

Board of Trustees Meeting Agenda March 6, 2023 5:00p.m. Location: Zoom

Library Board members, please bring your e-meeting packet with you! Please notify Library Board President Lauren Eustis or Lara Lorenzi llorenzi@ccls.org, by Monday morning if you are unable to attend the meeting. The meeting will be chaired by Lauren Eustis.

Mission: to provide access to information and services that address the educational, cultural and recreational needs of the community the library serves

I. Call to order, roll

- II. Public welcome All general public comments limited to 5 minutes
 III. Consent Agenda 2 minutes

 a. Minutes
 b. Director's Report
 c. Youth Services Report
 d. Adult Services Report
 e. Development Report
 f. Circulation Report
 - g. Statistics
 - h. Financials

IV. New Business - Discussion Items

a. Welcome to Joe Sherwood- Lara Lorenzi	5 minutes
b. Finance committee update- Presentation at PASD-Mike English	5 minutes
c. Update on Trustee Openings- Lara Lorenzi	5 minutes
d. April Trustee meeting- Lara Lorenzi	5 minutes
e. In-person meetings- Lauren Eustis	10 minutes
f. Legislative Breakfast- Lara Lorenzi	5 minutes
g. Other new business	5 minutes

V. Old Business – Discussion Items

a. Furniture Quotes- Lara Lorenzi	20 minutes
b. Director Evaluation- Lauren Eustis	10 minutes
d. Other old business?	5 minutes

Public Comments on Meeting - Limit 3 minutes per person

VI. Executive Session

Move to Executive Session – to meet with an attorney or other professional advisor to discuss agency business, which, if discussed in public, would lead to the disclosure of information protected by law.

VII. Next meeting Monday April 3,2022 @ 5pm (Zoom) VIII. – /Adjournment

PHOENIXVILLE PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MONTHLY MEETING February 6, 2023

A Regular Meeting was called to order by Lauren Eustis at 5:00 p.m.

BOARD MEMBERS PRESENT

Stephanie Allen; Jessica Bicker; Lauren Eustis; Mike English; Steve Hirsch; and Joe Koury

BOARD MEMBERS ABSENT

Ted Bierer and Alan Fegley

STAFF PRESENT

Lara Lorenzi, Executive Director

CONSENT AGENDA

On motion made by Stephanie Allen, seconded by Steve Hirsch, and by unanimous vote thereafter, the Board approved the Consent Agenda items a. through f., consisting of: (i) the Minutes of the Board's Regular Monthly Meeting held January 2, 2023; (ii) the Director's Report; (iii) the Youth Services Report; (iv) the Adult Services Report; (v) the Circulation Report; and (vi) Financial Statements for January 2023.

NEW BUSINESS

- <u>Furniture Quotes:</u> Lara Lorenzi opened the discussion by confirming to the Library Board that USB charging ports on the furniture design can be ordered separately and that she awaits additional information. Ms. Lorenzi then updated the Board with respect to the two (2) estimates for upper-level furniture design, replacement and reconfiguration, one from Benjamin Roberts, Ltd., the other from J.P. Jay Associates. Ms. Lorenzi indicated that both offered similar designs, with the greatest difference being in small areas and the suggested approach to the same. Ms. Lorenzi suggested the quotes were not too far apart, and noted that J.P. Jay Associates was not asked to provide a quote for the Passport office. She noted that funding was expected to come from current Library funds. Steve Hirsch requested and Ms. Lorenzi agreed to approach Benajmin Roberts, Ltd. to update its quote with more flexible seating and updated charging ports, and approach J.P. Jay Associates to update its quote with regard to updated charging ports.
- <u>2023 2026 Strategic Plan</u>: Lara Lorenzi highlighted the draft plan circulated to the Library Board, broken down into several goals with supporting initiatives, success measures and the like. Lauren Eustis found the outdoor seating area initiative within the future library building goal to be intriguing; Ms. Eustis also noted a lack of outreach to elected officials. Steve Hirsch commented that the Mission Statement, and specifically the language "provide access," was not strong enough, does not accurately reflect the proactive nature of the Phoenixville Library, and agreed to draft a proposed update for Board consideration.
- <u>Budget Committee Update</u>: Mike English informed the Library Board that the Budget Committee of the Board had met to rework the submission requesting a five percent (5%) increase in funding from the Phoenixville Area School District, Mr. English suggested that the Board develop a strategy of managing Library financial assets in a more holistic fashion to encourage growth and savings. Lara Lorenzi indicated she would contact financial advisors Fred Hubler or Mike Polin as the Library Board may request to make a presentation at a future Library Board Meeting.
- <u>Officers Election</u>; Lauren Eustis indicated a need to formally elect certain proposed officers, as follows: Stephanie Allen, Vice President, and Mike English, Treasurer.

On motion made by Lauren Eustis, seconded by Steve Hirsch, and by unanimous vote thereafter, the Board voted to elect Ms. Allen and Mr. English as Vice President and Treasurer, respectively.

- Library Foundation Discussion: Lauren Eustis informed the Library Board that she and other Library Trustees and Lara Lorenzi had met with a delegation from the Phoenixville Public Library Foundation for the purpose of discussing, among other things, the Library Director of Development also serving as President of the Foundation, as had happened previously. Ms. Eustis recalled Joe Koury suggesting the Library Board would need to consider the proposal, and also inquiring if the Foundation had done any strategic planning. Mike English inquired if the Foundation still had a primary purpose of maximizing the endowment it maintains for the Library, and suggested that it should still be working to enhance that endowment regardless. Lauren Eustis suggested the four (4) Foundation Directors would like to see an effective transition of their leadership, including Library Trustees also serving on the Foundation Board, and Mike English suggested a clearer vision of that transition was first necessary, but that having Lauren Coy serve as President while also serving as Director of Development for the Library makes sense. Mr. Koury echoed his earlier sentiment that the Foundation Board should undertake some amount of strategic planning to assist with moving forward, to which Mr. English suggested that Ms. Coy might take charge, and also that a joint meeting with the Library Board be scheduled. The discussion concluded with Lara Lorenzi suggesting the Budget Committee of the Library Board and Lauren Coy meet, and then update the Library Board, prior to moving forward with discussions with the Foundation Board.
- <u>Museum Pass Policy</u>: Lara Lorenzi suggested the Library now offer the printing of passes which the Library might make available for local museums and attractions, and that such passes be good for one (1) day in each instance. She contrasted this with physical passes, which the Library historically makes available for three (3) days. On motion made by Lauren Eustis, seconded by Joe Koury, and by unanimous vote thereafter, the Library Board adopted the proposed update to the museum pass policy.
- <u>CD Interest Rate</u>: Lara Lorenzi informed the Library Board that Chuck Benz at Phoenixville Federal Bank and Trust suggested the Library roll over certain certificates of deposit, without penalty if done by early February, into new CDs with fourteen (14)-month terms and higher interest rates. Mike English highlighted that the opportunity shouldn't be neglected. On motion made by Steve Hirsch, seconded by Mike English, and by unanimous vote thereafter, the Board authorized Ms. Lorenzi to roll the CDs over.

Meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Joseph K. Koury



Report submitted by: Lara Lorenzi March 2023 Library Board of Trustees Meeting

Informational Updates:

- I will be on vacation starting March 23st and I will return to the office Monday April 10,2023. In my absence, Christine Nicholson Wrage will be in charge, the department heads will take care of their respective departments.
- I continue to watch all of the PASD board meeting each month to keep up on concerns and items the school district is dealing with along with being informed on the budget process.
- The library will be presenting to the PASD finance committee at their March 27th meeting. We will be there to reiterate the ask for more funding and explain why the funds are needed and how they will be used.
- Trustee openings have been posted, we currently have 2 applicants. We are still looking for one more person. If you know anyone who might be interested, please let me know.
- The Library has received our funding from the Phoenixville Borough. The funds will be reflected in next month's financials.
- The library received our completed documentation for the Chester County ARPA grant that we were awarded. We should be receiving the funds soon. We were granted \$30,000 over 4 years for e-materials.
- The library will be presenting to the PASD Finance Committee to discuss and answer questions about our ask for increased funding. That will take place on Monday March 27th at 4:30pm.
- We are working with Project Healing Hive, they will be at the library once a month to tell people who they are and what they do. They are also going to be putting something together for us for Mental Health Awareness Month. This is another great partnership we are creating in the community.
- I will be attending another Elder Hub meeting in March, the elder hub is based off of the HUB that was created at PASD to help children within the school district. The elder hub will focus on helping seniors that need some sort of resource to make sure they are housed, fed, clothed and making ends meet. I look forward to being a part of this group.

Personnel Updates:

- I am conducting interviews for the part time office manager position. I and hopeful that we will have a new office manager in place by the end of the month.
- Tegan Conner-Cole and I will be conducting interviews for the part time youth librarian position. We have some strong candidates for the opening. I anticipate that we will also have this position filled by the end of March.

Facilities Update:

- The fencing for the side of the building has been approved. This will be a wonderful addition to the grounds. We are very appreciative for this addition.
- Routine lawn maintenance continues.
- The pest control company was out for their routine check of the building.
- Continuing- PASD is working on changing out light bulbs and converting our lighting throughout the building to led lights.
- We continue to monitor winter weather and the walks to make sure they are safe and ice free.
- Christine Nicholson is looking into getting a local organization help us with our garden this spring.

<u>E-Material Circulation:</u> (Circulation calculated by patron's home library.)

- December 2022:
 - o E-books: 3,322
 - o E-audio: 2,492
 - o Total: 5,814
- January 2023
 - E-books: 3,526
 - o E-audio: 2,953
 - o Total: 6,479
- February 2023
 - o E-books: 3,215
 - o E-audio: 2,498
 - o Total: 5,713

Book Locker:

- January 2022: 144 checkouts
- <u>February 2022</u>: 205 checkouts
- <u>March 2022</u>: 241 (We had some issues with the book locker for 2 days this month- the lockers wouldn't open. The issues occurred due to a power surge the library had. The issues have been resolved and the locker is working as it should.)
- <u>April 2022</u>: 237
- <u>May 2022</u>: 154
- <u>June 2022</u>: 334
- July 2022: 279
- <u>August 2022: 203</u>
- <u>September 2022: 266</u>
- <u>October 2022:</u> 198
- <u>November 2022:</u> 193
- <u>December 2022: 205</u>
- <u>January 2023:</u> 234
- <u>February 2023: 255</u>

Door Count:

<u>February 2022</u>: 6,261 This is a 166% increase over 2/2021. <u>March 2022</u>: 7,911 <u>April 2022</u>: 7,207 <u>May 2022</u>: 6,756 <u>June 2022</u>: 8,005 This is a 44% increase over 6/2021. <u>July 2022</u>: 8,739 This is a 36% increase over last year. <u>August 2022</u>: 9,465 This is a 54% increase over last year. <u>September 2022</u>: 7,377 This is a 47% increase over last year. <u>October 2022</u>: 7,371 This is a 28% increase over last year. <u>November 2022</u>: 7,525 This is a 41% increase over last year. <u>December 2022</u>: 6,305. This is a 25% increase over last year. <u>January 2023</u>: 7,843. This is a 44% increase over last year. <u>February 2023</u>: 7,343. This is a 17% increase over last year.

Chester County Library System Updates:

- The Legislative Breakfast will be at Exton Library 7:30am -9am, please put this date on your calendars. This is a great event to talk with and advocate for our library with our representatives, senators and county commissioners.
- The next joint SAC/DLM meeting will take place via zoom on Tuesday March 14, 2023 at 5:30pm.
- The system now has a new streaming service called Kanopy. We will be sharing this news with our patrons.



State Updates:

• None at this time.

Meetings/Trainings

- 2/6 Meeting with Rebecca Livsey and Tegan Conner-Cole, youth services transition
- 2/7 System Advisory Committee board meeting, set up items for March meeting
- 2/8 Presentation at 100 Women of Phoenixville at RiverCrest
- 2/14 District Librarian Meeting (zoom)
- 2/15 Training: Banned Books, critical literacy and the power of speech (zoom)
- 2/16 Rotary
- 2/17 Floating Holiday
- 2/20 Library Closed
- 2/21 Funding Formula Committee meeting (zoom)
- 2/22 HUB at PASD Training: Library Policies
- 2/24 Meeting with Lauren Eustis and Mike English-finance meeting presentation (zoom)
- 2/28 Chester County Community Foundation forum (zoom)
- 3/1 Training- Numbers that make an impact (zoom)
- 3/2 Frees check presentation Rotary
 - $\frac{1}{2}$ sick day
- 3/3 Office Manager interviews@ 10am and 2pm

Youth Services Report for February 2023 For March 2023 Board Meeting

Programming:

Programs held on February 1 to February 28 are listed below. The program schedule is shared in the library and listed in the newsletter along with the ability to enroll as required.

January Monthly Statistics:

Event Name	Total	Total Student	Total Adult	Total
	Occurrence	Attendance	Attendance	Attendance
1-2-3 Learn With Me	7	111	110	221
3-4-5 Active Beehive –	4	44	47	91
Barnstone Art for Kids				
Babies & Books	8	79	93	172
Mighty Preschoolers	3	15	16	31
Toddler Time	8	142	145	287
In-Person Preschool Total	30	391	411	802
Elementary Age Events				
Take & Make	1	42		42
Lego Club (STEM)	1	42	2	42
		2	2	4
Kawaii Fortune Cookie Art	1	15	5	20
Workshop				
Family Movie Night	1	1	4	5
Dr. Daisy Century Portrays	1	4	0	4
Sojourner Truth (with Adult Services)			Ů	
Immigrants 4 Immigrants	2	4	4	8
Ages 6-11 Total	7	68	15	83
Teen Programs-				
Virtual/Picking up				
Materials		_		
Teen Food Guessing Game	1	6	0	6
Teen Take & Make	1	1	0	1
Teen Book Reads	1	0	0	0
Total Young Adult	3	7	0	7
Virtual Events				
Toddler Time	4	15		
Mighty Preschoolers	3	20		
Total Virtual	7	35		
Total In Person Events	39	466	426	892
1000 Books Before	2			
Kindergarten	∠			

AWE Computers for children. We currently have eight computers available for use.

February 1 to February 28: 543 sessions, 237 hours, average 26-minute sessions

Newsletter

The Children's Library Newsletter was sent 4 times in February. A monthly overview of events was sent on February 3 and weekly newsletters on Fridays that listed the next week's events. The newsletter was sent to an average of 457 subscribers and had an average 58% open rate.

Community Outreach & Partnerships

Event	Total Students	Total Adults	Total Visitors
Phoenixville High School – Lunchtime Craft	32	2	34
Total: 0 on-site, 1 off-site			

- On February 14, Tegan C. visited Phoenixville High School to offer a craft, free books, and to talk up the library to students during 3 lunch periods.
- Outreach is temporarily suspended until a new Youth Services Librarian is hired.

Meetings

- Tegan C. attended, with Lara L, a Youth Services Consortium Meeting on Thursday, February 2 at the YMCA with other area organizations hoping to connect to build safe spaces for youth.
- Tegan C. attended 3 CCLS Pilot STEM Meetings in February (virtually) where a small group of youth services librarians discussed program ideas and how to disburse county funds as we explore potential alternatives to Science in the Summer for the whole county. The grant application rolled out end of February.
- Tegan C. met with Sai S. on February 28 to discuss details of how to garner interest from participants and volunteers for Immigrants 4 Immigrants, a new tutoring program for students in 4th & 5th grades who immigrated.
- Tegan Conner-Cole met with Lara L., Mark P., and Christine N. as needed on library services throughout the month.

Additional Activities

- Continued rigorous assessment of Children's Non-Fiction collection with removal of non-circulating, outdated, and damaged materials.
- Began the process of updating call numbers in the J Graphic Novel Section for better browsability with Mary.
- Ordering of new items for collections including filling in series titles, missing topics, and replacing damaged titles.
- Publicizing of Children's Library Calendar and events through the e-newsletter and social media.
- Covered Circulation Desk as needed.
- Worked with Lara L. for posting of Youth Services Librarian and how to handle transition.
- Planned programming for March and made March calendar.
- Planned and presented story time classes starting on February 27.
- Created flyers for February and March programs. Scheduled one on PeachJar through the school district.
- Scheduled presenters for Summer 2023's Thrilling Thursdays and booked the Recreation Center space.
- For Youth Services & Young Adult Librarian Activities (Rebecca L.): see attached YA Reports. This is her final report.
- David B. maintained rotating displays including a featured Black History Month and Valentine's display.

Trainings

• See YA Report for Rebecca L trainings. This will be her final report.

Correspondence in March

- Email and/or phone contact with other staff members as needed.
- Emails and/or phone conversations with questions from patrons about programs and title requests.
- Communicated with YMCA Child Care Coordinator and PACLC to discuss temporary pause on outreach. PACLC will still get a bag of books monthly.
- Email correspondence with Phoenixville High School Librarian, Jessica B., about February lunch visit.
- Email correspondence with Melinda from Orion.
- Email correspondence with Liz from Crescendo Phoenixville about potential library partnership.
- Email correspondence with performers for potential future programs.
- Email correspondence with Daughters of the American Revolution about their summer program and summer display leading up to the 250th Anniversary of US Independence.
- Email correspondence with CCLS.
- Email correspondence with student to start a potential weekly program in March

Submitted by Tegan Conner-Cole, Director of Youth Services. March 1, 2023

<u>February 2023</u> Youth Adult Report

Program Overview

Creating a multitude of different programs and activities for patrons to enjoy at a variety of different age ranges from story times, to movie trivia, book talks, and more while maintaining the Young Adult collection and our online presence.

Coverage

Coverage at Circulation Desk: on as-needed basis.

Activities/ Programs

Created various posts online for patrons through different media outlets

Facebook/Instagram

• Children's/YA Programs

Weekly Programs

Currently we have 8 in-person programs and 2 virtual programs a week for kids birth through 5 years. These classes range from reoccurring in-formal classes to STEM classes and ones with weekly themes. For our young adults, we are currently doing between 3 different programs a month, 1 movie night, 1 virtual and 1 passive.

Reoccurring In-Formal 1-2-3 Learn With Me Babies & Books

<u>Weekly Themes</u> Mighty Preschoolers (In-person & online)

- Letter O
- Letter P

Toddler Time (In-person & online)

- Penguins
- Valentine's Day
- Black History Month
- Special School Age Events
 - LEGO Club

Young Adult

- YA Food Guessing Game
- Teen Take & Make Craft
- Teen Book Read

Webinar's/Meetings

- Blindsided at Work: One Strike and You're Out Feb. 1st
- Graphic Novels for Adults and Young Adults Feb. 7th
- Discover 2023 YA Debuts Feb. 8th
- Disney Publishing Preview Feb. 13th

• Social Media Marketing and Engagement Crash Course for Librarians - Feb. 15th

Other Planning

- Worked on weeding the Young Adult Room
- Ordered items for the Young Adult collection

<u>February 2023</u> Adult Services Report

(all events/statistics as of February 28)

Regular Activities

- Scheduling passport application acceptance and notary appointments; covering 3-hour passport appointment shifts on Wednesdays and Fridays; handling notary appointments as needed and available.
- Updating Library website as needed.
- Scheduling and hosting online and in-person programs with outside presenters; posting selected program videos to YouTube channel.
- Updating online Library Events Calendar, creating and sending e-mail press releases, and posting event announcements to other locally-based online calendars.
- Sending weekly Constant Contact e-mail newsletters to 2,400+ adult contacts regarding Library services and programs, online resources for education and cultural entertainment, and important Library and community/government announcements.
- Ordering books and other Library materials for collection; weeding collection regularly.
- Select book and lead monthly book discussion group at Phoenixville Area Senior Center.

Meetings/Workshops/Other Events Attended

• Met with Andrea Blue 2/16 regarding establishment of a Spanish discussion group at the Library

Upcoming Special Programs/Events

- "Author Talk: Janis Robinson Daly: The Unlocked Path" 3/6
- Movie Night: The Banshees of Inisherin 3/9
- "Get Connected Jumpstart Your Job Search" with CareerLink Chester County 3/10
- "Rediscovering Pennsylvania's History-Makers: Lucretia Mott: A Film Screening & Discussion" with David Atkinson 3/13
- "Crescendo Phoenixville Student Recital" 3/16
- "Auto Maintenance 101" with Paul Celentano 3/20
- "Diamond Painting Workshop" with Linda Inferrera 3/23
- "Talkin' Baseball with Julian & Lou" with Julian McCracken and Lou Beccaria 3/27
- "Local Author Talk: Nancy Schwartz: Up Bow, Down Bow: A Child with Down Syndrome and His Journey to Master the Cello" 3/30
- "Local Author Talk: Erin Murphy: Halfway Home: A Dog Adoption Story" 4/3

Program/Event/Other Planning

• Scheduling special online, in-person, and hybrid programs for May and beyond.

February Computer Use/Checkout Statistics

estimate est, encentral statistics					
Adult Internet Stations Individual Users	499				
Adult Laptop Individual Users	85				
Mobile Printing Users	18				
Mobile Hotspot Checkouts	15				
Museum Pass Checkouts	46				

February Passport Application Acceptance Statistics

Appointments	400
Income	\$16,910.00

February Program Statistics

Program	Attendance	First-7-Day YouTube Views (where applicable)
Phoenix Book Club	11	
Daytime Book Club	10	
Phoenix Fiction Writers	9 (2 sessions)	
Phoenixville Tech Group	60 (4 sessions)	
Career Success Group	13 (3 sessions)	
Legal Outreach Clinic appointments	4	
Tech Help appointments	7	
Maternal & Child Health Consortium Family Benefits Assistance	22	
appointments		
Sen. Katie Muth Mobile Office appointments	9	
Sahaja Yoga Meditation Class	25 (4 sessions)	
ESL Conversation Group	28 (4 sessions)	
Books on Tap	13	
Movies on Tap: Zoom Edition	7	
Outreach: Senior Center Book Club	9	
Movie Night: "Father of the Bride"	16	
AARP Smart Driver 8-Hour Class 2/2-3	16	
"Valentine's Glass Decorating Workshop for Adults" 2/2	8	
"Chocolate Tasting Program" 2/6	30	
"Abraham Lincoln, Slavery & the Civil War" 2/13	21	28
"Community Gardening around the Village: Bounty from the Harvest" 2/16	18	17 (first 5 days)
"Get Connected – Jumpstart Your Job Search" 2/17	2	
"Step-by-Step Acrylic Painting Class" 2/23	16	
"Dr. Daisy Century Presents Sojourner Truth" 2/27	30	

Respectfully submitted, Mark Pinto Adult Services Director March 2023

Development Report Lauren Coy

Meetings/Training/Events

- a. Attending biweekly Rotary meetings
- b. Meetings with Lara Lorenzi
- c. Meeting at RiverCrest in regards to 20th Anniversary of Wine, Wit & Wisdom/menu planning (2/8)
- d. Attended 100 Women of Phoenixville presentation (2/8)
- e. Meeting with Jason Hafer from Reads & Company regarding WWW Author (2/10)
- *f.* Attended the Chamber of Commerce Coffee & Chats (2/21)
- *g.* Meeting with Kelly Raggazino at Open Hearth about partnership between them and the Library (2/28)

GRANTS	Amt. requested	Fund	Deadline	Decision
Erb Charitable Fund	\$40,000	Operating	3/1/2023	4/30/2023
ARPA Grant	\$30,000 over 4 years	E-materials	Funds coming soon!	*recipient*

Development News

- We have been chosen by **Frees Insurance** as the nonprofit for the month of March to receive a donation during their 90th Year Anniversary! Check presentation to be held at Library on 3/2.
- We received \$785 in donations following 100 Women of Phoenixville presentation. This is incredibly generous, since we did not win that evening.
- The Library will be the beneficiary of the Eggroll Charity Program from Bistro on Bridge in May. There will be reminders/posts sent out prior to 5/1 to make the community aware of this.

- Drafting/writing the booklet pages for PPL for the Legislative Breakfast (due 3/8)
- I have taken over the Social Media accounts and creating the flyers/templates/posts for Adults and Children's programming as well.
 - This is ongoing and consistent.

Wine, Wit & Wisdom - 20th Anniversary Thursday, November 2, 2023

- New logo/rebrand more fun and modern
- Very innovative, bold and colorful invitations to come as well
- Wish list for Author has been sent to Jason at Reads & Company
 - We went BIG with whom we are hoping to have for this important anniversary year!
- Due to the menu costs increasing greatly, we decided to nix the salad per person, as it's a savings of \$6/pp.
- Coordinating a meeting with the WWW Committee to discuss this upcoming year, tasks and timeline
- Solicitation letters/walk and talk (Bridge St. & surrounding areas) will start end of April/early May.
 - o Follow up solicitation requests occur in July/August
- The ticket prices this year will be increased a bit due to rising costs; \$135 per person; \$95 for first-time attendees.

WWW 2022 Financial Breakdown

172 attendees Revenue: \$36,759.00 Expenses: \$14,813.07 **Net: \$21,945.93**

Expenses:

TOTAL	\$14,813.07
23Auctions	\$140
Books	\$3,342.00
Photographer	\$275.00
Wine	\$836.91
Catering	\$10,219.16

Revenue:

TOTAL:	\$36,759.00
Ads	\$800.00
Donations	\$2,065.00
Night of WWW	\$6,212.00
Attendees	\$12,432.00
Sponsorships	\$15,250.00

Annual Appeal

GOAL:	\$40,000.00
Actual (to date):	\$43,338.57

- Spring Annual Appeal mailing to go out mid/late March
 - Theme: "Spring into Support!"



Circulation Report for March 2023

Circulation Department:

- o Number of **checkouts** month-to-date: 10,610
- Number of **check-ins** from month-to-date: 9,603
- o Number of **holds** from month-to-date: 338

Volunteers:

- \circ ~ Total Amount of Volunteer Hours for the month of February: 64 ~
- \circ ~ Total Amount of Volunteer Hours for TOTAL fiscal year: 565.5 ~
- o Continuing to plan the Spring Volunteer Appreciation Luncheon

Library Card Sign-ups:

 \circ Total Amount of Patron Applications for the month of February: 135

Meetings/Events

- o Ryan Dowd's Pennies in a Cup Challenge Kick-off March 2nd
- Ryan Dowd's Pennies in a Cup Challenge March 6th
- o PaLA 2023 Conference Planning Committee March 17
- o CCLS Funding Formula Committee March 21st
- o Intellectual Freedom Committee March 22nd
- o Circulation Meeting March 29th

Continuing Education:

- o Anti-Harassment for Employers and Managers February 13th
- o A Ready Reference Refresher February 27th
- o Service Dogs in the Library March 8th

Additional Updates:

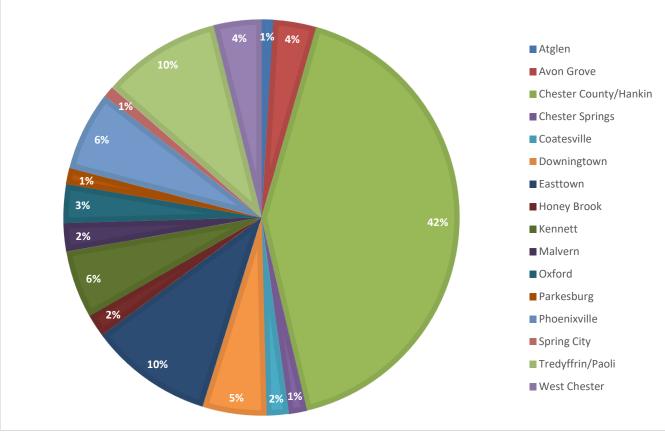
• Vacation Day – March 3rd

Respectfully Submitted,

Christine Nicholson *Circulation Manager & Volunteer Coordinator* March 2023

verDrive Percentag ibrary	Percentage		February	March	April	May	June	July	August	Sept	October	Nov	Dec	Total
OTAL		88236												
tglen	1.05%	927												92
von Grove	2.78%	2453												245
hester County/HH	38.74%	34183												3418
hester Springs	2.55%	2251												225
oatesville	1.38%	1218												121
owningtown	3.58%	3159												315
asttown	15.56%	13730												1373
loneyBrook	0.56%	495												49
ennett	8.52%	7518												751
1alvern	2.06%	1818												181
xford	2.49%	2198												219
arkesburg	0.77%	680												68
hoenixville	7.22%	6371												637
pring City	0.46%	407												40
redyffrin/Paoli	9.45%	8339												833
Vest Chester	2.82%	2489												248
otal	100.0%	88236	0	0	0	0	0	0	0	0	0	0	0	-
	- 1		Feb	-	April	May	June	July	-	Sept	. –	Nov	Dec	Total
202		88236												
202	2	82504	72882	79613	76303	80375	81219	87176	87639	78222	77954	76808	78465	95916
202		80781	74160	80475	73476	75495		79305		71318	72303	71207	74147	90669
202		61115	57905	64191	79045	86400		83754		70712	70254	68060		87924
201		52474	48270	52779		52922		59442		53763	54197	51585	54681	64460
201	8	39517	35554	40880	39606	41221	43825	49446	49190	44838	46512	44617	45459	52066
	-													
					(OverDrive	2018-20	23						
						Dicipline	2010 20	20						
100000														
90000														
70000														
60000														
50000														
50000 40000														
40000 30000 20000														
40000														
40000 30000 20000	n Fe	b N	March	April	Мау	June	Ju	lv	Aug	Sept	Oct	Nov	Dec	

January 2023 Circulation			
	Sierra	OverDrive	Total
Atglen	2029	927	2956
Avon Grove	8272	2453	10725
Chester County/Hankin	94014	34183	128197
Chester Springs	2295	2251	4546
Coatesville	4312	1218	5530
Downingtown	12785	3159	15944
Easttown	17108	13730	30838
Honey Brook	5186	495	5681
Kennett	9363	7518	16881
Malvern	5238	1818	7056
Oxford	7428	2198	9626
Parkesburg	3382	680	4062
Phoenixville	13496	6371	19867
Spring City	2375	407	2782
Tredyffrin/Paoli	21318	8339	29657
West Chester	9461	2489	11950
TOTAL	218062	88236	306298



PERCENTAGE DISTRIBUTION

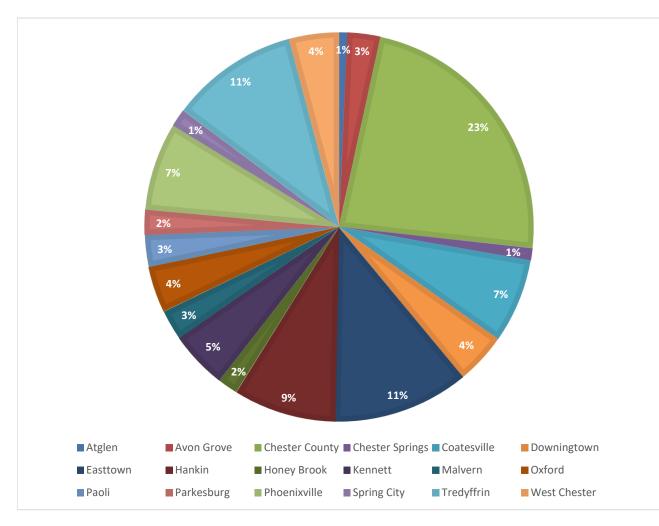
4 2009 244c 233 256e 2454 1372 2789 3060 2599 2100 2100 2640 3095 305 3999 1560 3199 1560 3199 1560 3199 1560 3199 1560 3209 2964 2071 351 5 2002 2246 2475 3317 2335 2855 2681 2249 2090 2064 2071 351 8 2002 2266 2771 3117 1138 10061 10092 10091						K			н	G	F	E	D	С	В	A	1
A TACHEN 2018 2222 2222 2224 2216 2385 3956 2925 2046 2451 2224 2217 307 5 2020 2560 25		Total	December	November	October	September	August	July	June	May	April	March	February	January	ns 2022	Circulation Compariso	1
4 2019 2246 239 256 239 2300 2100 2100 2640 2001 2966 5 2001 1560 1752 2166 1846 2037 2335 2851 2249 2000 2000 2004 2055 2057 2057 2057 11071 11375 11350 10500 <th></th> <th>2</th>																	2
5 2020 2560 2248 1887 639 699 1248 2088 1987 1700 1711 1599 1640 1987 5 2022 2166 2169 1248 2037 2535 2855 2861 2449 2249 2000 2006 2007 2353 3436 2824 3029 2264 2771 351 3 0 2023 10284 1113 10090 10220 1333 15166 14008 11221 10044 8830 1384 14 2019 11357 11377 11377 11377 11377 11378 11444 13906 11488 11359 91008 10085 10057 12404 14486 11314 11339 10087 10371 13771 13771 13771 13787 1378 13144 13134 11339 10404 3636 3637 3636 3637 3134 13134 113354 11337 11379 <th>6.88%</th> <th></th> <th>ATGLEN</th> <th>3</th>	6.88%															ATGLEN	3
6 2021 1969 1752 2169 1246 2027 2335 2856 2811 2249 2000 2000 2004 2835 7 2023 2255 1 177 3377 3337 3436 2824 292 2964 2771 3351 8 2023 2255 1 1131 1050 100 100 100 100 100 100 100 100 10004 2830 1383 18 2020 1135 11070 11373 11378 11378 11378 11378 11378 11378 11378 11378 11378 11378 11380 10004 2830 13431 12 2020 1133 10056 6871 3330 3883 5782 11375 11390 10004 2830 13431 13 2020 10332 11323 11303 14408 11374 11390 10004 13333 1340	-1.15%						2599	3065		1	2454		2239	2846			
7 2022 2146 2169 2475 3170 2738 3897 3338 3436 2834 3029 2964 2771 3151 3 0 <th>-33.12%</th> <th>1</th> <th></th> <th>1</th> <th>1</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>1487</th> <th></th> <th>2560</th> <th></th> <th></th> <th></th>	-33.12%	1		1	1							1487		2560			
E 2023 296 <th< th=""><th>31.67%</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th></th<>	31.67%																
9 0	33.59%	. 35172	2771	2964	3029	2824	3436	3533	3897	2758	3170	2475					
10 Avon GROVE 2018 9921 1044 11813 10590 1020 1333 11005 11														2956	2023		_
11 2019 11377 11378 11378 11424 13065 14028 11222 1160 10449 9266 1451 13 2020 11337 10075 1013 1038 3722 10123 11375 114521 11375 11375 114521 11471 11385 1146721 12567 119576 11375 11471 11384 1146721 125674 119576 119791 </th <th></th> <th>-</th>																	-
18 2020 1135 1038 6671 3501 3883 5782 10112 11359 11355 11359 <th>2.02%</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>1</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>AVON GROVE</th> <th></th>	2.02%								1							AVON GROVE	
19 2021 10876 1019 11212 10077 1204 11386 11386 10703 9622 1377 22 2022 10725 553 11261 10580 9832 13403 14790 14741 11376 11390 10947 9721 1377 24 -	4.84%																
12 2022 10123 952 11261 10580 9882 14031 14740 11376 11390 10947 9757 1377 13 2023 1072 107 108809 122409 123301 145511 161667 14948 12764 11951 111951 11189 15580 16267 12653 12747 119761 114852 15580 16278 146773 12633 10750 131589 12209 12301 14531 10718 107561 114983 10890 12301 11591 111390 10750 113521 11234 111801 130468 138223 116701 116868 112933 106500 143938 11596 110149 14783 3189 2105 110149 14783 3189 2105 110149 14783 3189 3212 466 3373 3232 456 361 2019 3626 3412 4068 3000 3138 2219 2567 4005	-26.59%								1								
13 2023 1072 1089 1257 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 1089 10899	26.49%																
123 128 12809 128	2.19%	137732	9/5/	10947	11390	11370	14741	14790	15405	9652	10290	11201			-		
15 CCL/HANKIN 2019 132699 127420 122373 162876 162876 127420 12264 119511 111388 15800 26 2009 130294 129807 77499 28881 31522 51734 91143 107612 107968 112106 107540 113204 108933 28 2021 130294 122867 77499 28881 31522 51734 91143 107612 116868 112933 106500 143951 29 2021 103661 142962 123680 117579 115721 132775 142778 141212 120801 11832 11391 12778 30 2023 128197 -<														10723	2023		
16 2010 13189 124255 133942 12600 12301 14315 16176 146273 127487 119761 114852 15333 27 2020 13094 12807 77499 2881 3522 5134 91434 10761 10768 11293 106500 14395 28 2021 118865 109705 125117 11234 111801 130436 140068 138223 116701 116868 112933 106500 14395 29 2022 10326 114924 12860 117579 115221 132275 142276 141221 120801 11832 11596 110149 14788 30 2022 13097 2922 3760 3388 2996 3692 4721 4088 3002 338 2919 2867 4050 34 2020 4369 4371 3044 3388 2394 4000 4237 250 3294 4078 4906 4371 3948 4000 4661 3375 3389 3773	-1.79%	1580020	111200	110511	125674	127242	1/0/20	162874	1/15501	122572	127/20	128800	121700	126600	2010	CCI /ΗΔΝΚΙΝ	
27 2020 13024 129807 77499 2881 31522 51734 91143 107540 112206 107540 113204 108323 28 2021 118855 109705 125117 112334 118011 130436 148223 116701 116868 112933 116901 116832 115996 110149 14393 30 2022 120326 114924 123808 115211 13277 14278 141221 12001 11832 115996 110149 14738 30 2023 128197 - <th>0.20%</th> <th></th> <th></th> <th></th> <th></th> <th>1</th> <th></th>	0.20%					1											
28 2021 118865 109705 125117 112334 111801 130436 140068 138222 116701 116686 112933 100500 143938 29 2022 120360 114924 123800 117779 115321 132775 141221 120801 118332 11596 110149 14738 30 2023 128197 -<	-31.20%																
129 2022 120326 114924 123680 117579 115321 132775 142278 141221 120801 118332 115996 110149 14738 30 2023 128197 -	32.15%			1	1	1			1	1							
30 2023 128197 1	2.38%		1										1				
31	2.30%	1.0002		110000	110552	120001		1.2,70	132773	110021	11.575	120000	11.524				-
32 CHESTER SPRINGS 2018 3097 2912 3760 3388 2996 3692 4721 4088 3002 3138 2919 2867 4051 33 2019 3628 3444 3634 3328 3121 4089 5216 4611 3753 3839 3723 3323 4366 35 2021 3609 3465 4256 3630 3854 4291 4774 4792 4047 4086 3918 3841 4855 36 2022 3636 3914 4200 4233 4009 4499 4811 5115 4105 3989 4061 3647 502 37 2023 4566 -<					1					1				120157	2023		
33 2019 3628 344 3634 3328 3121 4069 5216 4611 3753 3339 3723 3232 4456 34 2020 4369 4371 3094 2337 2550 3294 4988 4790 4430 4417 3946 4000 4620 35 2021 3636 3914 4200 4233 4009 4499 4811 5115 4105 3989 4061 3647 5027 37 2023 4546 - <th>-1.61%</th> <th>40580</th> <th>2867</th> <th>2919</th> <th>3138</th> <th>3002</th> <th>4088</th> <th>4721</th> <th>3692</th> <th>2996</th> <th>3388</th> <th>3760</th> <th>2912</th> <th>3097</th> <th>2018</th> <th>CHESTER SPRINGS</th> <th>_</th>	-1.61%	40580	2867	2919	3138	3002	4088	4721	3692	2996	3388	3760	2912	3097	2018	CHESTER SPRINGS	_
34 2020 4369 4371 3094 2337 2550 3294 4988 4790 4350 4178 3948 4000 4622 35 2021 3660 3014 4200 4233 4009 4499 411 4792 4047 4086 3918 3844 4851 36 2022 3636 3914 4200 4233 4009 4499 4811 515 400 502 503 421 337 343 2985 466 502 5004 4434 4848 4141 4222 553 532 421 336 523 421 336 523 421 336 523 4214 326 328 523 4214 326 532 4214 326 532 4214 326 532 4214 326	12.41%								r								
36 2022 3636 3914 4200 4233 4009 4499 4811 5115 4105 3989 4061 3647 5027 37 2023 456 -	1.43%											-					
36 2022 3636 3914 4200 4233 4009 4499 4811 5115 4105 3989 4061 3647 5027 37 2023 456 -	4.96%								1	1	1						
38 0 0 393 00ATESVILE 2018 3751 3337 3769 3930 3955 5007 5175 4241 336 3825 3333 2985 466 40 2019 4038 3982 4098 4473 4281 5300 5007 5175 4241 3362 3333 2985 5637 41 2020 4939 4219 2131 488 527 1684 3377 3976 4330 5223 4214 3206 5827 42 2021 4622 4336 5155 4061 3323 4866 5477 4959 3890 4080 3677 3554 5200 43 2022 3823 4157 4372 3997 3949 5141 5549 5959 4728 5072 4904 4220 5587 44 2023 5530 13709 17203 18394 17109 14778 14552 <th>3.41%</th> <th></th>	3.41%																
39 COATESVILLE 2018 3751 3337 3769 3930 3955 5007 5175 4241 3376 3825 3343 2985 4666 40 2019 4038 3982 4098 4473 4281 5350 6520 5004 4434 4848 4111 4222 5533 41 2020 4939 4219 2131 488 527 1684 3377 3976 4333 5023 4214 3206 3820 42 2021 4622 4336 5155 4061 3323 4866 5477 459 3890 4080 3677 3554 550 43 2022 3823 4157 4372 3997 3949 5141 5549 5959 4728 5072 4904 4220 5587 44 2023 5530]		4546	2023		37
40 2019 4038 3982 4098 4473 4281 5350 6520 5004 4434 4888 4141 4222 5533 41 2020 4939 4219 2131 488 527 1684 3377 3976 4303 5223 4214 3206 3823 42 2021 4622 4336 5155 4061 3323 4866 5477 4959 3890 4080 3677 3554 5200 43 2022 4622 4336 5157 4372 3997 3949 5141 5549 5599 4728 5072 4904 4220 5587 44 2023 5530																	38
41 2020 4939 4219 2131 488 527 1684 3377 3976 4303 5223 4214 3206 3824 42 2021 4622 4336 5155 4061 3323 4866 5477 4959 3890 4080 3677 3554 5200 43 2022 3823 4157 4372 3997 3949 5151 559 559 4728 5072 4904 4220 558 44 2023 5530 <th>-11.39%</th> <th>46694</th> <th>2985</th> <th>3343</th> <th>3825</th> <th>3376</th> <th>4241</th> <th>5175</th> <th>5007</th> <th>3955</th> <th>3930</th> <th>3769</th> <th>3337</th> <th>3751</th> <th>2018</th> <th>COATESVILLE</th> <th>39</th>	-11.39%	46694	2985	3343	3825	3376	4241	5175	5007	3955	3930	3769	3337	3751	2018	COATESVILLE	39
42 2021 4622 4336 5155 4061 3323 4866 5477 4959 3890 4080 3677 3554 5200 43 2022 3823 4157 4372 3997 3949 5141 5559 4728 5072 4904 4220 5583 44 2023 5530 6 6 6 6 6 6 6 6 6 6 45 6 0 6 7 7397 7347 7347 7347 7347 7337 7347 7337 7347 7337 7337 7347 7337 7347 7337 7337 7347 7337 7347 7337 7347 7337 7347 7337 7347 7337 7347 7347 7347 7347 7347 7347 7347 7347 7347 7347	18.63%	55391	4222	4141	4848	4434	5004	6520	5350	4281	4473	4098	3982	4038	2019		40
43 2022 3823 4157 4372 3997 3949 5141 5599 4728 5072 4904 4220 5583 44 2023 5530 C <thc< th=""> <thc< th=""> C</thc<></thc<>	-30.88%		3206	4214	5223	4303	3976	3377	1684	. 527	488	2131	4219	4939	2020		
44 2023 5530 5330 5530 5330 5330 5530 5330 5330 5530 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 5330 53300 53300 53300 53300	35.82%													a second s			
45 0 12705 12259 14176 13312 13709 17703 18394 17109 14778 14552 13931 11328 17344 47 2019 14002 13202 14228 13512 13545 16894 19723 17222 14850 14598 1266 12343 17344 48 2020 15073 14706 8018 2653 2893 491 751 7387 8084 870 7937 6744 9477 49 2021 7402 6298 7548 9201 9936 14625 17044 16716 13476 1263 12961 11701 13955 50 2022 13042 13025 14590 13041 12890 18506 19396 17778 14257 14555 13429 12715 17722 51 2023 1594 - - - - - - - - - -	7.44%	55871	4220	4904	5072	4728	5959	5549	5141	3949	3997	4372	1				
46DOWNINGTOWN201812705122591417613312137091720318394171091477814552139311132817344472019140021320214228135121354516894197231722214850145981369612343177834820201507314706801826532893499175017387808487707937674494774920217402629875489201993614625170441671613476126631296111701139555020221304213025145901304112890185061939617778142571455513429127151772551202315944 </th <th></th> <th>5530</th> <th>2023</th> <th></th> <th></th>														5530	2023		
47 2019 14002 13202 14228 13512 13545 16894 19723 17222 14850 14598 13696 12343 17783 48 2020 15073 14706 8018 2653 2893 4991 7501 7387 8084 8770 7937 6744 9473 49 2021 7402 6298 7548 9201 9936 14625 17044 16716 13476 12663 12961 11701 13955 50 2022 13042 13025 14590 13041 12890 18506 19396 17778 14257 14555 13429 12715 17722 51 2023 1594																	-
48 2020 15073 14706 8018 2653 2893 4991 7501 7387 8084 8770 7937 6744 9472 49 2021 7402 6298 7548 9201 9936 14625 1704 16716 13476 12663 12961 11701 13955 50 2022 13042 13025 14590 13041 12890 18506 19396 17778 14257 14555 13429 12715 1772 51 2023 15944	-2.67%									_						DOWNINGTOWN	
49 2021 7402 6298 7548 9201 9936 14625 1704 16716 13476 1263 12961 11701 13955 50 2022 13042 13025 14590 13041 12890 18506 19396 17778 14257 14555 13429 12715 17722 51 2023 15944 -	2.51%																
50 2022 13042 13025 14590 13041 12890 18506 19396 17778 14257 14555 13429 12715 17722 51 2023 15944	-46.71%			1		1											
51 2023 15944 <th>47.29%</th> <th></th>	47.29%																
52 Constraint	26.98%	1//224	12/15	13429	14555	14257	1///8	19396	18506	12890	13041	14590					
53 EASTTOWN 2018 27973 24084 28349 27487 27068 30526 33781 32462 28684 28684 26673 25587 34133 54 2019 30566 28729 30529 29221 29231 33377 36995 33153 29586 29798 28005 27419 36666 55 2020 31521 30967 24061 15699 17160 20736 27497 28951 27952 30489 28141 25249 30866 56 2021 2139 22600 27200 27497 28950 33156 35505 3174 28875 29470 29397 35333 57 2022 30900 28501 30917 29483 30655 33589 3578 35565 30845 30330 30102 29249 37600										<u> </u>				15944	2023		
54 2019 30566 28729 30529 29221 29231 33377 36995 33153 29586 29798 28005 27419 36666 55 2020 31521 30967 24061 1569 17160 20736 27497 28951 27952 30489 28141 25249 30844 56 2021 25139 22620 25200 27449 28850 33196 36343 35505 31274 28875 29470 29397 35333 57 2022 30990 28501 30917 29483 30655 33589 35758 35565 30845 30300 30102 29249 37600	10.31%	341358	25582	26672	28684	28684	32462	33781	30526	27069	27497	283/10	24084	27972	2018	FASTTOWN	
55 2020 31521 30967 24061 1569 17160 20736 27497 28951 27952 30489 28141 25249 30844 56 2021 25139 22620 25200 27449 28850 33196 36343 35505 31274 28875 29470 29397 35333 57 2022 30990 28501 30917 29483 30655 33589 35778 35565 30845 30300 30102 29249 37600	7.40%																
56 2021 25139 22620 25200 27449 28850 33196 36343 35505 31274 28875 29470 29397 35333 57 2022 30990 28501 30917 29483 30655 33589 35778 35565 30845 30300 30102 29249 37600	-15.87%									1							
57 2022 30990 28501 30917 29483 30655 33589 35778 35565 30845 30300 2022 29249 37600	14.56%	1				1			1	1	1						
	6.42%																
															2023		58
					1												
60 HONEY BROOK 2018 5416 5298 6292 5851 5389 6327 7555 6122 5504 5967 5720 5420 7084	4.39%	70861	5420	5720	5967	5504	6122	7555	6327	5389	5851	6292	5298	5416	2018	HONEY BROOK	60
	1.53%	71945	4884	5802	5969	5270	6507	7552		5518	5821	5853	6068	6051	2019		61
	-40.18%	43038	3096	3697		4838		4068			561	3395		5559			
	53.28%	65968	5147	5399	5589	5774	6303	6829	5597	4984	5079	5955	4502	4810	2021		
	0.87%	66540	4770	5446	5481	5108	5919	6209	6548	5166	5202	6007	5554	5130	2022		
65 2023 5681 														5681	2023		65
66																	
67																	
68																	
69																	
70																	
71																	71

$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$	November 15465 1418 14258 1349 13960 1355 14519 1406 14960 1491 7166 6366 6491 6604 4137 379 6562 6353 7292 6722	9 13277 0 12777 3 14245 1 13276 7 14494 7 6077 2 5679 3 3563	Total 186168 175554 138370 187758 193738 	-2.80% -5.70% -21.18% 35.69% 3.18%
74 2019 13948 12581 14144 13752 13691 16360 20071 16926 13556 75 2020 14354 14084 10648 5252 5702 7342 11411 14181 13638 76 2021 14992 14298 16792 15184 15477 18035 19121 17574 14429 77 2022 15185 14528 16139 15223 15107 1796 19784 19807 15628 78 2023 16881 15628 <th>14258 1349 13960 1355 14519 1406 14960 1491 7166 636 6491 604 4137 379 6562 635</th> <th>0 12777 3 14245 1 13276 7 14494 7 6077 2 5679 3 3563</th> <th>175554 138370 187758 193738 </th> <th>-5.70% -21.18% 35.69% 3.18%</th>	14258 1349 13960 1355 14519 1406 14960 1491 7166 636 6491 604 4137 379 6562 635	0 12777 3 14245 1 13276 7 14494 7 6077 2 5679 3 3563	175554 138370 187758 193738 	-5.70% -21.18% 35.69% 3.18%
75 2020 14354 14084 10648 5252 5702 7342 11411 14181 13638 76 2021 14992 14298 16792 15184 15477 18035 19121 17574 14429 77 2022 15185 14528 16139 15223 15107 17966 19784 19807 15628 78 2023 16881	13960 1355 14519 1406 14960 1491 7166 636 6491 604 4137 379 6562 635	3 14245 1 13276 7 14494 7 6077 2 5679 3 3563	138370 187758 193738 	-21.18% 35.69% 3.18%
76 2021 14992 14298 16792 15184 15477 18035 19121 17574 14429 77 2022 15185 14528 16139 15223 15107 17966 19784 19807 15628 78 2023 16881	14519 1406 14960 1491 7166 636 6491 604 4137 379 6562 635	1 13276 7 14494 7 6077 2 5679 3 3563	187758 193738 85435	35.69% 3.18%
77 2022 15185 14528 16139 15223 15107 17966 19784 19807 15628 78 2023 16881	14960 1491 7166 636 6491 604 4137 379 6562 635	7 <u>14494</u> 7 <u>6077</u> 2 <u>5679</u> 3 <u>3563</u>	193738 85435	3.18%
78 2023 16881 Image: Constraint of the system of the s	7166 636 6491 604 4137 379 6562 635	7 6077 2 5679 3 3563	85435	
79 2018 6405 6096 6715 6137 6318 8353 10024 9158 6619 81 2019 6959 6470 7080 6435 6482 7957 9783 8479 6384	6491 604 4137 379 6562 635	2 5679 3 3563		
80 MALVERN 2018 6405 6096 6715 6137 6318 8353 10024 9158 6619 81 2019 6959 6470 7080 6435 6482 7957 9783 8479 6384	6491 604 4137 379 6562 635	2 5679 3 3563		
<u>81</u> <u>2019</u> 6959 6470 7080 6435 6482 7957 9783 8479 6384	6491 604 4137 379 6562 635	2 5679 3 3563		-2.78%
	4137 379 6562 635	3 3563		-1.40%
	6562 635		44265	-47.45%
2021 4855 4636 5337 4804 4953 7123 8306 7705 6238			72881	64.65%
84 2022 6652 6317 7295 6921 6534 7769 8557 8451 6916			85651	17.52%
85 2023 7056				
86				
87 OXFORD 2018 8922 8768 9747 9779 9012 11180 12117 11964 9870	10368 925	5 7781	118763	1.41%
88 2019 10087 8920 10355 10203 9516 10613 12359 11274 9283	9813 910		119754	0.83%
<u>89</u> <u>2020</u> 9446 9737 6129 2253 2450 4104 8388 9343 9057	9615 851			-26.54%
<u>90</u> 2021 8943 8743 10187 8422 8052 10022 11649 11732 9322	9227 895		113922	29.49%
<u>91</u> <u>2022</u> 9248 9055 9921 9403 8768 11232 12102 12467 9624	9734 946	8 8726	119748	5.11%
<u>92</u> 2023 9626				
	4046	1 4000	56450	2 700/
94 PARKESBURG 2018 4365 4671 4750 5011 3994 4958 5472 5044 4194 95 2019 4805 4558 4712 4310 3442 4283 5178 4224 3946	4946 473 4835 463		56158 53521	-2.78% -4.70%
95 2019 4805 4558 4/12 4310 3442 4283 51/8 4224 3946 96 2020 4984 4685 2773 386 341 1520 3465 3762 4051	4835 463 4486 434		39266	-4.70% -26.63%
30 2020 4934 4085 2775 360 341 1320 3405 3702 4051 97 2021 3712 3592 4541 3540 3527 4129 4215 3847 3506	3746 349		45589	-26.03%
97 2021 3712 3592 4341 5340 5327 4123 4213 5647 5300 98 2022 3492 3623 3567 3479 3724 4192 4154 4152 3620	3803 365		43383	-1.50%
20 2021 3022 3027 3724 4122 4124 4122 3020 99 2023 4062 <t< th=""><th>3803 303</th><th>4 5445</th><th>44505</th><th>-1.50%</th></t<>	3803 303	4 5445	44505	-1.50%
101 PHOENIXVILLE 2018 16378 15456 18147 17387 17182 21454 24052 21636 17349	18362 1711	3 14747	219263	2.77%
102 2019 18264 16664 17865 17693 16611 20239 24236 21452 17445	17899 1660	4 15078	220050	0.36%
<u>103</u> 2020 17764 16994 10396 4091 4473 6806 10460 10489 10356	10627 970	6 9926	122088	-44.52%
<u>104</u> <u>2021</u> <u>11449</u> <u>10373</u> <u>11464</u> <u>9850</u> <u>10516</u> <u>15431</u> <u>18997</u> <u>18858</u> <u>15931</u>	15888 1569	1 15045	169493	38.83%
105 2022 16988 16708 18590 17403 16642 20050 22194 21770 18064	18045 1772	3 16610	220787	30.26%
106 2023 19867				
108 SPRING CITY 2018 2772 2887 3401 2923 3007 4212 4618 4166 3163 115 2019 2948 2858 3144 2892 3184 3971 4980 3791 2666	3102 270		39273	-3.99%
115 2019 2948 2858 3144 2892 3184 3971 4980 3791 2666 116 2020 2908 2946 1715 471 518 1011 2123 2627 2299	2734 255 2235 218		37890 22670	-3.52% -40.17%
110 2020 2500 2590 113 471 516 1011 2123 2027 2259 117 2021 1571 1347 1478 1627 1914 2374 2685 3191 2626	2160 225		25272	-40.17%
118 2022 2096 2174 2885 2558 2443 3205 3635 3562 2864	2680 273		33416	32.23%
119 2023 2782 200 200 200 200 200 200 200 200 200 2	2000 275	2001	00110	0212070
120				
123 TREDYFFRIN/PAOLI 2018 30450 29542 33492 30027 29914 34180 37196 34597 30110	30224 2930	1 27796	376829	1.53%
<u>124</u> <u>2019</u> <u>32444</u> <u>30670</u> <u>33220</u> <u>31319</u> <u>29629</u> <u>32899</u> <u>36563</u> <u>35057</u> <u>31093</u>	31583 2997	9 29330	383786	1.85%
<u>125</u> <u>2020</u> <u>32884</u> <u>33602</u> <u>20374</u> <u>8202</u> <u>8923</u> <u>13557</u> <u>22464</u> <u>25710</u> <u>25925</u>	25290 2276		259615	-32.35%
126 2021 20659 18421 24680 24230 24718 29178 32707 31704 24807	26929 2628		311000	19.79%
127 2022 28040 27215 29181 28411 27226 30653 33428 33568 27421	27976 2778	3 27674	348576	12.08%
128 2023 29657		+		
129 130 WEST CHESTER 2018 12105 11439 13480 12807 12309 14938 17168 15807 12913	13138 1214	1 10995	159240	-1.21%
130 WEST CHESTER 2018 12105 11439 13480 12807 12309 14938 17168 15807 12913 131 2019 12868 11891 13036 12488 11819 14638 16878 15584 12550	13138 1214 13173 1271		159240	-1.21% -0.16%
131 2019 12868 11891 13036 12488 11819 14638 16878 15584 12550 132 2020 11457 12587 7371 3021 3348 5536 11246 11762 11375	131/3 12/1 11832 984		158992	-0.16% -32.29%
122 2020 11437 12367 7371 3021 3346 33546 14644 13624 11691 133 2021 8346 34644 13624 11691	11097 1118		134851	25.26%
134 2022 11054 11201 12021 11219 10556 14304 15203 15586 11548	11730 1113		146346	8.52%
				0.0270
137				
138				
139				
140				
141				
142				

	А	В	С	D	E	F	G	Н		J	К	L	М	N	0	U
143		-	January	February	March	April	May	June	July	August	September	October	November	December	Total	
144	System	2009	314514		351000	330124	313584	393702	438914	395383	336133		318368	286320	4127209	
145	•	2010	325911	314476		314192	307260	384072	430039	406160	330681	322851	325194	276392	4102715	
146		2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272	318126	287588	4071963	
147		2012			351807	319127	307838	383042	421728	376945	303187	312090	312984	271283	4018236	
148		2013		310288	335590	312997	308489	366229	433261	379949			298777	269065	3956974	
149		2014		282462	330326	299557	296856	347702	411539	361843		294446	285698	274294	3805378	
150		2015		291129	317277	289670	278038	361649	394319	361008		299507	287243	271629	3763808	-1.09%
151 152		2016		299386 276103	311959 322125	295526 291011	290048 292474	358040 344982	375734 373740	359101 351907	293046 290713	288026 294512	278320 281047	260038 249729	3706907 3663155	-1.51% -1.18%
152		2017	-	276103	314580	291011	292474	341944	373740	352003	290713	294512	281047	257555	3662750	-1.18%
154		2018	-	1	311981	295288	287167	339329	388003	346194	294581				3709404	1.27%
155		2020		304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%
156		2021		232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%
157		2022	281971	272597	297101	281902	275580	327729	351901	349097	289729	288398	281987	267817	3565809	7.38%
158		2023	306298													
159																
160			January	February	March		May	June	July	August	September	October	November		Total	
	2010 to 2009	2010<2009	3.62%	-0.68%	4.12%	-4.83%	-2.02%	-2.45%	-2.03%	2.72%	-1.63%	-2.91%	2.14%	-3.47%	-0.60%	
	2011 to 2010	2011<2010	-1.35%	-0.52%	-2.62%	1.83%	0.60%	1.00%	-4.35%	-0.15%	-0.89%	-1.00%	-2.17%	0.41%	-0.75%	
	2012 to 2011 2013 to 2012	2012<2011 2013<2012	3.01% -2.55%	4.52%	-4.15% -4.61%	-0.25% -1.92%	-0.41% 0.21%	-0.77% -4.39%	2.52% 2.74%	-7.05% 0.80%	-7.49% 0.05%	-1.32% 1.21%	-1.62% -4.55%	-5.67% -0.82%	-1.32% -1.52%	
	2013 to 2012 2014 to 2013	2013<2012	-2.55%	-5.11%	-4.61%	-1.92%	-3.77%	-4.39%	-5.01%	-4.77		-6.89%	-4.55%	-0.82%	-1.52%	
_	2014 to 2013 2015 to 2014	2014<2013	1.92%	-8.97%	-1.57%	-4.29%	-5.77%	-5.06%	-4.18%	-4.77	-4.45%	-0.89%	-4.38%	-0.97%	-3.85%	
	2016 to 2015	2016<2015	-3.67%		-1.68%	2.02%	4.32%	-0.99%	-4.71%	-0.53%	-3.39%	-3.83%	-3.11%	-4.27%	-1.51%	
	2017 to 2016	2017<2016	-0.96%		3.26%	-1.53%	0.84%	-3.65%	-0.54%	-2.00%	-0.80%	2.25%	0.98%	-3.96%	-1.18%	
169	2018 to 2017	2018<2017	-2.58%	-0.48%	-2.34%	0.46%	-2.36%	-0.88%	2.55%	0.00%	1.45%	1.30%	-0.30%	3.13%	-0.01%	
	2019 to 2018	2019<2018	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%	3.83%	1.27%	
	2020 to 2019	2020<2019	-0.49%		-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	1	-14.70%	-10.93%	-30.76%	
	2021 to 2020	2021/2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%	
	2022 to 2021	2022/2021	11.80%	17.04%	9.30%	12.03%	8.33%	6.45%	3.53%	5.61%	4.46%	4.78%	4.70%	3.98%	7.38%	
174 175		2023/2022	8.63%													
175	YTD2022		281971													
177	YTD2023		306298													YTD 8.63%
178																
179																
180			2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	
181			2019	307209	287738	311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	
182			2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	
183 184			2021 2022	252216 281971	232901 272597	271812 297101	251624 281902	254401 275580	307878 327729	339900 351901	330548 349097	277420 289729	275237 288398	269337 281987	257577 267817	
185			2022	306298	272337	257101	201302	275580	521125	331301	343037	205725	200350	201507	20/01/	
186			2025													
187								Circula	tion 201	8-2023						
188		45,0000						00414								
189		450000														
190		350000														
191		300000														
192 193		250000														
193		200000							/							
195		100000														
196		50000				~										
197		0	1	2	3	4		5	6	7	8		9	10	11	12
198		2018 2	87218	274771	314580	2923	60	-	341944	383280	352003				280206	257555
199			07209	287738	311981	2952			339329	388003	346194	294			283336	267443
200		2020 3	05696	304802	189661	7966	55	86886	133380	224128	252748	251	216 26	0477	241689	238199
201			52216	232901	271812	2516	24	254401	307878	339900	330548	277	420 27	5237	269337	257577
202 203			81971	272597	297101	2819	02	275580	327729	351901	349097	289	729 28	8398	281987	267817
203		2023 3	06298													
204							2018	2019	2020	202120	22 2023					
205																

	А	В	С	D	E	F	G	Н	I	J	K	L	М	Ν	Q	R	S	Т
1	Computer Usag	e 2023 (Se	ssions)															
2	. ŭ																	
3															2023 YTD	2022 YTD	2021 YTD	2020 Annual
4		January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage	Percentage	Percentage	Percentage
5																		
6	Atglen	139												139	0.68%	1.14%	0.77%	1.49%
7																		
	Avon Grove	557												557	2.73%	3.43%	4.80%	4.06%
9																		
	Chester County	4751												4751	23.31%	25.24%	30.54%	25.28%
11																		
	Chester Springs	206												206	1.01%	1.49%	1.10%	0.75%
13																		
	Coatesville	1430												1430	7.02%	6.52%	7.25%	6.78%
15 16	Deuminateur	869												869	4.26%	4.02%	3.13%	3.26%
16	Downingtown	869												869	4.20%	4.02%	3.13%	3.20%
_	Easttown	2300												2300	11.29%	9.40%	6.65%	9.31%
19	Lastrown	2300												2300	11.2570	5.4070	0.0578	5.5170
	Hankin	1743												1743	8.55%	8.11%	8.34%	7.69%
21																		
	Honey Brook	340												340	1.67%	1.55%	1.76%	1.42%
23																		
	Kennett	982												982	4.82%	5.18%	5.92%	5.35%
25																		
	Malvern	510												510	2.50%	2.45%	1.98%	2.11%
27																		
	Oxford	787												787	3.86%	3.77%	3.91%	3.66%
29																		
30	Paoli	538												538	2.64%	2.62%	2.08%	3.36%
31															2.00%	2.02%	2.00%	2.4.49/
32	Parkesburg	424												424	2.08%	2.02%	2.90%	2.14%
	Phoenixville	1488												1488	7.30%	7.03%	5.66%	6.35%
35	noenixville	1400												1400	7.30%	7.03%	5.00%	0.35%
	Spring City	303												303	1.49%	1.68%	1.92%	1.72%
37		555												555	2	2.0070	2.5270	1.7.270
	Tredyffrin	2166												2166	10.63%	9.00%	6.40%	10.60%
39																		
	West Chester	846												846	4.15%	5.34%	4.89%	4.66%
41																		
	System	20379												20379	100.00%	100.00%	100.00%	100.00%
43																		
_	Notes:																	
_	2017 and 2018 ba																	ļ
_	2019 and 2020 ba		ons															ļ
47	2020 reflects Civi	d closures																

January 2023 Computer Usage (Ses	sions)		
	Envisionware	Wireless	Total
Atglen	30	109	139
Avon Grove	213	344	557
Chester County	1595	3156	4751
Chester Springs	51	155	206
Coatesville	437	993	1430
Downingtown	244	625	869
Easttown	470	1830	2300
Hankin	424	1319	1743
Honey Brook	175	165	340
Kennett	353	629	982
Malvern	193	317	510
Oxford	322	465	787
Paoli	171	367	538
Parkesburg	242	182	424
Phoenixville	577	911	1488
Spring City	60	243	303
Tredyffrin	271	1895	2166
West Chester	217	629	846
TOTAL	6045	14334	20379



Phoenixville Public Library Budget vs. Actuals: Budget 2022-2023 - FY23 P&L July 2022 - February 2023

			Tota		
		Actual	Budget	over Budget	% of Budget
Income					
400 Appropriations				0.00	
400.1 Appropriation - P.A.S.D.		578,340.00	578,340.00	0.00	100.00%
400.2 Appropriation - County		75,461.01	102,320.00	-26,858.99	73.75%
400.3 Appropriation - State		104,971.98	93,524.00	11,447.98	112.24%
400.4 Appropriation - Charlestown Tws			5,500.00	-5,500.00	0.00%
400.5 Appropriation - Schuylkill Twp			6,250.00	-6,250.00	0.00%
400.6 Appropriation - East Pikeland		8,600.00	7,000.00	1,600.00	122.86%
Total 400 Appropriations	\$	767,372.99	\$ 792,934.00	-\$ 25,561.01	96.78%
412 Development Income				0.00	
412.1 Grants		20,000.00	25,000.00	-5,000.00	80.00%
412.2 Projects/Events		17,063.00	45,000.00	-27,937.00	37.92%
412.3 Annual Appeal		875.00		875.00	
412.4 Donations				0.00	
412.4.1 Unrestricted		543.34		543.34	
412.4.2 Restricted - General		90.00		90.00	
412.4.3 Restricted - Children's		350.00		350.00	
Total 412.4 Donations	\$	983.34	\$ 0.00	\$ 983.34	
412.6 Individual Giving				0.00	
412.6.1 Unsolicited		2,993.90		2,993.90	
412.6.2 Unsolicited Memorial Gifts		100.00		100.00	
412.6.3 Target Donors		43,338.57	40,000.00	3,338.57	108.35%
412.6.4 Restricted - General			3,000.00	-3,000.00	0.00%
412.6.5 Restricted - Children		527.18	3,000.00	-2,472.82	17.57%
Total 412.6 Individual Giving	\$	46,959.65	\$ 46,000.00	\$ 959.65	102.09%
412.7 Corporate Engagement			10,000.00	-10,000.00	0.00%
412.7.1 Third Party Fundraising		229.49		229.49	
412.7.3 Matching Gifts		633.00		633.00	
Total 412.7 Corporate Engagement	\$	862.49	\$ 10,000.00	-\$ 9,137.51	8.62%
Total 412 Development Income	\$	86,743.48	\$ 126,000.00	-\$ 39,256.52	68.84%
420 Operations Income				0.00	
420.1 Fines		10,461.51	12,000.00	-1,538.49	87.18%
420.10 Notary Services		134.00	1,000.00	-866.00	13.40%
420.2 Passport Applications		125,679.70	170,000.00	-44,320.30	73.93%
420.3 Interest		3,206.17	1,000.00	2,206.17	320.62%
420.4 Items Sold				0.00	
420.4.1 Library Income		1,575.85	2,500.00	-924.15	63.03%
420.4.2 PA Sales Tax		50.46	-	50.46	
Total 420.4 Items Sold	\$	1,626.31	\$ 2,500.00		65.05%
420.5 Lost Books	-	1,498.73	1,500.00	-1.27	99.92%

420.6 Other (Copier, etc.)	85.00			85.00	
420.6.1 Library Income	2,001.01	2,500.00		-498.99	80.04%
420.6.2 PA Sales Tax	43.20			43.20	
Total 420.6 Other (Copier, etc.)	\$ 2,129.21	\$ 2,500.00	-\$	370.79	85.17%
420.7 Rentals/Community Room	50.00			50.00	
420.8 Rentals/Collection				0.00	
420.8.1 Library Income	466.02	500.00		-33.98	93.20%
420.8.2 PA Sales Tax	 13.83			13.83	
Total 420.8 Rentals/Collection	\$ 479.85	\$ 500.00	-\$	20.15	95.97%
420.9 Hot Spots				0.00	
420.9.1 Library Income	1,972.20	3,000.00		-1,027.80	65.74%
420.9.2 PA Sales Tax	 16.93			16.93	
Total 420.9 Hot Spots	\$ 1,989.13	\$ 3,000.00	-\$	1,010.87	66.30%
Total 420 Operations Income	\$ 147,254.61	\$ 194,000.00	-\$	46,745.39	75.90%
Total Income	\$ 1,001,371.08	\$ 1,112,934.00	-\$	111,562.92	89.98%
Gross Profit	\$ 1,001,371.08	\$ 1,112,934.00	-\$	111,562.92	89.98%
Expenses					
500 Adult Library				0.00	
500.1 Books				0.00	
500.1.1 Physical Books	21,657.43	31,000.00		-9,342.57	69.86%
500.1.2 E-Materials	15,096.70	24,000.00		-8,903.30	62.90%
500.1.6 ARPA Adult e-materials	3,434.95			3,434.95	
500.1.7 Flipster		1,500.00		-1,500.00	0.00%
Total 500.1 Books	\$ 40,189.08	\$ 56,500.00	-\$	16,310.92	71.13%
500.13 Professional Develop. Material	801.57	800.00		1.57	100.20%
500.14 Museum Passes	1,614.33	3,600.00		-1,985.67	44.84%
500.15 Mobile Hotspots	2,287.85	4,500.00		-2,212.15	50.84%
500.2 Magazines & Newspapers	3,190.54	6,000.00		-2,809.46	53.18%
500.3 Audios	2,991.32	5,000.00		-2,008.68	59.83%
500.4 Videos	2,428.22	4,000.00		-1,571.78	60.71%
500.5 Software	154.28			154.28	
500.6 Reference	191.09	700.00		-508.91	27.30%
500.7 Programs - Adult	2,029.30	3,000.00		-970.70	67.64%
500.8 Program Supplies - Adult	411.27	1,000.00		-588.73	41.13%
Total 500 Adult Library	\$ 56,288.85	\$ 85,100.00	-\$	28,811.15	66.14%
510 Youth Library				0.00	
510.1 Books				0.00	
510.1.1 Physical Books	16,732.74	25,000.00		-8,267.26	66.93%
510.1.2 E-Materials	5,243.54	8,000.00		-2,756.46	65.54%
510.1.3 ARPA Children e-materials	2,468.73			2,468.73	
Total 510.1 Books	\$ 24,445.01	\$ 33,000.00	-\$	8,554.99	74.08%
510.13 Young Adult - All	2,060.49	3,000.00		-939.51	68.68%
510.14 Programs - Young Adults	281.98	500.00		-218.02	56.40%
510.15 Program Supplies - Young Adult	306.44	500.00		-193.56	61.29%
510.2 Magazines	358.70	700.00		-341.30	51.24%
510.3 Audios	567.85	1,500.00		-932.15	37.86%
510.4 Videos	1,220.42	2,000.00		-779.58	61.02%

510.5 Software		617.84		1,000.00		-382.16	61.78%
510.7 Programs - Children		1,359.39		4,000.00		-2,640.61	33.98%
510.8 Program Supplies - Children		1,316.60		2,000.00		-683.40	65.83%
Total 510 Youth Library	\$	32,534.72	\$	48,200.00	-\$	15,665.28	67.50%
520 Development Expense						0.00	
520.1 Annual Appeal		7,779.31		5,600.00		2,179.31	138.92%
520.3 Special Events		22,786.83		22,500.00		286.83	101.27%
520.5 Marketing		1,105.96		500.00		605.96	221.19%
520.8 Donor Management				3,988.00		-3,988.00	0.00%
Total 520 Development Expense	\$	31,672.10	\$	32,588.00	-\$	915.90	97.19%
530 Administration						0.00	
530.1 General						0.00	
530.1.1 Audit/Form 990				8,200.00		-8,200.00	0.00%
530.1.2 Library Board Expenses		2,170.36		1,500.00		670.36	144.69%
530.1.3 Staff Development/Memberships		2,867.62		3,395.00		-527.38	84.47%
530.1.4 Insurance				1,500.00		-1,500.00	0.00%
530.1.5 Advertising				500.00		-500.00	0.00%
530.1.6 Legal Expense				3,000.00		-3,000.00	0.00%
530.1.7 Credit Card Fees		3,603.05		3,000.00		603.05	120.10%
530.1.8 Marketing and Website		5,461.24		3,000.00		2,461.24	182.04%
530.1.9 Miscellaneous		113.83				113.83	
Total 530.1 General	\$	14,216.10	\$	24,095.00	-\$	9,878.90	59.00%
540 Utilities						0.00	
540.1 Electricity		11,528.73		17,000.00		-5,471.27	67.82%
540.2 Gas		3,011.67		4,835.00		-1,823.33	62.29%
540.3 Telephone		4,790.27		6,000.00		-1,209.73	79.84%
540.4 Trash Collection		287.20		450.00		-162.80	63.82%
540.5 Water & Sewer		537.77		1,500.00		-962.23	35.85%
Total 540 Utilities	\$	20,155.64	\$	29,785.00	-\$	9,629.36	67.67%
550 Computer Expense						0.00	
550.2 Hardware		4,155.10		1,000.00		3,155.10	415.51%
550.4 Software		252.00		1,800.00		-1,548.00	14.00%
550.5 Software Maintenance		3,506.55		2,000.00		1,506.55	175.33%
550.6 Supplies		1,193.91		2,000.00		-806.09	59.70%
Total 550 Computer Expense	\$	9,107.56	\$	6,800.00	\$	2,307.56	133.93%
560 Other Supplies and Expense						0.00	
560.1 Collection Maintenance		2,349.42		2,800.00		-450.58	83.91%
560.2 Library		4,500.24		3,500.00		1,000.24	128.58%
560.3 Office		5,253.35		3,500.00		1,753.35	150.10%
560.4 Postage		8,120.34		6,500.00		1,620.34	124.93%
Total 560 Other Supplies and Expense	\$	20,223.35	\$	16,300.00	\$	3,923.35	124.07%
570 Equipment Leasing/Rental	Ţ	4,531.44	Ŧ	5,090.00	Ŧ	-558.56	89.03%
580 Buildings & Grounds		.,		2,000.00		0.00	00.0070
580.1 Maintenance						0.00	
580.1.2 Grounds		667.25		500.00		167.25	133.45%
Total 580.1 Maintenance	\$	667.25	\$	500.00	\$	167.25	133.45%
580.5 Janitorial Expense	Ψ	507.25	Ψ	500.00	Ψ	0.00	155.45 /0

580.5.1 Service		19,687.50	25,000.00		-5,312.50	78.75%
580.5.2 Supplies		1,101.59	4,000.00		-2,898.41	27.54%
Total 580.5 Janitorial Expense	\$	20,789.09	\$ 29,000.00	-\$	8,210.91	71.69%
580.7 Minor Improvements and Repairs			500.00		-500.00	0.00%
Total 580 Buildings & Grounds	\$	21,456.34	\$ 30,000.00	-\$	8,543.66	71.52%
Total 530 Administration	\$	89,690.43	\$ 112,070.00	-\$	22,379.57	80.03%
610 Salaries & Benefits					0.00	
610.1 Salaries					0.00	
610.1.1 Full-Time		256,373.94	437,712.00		-181,338.06	58.57%
610.1.2 Part-Time		69,768.75	122,294.00		-52,525.25	57.05%
610.1.3 Passport Agents		17,167.84	27,144.00		-9,976.16	63.25%
Total 610.1 Salaries	\$	343,310.53	\$ 587,150.00	-\$	243,839.47	58.47%
610.2 Social Security Expense		12,640.10	43,330.00		-30,689.90	29.17%
610.3 Employee Benefit Expense		86,468.13	103,691.00		-17,222.87	83.39%
610.3.2 H.S.A. Contribution		7,499.94	9,000.00		-1,500.06	83.33%
Total 610.3 Employee Benefit Expense	\$	93,968.07	\$ 112,691.00	-\$	18,722.93	83.39%
610.4 Retirement Expense		81,990.77	91,805.00		-9,814.23	89.31%
Total 610 Salaries & Benefits	\$	531,909.47	\$ 834,976.00	-\$	303,066.53	63.70%
Unapplied Cash Bill Payment Expense		-243.49			-243.49	
Total Expenses	\$	741,852.08	\$ 1,112,934.00	-\$	371,081.92	66.66%
Net Operating Income	\$	259,519.00	\$ 0.00	\$	259,519.00	
Other Expenses						
750 Non-Operating Expense					0.00	
750.1 Furniture, etc.		274.97			274.97	
750.8 Other		-22.33			-22.33	
Total 750 Non-Operating Expense	\$	252.64	\$ 0.00	\$	252.64	
Total Other Expenses	\$	252.64	\$ 0.00	\$	252.64	
Net Other Income	-\$	252.64	\$ 0.00	-\$	252.64	
Net Income	\$	259,266.36	\$ 0.00	\$	259,266.36	

Friday, Feb 24, 2023 06:11:23 AM GMT-8 - Cash Basis

Phoenixville Public Library

Balance Sheet

As of February 28, 2023

		TOTAL		
	AS OF FEB 28, 2023	AS OF FEB 28, 2022 (PY)	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts				
100 Phoenixville Federal Savings #1				
100.1 Operating Checking (040016792)	46,602.40	90,363.68	-43,761.28	-48.43 %
100.2 Operating Money Market	928,046.54	897,578.08	30,468.46	3.39 %
100.3 Operating Credit Card Receipts	8,893.16	16,572.33	-7,679.17	-46.34 %
100.5 Certificate of Deposit (61513)	20,738.69	20,693.65	45.04	0.22 %
100.6 Certificate of Deposit (61514)	21,205.36	21,165.90	39.46	0.19 %
100.7 Certificate of Deposit (59971)	33,033.51	32,148.05	885.46	2.75 %
100.8 Certificate of Deposit (61515)	250,470.01		250,470.01	
Total 100 Phoenixville Federal Savings #1	1,308,989.67	1,078,521.69	230,467.98	21.37 %
105 Petty Cash	500.00	500.00	0.00	0.00 %
105.6 Paypal	0.00	0.00	0.00	
Total 105 Petty Cash	500.00	500.00	0.00	0.00 %
106 Circulation Cash	500.00	500.00	0.00	0.00 %
Total Bank Accounts	\$1,309,989.67	\$1,079,521.69	\$230,467.98	21.35 %
Other Current Assets				
125 Supplies	0.00	0.00	0.00	
130 Prepaid Expenses	453.00	453.00	0.00	0.00 %
140 Accounts Receivable - Other	0.00	0.00	0.00	
Total Other Current Assets	\$453.00	\$453.00	\$0.00	0.00 %
Total Current Assets	\$1,310,442.67	\$1,079,974.69	\$230,467.98	21.34 %
Fixed Assets				
150 General Fixed Assets				
150.1 Leasehold Improvements				
, 150.1.1 1999/2000 Addition	0.02	0.02	0.00	0.00 %
150.1.2 General	0.06	0.06	0.00	0.00 %
Total 150.1 Leasehold Improvements	0.08	0.08	0.00	0.00 %
150.2 2012/2013 Renovation	0.00	0.00	0.00	
150.6 Computer Equipment	-0.12	-0.12	0.00	0.00 %
150.8 Furniture & Fixtures	0.28	0.28	0.00	0.00 %
Total 150 General Fixed Assets	0.24	0.24	0.00	0.00 %
Total Fixed Assets	\$0.24	\$0.24	\$0.00	0.00 %
OTAL ASSETS	\$1,310,442.91	\$1,079,974.93	\$230,467.98	21.34 %

Phoenixville Public Library

Balance Sheet

As of February 28, 2023

		TOTAL		
	AS OF FEB 28, 2023	AS OF FEB 28, 2022 (PY)	CHANGE	% CHANGE
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
201 Accounts Payable	31,319.00	31,319.00	0.00	0.00 %
220 Credit Card Payables	200.00	200.00	0.00	0.00 %
Total Accounts Payable	\$31,519.00	\$31,519.00	\$0.00	0.00 %
Other Current Liabilities				
221 Accounts Payable - Other	0.01	0.01	0.00	0.00 %
230 Employee Costs Payable				
230.1 Salaries Payable	16,801.95	16,801.95	0.00	0.00 %
230.5 Accrued Vacation	7,158.00	7,158.00	0.00	0.00 %
230.9 Reimbursements by PPL	0.00	0.00	0.00	
Total 230 Employee Costs Payable	23,959.95	23,959.95	0.00	0.00 %
250 Deferred Income	0.00	0.00	0.00	
Total Other Current Liabilities	\$23,959.96	\$23,959.96	\$0.00	0.00 %
Total Current Liabilities	\$55,478.96	\$55,478.96	\$0.00	0.00 %
Long-Term Liabilities				
280 Line of Credit (3 year)	0.00	0.00	0.00	
Total Long-Term Liabilities	\$0.00	\$0.00	\$0.00	0.00%
Total Liabilities	\$55,478.96	\$55,478.96	\$0.00	0.00 %
Equity				
300 Opening Bal Equity	250,000.00	0.00	250,000.00	
310 Contributed Capital	0.24	0.24	0.00	0.00 %
319 Net Assets	745,697.35	684,903.30	60,794.05	8.88 %
Net Income	259,266.36	339,592.43	-80,326.07	-23.65 %
Total Equity	\$1,254,963.95	\$1,024,495.97	\$230,467.98	22.50 %
TOTAL LIABILITIES AND EQUITY	\$1,310,442.91	\$1,079,974.93	\$230,467.98	21.34 %



Prepared Especially For: PHOENIXVILLE PUBLIC LIBRARY



By: Jay Malise February 9, 2023

1313 Roth Avenue, Allentown, PA 18102

610-435-9666

www.jpjay.com

	DCIATES	www.jpjay. Phoenixville Pul Ms. Lara Lorenz 183 Second Av Phoenixville, PA Phone: 610-93	PA 18102 66 - FAX: 610-435-9216 .com blic Library : e. A 19460	PRO Reply to quotation Sheet 1 o Date 01/18	f 4
Item #	Qtv	Catalog #	Description	Unit Price	Ext. Price
- nen #	- QIY		J. P. Jay Associates is pleased to quote on the following shelving and furniture. Wherever possible, Pennsylvania COSTARS-35 Contract 035-049 discount has been applied.		
Tl	12	KTS/7575/??	Muzo-Works Kite folding/nesting table - square Dimensions: 29.5"W x 29.5"D x 29"H Straight Leg: Silver finish Laminate top: TBD from Tier 1 or Tier 2 standards	\$1,142.40	\$13,708.80
CH1	18	SFLA11318??	TMC Flick Chair - no cut-out Dimensions: 19.25"W x 21"D x 33.5"H (overall) Seat Height: 18" Wood Finish TBD Leg Finish Options: Black, White or Silver Back Style: TBD from Arc, Round, Tapered, Hip, Fan or Square	\$303.80	\$5,468.40

Item #	Qty	Catalog #	Description	Unit Price	Ext. Price
CH2	6	3889	Cape Contract Kara arm chair Dimensions: 20.5"W x 20.75"D x 33"H (overall). Seat height is 17.75" Arm height is 26.25" Chair features molded maple plywood shell. Round tube metal frame - polished chrome.	\$697.60	\$4,185.60
T2	1	TT-2496/2000	Northway/Gibraltar rectangular table Dimensions: 96"L x 24"D x 29"H. High pressure laminate top with PVC edges. Round metal leas	\$1,029.75	\$1,029.75



MS1	4	SSDOS6370- ?	Swiftspace Dos Meeting Space Footprint: 29" x 70" Wall Height: 63" Seat Height: 19" Seat Depth: 20" Seat Width: 28" (per side) Seat Weight Rating: 500 lbs. (per side) Panel Finish: Swiftspace standard laminate Surface Finish: Swiftspace standard laminate *Must be performance seating fabric on back - vinyl seats *Fold down back wall standard *Unit includes phone booth enhancement (roof, light, ventilation, fans, power & doors)	\$6,228.30	\$24,913.20
-----	---	-----------------	--	------------	-------------



Item #	Qty	Catalog #	Description	Unit Price	Ext. Price
LC1	8	SKU-F150	Fomcore Social Series low arm club chair Dimensions: 35"L x 34.75"W x 32"H (overall) Seat height is 18" Chair has metal 6" premium legs. Chair includes: Laminate arms Integrated power unit with 3 outlets, 1 USB/AC port and 10' long cord *NOTE: The ports in the power unit cannot be changed in the future.	\$3,987.75	\$31,902.00
	1	Installation	Receipt and installation of above shelving and furniture by J. P. Jay Associates personnel. SubTotal	\$1,702.00	\$1,702.00 \$82,909.75
T3	6	KTR/75150/S S	MEETING ROOM Muzo-Works Kite folding/nesting table - rectangle Dimensions: 59"W x 29.5"D x 29"H Straight Leg: Silver finish Laminate top: TBD from Tier 1 or Tier 2 standards	\$1,272.00	\$7,632.00



Item #	Qty	Catalog #	Description	Unit Price	Ext. Price
CH1- OPT	12	1051 FT1 A0 PS SC23 GL1 FC? AC	SitOnIt Rio four-leg armless side chair Dimensions: 21.2"W x 21.6"D x 33."H (overall) Seat height is 17.9". Chair has plastic shell and metal legs. Chair features ARC Technology (Active Rebound Control) ARC enables chair to flex based on amount of weight pressed against it.	\$188.50	\$2,262.00



12	C13	Upcharge for carpet casters	\$26.00	\$312.00
1	Installation	Receipt and installation of above meeting room furniture by J. P. Jay Associates personnel.	\$299.25	\$299.25
		SubTotal		\$10,505.25
		All pricing is based on all finishes being selected from manufacturer's standard offerings. Non-standard, premium, high definition or custom finishes will carry an upcharge. Pictures are for representation only. Please refer to product description for exact details on proposed item. Pricing includes freight to the library, but does not include any additional services such as lift gate and/or inside delivery. If J. P. Jay is contracted to perform the installation our installer will be on site to receive the trucks. Due to the volatile materials market prices are only good for 30 days from date of quote.		
Place	varify the abo	ve information I.P. Jay Associates Inc. is not responsi	iblo	

Note: Please verify the above information. J.P. Jay Associates, Inc. is not responsible for errors or omissions.

Note: Unless otherwise noted, the above prices are based on all finishes and optons being selected from manufacturer's standard offerings.

Accepted by:	_	Total	\$93,415.00
Title:	-		
Date:	_ By:		
Trash will be removed by J. P. Jay Associates personnel to a receptacle provided by the client.		J. P. Jay Associates, Inc.	

STANDARD TERMS AND CONDITIONS

LIMITS OF AGREEMENT. The terms and conditions set forth herein when accepted by Buyer, as set for the below, shall constitute the entire agreement between J. P. Jay Associates, Inc. and Buyer. Any provisions of Conditions of Buyer's order which are in any way inconsistent with or in addition to these terms and conditions shall not be binding upon J. P. Jay Associates, Inc. and shall not be applicable, not withstanding its acceptance of Buyer's purchase order

1. PRICE/TAXES

The retail list prices that pertain to orders for J. P. Jay Associates, Inc. products placed by Buyer under this agreement will be the respective retail list prices in effect when the particular order is placed. Prices do not include Federal, state or local taxes now or hereafter enacted, applicable to the goods sold or this transaction which tax or taxes will be added by J. P. Jay Associates, Inc. to the sale price where J. P. Jay Associates, Inc. has the legal obligation to the collect same, and will be paid by Buyer unless Buyer provides J. P. Jay Associates, Inc. with a proper Tax exemption certificate.

2. TERMS AND METHOD PAYMENT

Where J. P. Jay Associates, Inc. has extended credit to Buyer terms of payment shall be NET cash; i.e. "Payment in full upon receipt of invoice." The amount of credit or terms of payment may be changed or credit withdrawn by J. P. Jay Associates, Inc., Inc. at any time. On an order on which credit is not extended by J. P. Jay Associates, Inc. shipment or delivery shall be made at J. P. Jay Associates, Inc. election, cash with order (in whole or in part), C.O.D., or Sight Draft attached to Bill of Lading or other shipping documents, will all costs of collection for the amount of Buyer. Shipments outside the United States shall require confirmed irrevocable letter of credit in favor of J. P. Jay Associates, Inc. issued by a United States bank for the full amount of the contract price plus all taxes, shipping, insurance and import costs.

If the goods are sold on INSTALLMENT terms Buyer shall pay for installment in accordance with the terms hereof.

- 1/3 due upon acceptance of order
- 1/3 due upon receipt at warehouse and
- 1/3 due upon acceptance of installation.

Payment shall be made for the goods without regard to whether Buyer has made or may make any inspection of the goods. If shipments are delayed by Buyer, payments are due from date when

J. P. Jay Associates, Inc. is prepared to make shipments and Buyer shall be liable for the cost of storage charges as then prevailing and any increase in the cost of labor and/or materials to effect the installation upon the termination of the delay period.

FINANCE CHARGES* - A delinquency charge of 1 ½% per month (which is an ANNUAL PERCENTAGE RATE OF 18% - but not in excess of applicable lawful maximum) may be added to all amounts not paid within 60 days after invoice date. *NOT APPLICABLE TO FEDERAL GOVERNMENT

3. Title to the goods describes on the face hereof shall not pass until the purchase price is paid in full and purchaser hereby grants a security interest in said goods to secure payment and performance to seller. It is mutually agreed that the billing of such goods is for convenience only and does not carry title with it.

4. In case of default of payment, or in case of removal of said goods or any part thereof without the consent of the seller or in the event the purchaser shall mortgage or part with the possession of said property, voluntarily or involuntarily, without the consent of the seller, the latter shall have the right to resume immediate possession of the same wherever it may be found, and remove it with or without process of law, and may declare this agreement terminated and may retain all money paid hereunder as liquidated damages and rental for said goods. In the event a claim is placed in an attorney's hands for collection or in the event of litigation, a reasonable attorney's fee and cost shall be added thereto. 5. The seller shall not be liable for any delay or for failure to deliver the goods covered hereunder because of fire, strikes, war or other emergency, whether national or state, or due to control, laws or regulations issued by any Nation or State, or any political sub-division thereof, or other causes beyond its control. IN NO EVENT SHALL THE SELLER BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES SUCH AS BUT NOT LIMITED TO LOSS OF ANTICIPATED PROFITS OR OTHER ECONOMIC LOSS IN CONNECTION WITH OR ARISING OUT OF THE EXISTENCE, FURNISHING, FAILURE TO FURNISH, FUNCTIONING OR CUSTOMER'S USE OF THE GOODS.

6. Any equipment sold hereunder is warranted to be in satisfactory operating condition when delivered. Should any part prove defective in material or workmanship during the warranty period, replacement of same will be made without charge. Mechanical adjustments will be provided without charge during the warranty period. Buyer shall permit full and free access to perform these services when equipment is not portable; otherwire, Buyer shall at its expense return equipment for service. This warranty does not include replacement or parts due to misuse, neglect.

THE FOREGOING WARRANTY AND LIMITATIONS ARE EXCLUSIVE REMEDIES AND ARE IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE.

7. PRICES QUOTED ARE FOR WORK PERFORMED BY VENDOR AUTHORIZED PERSONNEL ONLY: WORKING FROM 9:00 AM TO 5:00 PM, MONDAY THROUGH FRIDAY ONLY, UNLESS OTHERWISE INDICATED. CUSTOMER AGREES TO PAY ADDITIONAL FOR UNION INVOLVEMENT, OTHER INTERFERENCE OR OVERTIME WORK, UNLESS THE PRICES QUOTED SPECIFICALLY INCLUDE THESE ITEMS.

CUSTOMER WILL PROVIDE ADEQUATE FREIGHT ELEVATOR SERVICE, AS REQUIRED, WITHOUT COST TO THE VENDOR AND/OR HIS SUBCONTRACTORS.

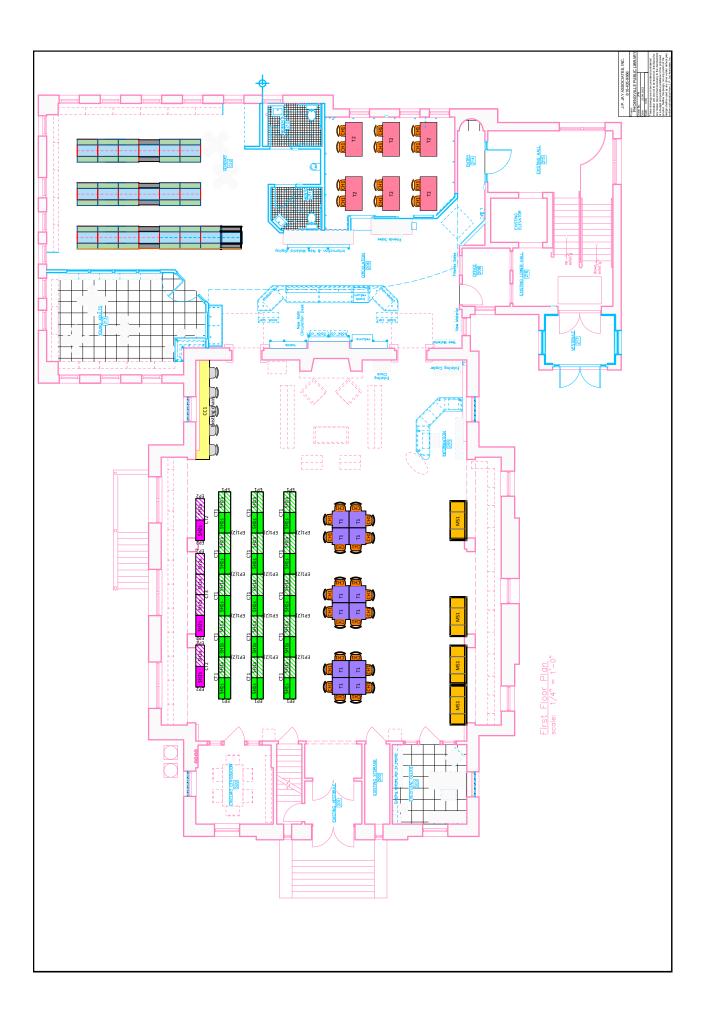
8. Customer hereby authorizes J. P. Jay Associates, Inc. to use its name and diagrams, photographs or other depictions of the subject installation in J. P. Jay Associates, Inc. promotional releases and/or literature.

9. GENERAL

If any of the provisions or portions of these terms and conditions are invalid under any applicable statute or rule of law, they are to that extent to be deemed omitted. Buyer acknowledges that he has read and understands these terms and conditions and agrees to be bound by them, further aggress it is the complete and exclusive statement of the agreement between the parties and supersedes all proposals, oral or written and all other communications between the parties relating to the subject matter hereof. This agreement may be modified only by writing signed by J. P. Jay Associates, Inc. and the Buyer. No waiver or breach of any provision of this order shall constitute a waiver of any other breach or such provision.

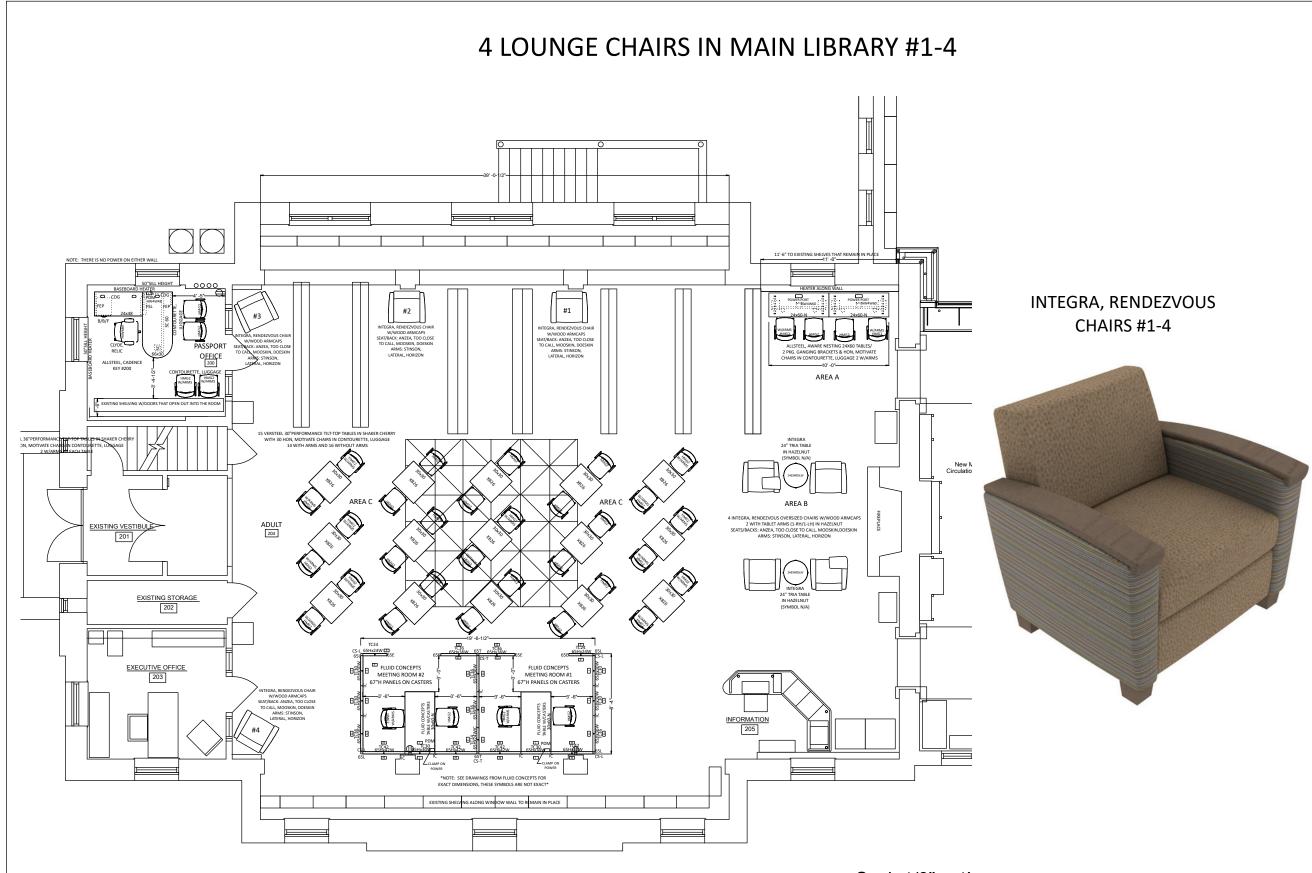
10. CONTROLLING LAW

This contract of sale shall be governed by, subject to and construed according to the laws of the State of Pennsylvania.





610-435-9666 1313 Roth Avenue, Allentown, PA 18102 www.jpjay.com







240 N. Prince St. Lancaster, PA 17603

THIS DRAWING IS THE PROPERTY OF BENJAMIN ROBERTS LTD. AND CANNOT BE REPRODUCED OR OTHERWISE DUPLICATED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF MANAGEMENT.

PHOENIXVILLE **PUBLIC LIBRARY**

#11920

NOTES: This drawing is to be used for FURNITURE PLACEMENT ONLY, not for construction, electrical, etc. Contractors must field verify all dimensions.

Client Approval

Signatur

Date

Date:

2/28/2023

Terry Cabot

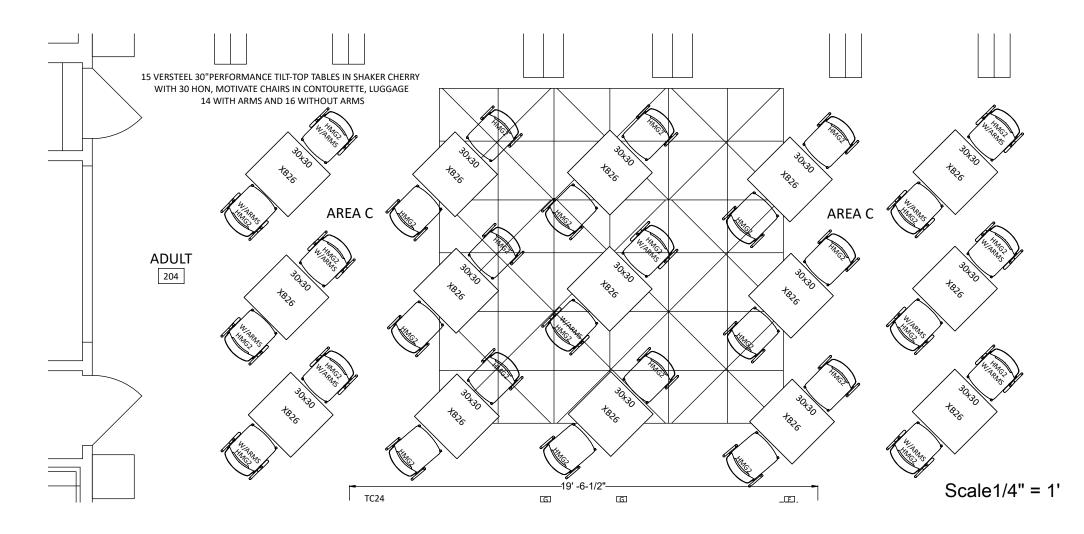
Sherry Spangler

Designer:

Sales Rep:

Dealer PO:

AREA C - ADULT AREA 204







240 N. Prince St. Lancaster, PA 17603

THIS DRAWING IS THE PROPERTY OF BENJAMIN ROBERTS LTD. AND CANNOT BE REPRODUCED OR OTHERWISE DUPLICATED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF MANAGEMENT.

PHOENIXVILLE PUBLIC LIBRARY

#11920

NOTES: This drawing is to be used for FURNITURE PLACEMENT ONLY, not for construction, electrical, etc. Contractors must field verify all dimensions.

Client Approval

Signatur

Date

Date:

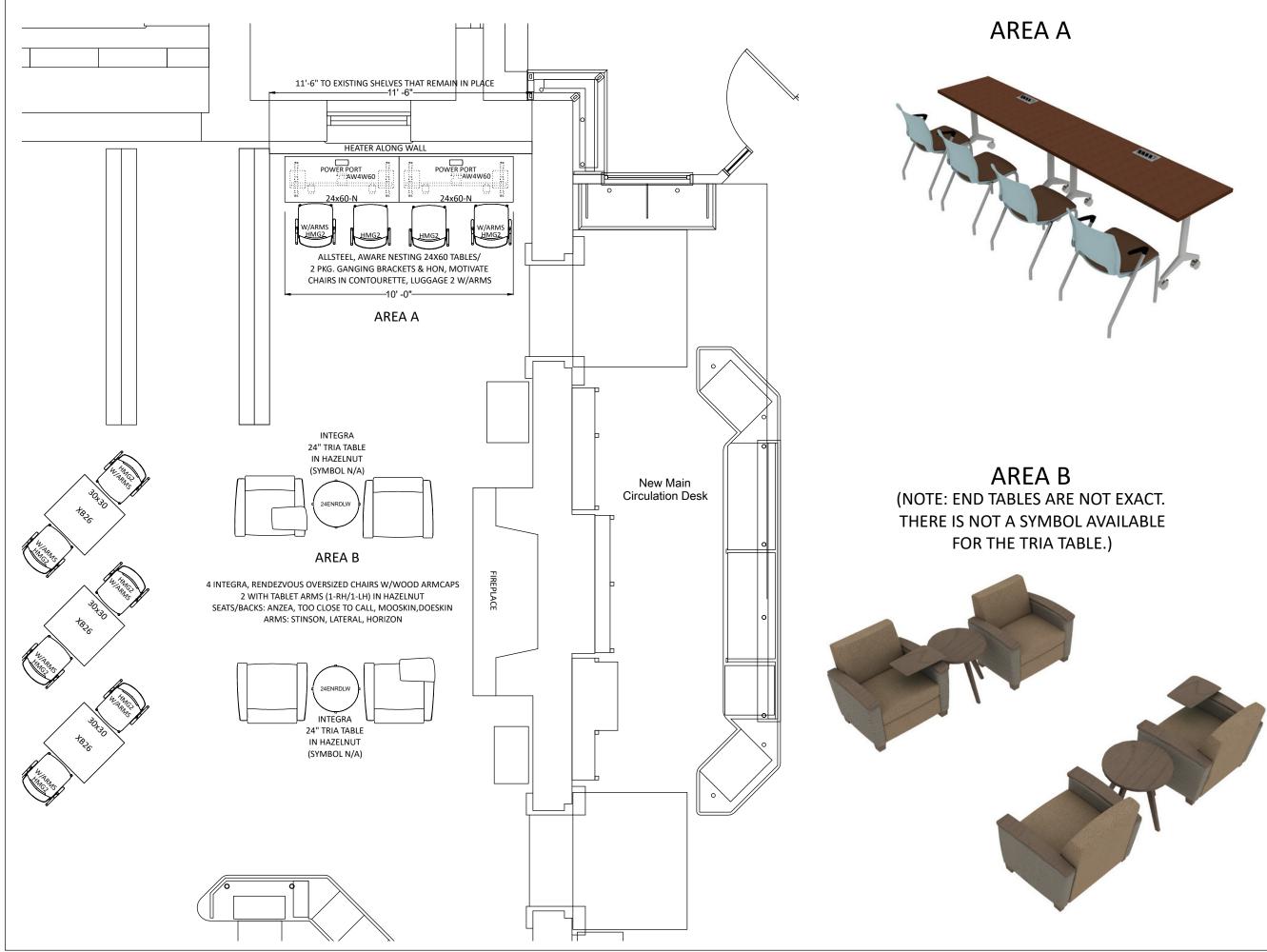
2/28/2023

Designer:

Sales Rep:

Dealer PO:

Terry Cabot





240 N. Prince St. Lancaster, PA 17603

THIS DRAWING IS THE PROPERTY OF BENJAMIN ROBERTS LTD. AND CANNOT BE REPRODUCED OR OTHERWISE DUPLICATED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF MANAGEMENT.

PHOENIXVILLE **PUBLIC LIBRARY**

#11920

NOTES: This drawing is to be used for FURNITURE PLACEMENT ONLY, not for construction, electrical, etc. Contractors must field verify all dimensions.

Client Approval

Signatur

Date

Date:

2/28/2023

Designer:

Sales Rep:

Dealer PO:

Terry Cabot

BENJAMIN	Revised Proposal Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com	Order Number Date	11920 03/01/2023
ROBERTS		Customer PO No	
ROBERTS		Customer Name	Phoenixville Public Library
OFFICE INTERIORS		Salesperson	Terry Cabot
		Project Number	
Making Your Space Your Place.		Terms	NET 30
		Page	1 of 10

- S Phoenixville Public Library
- H 183 2nd Ave
- Phoenixville, PA 19460
- ATTN: Lara Lorenzi
- Phone: 610-933-3013 x-123
- Email: llorenzi@ccls.org

^T Phoenixville Public Library^O 183 2nd Ave

Phoenixville, PA 19460

ATTN: Lara Lorenzi Phone: 610-933-3013 x-123 Email: Ilorenzi@ccls.org

NEW FURNITURE PROJECT

*Please Note that freight charges will be determined at the time the product is ready to be ordered.

	Description			Amount
Area A				3,674.04
Line	Qty	Description	Unit Price	Extended Amount
1	2.00 Each	AW2TS24N60CB\$(P2)PR6S Aware 24D x 60W NestingT-Leg CSTR Pnt(Kit) OPTION: \$(P2):P2 Paint Opts OPTION: .PR6:Silver OPTION: .S:Silver Mark Line For: Area A	637.96	1,275.92
2	2.00 Each	AW3LF2460TX-\$(L1STD)LW7CDFATE 24Dx60W Aware Top Lam FlatEdg for T-Fixed or Nest OPTION: .X:Standard Wood OPTION: \$(L1STD):Grd L1 Standard Laminates OPTION: .LW7C:Shaker Cherry OPTION: .DF:Shaker Cherry *Prev EDF* OPTION: .ATE:One Cutout for Popup Pwr 2inbk Mark Line For: Area A	285.36	570.72
3	2.00 Each	AW4P2C Power Harness Corded - 3 AC/1 Open Mark Line For: Area A	248.87	497.74
4	2.00 Each	AW4W60P 34" Wire Trough for 60" table OPTION: .P:Black Mark Line For: Area A	71.75	143.50
5	2.00 Each	AW4GANG Ganging Hardware Mark Line For: Area A	40.18	80.36
22	1.00 Each	HMG2FEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .F:Fixed Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett	571.80	571.80

BENJAMIN	Revised Proposal Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com	Order Number Date	11920 03/01/2023	
ROBERTS		Customer PO No	00/01/2020	
ROBERTS		Customer Name	Phoenixville Public Library	
OFFICE INTERIORS		OTTICE INTERIORS	Salesperson	Terry Cabot
		Project Number		
Making Your Space Your Place.		Terms	NET 30	
		Page	2 of 10	

		OPTION: 26:Luggage OPTION: .PR8:Silver Texture Mark Line For: Area A		
23	1.00 Each	HMG2NEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .N:No Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: .UR:Contourett OPTION: 26:Luggage OPTION: .PR8:Silver Texture Mark Line For: Area A	534.00	534.00

. . .

_

Description		Extended	l Amount	
Area C				19,119.60
Line	Qty	Description	Unit Price	Extended Amount
24	7.00 Each	HMG2FEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .F:Fixed Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: .UR:Contourett OPTION: .PR8:Silver Texture Mark Line For: Area C	571.80	4,002.60
25	8.00 Each	HMG2NEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .N:No Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: .UR:Contourett OPTION: .PR8:Silver Texture Mark Line For: Area C	534.00	4,272.00
33	15,00 Each	PEX1 30SQTL-L-P2S-TW-TWSPEC-Shaker Cherry 7935-60-TBD->-PSIL CAS55 Performance X, 30 Square Tilt OPTION: L:HP Laminate Surface Table Top OPTION: P2S:1 1/4" Flat PVC w/Square Corners OPTION: TW:Wilsonart OPTION: TWSPEC:Special Wilsonart Laminate OPTION: TWSPEC:Special Wilsonart Laminate OPTION: Shaker Cherry 7935-60: OPTION: TBD:Std PVC Edge (to be specified) OPTION: TBD:Std PVC Edge (to be specified) OPTION: >:Standard Process OPTION: PSIL:Silver (Base Color) OPTION: ~:Standard 29" Tbl Height	- 723.00	10,845.00



Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	3 of 10

OPTION: ~:No Bullet End Caps OPTION: CAS55:Casters (4) - Dual Wheel Black Hard Wheel OPTION: ~:No Table Link OPTION: ~:No Lightweight Core Mark Line For: AREA C		
--	--	--

	Description		Extended	Amount
Computer Lab				9,098.40
Line	Qty	Description	Unit Price	Extended Amount
6	6.00 Each	AW2TS24N60CB\$(P2)PR6S Aware 24D x 60W NestingT-Leg CSTR Pnt(Kit) OPTION: \$(P2):P2 Paint Opts OPTION: .PR6:Silver OPTION: .S:Silver Mark Line For: Computer Lab	637.96	3,827.76
7	6.00 Each	AW3LF2460TX-\$(L1STD)LW7CDFAGO 24Dx60W Aware Top Lam FlatEdg for T-Fixed or Nest OPTION: .X:Standard Wood OPTION: \$(L1STD):Grd L1 Standard Laminates OPTION: .LW7C:Shaker Cherry OPTION: .DF:Shaker Cherry *Prev EDF* OPTION: .AGO:No Cutouts Mark Line For: Computer Lab	285.36	1,712.16
8	6.00 Each	AW4GANG Ganging Hardware Mark Line For: Computer Lab	40.18	241.08
26	3.00 Each	HMG2FEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .F:Fixed Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: 26:Luggage OPTION: .PR8:Silver Texture Mark Line For: Computer Lab	571.80	1,715.40
27	3.00 Each	HMG2NEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .N:No Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: .UR:Contourett OPTION: 26:Luggage OPTION: .PR8:Silver Texture Mark Line For: Computer Lab	534.00	1,602.00



Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	4 of 10

		Description	Extended	Amount
Meeting Rooms	Meeting Rooms 1&2/Seating, Electrical Receptacles			2,776.58
Line	Qty	Description	Unit Price	Extended Amount
9	2.00 Each	APWRMOD2WCSTRM 2 Receptacle 2 USB Worksurface Clamp OPTION: .STRM:Storm Mark Line For: Meeting Rooms 1 & 2	282.49	564.98
28	2.00 Each	HMG2FEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .F:Fixed Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: 26:Luggage OPTION: .PR8:Silver Texture Mark Line For: Meeting Rooms 1 & 2	571.80	1,143.60
29	2.00 Each	HMG2NEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .N:No Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: 26:Luggage OPTION: .PR8:Silver Texture Mark Line For: Meeting Rooms 1 & 2	534.00	1,068.00

	Description		Extended	I Amount
Passport Office				3,922.64
Line	Qty	Description	Unit Price	Extended Amount
10	1.00 Each	APWRMOD2WC–.STRM 2 Receptacle 2 USB Worksurface Clamp OPTION: .STRM:Storm Mark Line For: Passport Office	282.49	282.49
11	1.00 Each	AW4W48P 17 1/4" Wire Trough for 48" table OPTION: .P:Black Mark Line For: Passport Office	40.18	40.18
12	2.00 Each	CDG\$(P1)P7C Gussets (1 Pr) OPTION: \$(P1):P1 Paint Opts OPTION: .P7C:Bungalow Mark Line For: Passport Office	70.11	140.22
13	1.00	CEP1129F\$(P1)P7C	100.45	100.45



Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	5 of 10

Each			
	Freestanding 11DX29-1/2H End PnI Sup OPTION: \$(P1):P1 Paint Opts OPTION: .P7C:Bungalow Mark Line For: Passport Office		
Each I	CEP2429F\$(P1)P7C Freestanding 24DX29-1/2H End PnI Sup OPTION: \$(P1):P1 Paint Opts OPTION: .P7C:Bungalow Mark Line For: Passport Office	108.24	108.24
Each I	CSL2429F\$(P1)P7C Freestanding 24Dx29-1/2H Sup Leg OPTION: \$(P1):P1 Paint Opts OPTION: .P7C:Bungalow Mark Line For: Passport Office	93.48	93.48
Each I ((((PF197-183A\$(P1)P7CELOMT Essentials Support Ped BBF 28Hx18Dx15W Arch Pull OPTION: \$(P1):P1 Paint Opts OPTION: .P7C:Bungalow OPTION: .EL:Matte Silver OPTION: .OMT:omt Core to Ord key Alike Mark Line For: Passport Office	473.55	473.55
Each ((((T52448S–\$(L7PTR)WLT6EXP Primary 24Dx48W Flat Eg Lam w/Grommets OPTION: \$(L7PTR):Grd L7 Partnership Laminates OPTION: .WLT6:Timberwolf Alona Y0288-12 OPTION: .EX:Bungalow OPTION: .P:Plastic Grommet Mark Line For: Passport Office	296.84	296.84
Each ((((T53066B–\$(L7PTR)WLT6EXP Peninsula 30Wx66L Flat Eg Lam w/Grommet OPTION: \$(L7PTR):Grd L7 Partnership Laminates OPTION: .WLT6:Timberwolf Alona Y0288-12 OPTION: .EX:Bungalow OPTION: .P:Plastic Grommet Mark Line For: Passport Office	605.57	605.57
Each	Z5SC72 60W External Supt Channel for 72W W/S Mark Line For: Passport Office	50.02	50.02
Each S	TT629SC\$(P1)P7C Sup Column 29-1/2Hx3 Dia. OPTION: \$(P1):P1 Paint Opts OPTION: .P7C:Bungalow Mark Line For: Passport Office	102.09	102.09
Each I ((LKFE1SLV\$(KEYNUM)X2002 Lock Core Kit Silver - 1 Core 2 Keys OPTION: \$(KEYNUM):Key Number OPTION: .X200:Key Number 200 OPTION: .2:2 Mark Line For: Passport Office	20.91	20.91
	HIWMMY1AHIM-\$(2)CLYD-06NLSBT Ignition 2 Task Mid-back, ilira back	502.80	502.80



Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	6 of 10

		OPTION: .Y1:Syncho-Tilt W Seat Slider OPTION: .A:Height and Width Adj. Arm OPTION: .H:Hard Caster OPTION: .IM:4-Way Black OPTION: .IM:4-Way Black OPTION: .S(2):II UPHOLSTERY OPTION: .CLYD:Clyde Color OPTION: .CLYD:Clyde Color OPTION: .CLYD:Clyde Color OPTION: .CLYD:Clyde Color OPTION: .CLYD:Clyde Color OPTION: .SB:Standard Base OPTION: .SB:Standard Base OPTION: .T:Black Mark Line For: Passport Office		
31	1.00 Each	HMG2FEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .F:Fixed Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: .UR:Contourett OPTION: .PR8:Silver Texture Mark Line For: Passport Office	571.80	571.80
32	1.00 Each	HMG2NEBU-\$(1)UR-26PR8 Motivate 4-Leg Stack Chair-Uph Seat-Set/2 OPTION: .N:No Arm OPTION: .E:Standard Nylon Glide OPTION: .BU:Surf OPTION: .BU:Surf OPTION: \$(1):Gr 1 UPH OPTION: .UR:Contourett OPTION: .UR:Contourett OPTION: .PR8:Silver Texture Mark Line For: Passport Office	534.00	534.00

		Description	Extended	d Amount
Adult Area				24,885.60
Line	Qty	Description	Unit Price	Extended Amount
34	8.00 Each	RUO1-HG4-HBU-IL-FAB-CFST-Lateral-Horizon-HAZ-PERM_NONE- WT_NONE-MBFW_NONE-TP_NONE Rendezvous Oversize Chair-Hide & Go Mobility-High Back, Maple Arm Cap Hazelnut, Recessed Pull Handle Gray (High Back) OPTION: U-IL:Fabric grade U or Integra Leather OPTION: U-IL:Fabric grade U or Integra Leather OPTION: FAB:Enter Fabric Now OPTION: FAB:Enter Fabric Now OPTION: CFST-Lateral-Horizon: OPTION: CFST-Lateral-Horizon: OPTION: HAZ:Hazelnut OPTION: PERM_NONE:No permacoat OPTION: WT_NONE:No additional weight OPTION: MBFW_NONE:No moisture barrier or firewall OPTION: TP_NONE:No tamper proof hardware Mark Line For: ADULT AREA	2,657.40	21,259.20
35	1.00	TABG3M4-RUHAZ	328.80	328.80



Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	7 of 10

Making Your Space Your Place.

	Each	Solid Maple Tablet Gen3 on Right as Seated OPTION: HAZ:Hazelnut Mark Line For: ADULT AREA		
36	1.00 Each	TABG3M5-RUHAZ Solid Maple Tablet Gen3 on Left as Seated OPTION: HAZ:HazeInut Mark Line For: ADULT AREA	328.80	328.80
37	2.00 Each	TRIA-TB Tria Table 24" Round 22" High, 4 Legs, Hazelnut Maple Mark Line For: ADULT AREA	1,484.40	2,968.80

Description

Extended Amou	nt
---------------	----

25,450.20

Mobile Meeting Rooms 1&2/Pop Up Station "220 x 98"

Line	Qty	Description	Unit Price	Extended Amount
38	1.00 Each	 MOBILE MEETING ROOM (20) XPST4Q67 67"H - 2.5" Square Post, 4 Slot, 90 - Style 4Q (2) (20) CASTERS 60mm Black Plastic Caster with Lock HACC021 (6) *TFCB36D *SPECIAL Truss, 36"W Cross Beam, Double Frame, Modify to be 24"W (18) *TFCB36D *SPECIAL Truss, 36"W Cross Beam, Double Frame, Modify to be 30"W (18) *TFCB36D Truss, 36"W Cross Beam, Double Frame (15) *TFCB42D *SPECIAL Truss, 42"W Cross Beam, Double Frame, Modify to be 38"W (2) *XPTFQ2824G1 *SPECIAL 28x24 Tackable Fabric Divider, Gr. 1 - Style 4Q, ft between truss cross beam double frame (6) *XPTFQ2830G1 *SPECIAL 28x30 Tackable Fabric Divider, Gr. 1 - Style 4Q, to fit between truss cross beam double frame (6) *XPTFQ2836G1 *SPECIAL 28x36 Tackable Fabric Divider, Gr. 1 - Style 4Q, to fit between truss cross beam double frame 	25,450.20	25,450.20



Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsltd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	8 of 10

Making Your Space Your Place.

Individual Items	14. (5) *XPTFQ2842G1 *SPECIAL 28x42Tackable Fabric Divider, Gr. 1 - Style 4Q Modify to be 39Hx38W and to fit between truss cross beam double frame 15. (4) UTHC30BL Treo, Metal "T" Base w/ Casters (Rect Tube), Black, 3W x 28D x 27.75H 16. (2) 3RS6030 Treo, Rectangular Table Top, 60W x 30D		1,000,00	
	 11. (2) *XPTFQ2824G1 *SPECIAL 28x24 Tackable Fabric Divider, G Style 4Q Modify to be 39Hx24W and to fit between truss cross beam double frain 12. (6) *XPTFQ2830G1 *SPECIAL 28x30 Tackable Fabric Divider, Gr 4Q Modify to be 39Hx30W and to fit between truss cross beam double frain 13. (6) *XPTFQ2836G1 *SPECIAL 28x36 Tackable Fabric Divider, Gr 4Q Modify to be 39Hx36W and to fit between truss cross beam double frain 	me : 1 - Style me 1 - Style		

Line	Qty	Description	Unit Price	Extended Amount
39	1.00 Each	DELIVERY AND INSTALLATION Delivery and Installation	1,000.00	1,000.00
			Order Sub-Total :	\$89,927.06
			TOTAL ORDER :	\$89,927.06
		Require	ed Deposit 50.0% :	\$44,963.53

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE

Fluid Concepts Product Information for :

The A1 moveable offices

-2.5" square aluminum post with full-length septum for strength and rigidity (67" tall)

-Aluminum posts are 100% recyclable

- -Includes zinc diecast top caps for a clean finish
- -Double-frame cross beams for additional strength and rigidity
- -60 mm durable locking casters

-Tackable grade-1 fabric panels

-8 lines of grade-1 fabric with many colors in each line (Office Furniture Fabrics and Finishes - fluidconcepts)

-Panels can be disassembled and reconfigured for different applications and designs in the future

-Installation is quick and easy with our "Tension-lock" connection method

A2 Mobile tables:

-60" x 30" x 1" thick worksurfaces

-Made with low-emission particleboard substrate meeting SCS Indoor Advantage Gold certification

-22 Thermally Fused Laminate (TFL) color and wood grain options

-All laminates come with matching edging as standard



Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsItd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	9 of 10

-Rectangular steel tube T-base legs

-Legs are hybrid epoxy power-coated for durability and minimum manufacturing waste

Misc.:

-All wood, fabric and aluminum offcuts are either re-used or recycled

-Materials are shipped in re-usable or recyclable containers

-Our products are designed for disassembly for re-use or recycling at end of life

-Installation guides are provided

-Installation review meeting/tutorial are available

A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature:	Na	ame:	Title:	Date:
------------	----	------	--------	-------



Making Your Space Your Place.

Revised Proposal

Benjamin Roberts, Ltd 119 S Tree Dr Lancaster, PA 17603-4081 Phone: 717.291.1001 Web: www.benjaminrobertsltd.com

Order Number	11920
Date	03/01/2023
Customer PO No	
Customer Name	Phoenixville Public Library
Salesperson	Terry Cabot
Project Number	
Terms	NET 30
Page	10 of 10

Terms and Conditions

The terms and conditions of sale governing the goods and services described in this Proposal are all of the terms and conditions set forth in any writing originated by Benjamin/Roberts, Ltd. (the "Seller"). To the extent that any terms and conditions proposed in any writing originated by the customer/ purchaser (the "Purchaser") are different from, conflict with or add to the Seller's, such different, conflicting or additional terms and conditions shall be deemed to materially alter the terms and conditions of the parties' agreement and are hereby objected to and rejected by the Seller. Without limitation, all sales and services delivered by Seller are subject to the following:

Price Quotation. Prices contained in this proposal are guaranteed for thirty (30) days from the date first indicated above, unless extended by Seller in writing.

Specially Ordered Merchandise. All merchandise covered by this proposal is being specially ordered from the manufacturer and is not returnable or cancelable for refund or credit unless defective. Claims for defects will not be considered unless made within 15 days from receipt of shipment. Seller's liability for loss of goods sold due to casualty or destruction ceases absolutely upon delivery to the carrier for transportation to the Purchaser. Purchaser is responsible for filing any claims against the carrier.

Terms of Payment. Payment of all invoices is due thirty (30) days from date of invoice.

Late Charge. Purchaser agrees to pay a late charge at the rate of 1 1/2 % per month (18% annual percentage rate) on all past due invoice balances.

Costs of collection/attorneys' fees. In the event payment is not received and Purchaser's account is referred for collection, whether or not legal proceedings are instituted, Purchaser agrees to pay all costs of collection including, without limitation, reasonable attorneys' fees and costs of suit.

Choice of Law / Venue for Resolution of Disputes. The validity, interpretation and performance of the agreement between Seller and Purchaser evidenced by this Proposal and any dispute arising under, pursuant to or in connection with the execution, performance or termination of such agreement will be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without reference to any conflicts of law principles. The sole and proper venue for any dispute arising out of the business or credit relationship resulting from the transactions evidenced by this Proposal shall be the Court of Common Pleas of Lancaster County, Pennsylvania, and the United States District Court for the Eastern District of Pennsylvania, depending upon (i) which has the appropriate subject matter jurisdiction and (ii) the amount in controversy. Applicant hereby agrees to the personal jurisdiction of said courts and waives any objection to personal jurisdiction including, without limitation, objection based upon inconvenience of forum.

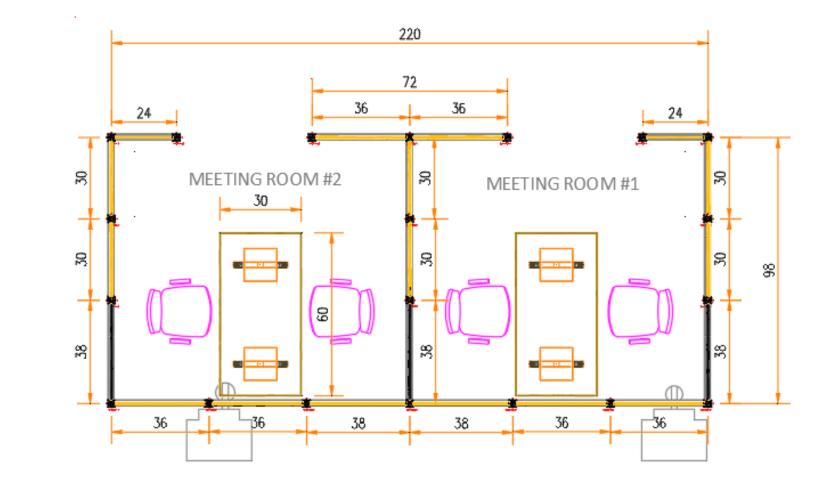
Force Majeure. Seller shall have no liability for delay, non-delivery or other consequence in the event of war, riot, fire, flood, acts of God, court order, strike, work stoppage, act of government or other causes beyond Seller's control.

Disclaimer of Warranties. Seller shall use its best reasonable efforts to obtain from its suppliers for the direct benefit of both Seller and Purchaser such warranties as normally are offered by such suppliers in connection with the goods being supplied by them. Seller shall give Purchaser all reasonable assistance as may be required to enforce such warranties. EXECPT FOR THE FOREGOING, SELLER HEREBY DISCLAIMS AND EXCLUDES ANY AND ALL OTHER WARRANTIES REGARDING GOODS AND SERVICES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTY OF MERCHANTABILITY, THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, IMPLIED WARRANTIES AGAINST DEFECTS IN DESIGN, MATERIALS AND WORKMANSHIP AND THE WARRANTY AGAINST REDHIBITORY DEFECTS. WITH REGARD TO ANY AND ALL GOODS PURCHASED PURSUANT TO OR IN CONNECTION WITH THIS PROPOSAL, SELLER HEREBY DISCLAIMS AND EXCLUDES ANY AND ALL WARRANTIES THAT GOODS WILL CONFORM TO SPECIFICATIONS, DESIGNS OR SAMPLES AND WARRANTIES AGAINST PATENT, COPYRIGHT, TRADEMARK AND ANY OTHER TYPES OF INTELLECTUAL PROPERTY RIGHT INFRINGEMENT UNDER THE LAWS OF ANY NATION INCLUDING, WITHOUT LIMITATION, THE LAWS OF THE UNITED STATES OF AMERICA.



Tel 866 933 5258 Tel 905 672 5258 design@fluidgroup.com concepts www.fluidgroup.com

benjamin roberts office interiors



PLAN VIEW

Q20230210-20601-PHOENIXVILLE PUBLIC LIBRARY-R2

Notes -

Please closely check corresponding quotation to ensure accuracy between drawings and quotations. Two design revisions are included. Any additional design revisions or additional time are chargeable at an hourly design rate. All finishes in Fluid Concepts standard finishes unless specified otherwise.



Tel 866 933 5258 Tel 905 672 5258 design@fluidgroup.com www.fluidgroup.com

benjamin roberts office interiors



Q20230210-20601-PHOENIXVILLE PUBLIC LIBRARY-R2

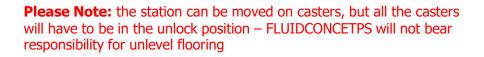
Notes -

Please closely check corresponding quotation to ensure accuracy between drawings and quotations. Two design revisions are included. Any additional design revisions or additional time are chargeable at an hourly design rate. All finishes in Fluid Concepts standard finishes unless specified otherwise.

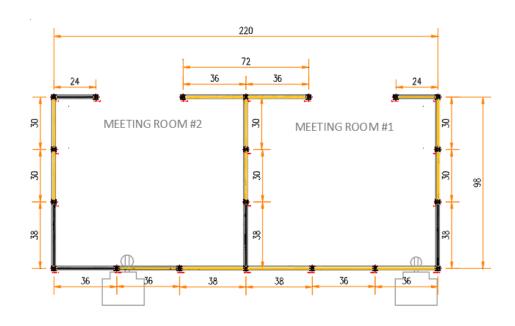


STANDARD FINISHES

Structures: Anodized Aluminum Upper Dividers: G1 Fabric Lower Dividers: G1 Fabric



67H



A1 – 220x98 Pop Up Station

Q20230210-20601-PHOENIXVILLE PUBLIC LIBRARY-R2

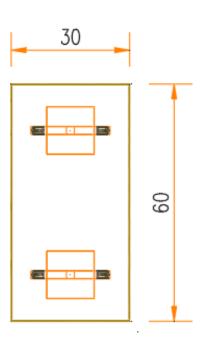
Notes -

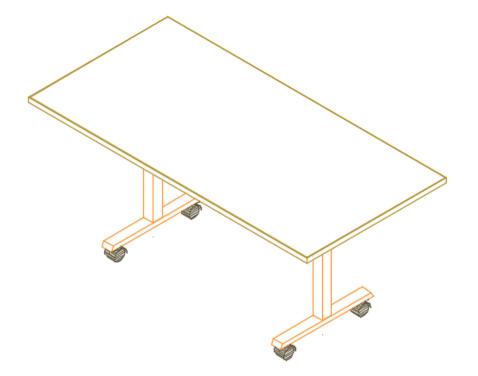
Please closely check corresponding quotation to ensure accuracy between drawings and quotations. Two design revisions are included. Any additional design revisions or additional time are chargeable at an hourly design rate. All finishes in Fluid Concepts standard finishes unless specified otherwise.



benjamin roberts office interiors

Structures: Anodized Aluminum Worksurfaces: TFL, 3mm edge





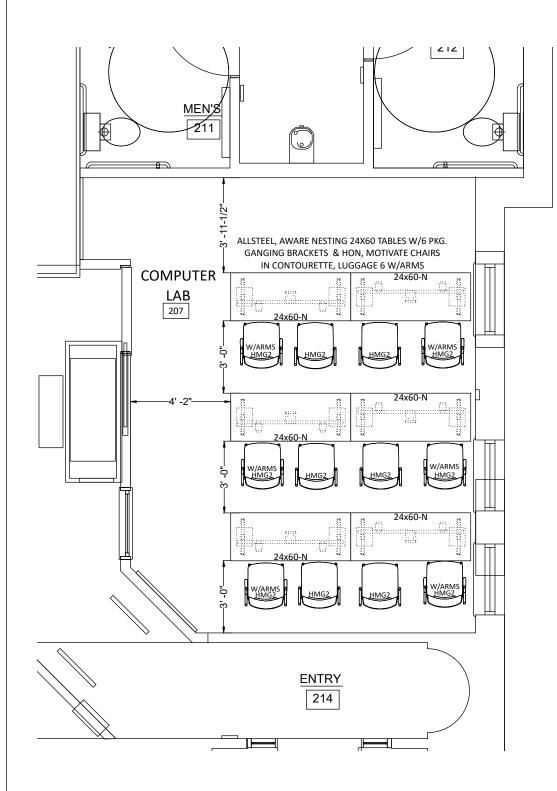
A2 – 60Wx30D Mobile Table

Q20230210-20601-PHOENIXVILLE PUBLIC LIBRARY-R2

Notes -

Please closely check corresponding quotation to ensure accuracy between drawings and quotations. Two design revisions are included. Any additional design revisions or additional time are chargeable at an hourly design rate. All finishes in Fluid Concepts standard finishes unless specified otherwise.

COMPUTER LAB - ROOM 207







240 N. Prince St. Lancaster, PA 17603

THIS DRAWING IS THE PROPERTY OF BENJAMIN ROBERTS LTD. AND CANNOT BE REPRODUCED OR OTHERWISE DUPLICATED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF MANAGEMENT.

PHOENIXVILLE **PUBLIC LIBRARY**

#11920

NOTES: This drawing is to be used for FURNITURE PLACEMENT ONLY, not for construction, electrical, etc. Contractors must field verify all dimensions.

Client Approval

Signatur

Date

Date:

Designer:

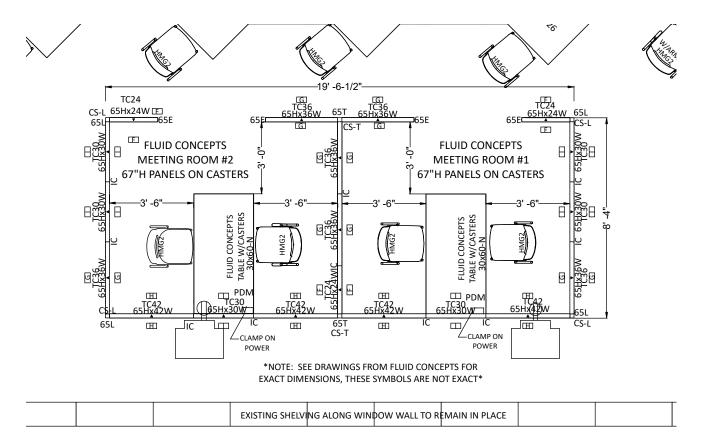
Sales Rep:

Dealer PO:

2/28/2023

Terry Cabot

MEETING ROOMS #1 & #2



RENDERINGS PROVIDED BY FLUID CONCEPTS











240 N. Prince St. Lancaster, PA 17603

THIS DRAWING IS THE PROPERTY OF BENJAMIN ROBERTS LTD. AND CANNOT BE REPRODUCED OR OTHERWISE DUPLICATED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF MANAGEMENT.

PHOENIXVILLE PUBLIC LIBRARY

#11920

NOTES: This drawing is to be used for FURNITURE PLACEMENT ONLY, not for construction, electrical, etc. Contractors must field verify all dimensions.

Client Approval

Signatur

Date

Date:

2/28/2023

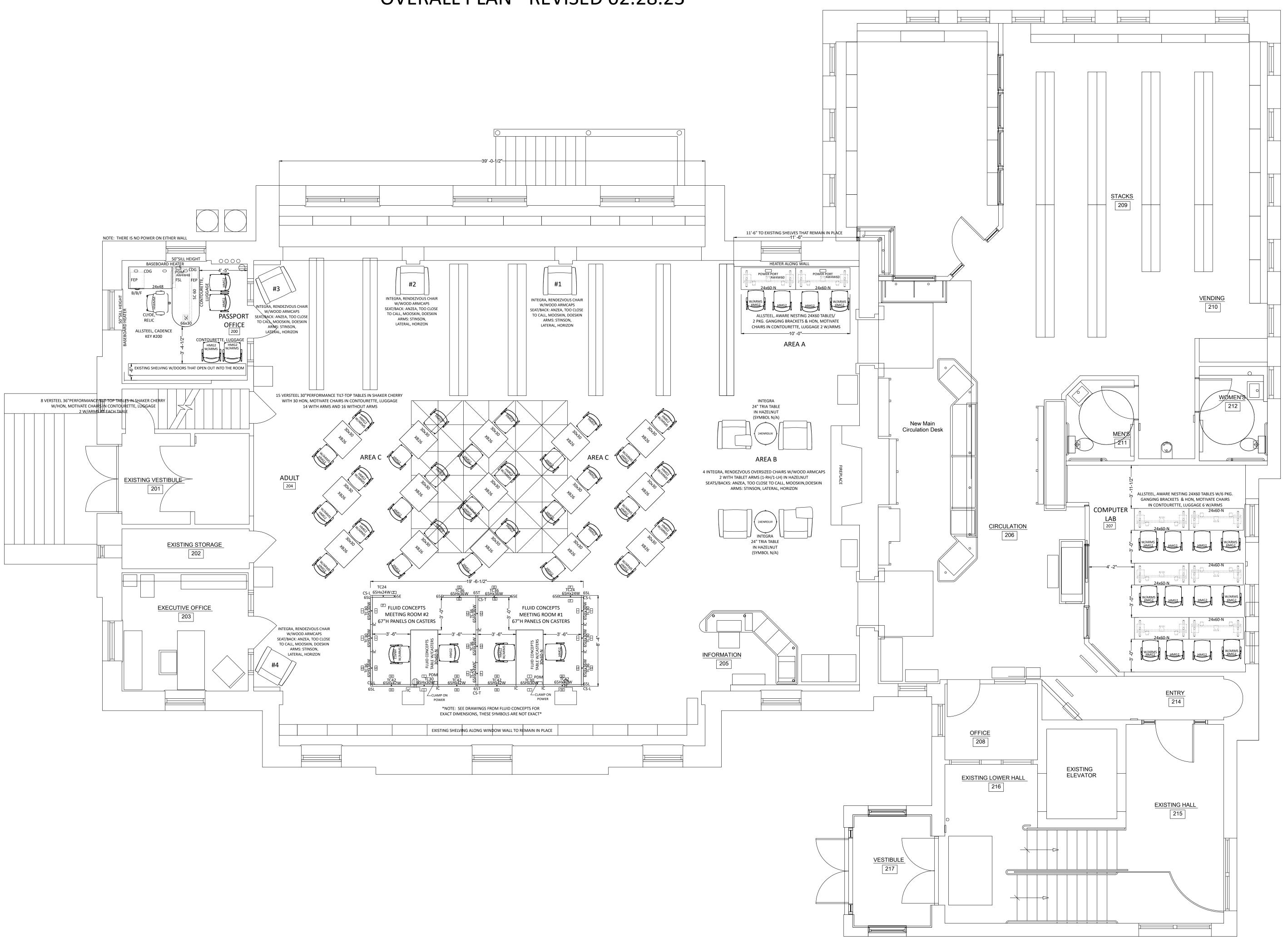
Designer:

Sales Rep:

Dealer PO:

Terry Cabot

c:\Users\Sherry\Benjamin Roberts Ltd\DRAWINGS - Documents\TERRY\Phoenixville Public Library\CET\Library Plan.cmdrw



OVERALL PLAN - REVISED 02.28.23



240 N. Prince St. Lancaster, PA 17603

> THIS DRAWING IS THE PROPERTY OF BENJAMIN ROBERTS LTD. AND CANNOT BE REPRODUCED OR OTHERWISE DUPLICATED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF MANAGEMENT.

PHOENIXVILLE LIBRARY

#11920

NOTES: This drawing is to be used for FURNITURE PLACEMENT ONLY, not for construction, electrical, etc. Contractors must field verify all dimensions.

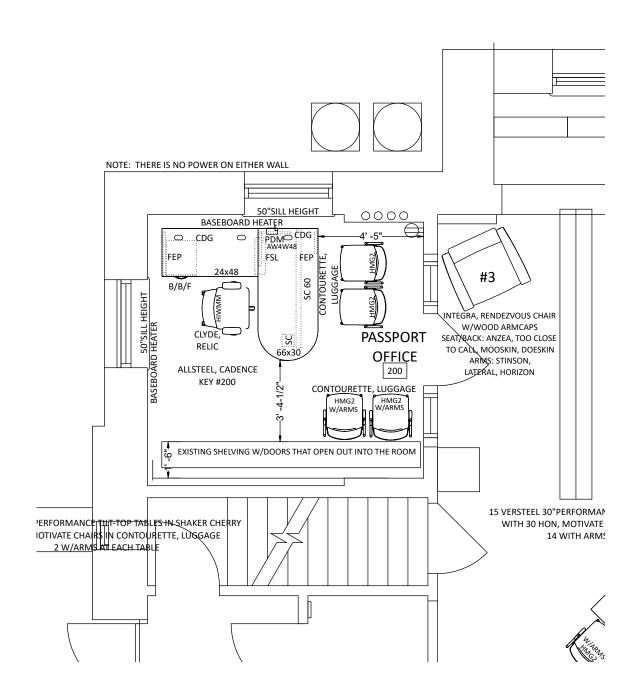
CLIENT APPROVAL

SIGNATURE:

DATE

Date:	2/28/2023
Designer:	Sherry Spangler
Salesperson:	Terry Cabot
Dealer PO:	

PASSPORT OFFICE 200







240 N. Prince St. Lancaster, PA 17603

THIS DRAWING IS THE PROPERTY OF BENJAMIN ROBERTS LTD. AND CANNOT BE REPRODUCED OR OTHERWISE DUPLICATED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF MANAGEMENT.

PHOENIXVILLE **PUBLIC LIBRARY**

#11920

NOTES: This drawing is to be used for FURNITURE PLACEMENT ONLY, not for construction, electrical, etc. Contractors must field verify all dimensions.

Client Approval

Signatur

Date

Date:

Designer:

Sales Rep:

Dealer PO:

2/28/2023

Terry Cabot

