Adult Library				
500.1 Books	133.45		133.45	
500.1.1 Physical Books	31,507.57	31,000.00	507.57	101.64 %
500.1.2 E-Materials	24,898.84	24,000.00	898.84	103.75 %
500.1.4 Downloadable Materials County	18.45		18.45	
500.1.6 ARPA Adult e-materials	7,417.20		7,417.20	
500.1.7 Flipster	3,296.38	1,500.00	1,796.38	219.76 %
Total 500.1 Books	67,271.89	56,500.00	10,771.89	119.07 %
500.13 Professional Develop. Material	900.57	800.00	100.57	112.57 %
500.14 Museum Passes	3,487.33	3,600.00	-112.67	96.87 %
500.15 Mobile Hotspots	4,328.21	4,500.00	-171.79	96.18 %
500.2 Magazines & Newspapers	6,470.71	6,000.00	470.71	107.85 %
500.3 Audios	4,132.57	5,000.00	-867.43	82.65 %

Phoenixville Public Library

Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
500.4 Videos	3,921.72	4,000.00	-78.28	98.04 %
500.5 Software	292.28		292.28	
500.6 Reference	699.03	700.00	-0.97	99.86 %
500.7 Programs - Adult	3,236.75	3,000.00	236.75	107.89 %
500.8 Program Supplies - Adult	888.95	1,000.00	-111.05	88.90 %
Total 500 Adult Library	95,630.01	85,100.00	10,530.01	112.37 %
510 Youth Library				
510.1 Books				
510.1.1 Physical Books	22,896.10	25,000.00	-2,103.90	91.58 %
510.1.2 E-Materials	9,301.27	8,000.00	1,301.27	116.27 %
510.1.3 ARPA Children e-materials	3,685.74		3,685.74	
Total 510.1 Books	35,883.11	33,000.00	2,883.11	108.74 %
510.13 Young Adult - All	3,011.05	3,000.00	11.05	100.37 %
510.14 Programs - Young Adults	531.98	500.00	31.98	106.40 %
510.15 Program Supplies - Young Adult	406.44	500.00	-93.56	81.29 %
510.2 Magazines	358.70	700.00	-341.30	51.24 %
510.3 Audios	1,580.67	1,500.00	80.67	105.38 %
510.4 Videos	1,711.61	2,000.00	-288.39	85.58 %
510.5 Software	912.99	1,000.00	-87.01	91.30 %
510.7 Programs - Children	3,764.39	4,000.00	-235.61	94.11 %
510.8 Program Supplies - Children	2,040.28	2,000.00	40.28	102.01 %
Total 510 Youth Library	50,201.22	48,200.00	2,001.22	104.15 %
520 Development Expense				
520.1 Annual Appeal	7,779.31	5,600.00	2,179.31	138.92 %
520.3 Special Events	25,883.83	22,500.00	3,383.83	115.04 %
520.5 Marketing	1,255.96	500.00	755.96	251.19 %
520.8 Donor Management		3,988.00	-3,988.00	
Total 520 Development Expense	34,919.10	32,588.00	2,331.10	107.15 %
530 Administration				
530.1 General				
530.1.1 Audit/Form 990	8,000.00	8,200.00	-200.00	97.56 %
530.1.2 Library Board Expenses	2,585.11	1,500.00	1,085.11	172.34 %
530.1.3 Staff Development/Memberships	4,501.22	3,395.00	1,106.22	132.58 %
530.1.4 Insurance	2,651.00	1,500.00	1,151.00	176.73 %
530.1.5 Advertising		500.00	-500.00	
530.1.6 Legal Expense		3,000.00	-3,000.00	
530.1.7 Credit Card Fees	6,678.76	3,000.00	3,678.76	222.63 %
530.1.8 Marketing and Website	6,270.26	3,000.00	3,270.26	209.01 %
530.1.9 Miscellaneous	113.83		113.83	
Total 530.1 General	30,800.18	24,095.00	6,705.18	127.83 %
540 Utilities				
540.1 Electricity	17,052.31	17,000.00	52.31	100.31 %

Phoenixville Public Library

Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
540.2 Gas	4,243.34	4,835.00	-591.66	87.76 %
540.3 Telephone	7,859.59	6,000.00	1,859.59	130.99 %
540.4 Trash Collection	635.20	450.00	185.20	141.16 %
540.5 Water & Sewer	715.63	1,500.00	-784.37	47.71 %
Total 540 Utilities	30,506.07	29,785.00	721.07	102.42 %
550 Computer Expense				
550.2 Hardware	959.68	1,000.00	-40.32	95.97 %
550.4 Software	4,539.71	1,800.00	2,739.71	252.21 %
550.5 Software Maintenance	3,506.55	2,000.00	1,506.55	175.33 %
550.6 Supplies	1,193.91	2,000.00	-806.09	59.70 %
Total 550 Computer Expense	10,199.85	6,800.00	3,399.85	150.00 %
560 Other Supplies and Expense				
560.1 Collection Maintenance	3,091.31	2,800.00	291.31	110.40 %
560.2 Library	6,309.75	3,500.00	2,809.75	180.28 %
560.3 Office	7,688.29	3,500.00	4,188.29	219.67 %
560.4 Postage	12,267.28	6,500.00	5,767.28	188.73 %
Total 560 Other Supplies and Expense	29,356.63	16,300.00	13,056.63	180.10 %
570 Equipment Leasing/Rental	6,727.09	5,090.00	1,637.09	132.16 %
580 Buildings & Grounds				
580.1 Maintenance				
580.1.2 Grounds	667.25	500.00	167.25	133.45 %
Total 580.1 Maintenance	667.25	500.00	167.25	133.45 %
580.5 Janitorial Expense				
580.5.1 Service	29,250.00	25,000.00	4,250.00	117.00 %
580.5.2 Supplies	1,366.19	4,000.00	-2,633.81	34.15 %
Total 580.5 Janitorial Expense	30,616.19	29,000.00	1,616.19	105.57 %
580.7 Minor Improvements and Repairs	175.83	500.00	-324.17	35.17 %
Total 580 Buildings & Grounds	31,459.27	30,000.00	1,459.27	104.86 %
Total 530 Administration	139,049.09	112,070.00	26,979.09	124.07 %
610 Salaries & Benefits				
610.1 Salaries				
610.1.1 Full-Time	438,664.94	437,712.00	952.94	100.22 %
610.1.2 Part-Time	125,905.55	122,294.00	3,611.55	102.95 %
610.1.3 Passport Agents	33,098.81	27,144.00	5,954.81	121.94 %
Total 610.1 Salaries	597,669.30	587,150.00	10,519.30	101.79 %
610.2 Social Security Expense	22,009.94	43,330.00	-21,320.06	50.80 %
610.3 Employee Benefit Expense	121,839.27	103,691.00	18,148.27	117.50 %
610.3.2 H.S.A. Contribution	8,499.94	9,000.00	-500.06	94.44 %
Total 610.3 Employee Benefit Expense	130,339.21	112,691.00	17,648.21	115.66 %
610.4 Retirement Expense	125,558.88	91,805.00	33,753.88	136.77 %
Total 610 Salaries & Benefits	875,577.33	834,976.00	40,601.33	104.86 %

Phoenixville Public Library

Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Unapplied Cash Bill Payment Expense	-135.64		-135.64	
Total Expenses	\$1,195,241.11	\$1,112,934.00	\$82,307.11	107.40 %
NET OPERATING INCOME	\$517,958.49	\$0.00	\$517,958.49	0.00%
Other Expenses				
750 Non-Operating Expense	-500.00		-500.00	
750.1 Furniture, etc.	1,075.34		1,075.34	
750.8 Other	-22.33		-22.33	
Total 750 Non-Operating Expense	553.01		553.01	
Total Other Expenses	\$553.01	\$0.00	\$553.01	0.00%
NET OTHER INCOME	\$ -553.01	\$0.00	\$ -553.01	0.00%
NET INCOME	\$517,405.48	\$0.00	\$517,405.48	0.00%