

Board of Trustees Meeting Agenda July 5, 2022 5:00p.m. Location: Zoom

Library Board members, please bring your e-meeting packet with you! Please notify Library Board President Ted Bierer or Lara Lorenzi llorenzi@ccls.org, by Monday morning if you are unable to attend the meeting. The meeting will be chaired by Ted Bierer.

Mission: to provide access to information and services that address the educational, cultural and recreational needs of the community the library serves

- I. Call to order, roll
- II. Public welcome All general public comments limited to 5 minutes
- III. Consent Agenda 2 minutes
 - a. Minutes
 - b. Director's Report
 - c. Youth Services Report
 - d. Adult Services Report
 - e. Development Report
 - f. Circulation Report
 - g. Statistics
 - h. Financials

IV. New Business - Discussion Items

a. Vote- Slate of Officers- Ted Bierer	5 minutes
b. August Board Meeting- Lara Lorenzi	5 minutes
c. Surplus Spending- Salaries- Lara Lorenzi	10 minutes
d. 2022-2023 Budget Changes-Vote- Lara Lorenzi	10 minutes
e. Other new business	5 minutes

V. Old Business – Discussion Items

a. WWW updates- Lara Lorenzi	5 minutes
b. Other old business?	5 minutes

Public Comments on Meeting – Limit 3 minutes per person

VI. Executive Session

Move to Executive Session – to meet with an attorney or other professional advisor to discuss agency business, which, if discussed in public, would lead to the disclosure of information protected by law.

VII. Next meeting Tuesday September 6, 2022 @ 5pm (Zoom)

VIII. – /Adjournment

PHOENIXVILLE PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MONTHLY MEETING June 6, 2022

A Regular Meeting was called to order by Ted Bierer at 5:03 p.m.

BOARD MEMBERS PRESENT

Ted Bierer, President; Joe Koury, Secretary; Jessica Bicker; Mike English; Lauren Coy; Lauren Eustis; Alan Fegley; and Steve Hirsch

BOARD MEMBERS ABSENT

Barbara Shepsko

STAFF PRESENT

Lara Lorenzi, Executive Director

CONSENT AGENDA

On motion made by Mike English, seconded by Steve Hirsch, and by unanimous vote thereafter, the Board approved the Consent Agenda items a. through g., consisting of: (i) the Minutes of the Board's Regular Monthly Meeting held May 2, 2022; (ii) the Director's Report; (iii) the Youth Services Report; (iv) the Adult Services Report; (v) the Development Report; (vi) the Circulation Report; and (vii) Financial Statements for May 2022.

NEW BUSINESS

- New Officers: Ted Bierer indicated that for the Library fiscal year beginning July 1, 2022, the following slate of officers would be considered at the July meeting of Library Trustees: Lauren Eustis, President; Lauren Coy, Vice President; Stephanie Allen, Treasurer; and Joe Koury, Secretary.
- September 2022 Board Meeting: Lara Lorenzi indicated that the first Monday of September 2022 is Labor Day, and suggested the meeting be moved to Tuesday, September 6, 2022, as well as that it be held at 5:00 p.m. by Zoom.
- Budget Update: Mike English indicated the Budget Committee had met again following the Library Board's May 2, 2022 meeting, for the purpose of putting the finishing touch on the Library's 2022 - 2023 budget and also to discuss utilization of the funds remaining in the 2021 – 2022 fiscal year budget. Lara Lorenzi indicated the Budget Committee had quite a few recommendations to make regarding those remaining funds, including an end-of-fiscal-year bonus to employees; a second book locker; renovations of the Library's first floor; a sprucing up of the Library's garden; new signage for the Library's interior; and additional programming for children. Mr. English rejoined that the second book locker and first floor improvements could be implemented shortly, and recommended the Board consider them, along with the additional programming for children. Ms. Lorenzi responded that the cost to renovate the first floor would exceed the funds available, and that the Library Foundation could be approached about the second book locker. Steve Hirsch suggested funds be expended upon Library signage, to which Mr. English suggested additional research be conducted. Lauren Eustis suggested the Board consider the employee bonuses, and Alan Fegley responded that salaries instead be raised rather than paying employees a bonus. Mr. English concluded the discussion with the suggestion that the Budget Committee will present to the Board again in September 2022,

- unless Ms. Lorenzi can gather the necessary information for consideration at the Library Board Meeting to be held in July 2022.
- Fundraising Committee: Lauren Eustis indicated the Fundraising Committee had met on May 24, 2022. She stated the committee was focused on the Wine, Wit & Wisdom fundraiser, and that Chris Porcelli had begun a list of potential authors that the committee asked him to expand. Ms. Eustis suggested a change of venue may also be recommended by the committee. Ms. Eustis indicated that Candace Ferrandino, a second-grade teacher at Manavon Elementary School, has joined the committee. Ms. Eustis offered that the Dogwood Festival had been a success for the Library, as the Library was highly visible there. Lastly, Ms. Eustis indicated the committee had scheduled a meeting with the President of Phoenixville Borough Council to discuss funding of the Library.
- Friends of the Library: Lara Lorenzi suggested that Friends of the Library references in Library policy be removed, as the Friends are now defunct. On motion made by Joe Koury, seconded by Mike English, and by unanimous vote thereafter, the Board voted to accept Ms. Lorenzi's recommendation.
- Dolly Parton's Imagination Library: Lara Lorenzi informed the Board of this initiative, which gifts books to children up to age five (5), through a combination of funding involving community partners such as the Library. Ms. Lorenzi suggested it could be expensive as the Library would shoulder the expense of the books and postage, and that no other library within the Chester County Library System has partnered with the Imagination Library. Ms. Lorenzi indicated that the School District might be an appropriate partner, and that she believed the Imagination Library was worth exploring further. Ms. Lorenzi indicated she would report back to the Board with further information.
- Employee Retiring: Lara Lorenzi indicated that Rebecca Krause, Director of Youth & Young Adult Services, is retiring. Ms. Lorenzi stated that she would be updating the associated job description and duties for purposes of advertising the job opening. Ms. Lorenzi concluded by suggesting that Ms. Krause be honored at Wine, Wit & Wisdom.

OLD BUSINESS

• <u>Development Report</u>: Lara Lorenzi indicated that Chris Porcelli was working with Reads & Company to determine an author for Wine, Wit & Wisdom, but that many authors are unavailable. Ms. Lorenzi also indicated that the grant request submitted to the Phoenixville Community Health Foundation remains pending.

Meeting was adjourned at 6:14 p.m.

Respectfully submitted,

Joseph K. Koury



Report submitted by: Lara Lorenzi July 2022 Library Board of Trustees Meeting

Informational Updates:

- The Library will be closed on Monday July 4th.
- I will have more information for you about the Dolly Parton Imagination Library program, it will be included in the board packet for September.
- The slate of officers will be voted on at the July board meeting.
- We are currently collecting gently used shoes for PAPA, a local organization. If you have any gently used shoes you no longer need, please consider dropping them off at the library for PAPA.
- The library will start using Museum Key/Lending Key software provided by the system to loan out our museum passes, hotspots. By using this software, we will be able to help create consistency across all of the libraries in the system for these services. It's easy to use and should be a nice upgrade to the current software we are using. We will be able to pull monthly statistics right from the software as well.
- We now have access to collection HQ's DEI tool. This tool will help us evaluate our print collection and e-book/e-audio materials. There are various DEI categories that are used to evaluate what items we currently have. This tool will help to show us areas that we need to purchase materials in order to create more diverse collections. I will be looking to set up criteria/goals for the library collections using the American Community Survey, census and service area demographic information. Chester County Library has set up a criterion for their libraries and I'll be using that as a guide for us. I will be adding this to our strategic planning as well.
- The Roku lending program has been discontinued due to extremely low usage by our patrons.
- I will be attending the Phoenixville Borough Finance meeting on Tuesday June 28th with Lauren Eustis and Chris Porcelli. We will be submitting our request for funds, with the hopes the request will be added to the 2023 budget. The three of us are working on a plan for the presentation. We also hope to meet up with Jon Ewald to discuss or plans and see how the library and the borough can continue to work together and continue to enhance our community. I will share an update about this at the meeting.
- I continue to watch all of the PASD board meeting each month to keep up on concerns and items the school district is dealing with along with being informed on the budget process.

Personnel Updates:

• The Youth Services Director position has been posted on the CCLS websites, the Phoenixville Public Library site, on the PA Publib, PaLA website, TCN Professional and Career Development Newstletter. I'm hopeful we will get some good candidates. We will be collecting resumes until July 5th. If we do not receive enough applicated I will repost. Currently, most of the posting are free. We did spend \$80 to post with PaLA for 4 weeks.

Facilities Update:

- We have hired a new cleaning company to take care of the building. They started in late June. We currently will have cleaning services 5 days a week.
- Routine lawn maintenance has begun.
- The sink in bathroom 2 on the upper level has been leaking. PASD came out and fixed it up for us. We did have to shut the water off to the 2 upper bathrooms for about a half a day. All patrons were able to use the bathrooms downstairs until the leak was fixed.
- The pest control company was out for their routine check of the building. We let them know of some ants we've been getting in the computer lab. They were able to take care of it.

- The elevator stopped working again. The door was stuck open on the upper level. The elevator repair company came out to run some diagnostics and take care of it. This is the first time in about a month or so that it stopped working. Hopefully this will keep it running for a while.
- PASD is working on changing out light bulbs and converting our lighting throughout the building to led lights.
- We will be securing out snow removal service in June for the 2022/2023.

E-Material Circulation: (Circulation calculated by patron's home library.)

- April 2022
 - o E-Books: 3,480
 - o E-Audio: 2,488
 - o Total: 5,968
- May 2022
 - o E-Book: 3,704
 - o E-Audio: 2,598
 - o Total: 6,302
- June 2022
 - o E-Book: 3,806
 - o E-Audio: 2,520
 - o Total: 6,326

Book Locker:

- <u>January 2022</u>: 144 checkouts
- February 2022: 205 checkouts
- March 2022: 241 (We had some issues with the book locker for 2 days this month- the lockers wouldn't open. The issues occurred due to a power surge the library had. The issues have been resolved and the locker is working as it should.)
- April 2022: 237
- May 2022: 154
- <u>June 2022</u>: 334

Door Count:

<u>July 2021:</u> 6,444 (This is 47% below our door county for July 2019 16% increase over the June 2021 door count stats.)

August 2021: 6,271

September 2021: 5,032 (We had holiday closures, as well as, weather closures in September)

October 2021: 5,754

November 2021: 5,326 (11/1-11/27) Sensor was blocked so we are missing 2 days' worth of numbers. The library was also closed 11/25 & 11/26.

<u>December 2021:</u> 5,034 (unfortunately the count is off due to items blocking the counter, the numbers should really be higher.) This is an 86% increase over the 12/2020 door count.

<u>January 2022:</u> 5,468 This is an 85% increase over 1/2021.

February 2022: 6,261 This is a 166% increase over 2/2021.

March 2022: 7,911

April 2022: 7,207

May 2022: 6,756

<u>June 2022:</u> 8,005 This is a 44% increase over 6/2021.

Chester County Library System Updates:

• None at this time.

State Updates:

• None at this time.



Meetings/Trainings

- 6/7 Meeting with Jay Malise- J.P. Jay
 Meeting with Chris Porcelli postcard mailing
- 6/10 Meeting with TDS- phones
- 6/14 District Librarian's meeting
- 6/15 WWW committee meeting
- 6/16 Chamber/Rotary meeting
- 6/17-6/24-Vacation/personal time
- 6/27 PASD Board meeting (streaming)
- 6/28 Phoenixville Borough Finance Committee meeting
- 6/29 Fundraising meeting
- 6/30 Logic Model Meeting PA Department of Ed.

Youth Services Report for June 2022 For July 2022 Board Meeting

Community Outreach & Partnerships

- We continue to promote the Children's Library to the community through newsletters, Facebook, Twitter, various media in the area, and handouts to patrons.
- Promotion of our calendars and programs through the Phoenixville Area School District.
- We are also promoting activities available by other organizations in the community.

Programming:

Programs held June are listed below. The program schedule is listed in the newsletters along with the ability to enroll.

Monthly Statistics:

Monthly Statistics.		
Preschool Programs		
In-Person: Held at Phoenixville Area Middle Sch	ool	
Crafty Toddler Story Time	4	25 Children/Adults
Science Fun	4	78 Children/Adults
In-Person Preschool Total	8	103 Children/Adults
Teen Programs-Virtual/Picking Up Materials		
Young Adult Take & Make Craft	1	4 Participants
Young Adult Mystery Book Bag	1	5 Participants
Young Adult Guessing Game	1	6 Participants
Total Young Adult	3	15 Participants
Total Programs Offered in June	11	118 Children/Adults
Visiting Groups		
Barkley Elementary Fourth Grade Visit, Tour &	2	75 Participants
Library Card Signups		
Barkley Elementary ESL Visits	3	40 Participants
Above Groups Library Card Signups		49 Cards Issued
Visiting Groups Total	5	164 Children/Adults
1000 Books Before Kindergarten		5 New June Registrations

AWE Computers for children. We currently have four computers available for use.

June: 409 Total sessions, 168 hours, 24-minute average session.

Physical Displays in the Library in June:

Authors/Illustrators: Maurice Sendak Birthday, Animal Fantasy for Brian Jacques Birthday, Chris Van Allsburg Birthday, Antoine de Saint-Exupery Birthday, Cynthia Rylant, Helen Oxbury, Anita Lobel, Allan Ahlberg, Judy Sierra, Eric Carle, Nancy Willard, David McPhail, Paul Galdone, Valeri Gorbachev, Herve Tullet, and more.

Ongoing Displays: Simply Beautiful Illustrated Books, Max & Ruby by Rosemary Wells (to celebrate new signed print on display), Longwood Gardens Community Read, Candlewick's -Ology series, National Geographic *Little Kids First Big Book of ...*, Owl Diaries & Scholastic Branches books, Story Collections, Over-sized Bridge books, Where's Waldo, I Spy books, Mr. Men & Little Miss books, and more.

Themed Displays: June is Audiobook Month, Insect Week, Paranormal Fictions, Dinosaur Day, Play Outside Day, World War II Anniversary of D-Day, Best Friends Day, World Oceans Day, Juneteenth, Summer Solstice, Fairy Day, Tall Tales For Paul Bunyan Day. Re Summer Theme: Sailing & Ships, Pirates, Ocean Animals, Mythology.

Book Bundles

No requests.

Coloring/Activity Sheets. Approximately 250 sheets were taken in June. The sheets are co-ordinated with seasons, holidays, and general interest.

Newsletter

The Children's Library Newsletter is currently an interactive newsletter offering information and activities for children and families.

Library Program Promotions:

Summer Promotions

- Arrangements for participation in the PASD Summer Camp with two programs held at the Phoenixville Area Middle School: June 14-17 (with last classes on June 17 moved to the library due to PASD closure for Juneteenth).
- The 2022 Oceans of Possibilities Summer Reading Program began on June 13, and will run through August 19, 2022, with three levels of reading participation from Birth through High School: Early Literacy, School-age, & Young Adult levels. As of the afternoon of June 27, there were 331 children enrolled in the program.
 - Purchase of prizes to be won by completing reading forms, submitting their reading schedule, and earning raffle tickets toward those items.
 - Paperwork and forms created regarding theme, reading, assembly of needed paperwork & folders.
 - Decoration of the library with the summer theme.
 - Arranging contracts/payment for events.
 - Arrangements for Certificates of Insurance for summer events held away from the library.
 - o Creation of Summer Calendar of Programs & Events beginning July 18; running through August 19.
 - o Arrangements for vendors for five Thrilling Thursdays at the Phoenixville Recreation Center.
 - Additional Arrangements for STEM classes offered to children by a student seeking her Silver Girl Scout Badge and another vendor who has offered classes for us before.
- **Promotion of Science in the Summer** along with an extension of registration date to June 3. As of mid-June, the morning class is full with 20 students; the afternoon class had 16 listed. Registration will be reopened on July 1 to see whether any additional children want to register. SITS will be held at the PASD Middle School on July 11 & 12, 2022 with a theme of Biology in Animals and Nature.
- Planning for Daughters of the American Revolution Display in Circulation Area for a history display with activities, a Passport, along with books and information in conjunction with the 250th Anniversary of the American Revolution at Valley Forge Park. This should begin this summer and run for some time.
- Additional Activities
- Decorated case in fover with summer theme.
- Intensive assessment of Children's collections with removal of non-circulating, outdated, and damaged materials.
- Ordering of new items for collections.
- Booking and publicizing of Children's Library Calendar and events.
- Fulfilling Book Bundle requests.

Meetings/Training

- Meeting (two) with B. Riley to plan for display an ongoing event of the Daughters of the American Revolution in conjunction with 250th Anniversary of the American Revolution.
- Meeting with Shah family regarding Girl Scout Project of STEM classes in the summer.

Correspondence in June

- Ongoing contact with R. Livsey via phone and email regarding library topics.
- Email and/or phone contact with other staff members as needed: L. Lorenzi, M. Pinto, C. Nicholson, C. Porcelli.
- Emails with questions from patrons about issues with programs, other inquiries.
- Correspondence with Outreach Preschools.
- Correspondence with Chester County Library on various topics: recently Science in the Summer planning. and Summer Reading. Correspondence to obtain needed forms for Science in the Summer.
- Correspondence with Children's Department of Chester County Library.
- Correspondence with Phoenixville Area School District regarding promotion of calendar and summer programs.
- Correspondence with Phoenixville Civic Center.
- Correspondence with Kids Night Out Group in Phoenixville.

Coverage: Supported Circulation Desk on as-needed basis.

June 2022 Young Adult Report

Program Overview

Creating a multitude of different programs and activities for patrons to enjoy at a variety of different age ranges from story times, to movie trivia, book talks, and more while maintaining the Young Adult collection and our online presence.

Coverage

Coverage at Circulation Desk: on as-needed basis.

Monthly Activities/ Programs

Created various posts online for patrons through different media outlets

Facebook/Instagram

- 1000 Books Before Kindergarten
- YA Programs for June
- Last Chance to Sign Up June Programs

Created a variety of programs for kids ages 3 through 18 years

Toddler

- Crafty Toddler Time @ PASD Middle School
 - ABCS
 - o Colors
 - o Shapes
 - Numbers

School Age

- Science Fun @ PASD Middle School
 - Frolicking Rice
 - o Build a Bridge
 - Testing Gravity
 - Dancing Creatures

Young Adult

- YA Take & Make Craft
- YA Food Guessing Game
- YA Mystery Bag

Webinars/Meetings

- Queer Peers and Graphic Novels: Creating Space for LGBTQ+ Readers Jun. 3rd
- Supporting Families and Young Children in Times of Fear and Anxiety, by Dr. Lauren Starnes Jun. 8th
- Strategic Curriculum Implementation Jun. 8th
- Amazing Picture Books Jun. 14th
- Random House Children's Books Fall 2022 Librarian Preview Jun. 15th
- Creating an Earth-Friendly and Sustainable Preschool Classroom Jun. 15th

Other Planning

- Decorated a space in the YA Room Pride Month
- Put up new flyers of upcoming YA programs to display in the YA Room
- Updated the online calendar for Children's for our July & August Programs
- Created summer reading themed bulletin boards for down in Children's
- Worked on weeding the Young Adult Room
- Ordered items for Young Adult and picture books for Children's
- Continued creating different programs for ages 0-18 to be able to watch and enjoy during the school year

June 2022 Adult Services Report

(all events/statistics as of June 19)

Regular Activities

- On vacation June 21 July 4.
- Scheduling passport application acceptance and notary appointments; covering 4-hour passport appointment shift on Wednesdays; handling notary appointments as needed and available.
- Updating Library website as needed.
- Scheduling and hosting online and in-person programs with outside presenters; posting selected program videos to YouTube channel.
- Updating online Library Events Calendar, creating and sending e-mail press releases, and posting event announcements to other locally-based online calendars.
- Sending weekly Constant Contact e-mail newsletters to 2,300+ adult contacts regarding Library services and programs, online resources for education and cultural entertainment, and important Library and community/government announcements.
- Ordering books and other Library materials for collection; weeding collection regularly.
- Select book and lead monthly book discussion group at Phoenixville Area Senior Center.

Meetings/Workshops/Other Events Attended

- Employment review meeting with Lara 6/2
- Community Gardening around the Village committee meeting at Phx Recreation Center 6/6

Upcoming Special Programs/Events

- Adult Summer Reading Gift Card Raffle runs 7/5 8/27
- Summer Movie Night Series: "Movies You Might Have Missed", Thursdays in July and August starting 7/7
- "AARP Smart Driver Refresher Class" 7/9
- "The Same Principle Lives in Us: People of African Descent in the American Revolution" Zoom event with Museum of the American Revolution 7/11
- "Prison Architecture Then and Now" Zoom event with Eastern State Penitentiary 7/12
- "Medicare 101" with PA-MEDI counselors 7/18
- "Power Stretching Class" with Dr. Bill Keenan, McCormick Chiropractic 7/25
- "Melinda Rice, violin & Gareth Haynes, keyboard concert 8/1

Program/Event/Other Planning

- Scheduling special online and in-person programs for September and beyond.
- Preparing for conversion to new museum pass/hotspot checkout software in July.

June Passport Application Acceptance Statistics

Appointments	265
Income	\$11,250

June Computer Use/Checkout Statistics

Adult Internet Stations Individual Users	374
Adult Laptop Individual Users	42
Mobile Printing Users	8
Mobile Hotspot Checkouts	19
Museum Pass Checkouts	34
Roku Checkouts*	0

^{*} Roku rentals have been discontinued

June Program Statistics

Program	Attendance	First-7-Day YouTube Views (where applicable)
Phoenix Book Club	8	
Phoenix Fiction Writers	5 (1 session)	
Phoenixville Tech Group	33 (2 sessions)	
Tech Help appointments	3	
Maternal & Child Health Consortium Family Benefits Assistance	not available	
appointments		
Career Success Group	4 (2 sessions)	
Sahaja Yoga Meditation Class	17 (3 sessions)	
ESL Conversation Group	6 (1 session)	
"Bright Victory Film Screening and Valley Forge Army Hospital	28	241 (first 5
Presentation" 6/6		days)
Movie Night: <i>Licorice Pizza</i> , 6/9	19	
"Community Gardening around the Village: Pest Management Workshop", 6/13	40	
"Negro League Baseball in Phoenixville", 6/14	11	50 (first 4 days)
PBS Books videos on Facebook page	8+	

Respectfully submitted, Mark Pinto Adult Services Director

Development Report – EOY

FY21

Grants: (\$34,600/\$20,000)

- \$30,000 Chester County ARPA Funds (Pending)
 - o eMaterials: 4years \$7,500
- \$67,978 Phoenixville Community Health Foundation (Pending)
 - o \$20,000 operating, \$47,978 staff salaries
- Total Awarded FY21:
 - \circ \$20,000 PCHF: Operations
 - o \$10,000 East Pikeland ARPA
 - o \$4,600 PCHF: Mini Grant

Special Events: (\$20,101/\$40,000) (The revenue for Novel Tea w/Sager was included in FY20 but expenses were subtracted from FY21 due to timing of the event.)

- Author: TBD (Celeste Ng, David Baldacci, Michelle Zauner, Kiley Reed, Jasmine Guillory, Jason Reynolds)
- WWW Committee Meeting May 4th, June 15th, July 20th
- WWW Sponsorship
 - o Confirmed Larry & Peggy Way \$2,500
 - o Amount Pending Customer's Bank \$5,000
 - o Amount Pending Phoenixville Federal \$5,000 (\$2,500 Confirmed)
 - o Amount Pending Hankin Group \$1,500
- Silent Auction participants to date: (Value total: \$1,334.00)

LuLu Boutique & Gifterie
Redner's Markets
GLodge
Black Lab Bistro

Cedar Hollow Inn
Andalusia Historical House
Academy of Natural Sciences
Penn Museum

Michael Riley Hill
Michael Connelly
Maryann Worell
Kuras Chiropractic

House of Jerky Longwood Gardens Kim Moretti

Insomnia Cookies Colonial Theatre Woodstock Gardens American Helicopter Museum Brandywine Museum of Art Ten Air Studios

- Total Raised FY21:
 - o \$20,135 WWW
 - o \$2,057 Novel Tea with Larson (Phoenixville Share)

Targeted Individual Giving (\$36,194/\$26,000) (*Online gifts made in June are not reflected in this total)

- EOY Appeal Mailing
- Spring Appeal Mailing
- Post Card Mailing

Corporate Engagement: (\$13,095/\$3,000)

- \$3,893 Round Up at the Registers Kimberton Whole Foods
- \$1,716 Philly Egg Roll Bistro on Bridge
- \$6,239 Matching Gifts

Townships & Other Engagement:

- Phoenixville Borough Finance Committee Funding Presentation 6/28
- Fundraising Committee Meeting 6/29
- Budgeting Committee Meeting 6/1
- TCN Fundraising Consultant 6/21

Social Media Snapshot:

FY21 Totals:

Facebook Stats: (July 1st – June 30th)

24,569 Reach: the number of people who saw any content from your Page or about your Page.

This metric is estimated.

3,013 Total Followers

2,688 Total Likes

1,211 People Checked in

Instagram Stats: (stats only available for last 90 days)

406 Accounts Reached – the number of unique accounts that have seen library posts

64 Accounts Engaged – the number of unique accounts that have interacted with library posts

981 Total Followers



Circulation Report for July 2022

<u>Circulation Department:</u>

- o Hired one new part-time circulation assistants
 - Start date: 06-30-2022
 - Will be leaving end of August
- o Circulation department is currently adequately staffed
- o Number of **checkouts** for month of June: 13,062
- o Number of **check-ins** for month of June: 10,301
- o Number of holds for month of June: 449
- o Summer has been very busy

Volunteers:

- o Total Amount of Volunteer Hours from June: 58
- Total Amount of Volunteer Hours for TOTAL fiscal year: 864.25

Library Card Sign-ups:

o Total Amount of Patron Applications from June: 225

Continuing Education:

o Attended PaLA PALS Academy – June 7th through June 10th

Additional Updates:

o None at this time.

Respectfully Submitted,

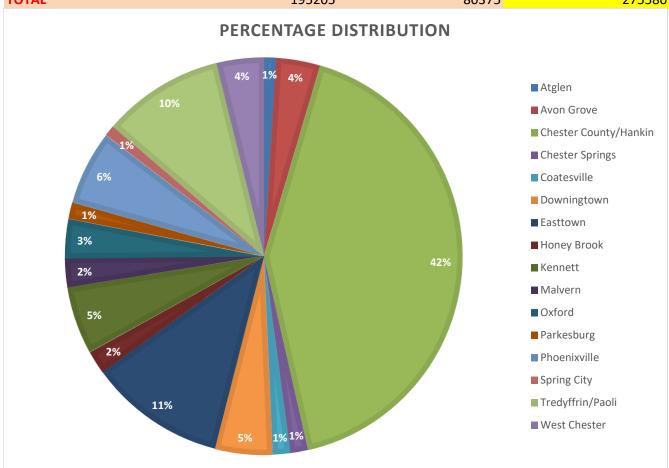
Christine Nicholson Circulation Manager & Volunteer Coordinator July 2022

	А	В	С	D	Е	F	G	Н			K	ı	М	N	0	U	v
1	Circulation Comparisor					· ·	_		July	August		October	November	December	Total	O .	'
2	Circulation Companison	13 2022	Juliuai y	i coi uai y	TTIAT CIT	Uhi.ii	itiay	June	July	nugusi	Schteinbei	CCLODE	140 VEIIIDEI	December	. C.Cai		
3	ATGLEN	2018	2282	2322	2412	2312	2196	3385	3595	2825	2046	2451	2294	2127	30247	6.88%	
4	ATGLEN	2019	2846	2239	2568	2454	2372	2789	3065	2599	2160	2150	2642	2015	29899	-1.15%	
5		2020	2560	2548	1487	639	699	1248	2038	1987	1760	1791	1599	1640	19996	-33.12%	
6		2021	1969	1752	2169	1846	2037	2535	2855	2681	2349	2090	2000	2045	26328	31.67%	
7		2022	2146	2169	2475	3170	2758	2333	2033	2001	2545	2030	2000	2043	20320	31.0770	
8		2022	2140	2103	2473	3170	2730										
9	AVON GROVE	2018	9921	10844	11813	10590	10220	13313	16106	14095	11408	11291	10014	8830	138445	2.02%	
10	AVOITGROVE	2019	11857	11207	11573	11378	11424		17138	14038	11252	11660	10449	9266	145147	4.84%	
17		2020	11135	10859	6871	3501	3883	5782	10112	11755	11506	11159	9910	10085	106558	-26.59%	
18		2021	10876	10119	11212	10167	10057	12494	14186	13134	11359	10858	10703	9621	134786	26.49%	
21		2022	10123	9532	11261	10580	9832										
22																	
23	CCL/HANKIN	2018	126699	121709	138899	127420	123573	145591	162876	149438	127242	125674	119511	111398	1580030	-1.79%	
24		2019	131898	124255	135942	126009	123301	145315	161746		126353	127487	119761	114852	1583192	0.20%	
25		2020	130294	129807	77499	28881	31522	51734	91143	107612	107968	112106	107540	113204	1089310	-31.20%	
26		2021	118865	109705	125117	112334	111801	130436	140068	138223	116701	116868	112933	106500	1439551	32.15%	
27		2022	120326	114924	123680	117579	115321						100				
28																	
29	CHESTER SPRINGS	2018	3097	2912	3760	3388	2996	3692	4721	4088	3002	3138	2919	2867	40580	-1.61%	
30		2019	3628	3444	3634	3328	3121		5216	4611	3753	3839	3723	3232	45618	12.41%	
31		2020	4369	4371	3094	2337	2550	3294	4988	4790	4350	4178	3948	4000	46269	1.43%	
32		2021	3609	3465	4256	3630	3854	4291	4774	4792	4047	4086	3918	3841	48563	4.96%	
33		2022	3636	3914	4200	4233	4009										
34																	
35	COATESVILLE	2018	3751	3337	3769	3930	3955	5007	5175	4241	3376	3825	3343	2985	46694	-11.39%	
36		2019	4038	3982	4098	4473	4281	5350	6520	5004	4434	4848	4141	4222	55391	18.63%	
37		2020	4939	4219	2131	488	527	1684	3377	3976	4303	5223	4214	3206	38287	-30.88%	
38		2021	4622	4336	5155	4061	3323	4866	5477	4959	3890	4080	3677	3554	52000	35.82%	
39		2022	3823	4157	4372	3997	3949										
40																	
41	DOWNINGTOWN	2018	12705	12259	14176	13312	13709	17203	18394	17109	14778	14552	13931	11328	173456	-2.67%	
42		2019	14002	13202	14228	13512	13545	16894	19723	17222	14850	14598	13696	12343	177815	2.51%	
43		2020	15073	14706	8018	2653	2893	4991	7501	7387	8084	8770	7937	6744	94757	-46.71%	
44		2021	7402	6298	7548	9201	9936	14625	17044	16716	13476	12663	12961	11701	139571	47.29%	
45		2022	13042	13025	14590	13041	12890										
46																	
47	EASTTOWN	2018	27973	24084	28349	27487	27068	30526	33781	32462	28684	28684	26673	25587	341358	10.31%	
48		2019	30566	28729	30529	29221	29231	33377	36995	33153	29586	29798	28005	27419	366609	7.40%	
49		2020	31521	30967	24061	15699	17160	20736	27497	28951	27952	30489	28141	25249	308423	-15.87%	
50		2021	25139	22620	25200	27449	28850	33196	36343	35505	31274	28875	29470	29397	353318	14.56%	
51		2022	30990	28501	30917	29483	30655										
52																	
53	HONEY BROOK	2018	5416	5298	6292	5851	5389	6327	7555	6122	5504	5967	5720	5420	70861	4.39%	
54		2019	6051	6068	5853	5821	5518		7552	6507	5270	5969	5802	4884	71945	1.53%	
55		2020	5559	6278	3395	561	554	1696	4068	4717	4838	4579	3697	3096	43038	-40.18%	
56		2021	4810	4502	5955	5079	4984	5597	6829	6303	5774	5589	5399	5147	65968	53.28%	
57		2022	5130	5554	6007	5202	5166										
58																	
59	KENNETT	2018		13147	15378	13999	14772	17625	20430	19251	14658	15465	14189	13277	186168	-2.80%	
60		2019	13948	12581	14144	13752	13691	16360	20071	16926	13556	14258	13490	12777	175554	-5.70%	
61		2020	14354	14084	10648	5252	5702	7342	11411	14181	13638	13960	13553	14245	138370	-21.18%	
62		2021	14992	14298	16792	15184	15477	18035	19121	17574	14429	14519	14061	13276	187758	35.69%	
63		2022	15185	14528	16139	15223	15107										
64																	
65																	
66																	

	Α	В	С	D	E	F	G	Н		1	K	ı	М	N	0	U	Υ
67						April		June	July	August	September	October			Total	-	
68	MALVERN	2018	6405	6096	6715	6137	6318	8353	10024	9158	6619	7166	6367	6077	85435	-2.78%	
69		2019	6959	6470	7080	6435	6482	7957	9783	8479	6384	6491	6042	5679	84241	-1.40%	
70		2020	6449	6412	3699	1230	1343	2339	3847	3699	3754	4137	3793	3563	44265	-47.45%	
71		2021	4855	4636	5337	4804	4953	7123	8306	7705	6238	6562	6355	6007	72881	64.65%	
72		2022	6652	6317	7295	6921	6534										
73																	
74	OXFORD	2018	8922	8768	9747	9779	9012	11180	12117	11964	9870	10368	9255	7781	118763	1.41%	
75		2019	10087	8920	10355	10203	9516	10613	12359	11274	9283	9813	9103	8228	119754	0.83%	
76		2020	9446	9737	6129	2253	2450	4104	8388	9343	9057	9615	8511	8942	87975	-26.54%	
77		2021	8943	8743	10187	8422	8052	10022	11649	11732	9322	9227	8956	8667	113922	29.49%	
78		2022	9248	9055	9921	9403	8768										
79																	
80	PARKESBURG	2018	4365	4671	4750	5011	3994	4958	5472	5044	4194	4946	4731	4022	56158	-2.78%	
81		2019	4805	4558	4712	4310	3442	4283	5178	4224	3946	4835	4636	4592	53521	-4.70%	
82		2020	4984	4685	2773	386	341	1520	3465	3762	4051	4486	4349	4464	39266	-26.63%	
83		2021	3712 3492	3592	4541	3540 3479	3527	4129	4215	3847	3506	3746	3492	3742	45589	26.49%	
84 85		2022	3492	3623	3567	34/9	3724										
86	PHOENIXVILLE	2018	16378	15456	18147	17387	17182	21454	24052	21636	17349	18362	17113	14747	219263	2.77%	
87	FIJENIAVILLE	2018	18264	16664	17865	17693	16611	20239	24032	21636	17349	17899	16604	15078	219263	0.36%	
88		2019	17764	16994	10396	4091	4473	6806	10460	10489	10356	10627	9706	9926	122088	-44.52%	
89		2021	11449	10373	11464	9850	10516	15431	18997	18858	15931	15888	15691	15045	169493	38.83%	
90		2022	16988	16708	18590	17403	16642	15451	10337	10030	15551	13000	15051	15045	103433	30.0370	
91			10500	10700	10330	17 100	10012										
	SPRING CITY	2018	2772	2887	3401	2923	3007	4212	4618	4166	3163	3102	2704	2318	39273	-3.99%	
99		2019	2948	2858	3144	2892	3184	3971		3791	2666	2734	2551	2171	37890	-3.52%	
100		2020	2908	2946	1715	471	518	1011	2123	2627	2299	2235	2181	1636	22670	-40.17%	
101		2021	1571	1347	1478	1627	1914	2374	2685	3191	2626	2160	2251	2048	25272	11.48%	
102		2022	2096	2174	2885	2558	2443										
103																	
106	TREDYFFRIN/PAOLI	2018	30450	29542	33492	30027	29914	34180	37196	34597	30110	30224	29301	27796	376829	1.53%	
107		2019	32444	30670	33220	31319	29629	32899	36563	35057	31093	31583	29979	29330	383786	1.85%	
108		2020	32884	33602	20374	8202	8923	13557	22464	25710	25925	25290	22762	19922	259615	-32.35%	
109		2021	20659	18421	24680	24230	24718	29178	32707	31704	24807	26929	26285	26682	311000	19.79%	
110		2022	28040	27215	29181	28411	27226										
111			40405			4000	40000	4 4000	17160	45005	10010		10111		450040		
112 113	WEST CHESTER	2018 2019		11439	13480	12807	12309	14938	17168	15807	12913	13138	12141	10995	159240	-1.21%	
113		2019	12868 11457	11891 12587	13036 7371	12488	11819	14638	16878 11246	15584	12550	13173	12712	11355	158992	-0.16% ₋ -32.29%	
115		2020	8743	8694	10721	3021 10200	3348 10402	5536 13546	14644	11762 13624	11375 11691	11832 11097	9848 11185	8277 10304	107660 134851	-32.29% 25.26%	
116		2021	11054	11201	12021	11219	10556	13340	14044	13024	11091	11037	11103	10304	134031	25.20/0	
117		2322	11034	11201	12021	11213	10330										
118	System	2009	314514	316598	351000	330124	313584	393702	438914	395383	336133	332569	318368	286320	4127209		<u> </u>
119	-,	2010	325911	314476	365487	314192	307260	384072	430039	406160	330681	322851	325194	276392	4102715		
120		2011	321538	312861	355908	319915	309108	386003	411359	405555	327730	316272	318126	287588	4071963		<u> </u>
121		2012	331201	327004	351807	319127	307838	383042	421728	376945	303187	312090	312984	271283	4018236		
122		2013	322760	310288	335590	312997	308489	366229	433261	379949	303346	316223	298777	269065	3956974		
123		2014	303205	282462	330326	299557	296856	347702	411539	361843		294446	285698	274294	3805378		
124		2015	309020	291129	317277	289670	278038	361649	394319	361008	303319	299507	287243	271629	3763808	-1.09%	İ
125		2016	297683	299386	311959	295526	290048	358040	375734	359101	293046	288026	278320	260038	3706907	-1.51%	
126		2017	294812	276103	322125	291011	292474	344982	373740	351907	290713	294512	281047	249729	3663155	-1.18%	
127		2018	287218	274771	314580	292360	285564	341944	383280	352003	294916	298353	280206	257555	3662750	-0.01%	
128		2019	307209		311981	295288	287167	339329	388003	346194	294581	301135	283336	267443	3709404	1.27%	
129		2020	305696	304802	189661	79665	86886	133380	224128	252748	251216	260477	241689	238199	2568547	-30.76%	
130		2021	252216	232901	271812	251624	254401	307878	339900	330548	277420	275237	269337	257577	3320851	29.29%	
131		2022	281971	272597	297101	281902	275580										
132																	

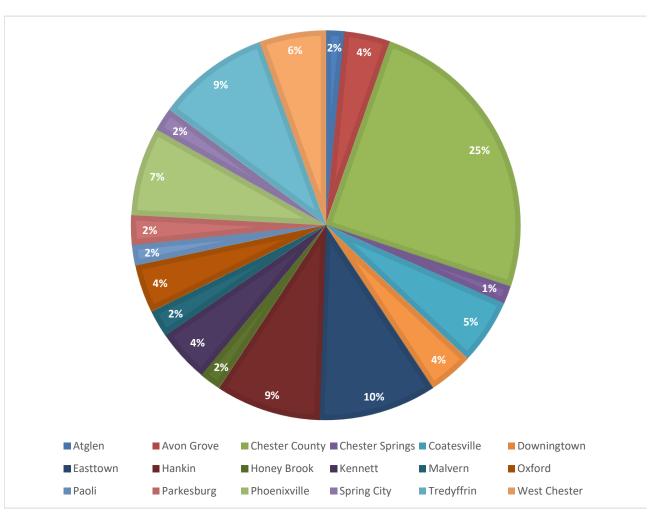
	Α	В	С	D	E	F	G	Н	I	J	К	L	М	N	0	U	Υ
133																	
134			January	February	March	April	May	June	July	August	September	October	November	December	Total		
135	2010 to 2009	2010<2009	3.62%	-0.68%	4.12%	-4.83%	-2.02%	-2.45%	-2.03%	2.72%	-1.63%	-2.91%	2.14%	-3.47%	-0.60%		
136	2011 to 2010	2011<2010	-1.35%	-0.52%	-2.62%	1.83%	0.60%	1.00%	-4.35%	-0.15%	-0.89%	-1.00%	-2.17%	0.41%	-0.75%		
137	2012 to 2011	2012<2011	3.01%	4.52%	-4.15%	-0.25%	-0.41%	-0.77%	2.52%	-7.05%	-7.49%	-1.32%	-1.62%	-5.67%	-1.32%		
138	2013 to 2012	2013<2012	-2.55%	-5.11%	-4.61%	-1.92%	0.21%	-4.39%	2.74%	0.80%	0.05%	1.21%	-4.55%	-0.82%	-1.52%		
139	2014 to 2013	2014<2013	-6.06%	-8.97%	-1.57%	-4.29%	-3.77%	-5.06%	-5.01%	-4.77	4.65	-6.89%	-4.38%	1.94%	-3.83%		
140	2015 to 2014	2015<2014	1.92%	3.07%	-3.95%	-3.30%	-6.34%	4.01%	-4.18%	-0.23%	-4.45%	1.72%	0.54%	-0.97%	-1.09%		
141	2016 to 2015	2016<2015	-3.67%	2.84%	-1.68%	2.02%	4.32%	-0.99%	-4.71%	-0.53%	-3.39%	-3.83%	-3.11%	-4.27%	-1.51%		
142	2017 to 2016	2017<2016	-0.96%	-7.78%	3.26%	-1.53%	0.84%	-3.65%	-0.54%	-2.00%	-0.80%	2.25%	0.98%	-3.96%	-1.18%		
143	2018 to 2017	2018<2017	-2.58%	-0.48%	-2.34%	0.46%	-2.36%	-0.88%	2.55%	0.00%	1.45%	1.30%	-0.30%	3.13%	-0.01%		
144	2019 to 2018	2019<2018	6.96%	4.72%	-0.83%	1.01%	0.56%	-0.76%	1.23%	-0.17%	-0.12%	0.93%	1.10%	3.83%	1.27%		
145	2020 to 2019	2020<2019	-0.49%	5.93%	-39.21%	-73.02%	-69.74%	-60.69%	-42.24%	-27.00%	-14.72%	-13.50%	-14.70%	-10.93%	-30.76%		
146	2021 to 2020	2021/2020	-17.50%	-23.59%	43.31%	215.85%	192.79%	130.83%	51.65%	30.78%	10.43%	5.67%	11.44%	8.14%	29.29%		
147	2022 to 2021		11.80%	17.04%	9.30%	12.03%	8.33%										
148																	
149																	
150	YTD2021		252216	232901	271812	251624	254401								1262954		
151	YTD2022		281971	272597	297101	281902	275580								1409151	11.58%	YTD

May 2022 Circulation			
	Sierra	OverDrive	Total
Atglen	1939	819	2758
Avon Grove	7011	2821	9832
Chester County/Hankin	85760	29561	115321
Chester Springs	2161	1848	4009
Coatesville	3057	892	3949
Downingtown	10343	2547	12890
Easttown	16485	14170	30655
Honey Brook	4724	442	5166
Kennett	8493	6614	15107
Malvern	4831	1703	6534
Oxford	6663	2105	8768
Parkesburg	3402	322	3724
Phoenixville	11241	5401	16642
Spring City	2034	409	2443
Tredyffrin/Paoli	19036	8190	27226
West Chester	8025	2531	10556
TOTAL	195205	80375	275580



OverDrive Percentage														
Library	Percentage	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Total
TOTAL		82504	72882	79613	76303	80375								
Atglen	1.02%	841	743	812	778	819	0	0	0	0	0	0	0	399
Avon Grove	3.51%	2895	2558	2794	2678	2821	0	0	0	0	0	0	0	1374
Chester County/HH	36.78%	30344	26806	29281	28064	29561	0	0	0	0	0	0	0	14405
Chester Springs	2.30%	1897	1676	1831	1754	1848	0	0	0	0	0	0	0	900
Coatesville	1.11%	915	808	883	846	892	0	0	0	0	0	0	0	434
Downingtown	3.17%	2615	2310	2523	2418	2547	0	0	0	0	0	0	0	1241
Easttown	17.63%	14545	12849	14035	13452	14170	0	0	0	0	0	0	0	6905
HoneyBrook	0.55%	453	400	437	419	442	0	0	0	0	0	0	0	215
Kennett	8.23%	6790	5998	6552	6279	6614	0	0	0	0	0	0	0	3223
Malvern	2.12%	1749	1545	1687	1617	1703	0	0	0	0	0	0	0	830
Oxford	2.62%	2161	1909	2085	1999	2105	0	0	0	0	0	0	0	1025
Parkesburg	0.40%	330	291	318	305	322	0	0	0	0	0	0	0	156
Phoenixville	6.72%	5544	4897	5350	5127	5401	0	0	0	0	0	0	0	2631
Spring City	0.51%	420	371	406	389	409	0	0	0	0	0	0	0	199
Tredyffrin/Paoli	10.19%	8407	7426	8112	7775	8190	0	0	0	0	0	0	0	3990
West Chester	3.15%	2598	2295	2507	2403	2531	0	0	0	0	0	0	0	1233
Total	100.0%	82504	72882	79613	76303	80375	0	0	0	0	0	0	0	39167
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2022		82504	72882	79613	76303	80375								
2021		80781	74160	80475	73476	75495	74908	79305	79118	71318	72303	71207	74147	90669
2020		61115	57905	64191	79045	86400	83866	83754	80805	70712	70254	68060	73139	87924
2019		52474	48270	52779	50521	52922	55778	59442	58194	53763	54197	51585	54681	64460
2018		39517	35554	40880	39606	41221	43825	49446	49190	44838	46512	44617	45459	52066
						OverDriv	e 2018-2	.022						
10	00000													
	90000													
	30000 — • 70000 — •													
	50000													
	50000													
	30000													
	20000 ———— L0000 ————													
	0 Jar) E	eb Ma	arch A	oril	May	June	July	Aug	Sept	Oct	Nov	Dec	
	- 2022 825					80375	Juile	July	Aug	зері	Ott	INUV	Dec	
	- 2022 823						74908	79305	79118	71318	72303	71207	74147	
	= 2021 807						83866	83754	80805	70712	70254	68060	73139	
	2020 611	-					55778	59442	58194	53763	54197	51585	54681	
	2 019 324 2 018 395						43825	49446	49190	44838	46512	44617	45459	
	_ 2010 395	1, 35	40 40	39	4	1777	43023	+3440	43130	44030	40312	4401/	43433	

May 2022 Computer Usage (Sessions)												
	Envisionware	Wireless	Total									
Atglen	35	201	236									
Avon Grove	209	372	581									
Chester County	1412	2365	3777									
Chester Springs	40	189	229									
Coatesville	367	464	831									
Downingtown	229	339	568									
Easttown	367	1129	1496									
Hankin	300	1031	1331									
Honey Brook	144	127	271									
Kennett	214	459	673									
Malvern	127	219	346									
Oxford	231	378	609									
Paoli	113	149	262									
Parkesburg	213	157	370									
Phoenixville	525	599	1124									
Spring City	104	196	300									
Tredyffrin	263	1165	1428									
West Chester	246	596	842									
TOTAL	5139	10135	15274									



	Α	В	С	D	E	F	G	Н	1	J	K	L	М	N	Q	R	S	Т
1	Computer Usag	e 2022 (Ses	sions)															
2																		
3															2022 YTD	2021 YTD	2020 Annual	2019 Annual
4		January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage	Percentage	Percentage	Percentage
5																		
6	Atglen	127	183	250	485	236.00								1281	1.21%	0.77%	1.49%	0.78%
7																		
	Avon Grove	811	838	859	880	581								3969	3.74%	4.80%	4.06%	2.93%
9																		
	Chester County	4541	5297	5965	5776	3777								25356	23.90%	30.54%	25.28%	25.39%
11																		
	Chester Springs	293	361	497	617	229								1997	1.88%	1.10%	0.75%	0.54%
13																		
	Coatesville	1440	1619	1879	1445	831								7214	6.80%	7.25%	6.78%	6.94%
15	Danumin ataus:	729	888	1104	073	568								4352	4.10%	3.13%	3.26%	4.63%
16 17	Downingtown	729	888	1194	973	508								4352	4.10%	3.13%	3.20%	4.03%
-	Easttown	1608	1861	2155	1874	1496			-					8994	8.48%	6.65%	9.31%	9.77%
19	Easttown	1008	1001	2133	10/4	1450								0334	6.4676	0.0376	9.31%	5.7776
-	Hankin	1616	1847	2156	2381	1331								9331	8.80%	8.34%	7.69%	5.90%
21		1010	2017	2230	2501	1001								3551	0.0070	0.5 170	7.0370	3.3070
_	Honey Brook	321	343	449	376	271								1760	1.66%	1.76%	1.42%	1.00%
23	,																	
	Kennett	1281	1279	1504	1590	673								6327	5.96%	5.92%	5.35%	5.07%
25																		
26	Malvern	530	599	700	637	346								2812	2.65%	1.98%	2.11%	2.38%
27																		
	Oxford	700	653	814	859	609								3635	3.43%	3.91%	3.66%	3.39%
29																		
	Paoli	635	707	740	689	262								3033	2.86%	2.08%	3.36%	3.07%
31																		
	Parkesburg	440	459	640	531	370								2440	2.30%	2.90%	2.14%	1.40%
33															7.000	5.660/	6.250/	7.550/
34 35	Phoenixville	1314	1545	1895	1795	1124								7673	7.23%	5.66%	6.35%	7.55%
	Saula a Cita	278	362	485	426	300								1851	1.74%	1.92%	1.72%	1.73%
37	Spring City	2/8	302	465	420	300								1031	1.74%	1.92%	1.72%	1.75%
-	Tredyffrin	1409	1413	1789	1906	1428								7945	7.49%	6.40%	10.60%	13.33%
39		1403	1413	1,03	1300	1420								, 545	7.4370	3.7070	10.0070	15.55/0
-	West Chester	1139	1165	1499	1463	842								6108	5.76%	4.89%	4.66%	4.20%
41														1130	2270			
-	System	19212	21419	25470	24703	15274								106078	100.00%	100.00%	100.00%	100.00%
43																		
44	Notes:																	
45	2017 and 2018 ba	sed on minu	tes															
46	2019 and 2020 ba	sed on session	ons															
47	2020 reflects Civi	d closures																

Phoenixville Public Library Balance Sheet

As of June 30, 2022

	s of Jun	 Tota s of Jun 30, 2021 (PY)	Change	% Change
ASSETS	 •			
Current Assets				
Bank Accounts				
100 Phoenixville Federal Savings #1				
100.1 Operating Checking (040016792)	8,045.58	32,083.99	-24,038.41	-74.92%
100.2 Operating Money Market	701,494.74	620,698.87	80,795.87	13.02%
100.3 Operating Credit Card Receipts	12,591.48	12,762.40	-170.92	-1.34%
100.5 Certificate of Deposit (59969)	20,637.00	20,637.00	0.00	0.00%
100.6 Certificate of Deposit (59970)	21,036.00	21,036.00	0.00	0.00%
100.7 Certificate of Deposit (59971)	31,711.00	31,711.00	0.00	0.00%
Total 100 Phoenixville Federal Savings #1	\$ 795,515.80	\$ 738,929.26	\$ 56,586.54	7.66%
105 Petty Cash	500.00	500.00	0.00	0.00%
105.6 Paypal	0.00	0.00	0.00	
Total 105 Petty Cash	\$ 500.00	\$ 500.00	\$ 0.00	0.00%
106 Circulation Cash	500.00	500.00	0.00	0.00%
Total Bank Accounts	\$ 796,515.80	\$ 739,929.26	\$ 56,586.54	7.65%
Other Current Assets				
125 Supplies	0.00	0.00	0.00	
130 Prepaid Expenses	453.00	453.00	0.00	0.00%
140 Accounts Receivable - Other	0.00	0.00	0.00	
Total Other Current Assets	\$ 453.00	\$ 453.00	\$ 0.00	0.00%
Total Current Assets	\$ 796,968.80	\$ 740,382.26	\$ 56,586.54	7.64%
Fixed Assets				
150 General Fixed Assets				
150.1 Leasehold Improvements				
150.1.1 1999/2000 Addition	0.02	0.02	0.00	0.00%
150.1.2 General	0.06	0.06	0.00	0.00%
Total 150.1 Leasehold Improvements	\$ 0.08	\$ 0.08	\$ 0.00	0.00%
150.2 2012/2013 Renovation	0.00	0.00	0.00	
150.6 Computer Equipment	-0.12	-0.12	0.00	0.00%
150.8 Furniture & Fixtures	0.28	0.28	0.00	0.00%
Total 150 General Fixed Assets	\$ 0.24	\$ 0.24	\$ 0.00	0.00%
Total Fixed Assets	\$ 0.24	\$ 0.24	\$ 0.00	0.00%
TOTAL ASSETS	\$ 796,969.04	\$ 740,382.50	\$ 56,586.54	7.64%
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
201 Accounts Payable	31,319.00	31,319.00	0.00	0.00%

220 Credit Card Payables	200.00	200.00	0.00	0.00%
Total Accounts Payable	\$ 31,519.00	\$ 31,519.00	\$ 0.00	0.00%
Other Current Liabilities				
221 Accounts Payable - Other	0.01	0.01	0.00	0.00%
230 Employee Costs Payable				
230.1 Salaries Payable	16,801.95	16,801.95	0.00	0.00%
230.5 Accrued Vacation	7,158.00	7,158.00	0.00	0.00%
230.9 Reimbursements by PPL	0.00	0.00	0.00	
Total 230 Employee Costs Payable	\$ 23,959.95	\$ 23,959.95	\$ 0.00	0.00%
250 Deferred Income	0.00	0.00	0.00	
Total Other Current Liabilities	\$ 23,959.96	\$ 23,959.96	\$ 0.00	0.00%
Total Current Liabilities	\$ 55,478.96	\$ 55,478.96	\$ 0.00	0.00%
Long-Term Liabilities				
280 Line of Credit (3 year)	0.00	0.00	0.00	
Total Long-Term Liabilities	\$ 0.00	\$ 0.00	\$ 0.00	
Total Liabilities	\$ 55,478.96	\$ 55,478.96	\$ 0.00	0.00%
Equity				
300 Opening Bal Equity	0.00	0.00	0.00	
310 Contributed Capital	0.24	0.24	0.00	0.00%
319 Net Assets	684,903.30	351,405.91	333,497.39	94.90%
Net Income	56,586.54	333,497.39	-276,910.85	-83.03%
Total Equity	\$ 741,490.08	\$ 684,903.54	\$ 56,586.54	8.26%
TOTAL LIABILITIES AND EQUITY	\$ 796,969.04	\$ 740,382.50	\$ 56,586.54	7.64%

Thursday, Jun 30, 2022 08:55:34 AM GMT-7 - Cash Basis

Phoenixville Public Library Budget vs. Actuals: Budget 2021-2022 - FY22 P&L

July 2021 - June 2022

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	Actual	Budget		over Budget	% of Budget
Income					
400 Appropriations					
400.1 Appropriation - P.A.S.D.	578,340.00	578,340.00		0.00	100.00%
400.2 Appropriation - County	101,825.17	101,330.00		495.17	100.49%
400.3 Appropriation - State	93,524.57	92,636.00		888.57	100.96%
400.4 Appropriation - Charlestown Tws	6,001.00	5,500.00		501.00	109.11%
400.5 Appropriation - Schuylkill Twp	6,250.00	4,000.00		2,250.00	156.25%
400.6 Appropriation - East Pikeland	7,000.00	7,000.00		0.00	100.00%
Total 400 Appropriations	\$ 792,940.74	\$ 788,806.00	\$	4,134.74	100.52%
412 Development Income					
412.1 Grants	79,369.08	20,000.00		59,369.08	396.85%
412.1.2 Grants - Restricted	10,000.00			10,000.00	
Total 412.1 Grants	\$ 89,369.08	\$ 20,000.00	\$	69,369.08	446.85%
412.2 Projects/Events	36,825.11	40,000.00		-3,174.89	92.06%
412.2.2 Chester County Payout	-16,723.14			-16,723.14	
Total 412.2 Projects/Events	\$ 20,101.97	\$ 40,000.00	-\$	19,898.03	50.25%
412.6 Individual Giving					
412.6.1 Unsolicited	770.39			770.39	
412.6.2 Unsolicited Memorial Gifts	985.00			985.00	
412.6.3 Target Donors	36,194.35	26,000.00		10,194.35	139.21%
412.6.4 Restricted - General	362.00	3,000.00		-2,638.00	12.07%
412.6.5 Restricted - Children	608.53	3,000.00		-2,391.47	20.28%
Total 412.6 Individual Giving	\$ 38,920.27	\$ 32,000.00	\$	6,920.27	121.63%
412.7 Corporate Engagement	5,609.76	3,000.00		2,609.76	186.99%
412.7.1 Third Party Fundraising	47.03			47.03	
412.7.2 Corporate Support	1,200.00			1,200.00	
412.7.3 Matching Gifts	6,239.13			6,239.13	
Total 412.7 Corporate Engagement	\$ 13,095.92	\$ 3,000.00	\$	10,095.92	436.53%

Total 412 Development Income	\$ 161,487.24	\$ 95,000.00	\$	66,487.24	169.99%
120 Operations Income					
420.1 Fines	13,234.20	5,600.00		7,634.20	236.33%
420.10 Notary Services	983.00	500.00		483.00	196.60%
420.11 Rentals/Roku					
420.11.1 Library Income	6.60			6.60	
420.11.2 PA Sales Tax	0.00			0.00	
Total 420.11 Rentals/Roku	\$ 6.60	\$ 0.00	\$	6.60	
420.2 Passport Applications	178,173.00	70,000.00		108,173.00	254.53%
420.3 Interest	2,223.32	1,000.00		1,223.32	222.33%
420.4 Items Sold					
420.4.1 Library Income	1,965.71	400.00		1,565.71	491.43%
420.4.2 PA Sales Tax	-465.60			-465.60	
Total 420.4 Items Sold	\$ 1,500.11	\$ 400.00	\$	1,100.11	375.03%
420.5 Lost Books	1,323.86	1,500.00		-176.14	88.26%
420.6 Other (Copier, etc.)					
420.6.1 Library Income	2,533.11	1,000.00		1,533.11	253.31%
420.6.2 PA Sales Tax	-696.55			-696.55	
Total 420.6 Other (Copier, etc.)	\$ 1,836.56	\$ 1,000.00	\$	836.56	183.66%
420.8 Rentals/Collection					
420.8.1 Library Income	779.55	1,400.00		-620.45	55.68%
420.8.2 PA Sales Tax	-41.47			-41.47	
Total 420.8 Rentals/Collection	\$ 738.08	\$ 1,400.00	-\$	661.92	52.72%
420.9 Hot Spots					
420.9.1 Library Income	3,234.09	1,000.00		2,234.09	323.41%
420.9.2 PA Sales Tax	-423.09			-423.09	
Total 420.9 Hot Spots	\$ 2,811.00	\$ 1,000.00	\$	1,811.00	281.10%
Total 420 Operations Income	\$ 202,829.73	\$ 82,400.00	\$	120,429.73	246.15%
tal Income	\$ 1,157,257.71	\$ 966,206.00	\$	191,051.71	119.77%
oss Profit	\$ 1,157,257.71	\$ 966,206.00	\$	191,051.71	119.77%
penses					
500 Adult Library					
500.1 Books					
500.1.1 Physical Books	29,394.27	30,000.00		-605.73	97.98%

500.1.2 E-Materials	19,423.93	20,862.00	-1,438.07	93.11%
500.1.6 ARPA Adult e-materials	1,981.35		1,981.35	
500.1.7 Flipster	938.70		938.70	
Total 500.1 Books	\$ 51,738.25	\$ 50,862.00	\$ 876.25	101.72%
500.13 Professional Develop. Material	813.47	500.00	313.47	162.69%
500.14 Museum Passes	2,733.00	1,500.00	1,233.00	182.20%
500.15 Mobile Hotspots	3,844.58	4,300.00	-455.42	89.41%
500.2 Magazines & Newspapers	6,183.64	6,000.00	183.64	103.06%
500.3 Audios	5,031.04	5,000.00	31.04	100.62%
500.4 Videos	4,012.31	4,000.00	12.31	100.31%
500.5 Software	79.98		79.98	
500.6 Reference	714.40	500.00	214.40	142.88%
500.7 Programs - Adult	2,159.00	2,000.00	159.00	107.95%
500.8 Program Supplies - Adult	560.36	500.00	60.36	112.07%
Total 500 Adult Library	\$ 77,870.03	\$ 75,162.00	\$ 2,708.03	103.60%
510 Youth Library				
510.1 Books				
510.1.1 Physical Books	23,102.97	25,048.00	-1,945.03	92.23%
510.1.2 E-Materials	9,986.22	6,954.00	3,032.22	143.60%
510.1.3 ARPA Children e-materials	400.42		400.42	
Total 510.1 Books	\$ 33,489.61	\$ 32,002.00	\$ 1,487.61	104.65%
510.13 Young Adult - All	2,988.29	3,000.00	-11.71	99.61%
510.14 Programs - Young Adults	250.00	500.00	-250.00	50.00%
510.15 Program Supplies - Young Adult	95.42	500.00	-404.58	19.08%
510.2 Magazines	562.85	700.00	-137.15	80.41%
510.3 Audios	1,609.73	1,500.00	109.73	107.32%
510.4 Videos	1,506.54	1,400.00	106.54	107.61%
510.5 Software	604.90		604.90	
510.7 Programs - Children	2,275.00	2,000.00	275.00	113.75%
510.8 Program Supplies - Children	1,516.85	1,500.00	16.85	101.12%
Total 510 Youth Library	\$ 44,899.19	\$ 43,102.00	\$ 1,797.19	104.17%
520 Development Expense				
520.1 Annual Appeal	6,605.27	5,600.00	1,005.27	117.95%
520.3 Special Events	11,534.83	22,500.00	-10,965.17	51.27%

520.5 Marketing	586.63	500.00		86.63	117.33%
520.8 Donor Management	4,145.40	3,988.00		157.40	103.95%
Total 520 Development Expense	\$ 22,872.13	\$ 32,588.00	-\$	9,715.87	70.19%
30 Administration					
530.1 General					
530.1.1 Audit/Form 990	9,000.00	8,700.00		300.00	103.459
530.1.2 Library Board Expenses	2,917.32	1,700.00		1,217.32	171.619
530.1.3 Staff Development/Memberships	1,904.44	1,000.00		904.44	190.449
530.1.4 Insurance	3,978.00	1,500.00		2,478.00	265.209
530.1.5 Advertising	230.00	500.00		-270.00	46.009
530.1.7 Credit Card Fees	7,125.70	3,000.00		4,125.70	237.529
530.1.8 Marketing and Website	3,449.17	3,000.00		449.17	114.979
530.1.9 Miscellaneous	144.38			144.38	
Total 530.1 General	\$ 28,749.01	\$ 19,400.00	\$	9,349.01	148.199
540 Utilities					
540.1 Electricity	13,631.68	14,600.00		-968.32	93.379
540.2 Gas	3,665.92	3,500.00		165.92	104.749
540.3 Telephone	6,614.88	6,000.00		614.88	110.259
540.4 Trash Collection	362.00	356.00		6.00	101.699
540.5 Water & Sewer	871.04	1,350.00		-478.96	64.529
Total 540 Utilities	\$ 25,145.52	\$ 25,806.00	-\$	660.48	97.44
550 Computer Expense					
550.2 Hardware	5,734.59	1,000.00		4,734.59	573.469
550.4 Software	675.00	1,800.00		-1,125.00	37.50
550.5 Software Maintenance	2,035.80	2,000.00		35.80	101.79
550.6 Supplies	1,710.48	2,000.00		-289.52	85.529
Total 550 Computer Expense	\$ 10,155.87	\$ 6,800.00	\$	3,355.87	149.35
560 Other Supplies and Expense					
560.1 Collection Maintenance	2,841.51	2,800.00		41.51	101.489
560.2 Library	7,305.49	3,500.00		3,805.49	208.73
560.3 Office	2,979.96	3,500.00		-520.04	85.149
560.4 Postage	14,259.03	6,500.00		7,759.03	219.379
Total 560 Other Supplies and Expense	\$ 27,385.99	\$ 16,300.00	\$	11,085.99	168.019
570 Equipment Leasing/Rental	5,938.38	5,090.00		848.38	116.67%

580.1 Maintenance 995.00 1,000.00 -5.00 995.00 99.50% Total S80.1 Maintenance 995.00 1,000.00 -8 5.00 99.50% 580.5 Janitorial Expense 15,775.00 20,000.00 -4,225.00 76.88% 580.5 S Supplies 2,869.90 5,000.00 -2,130.10 67.40% Total 580.5 Janitorial Expense 18,644.30 5,000.00 -3,365.10 74.58% 580.7 Minor Improvements and Repairs 4,267.45 500.00 -3,365.10 74.58% 580.7 Minor Improvements and Repairs 4,267.45 500.00 -3,767.45 653.49% Total 530 Administration 121,282.12 29,988.00 21,386.12 121,41% 610.3 Earlies & Benefits 405.800 30,222.33 107.45% 610.1.4 Platifier 436.102.33 405.800 30,222.33 110,45% 610.1.2 Part-Time 107,367.65 89,146.00 18,221.65 120,44% 610.1.2 Part-Time 107,367.65 89,146.00 18,221.65 110,58%	580 Buildings & Grounds							
Total 580.1 Maintenance	580.1 Maintenance							
580.5.1 Service 15,775.00 20,000.00 4,225.00 78,886.5 580.5.2 Supplies 2,869.90 5,000.00 -2,130.10 57,40% Total 580.5 Janitorial Expense 18,644.90 \$25,000.00 \$6,355.10 74,58% 580.7 Minor Improvements and Repairs 4,267.45 500.00 \$6,355.10 74,58% 580.7 Minor Improvements and Repairs 4,267.45 500.00 \$2,592.65 99,22% Total 580 Buildings & Grounds \$23,907.35 \$26,500.00 \$2,592.65 99,22% Total 580 Administration \$121,282.12 \$9,896.00 \$2,1386.12 121.41% 610 Salaries \$8 \$160.12 \$1,221.65 90,22% 610.1 Salaries \$25,100.33 405,880.00 30,222.33 107,45% 610.1.2 Part-Time 436,102.33 405,880.00 30,222.33 107,45% 610.1.2 Part-Time 436,102.33 21,192.00 3,928.63 118,54% 610.1.2 Part-Time 5568,590.61 \$516,218.00 \$2,372.61 110,15% 610.2 Social Security Expense 13,126.0	580.1.2 Grounds		995.00		1,000.00		-5.00	99.50%
580.5.1 Service 15,775.00 20,000.00 4,225.00 78.88% 580.5.2 Supplies 2,889.90 5,000.00 -2,130.10 57.40% Total 580.5 Janitorial Expense 4,267.45 5,000.00 -2,130.10 74.58% 580.7 Minor improvements and Repairs 4,267.45 500.00 3,767.45 853.49% Total 580 Buildings & Grounds 2,23907.35 2,590.00 2,592.65 90,22% Total 530 Administration 121,282.12 39,896.00 2,592.65 90,22% 610.1 Salaries 8 4,610.23 405,880.00 30,222.33 107,45% 610.1.2 Part-Time 436,102.33 405,880.00 30,222.33 107,45% 610.1.3 Passport Agents 25,120.63 21,192.00 3,928.63 118,24% 610.1.3 Passport Agents 566,590.61 516,218.00 52,372.61 110,15% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106,28% 610.3 Employee Benefit Expense 130,126.09 99,224.46 31,901.63 132,48% 610.3 Employee	Total 580.1 Maintenance	\$	995.00	\$	1,000.00	-\$	5.00	99.50%
580.5.2 Supplies 2,869.90 5,000.00 -2,130.10 57.40% Total 580.5 Janitorial Expense 18,644.90 2,500.00 -3 6,355.10 74.58% 580.7 Minor Improvements and Repairs 4,267.45 500.00 -3 6,767.45 853.49% Total 580 Buildings & Grounds 2,33,907.35 2,65,000.00 -3 2,792.65 90,22% Total 580 Buildings & Grounds 2,121,282.12 -3 99,896.00 -2,138.612 121,418.41 610 Salaries 3 4,267.23 405,880.00 30,222.33 107,45% 610.1.3 Passport Agents 436,102.33 405,880.00 18,221.65 120,44% 610.1.3 Passport Agents 25,120.63 21,192.00 3,928.63 118,54% 610.1.4 Stalaries 5,585,590.61 5,562,180.00 5,237.261 110,15% 610.1.3 Employee Benefit Expense 13,971.20 99,224.46 31,901.30 12,48% 610.3.2 H.S.A. Contribution 5,999.76 90,000.0 3,000.24 6,68% 701al 610 Salaries & Benefits 833,285.37 742	580.5 Janitorial Expense							
Total 580.5 Janitorial Expense \$ 18,644.90 \$ 25,000.00 \$ 6,355.10 74.88% 580.7 Minor Improvements and Repairs 4,267.45 500.00 3,767.45 853.49% Total 580 Buildings & Grounds \$ 23,907.35 \$ 26,600.00 -\$ 2,592.65 90.22% Total 580 Buildings & Grounds \$ 121,282.12 \$ 99,896.00 \$ 21,386.12 121.41% 610 Salaries & Benefits \$ 121,282.12 \$ 99,896.00 \$ 21,386.12 121.41% 610.1 Salaries \$ 121,282.12 \$ 99,896.00 \$ 30,222.33 107.45% 610.1.2 Part-Time 107,367.65 89,146.00 30,222.33 107.45% 610.1.3 Passport Agents 25,120.63 21,192.00 3,228.63 118.54% Total 610.1 Salaries \$ 568,590.61 \$ 516,218.00 \$ 52,372.61 110.15% 610.2 Social Security Expense 130,126.09 98,224.46 31,901.63 132,48% 610.3 Employee Benefit Expense 130,126.09 98,224.66 31,901.63 122,48% 610.4 Retirement Expense 86,596.99 79,805.00 6,791.98 106,59%	580.5.1 Service		15,775.00		20,000.00		-4,225.00	78.88%
580.7 Minor Improvements and Repairs 4,267.45 500.00 3,767.45 853.49% Total 580 Buildings & Grounds \$ 23,907.35 \$ 26,500.00 \$ 2,592.65 90.22% Total 530 Administration \$ 121,282.12 \$ 99,896.00 \$ 21,386.12 121.41% 610 Salaries & Benefits 610.1.1 Full-Time 436,102.33 405,880.00 30,222.33 107.45% 610.1.2 Part-Time 107,367.65 89,146.00 18,221.65 120,44% 610.1.3 Passport Agents 25,120.63 21,192.00 30,222.33 110,45% 610.2 Social Security Expense 41,971.93 39,461.00 18,221.65 120,44% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106,28% 610.3 Employee Benefit Expense 130,126.09 98,224.6 31,901.63 132,48% 610.3 Employee Benefit Expense 130,126.09 98,224.6 31,901.63 132,48% 610.4 Retirement Expense 8,659.98,85.7 9,000.00 3,000.24 66,66% Total 610 Salaries & Benefits 8,332,83.37 742,738.46	580.5.2 Supplies		2,869.90		5,000.00		-2,130.10	57.40%
Total 580 Buildings & Grounds \$ 23,907.35 \$ 26,500.00 \$ 2,592.65 90.22% Total 530 Administration \$ 121,282.12 \$ 99,896.00 \$ 21,386.12 121.41% 610 Salaries & Benefits	Total 580.5 Janitorial Expense	\$	18,644.90	\$	25,000.00	-\$	6,355.10	74.58%
Total 530 Administration \$ 121,282.12 \$ 99,896.00 \$ 21,386.12 121.41% 610 Salaries & Benefits 610.1 Salaries 610.1.1 Salaries 436,102.33 405,880.00 30,222.33 107.45% 610.1.2 Part-Time 107,367.65 89,146.00 18,221.65 120.44% 610.1.3 Passport Agents 25,120.63 21,192.00 3,928.63 118.54% Total 610.1 Salaries \$ 568,590.61 \$ 516,218.00 \$ 52,372.61 110.15% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106.28% 610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132.48% 610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132.48% 610.3 Employee Benefit Expense 136,125.85 107,224.46 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% 610 Salaries & Benefits 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 1,100,208.44 993,486	580.7 Minor Improvements and Repairs		4,267.45		500.00		3,767.45	853.49%
610.1 Salaries & Benefits 610.1 Salaries 610.1.1 Full-Time	Total 580 Buildings & Grounds	\$	23,907.35	\$	26,500.00	-\$	2,592.65	90.22%
610.1 Salaries 436,102.33 405,880.00 30,222.33 107.45% 610.1.2 Part-Time 107,367.65 89,146.00 18,221.65 120.44% 610.1.3 Passport Agents 25,120.63 21,192.00 3,928.63 118.54% Total 610.1 Salaries \$ 568,590.61 \$ 516,218.00 \$ 52,372.61 110.15% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106.28% 610.3 Employee Benefit Expense 130,126.09 9,8224.46 31,901.63 132.48% 610.3 Employee Benefit Expense 136,125.85 107,224.46 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 1,100,208.84 993,486.46 106,722.38 110.74% Net Operating Income 57,048.77 27,280.46 84,329.33 209.12% Other Expenses 399.99 399.99 399.99 399.99 399.99 399.99 <td>Total 530 Administration</td> <td>\$</td> <td>121,282.12</td> <td>\$</td> <td>99,896.00</td> <td>\$</td> <td>21,386.12</td> <td>121.41%</td>	Total 530 Administration	\$	121,282.12	\$	99,896.00	\$	21,386.12	121.41%
610.1.1 Full-Time 436,102.33 405,880.00 30,222.33 107.45% 610.1.2 Part-Time 107,367.65 89,146.00 18,221.65 120,44% 610.1.3 Passport Agents 25,120.63 21,192.00 3,928.63 118,54% Total 610.1 Salaries 568,590.61 516,218.00 \$52,372.61 110,15% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106,28% 610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132,48% 610.3 Employee Benefit Expense 136,125.85 107,024.46 28,901.39 126,95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108,51% Total 610 Salaries & Benefits 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 51,100,208.84 993,486.46 106,722.38 110,74% Net Operating Income 57,048.87 27,280.46 843,29.33 209,12% Other Expenses 399.99 399,99 399,99 50,10 mmm 62,34 50,00 <td>610 Salaries & Benefits</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	610 Salaries & Benefits							
610.1.2 Part-Time 107,367.65 89,146.00 18,221.65 120.44% 610.1.3 Passport Agents 25,120.63 21,192.00 3,928.63 118.54% Total 610.1 Salaries \$ 568,590.61 \$ 516,218.00 \$ 52,372.61 110.15% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106.28% 610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132.48% 610.3 Employee Benefit Expense 130,126.09 98,000.00 -3,000.24 66.66% Total 610.3 Employee Benefit Expense 136,125.85 107,224.46 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits \$ 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense \$ 1,100,208.84 993,486.46 106,722.38 110.74% Net Operating Income \$ 7,048.87 \$ 939,486.46 84,329.33 -209.12% Other Expenses \$ 1,00,208.84 993,486.46 84,329.33 -209.12%	610.1 Salaries							
610.1.3 Passport Agents 25,120.63 21,192.00 3,928.63 118.54% Total 610.1 Salaries \$ 568,590.61 \$ 516,218.00 \$ 52,372.61 110.15% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106.28% 610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132.48% 610.3 Employee Benefit Expense 136,125.85 107,224.46 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 1,100,208.84 993,486.46 106,722.38 110.74% Net Operating Income 57,048.87 27,280.46 84,329.33 -209.12% Other Expenses 399.99 399.99 399.99 750.1 Furniture, etc. 399.99 399.99 399.99 750.8 Other 62.34 62.34 62.34 Total 750 Non-Operating Expense 462.33 0.00 462.33	610.1.1 Full-Time		436,102.33		405,880.00		30,222.33	107.45%
Total 610.1 Salaries \$ 568,590.61 \$ 616,218.00 \$ 52,372.61 110.15% 610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106,28% 610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132,48% 610.3.2 H.S.A. Contribution 5,999.76 9,000.00 -3,000.24 66.66% Total 610.3 Employee Benefit Expense \$ 136,125.85 107,224.46 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits \$ 333,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 0.00 0.00 0.00 0.00 Total Expenses \$ 1,100,208.84 \$ 993,486.46 \$ 106,722.38 110.74% Net Operating Income \$ 57,048.87 \$ 27,280.46 \$ 84,329.33 -209.12% Other Expenses 399.99 399.99 399.99 399.99 399.99 -750.8 Other 62.34 62.34 -750.1 Furniture, etc. 399.99 90.00 \$	610.1.2 Part-Time		107,367.65		89,146.00		18,221.65	120.44%
610.2 Social Security Expense 41,971.93 39,491.00 2,480.93 106.28% 610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132.48% 610.3.2 H.S.A. Contribution 5,999.76 9,000.00 -3,000.24 66.66% Total 610.3 Employee Benefit Expense \$ 136,125.85 \$ 107,224.46 \$ 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits \$ 833,285.37 742,738.46 \$ 90,546.91 112.19% Unapplied Cash Bill Payment Expense 0.00 0.00 0.00 0.00 Total Expenses \$ 1,100,208.84 \$ 993,486.46 \$ 106,722.38 110.74% Net Operating Income \$ 57,048.87 \$ 27,280.46 \$ 84,329.33 -209.12% Other Expenses 399.99 399.99 399.99 399.99 750.1 Furniture, etc. 399.99 399.99 399.99 62.34 62.34 62.34 62.34 62.34 62.34 62.34 62.34 62.34 62.34	610.1.3 Passport Agents		25,120.63		21,192.00		3,928.63	118.54%
610.3 Employee Benefit Expense 130,126.09 98,224.46 31,901.63 132,48% 610.3.2 H.S.A. Contribution 5,999.76 9,000.00 -3,000.24 66,66% Total 610.3 Employee Benefit Expense \$ 136,125.85 \$ 107,224.46 \$ 28,901.39 126,95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108,51% Total 610 Salaries & Benefits \$ 33,285.37 742,738.46 \$ 90,546.91 112,19% Unapplied Cash Bill Payment Expense 0.00 0.00 0.00 0.00 Total Expenses \$ 1,100,208.84 \$ 993,486.46 \$ 106,722.38 110,74% Net Operating Income \$ 57,048.87 \$ 27,280.46 84,329.33 -209,12% Other Expenses 399.99 399.99 399.99 399.99	Total 610.1 Salaries	\$	568,590.61	\$	516,218.00	\$	52,372.61	110.15%
610.3.2 H.S.A. Contribution 5,999.76 9,000.00 -3,000.24 66.66% Total 610.3 Employee Benefit Expense \$ 136,125.85 \$ 107,224.46 \$ 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits \$ 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 0.00 0.00 0.00 0.00 Total Expenses \$ 1,100,208.84 \$ 993,486.46 \$ 106,722.38 110.74% Net Operating Income \$ 57,048.87 \$ 27,280.46 \$ 84,329.33 -209.12% Other Expenses 750.1 Furniture, etc. 399.99 399.99 399.99 750.8 Other 62.34 62.34 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 462.33 462.33 Total Other Expenses \$ 462.33 0.00 462.33 462.33	610.2 Social Security Expense		41,971.93		39,491.00		2,480.93	106.28%
Total 610.3 Employee Benefit Expense \$ 136,125.85 \$ 107,224.46 \$ 28,901.39 126.95% 610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits \$ 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 0.00 0.00 0.00 Total Expenses \$ 1,100,208.84 993,486.46 106,722.38 110.74% Net Operating Income \$ 57,048.87 \$ 27,280.46 84,329.33 -209.12% Other Expenses 750.1 Furniture, etc. 399.99 399.99 399.99 750.8 Other 62.34 62.34 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 462.33 462.33 Total Other Expenses \$ 462.33 0.00 462.33 462.33	610.3 Employee Benefit Expense		130,126.09		98,224.46		31,901.63	132.48%
610.4 Retirement Expense 86,596.98 79,805.00 6,791.98 108.51% Total 610 Salaries & Benefits \$ 833,285.37 742,738.46 90,546.91 112.19% Unapplied Cash Bill Payment Expense 0.00 0.00 0.00 Total Expenses \$ 1,100,208.84 993,486.46 106,722.38 110.74% Net Operating Income \$ 57,048.87 27,280.46 84,329.33 -209.12% Other Expenses 750 Non-Operating Expense 399.99 399.99 399.99 750.8 Other 62.34 62.34 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 462.33 462.33 Total Other Expenses \$ 462.33 0.00 462.33 462.33 62.34	610.3.2 H.S.A. Contribution		5,999.76		9,000.00		-3,000.24	66.66%
Total 610 Salaries & Benefits \$ 833,285.37 \$ 742,738.46 \$ 90,546.91 112.19% Unapplied Cash Bill Payment Expense 0.00 0.00 0.00 0.00 110.74% Total Expenses \$ 1,100,208.84 \$ 993,486.46 \$ 106,722.38 110.74% Net Operating Income \$ 57,048.87 \$ 27,280.46 \$ 84,329.33 -209.12% Other Expenses 750 Non-Operating Expense 399.99 399.99 399.99 750.8 Other 62.34 62.34 62.34 50.00 \$ 462.33 10.00 \$ 462.33 Non-Operating Expense \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 462.33 \$ 0.00 \$ 0.00 \$ 0.00	Total 610.3 Employee Benefit Expense	\$	136,125.85	\$	107,224.46	\$	28,901.39	126.95%
Unapplied Cash Bill Payment Expense 0.00 Total Expenses \$ 1,100,208.84 \$ 993,486.46 \$ 106,722.38 110.74% Net Operating Income \$ 57,048.87 \$ 27,280.46 \$ 84,329.33 -209.12% Other Expenses 750 Non-Operating Expense 750.1 Furniture, etc. 399.99 399.99 399.99 750.8 Other 62.34 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 462.33 Total Other Expenses \$ 462.33 0.00 462.33 Net Other Income -\$ 462.33 0.00 462.33	610.4 Retirement Expense		86,596.98		79,805.00		6,791.98	108.51%
Total Expenses \$ 1,100,208.84 \$ 993,486.46 \$ 106,722.38 110.74% Net Operating Income \$ 57,048.87 -\$ 27,280.46 \$ 84,329.33 -209.12% Other Expenses 750 Non-Operating Expense 750.1 Furniture, etc. 399.99 399.99 750.8 Other 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 \$ 462.33 Total Other Expenses \$ 462.33 0.00 \$ 462.33 Net Other Income -\$ 462.33 0.00 462.33	Total 610 Salaries & Benefits	\$	833,285.37	\$	742,738.46	\$	90,546.91	112.19%
Net Operating Income \$ 57,048.87 -\$ 27,280.46 \$ 84,329.33 -209.12% Other Expenses 750 Non-Operating Expense 750.1 Furniture, etc. 399.99 399.99 750.8 Other 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 \$ 0.00 \$ 462.33 Total Other Expenses \$ 462.33 \$ 0.00 \$ 462.33 Net Other Income -\$ 462.33 \$ 0.00 -\$ 462.33	Unapplied Cash Bill Payment Expense		0.00				0.00	
Other Expenses 750 Non-Operating Expense 750.1 Furniture, etc. 399.99 399.99 750.8 Other 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 462.33 Total Other Expenses \$ 462.33 0.00 462.33 Net Other Income -\$ 462.33 0.00 462.33	Total Expenses	\$	1,100,208.84	\$	993,486.46	\$	106,722.38	110.74%
750 Non-Operating Expense 399.99 399.99 750.1 Furniture, etc. 399.99 62.34 750.8 Other 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 462.33 Total Other Expenses \$ 462.33 0.00 462.33 Net Other Income -\$ 462.33 0.00 462.33	Net Operating Income	\$	57,048.87	-\$	27,280.46	\$	84,329.33	-209.12%
750.1 Furniture, etc. 399.99 399.99 750.8 Other 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 0.00 462.33 Total Other Expenses \$ 462.33 0.00 462.33 Net Other Income -\$ 462.33 0.00 462.33	Other Expenses							
750.8 Other 62.34 62.34 Total 750 Non-Operating Expense \$ 462.33 \$ 0.00 \$ 462.33 Total Other Expenses \$ 462.33 \$ 0.00 \$ 462.33 Net Other Income -\$ 462.33 \$ 0.00 -\$ 462.33	750 Non-Operating Expense							
Total 750 Non-Operating Expense \$ 462.33 \$ 0.00 \$ 462.33 Total Other Expenses \$ 462.33 \$ 0.00 \$ 462.33 Net Other Income -\$ 462.33 \$ 0.00 -\$ 462.33	750.1 Furniture, etc.		399.99				399.99	
Total Other Expenses \$ 462.33 \$ 0.00 \$ 462.33 Net Other Income -\$ 462.33 \$ 0.00 -\$ 462.33	750.8 Other		62.34				62.34	
Net Other Income -\$ 462.33 \$ 0.00 -\$ 462.33	Total 750 Non-Operating Expense	\$	462.33	\$	0.00	\$	462.33	
	Total Other Expenses	\$	462.33	\$	0.00	\$	462.33	
Net Income \$ 56,586.54 -\$ 27,280.46 \$ 83,867.00 -207.43%	Net Other Income	-\$	462.33	\$	0.00	-\$	462.33	
	Net Income	\$	56,586.54	-\$	27,280.46	\$	83,867.00	-207.43%

Thursday, Jun 30, 2022 08:39:18 AM GMT-7 - Cash Basis

Phoenixville Public Library

als: Fiscal Year Jul 20 - June 21 - FY21 P&L

July 2020 - June 2021

	2022/2023 Updated Budget	
	3/2022	2022/2023 Budget Changes (6/22)
Income	•	, , ,
400 Appropriations		
400.1 Appropriation - P.A.S.D.	578,340.00	578,340.00
400.2 Appropriation - County	102,320.00	102,320.00
400.3 Appropriation - State	93,524.00	93,524.00
400.4 Appropriation - Charlestown Tws	5,500.00	5,500.00
400.5 Appropriation - Schuylkill Twp	6,250.00	6,250.00
400.6 Appropriation - East Pikeland	7,000.00	7,000.00
Total 400 Appropriations	792,934.00	792,934.00
412 Development Income		
412.1 Grants	25,000.00	25,000.00
412.2 Projects/Events	45,000.00	45,000.00
412.6 Individual Giving		
412.6.1 Unsolicited	0.00	0.00
412.6.2 Unsolicited Memorial Gifts	0.00	0.00
412.6.3 Target Donors	30,000.00	40,000.00
412.6.4 Restricted - General	3,000.00	3,000.00
412.6.5 Restricted - Children	3,000.00	3,000.00
Total 412.6 Individual Giving	36,000.00	46,000.00
412.7 Corporate Engagement	3,000.00	10,000.00
412.7.1 Third Party Fundraising	0.00	0.00
412.7.2 Corporate Support	0.00	0.00
412.7.3 Matching Gifts	0.00	0.00

Total 412 Development Income	109,000.00	126,000.00
420 Operations Income		
420.1 Fines	12,000.00	12,000.00
420.10 Notary Services	1,000.00	1,000.00
420.2 Passport Applications	151,567.00	170,000.00
420.3 Interest	1,000.00	1,000.00
420.4 Items Sold	2,500.00	2,500.00
420.5 Lost Books	1,500.00	1,500.00
420.6 Other (Copier, etc.)	2,500.00	2,500.00
420.8 Rentals/Collection		
420.8.1 Library Income	500.00	500.00
420.8.2 PA State Tax	0.00	0.00
Total 420.8 Rentals/Collection	0.00	500.00
420.9 Hot Spots	3,000.00	3,000.00
Total 420 Operations Income	175,567.00	194,000.00
Total Income	1,077,501.00	1,112,934.00
Gross Profit		
Expenses		
500 Adult Library		
500.1 Books		
500.1 Books 500.1.1 Physical Books	31,000.00	31,000.00
	31,000.00 24,000.00	31,000.00 24,000.00
500.1.1 Physical Books		
500.1.1 Physical Books 500.1.2 E-Materials	24,000.00	24,000.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster	24,000.00 1,500.00	24,000.00 1,500.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books	24,000.00 1,500.00 56,500.00	24,000.00 1,500.00 56,500.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books 500.13 Professional Develop. Material	24,000.00 1,500.00 56,500.00 800.00	24,000.00 1,500.00 56,500.00 800.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books 500.13 Professional Develop. Material 500.14 Museum Passes	24,000.00 1,500.00 56,500.00 800.00 3,600.00	24,000.00 1,500.00 56,500.00 800.00 3,600.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books 500.13 Professional Develop. Material 500.14 Museum Passes 500.15 Mobile Hotspots	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books 500.13 Professional Develop. Material 500.14 Museum Passes 500.15 Mobile Hotspots 500.2 Magazines & Newspapers	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books 500.13 Professional Develop. Material 500.14 Museum Passes 500.15 Mobile Hotspots 500.2 Magazines & Newspapers 500.3 Audios	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00 5,000.00	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00 5,000.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books 500.13 Professional Develop. Material 500.14 Museum Passes 500.15 Mobile Hotspots 500.2 Magazines & Newspapers 500.3 Audios 500.4 Videos	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00 5,000.00 4,000.00	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00 5,000.00 4,000.00
500.1.1 Physical Books 500.1.2 E-Materials 500.1.3 Flipster Total 500.1 Books 500.13 Professional Develop. Material 500.14 Museum Passes 500.15 Mobile Hotspots 500.2 Magazines & Newspapers 500.3 Audios 500.4 Videos 500.5 Software	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00 5,000.00 4,000.00 0.00	24,000.00 1,500.00 56,500.00 800.00 3,600.00 4,500.00 6,000.00 5,000.00 4,000.00 0.00

500.8 Program Supplies - Adult	1,000.00	1,000.00
Total 500 Adult Library	85,100.00	85,100.00
510 Youth Library		
510.1 Books		
510.1.1 Physical Books	25,000.00	25,000.00
510.1.2 E-Materials	8,000.00	8,000.00
Total 510.1 Books	33,000.00	33,000.00
510.13 Young Adult - All	3,000.00	3,000.00
510.14 Programs - Young Adults	500.00	500.00
510.15 Program Supplies - Young Adult	500.00	500.00
510.2 Magazines	700.00	700.00
510.3 Audios	1,500.00	1,500.00
510.4 Videos	2,000.00	2,000.00
510.5 Software	1,000.00	1,000.00
510.7 Programs - Children	4,000.00	4,000.00
510.8 Program Supplies - Children	2,000.00	2,000.00
Total 510 Youth Library	48,200.00	48,200.00
520 Development Expense		
520.1 Annual Appeal	5,600.00	5,600.00
520.3 Special Events	22,500.00	22,500.00
520.5 Marketing	500.00	500.00
520.8 Donor Management	3,988.00	3,988.00
Total 520 Development Expense	32,588.00	32,588.00
530 Administration		
530.1 General		
530.1.1 Audit/Form 990	8,200.00	8,200.00
530.1.2 Library Board Expenses	1,500.00	1,500.00
530.1.3 Staff Development/Memberships	1,962.00	3,395.00
530.1.4 Insurance	1,500.00	1,500.00
530.1.5 Advertising	500.00	500.00
530.1.6 Legal Expense	3,000.00	3,000.00
530.1.7 Credit Card Fees	3,000.00	3,000.00
530.1.8 Marketing and Website	3,000.00	3,000.00

Total 530.1 General	22,662.00	24,095.00
540 Utilities		
540.1 Electricity	17,000.00	17,000.00
540.2 Gas	4,835.00	4,835.00
540.3 Telephone	6,000.00	6,000.00
540.4 Trash Collection	450.00	450.00
540.5 Water & Sewer	1,500.00	1,500.00
Total 540 Utilities	29,785.00	29,785.00
550 Computer Expense		
550.2 Hardware	1,000.00	1,000.00
550.4 Software	1,800.00	1,800.00
550.5 Software Maintenance	2,000.00	2,000.00
550.6 Supplies	2,000.00	2,000.00
Total 550 Computer Expense	6,800.00	6,800.00
560 Other Supplies and Expense		
560.1 Collection Maintenance	2,800.00	2,800.00
560.2 Library	3,500.00	3,500.00
560.3 Office	3,500.00	3,500.00
560.4 Postage	6,500.00	6,500.00
Total 560 Other Supplies and Expense	16,300.00	16,300.00
570 Equipment Leasing/Rental	5,090.00	5,090.00
580 Buildings & Grounds		
580.1 Maintenance		
580.1.2 Grounds	500.00	500.00
Total 580.1 Maintenance	500.00	500.00
580.5 Janitorial Expense		
580.5.1 Service	16,000.00	25,000.00
580.5.2 Supplies	4,000.00	4,000.00
Total 580.5 Janitorial Expense	20,000.00	29,000.00
580.7 Minor Improvements and Repairs	500.00	500.00
Total 580 Buildings & Grounds	21,000.00	29,500.00
Fotal 530 Administration	101,637.00	112,070.00

610.1 Salaries		
610.1.1 Full-Time	\$416,962.00	\$437,712.00
610.1.2 Part-Time	122,294.00	122,294.00
610.1.3 Passport Agents	27,144.00	27,144.00
Total 610.1 Salaries	566,400.00	587,150.00
610.2 Social Security Expense	43,330.00	43,330.00
610.3 Employee Benefit Expense	103,691.00	103,691.00
610.3.2 H.S.A. Contribution	9,000.00	9,000.00
Total 610.3 Employee Benefit Expense	156,021.00	156,021.00
610.4 Retirement Expense	87,555.00	91,805.00
Total 610 Salaries & Benefits	809,976.00	834,976.00
Total Expenses	1,077,501.00	1,112,934.00
Net Operating Income		

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Net Income